



CITY OF DETROIT

OFFICE OF CONTRACTING & PROCUREMENT

REQUEST FOR PROPOSAL

DESIGN, BUILD, OPERATE, AND MAINTAIN ELECTRIC VEHICLE CHARGING STATIONS

RFP NO. 23PC183410

Proposal Due Date: (5/22/23 4:00 PM)

QUESTION DEADLINE (EST): 5/4/23 @ 4:00 PM

Questions will NOT be entertained after the deadline date/time

*Bids must be uploaded into the Supplier Portal on or prior to the exact date and time indicated above. Late or emailed bids will not be accepted.

Respondents must enroll in the Supplier Portal to download the bid documents and to ensure inclusion in our database www.detroitmi.gov/supplier. Instructions may be found on the City of Detroit website which includes tutorials on how to register. If you have any questions, please send an email to procurementinthecloud@detroitmi.gov or call (313) 224-4600.

Conference Type: Pre-Proposal

Participation Type: Optional

Conference Date: 4/27/23 @ 11:00 AM

Conference Details:

MICROSOFT TEAMS MEETING

Meeting ID: 262 830 103 91

Passcode: 8gSqcZ

Or call in (audio only)

+1 469-998-6602,,890388567#

Phone Conference ID: 890 388 567#

Additional Information: N/A

Pre-Bid Walk Through Address: N/A

The individual listed below is the bid contact.

Company **City of Detroit**
 Buyer **PAMELA CRUMP**
 Location **2 WOODWARD AVENUE**
STE 1100
DETROIT, MI 48226
UNITED STATES

Phone
 Fax
 E-mail **pamcru@detroitmi.gov**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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Table of Contents

1 Overview.....5
 1.1 General Information.....5
 1.2 Schedule.....6
 1.3 Negotiation Controls.....6
 1.4 Response Rules.....6
 1.5 Terms.....6
 1.6 Attachments.....6
2 Requirements.....7
 2.1 Section 1. Proposer's Attachments and Affidavits.....7
3 Lines.....9

1 Overview

1.1 General Information

Title **DESIGN, BUILD, OPERATE, AND MAINTAIN ELECTRIC VEHICLE CHARGING STATIONS**

Synopsis **The City of Detroit desires to enter into a revenue sharing model with firm(s) that will partner with the City of Detroit to provide Electric Vehicle Charging Stations and corresponding software solutions. The Contractor shall be responsible for all costs associated with the deployment of EV charging station infrastructure, shall collect revenue for providing EV charging services to vehicle owners, and shall share a percentage of that revenue with the City.**

Buyer **PAMELA CRUMP** Outcome **Contract Purchase Agreement**

E-Mail **pamcru@detroitmi.gov**

Introduction

The City of Detroit is requesting proposals from qualified and experienced firms for the installation, operation, maintenance, and management of publicly accessible self-service electric vehicle charging stations (EVCS) in the public right-of-way and on City-owned property throughout the City of Detroit.

The Contractor shall design, build, operate and maintain (DBOM) EVCS, including the furnishing and installation of hardware with accompanying software implementation for facilitation and management of EVCS, primarily for public use in the City of Detroit. All electric vehicle (EV) charger installations must have the ability to provide and receive an API interface with the City of Detroit's enforcement systems allowing for enforcement integration and two-way commencement of charging, meaning the ability to indicate charging from a charging station or parking meter.

Furthermore, the City desires to enter into a revenue sharing model with one (1) or more firms as a result of this Request for Proposals (RFP). The Contractor shall be responsible for all costs associated with the deployment of EV charging station infrastructure, shall collect revenue for providing EV charging services to vehicle owners, and shall share a percentage of that revenue with the City under this model. Respondents will be required to provide details on their proposed EV charging station solutions, their proposed cost to customers (in \$/kWh), and the proposed revenue sharing percentage with the City of Detroit (e.g. xx%).

A Pre-Proposal Conference is scheduled for Thursday, 4/27/23 @ 11:00 am (EST) via Microsoft Teams using the following link to give an overview of the project. Attendance is not mandatory, but highly recommended.

Normal 0 false false false EN-US X-NONE X-NONE MicrosoftInternetExplorer4

Meeting ID: 262 830 103 91
Passcode: 8gSqcZ

Or call in (audio only)

+1 469-998-6602,,890388567#

Phone Conference ID: 890 388 567#

1.2 Schedule

Preview Date Open Date **4/20/23 10:04 AM**
 Close Date **5/22/23 4:00 PM** Award Date
 Time Zone **Eastern Standard Time**

1.3 Negotiation Controls

Response Visibility **Sealed**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Agreement Start Date Agreement End Date
 Agreement Amount Freight Terms **Account of Seller**
 (USD) FOB **Delivered**
 Payment Terms **Net 30** Price Precision **2**
 Shipping Method **Lowest Cost Carrier**
 Negotiation Currency **USD (US Dollar)**

1.6 Attachments

File Name or URL	Type	Description
PROFESSIONAL SERVICE CONTRACT	File	SAMPLE CONTRACT
Performance Bond.pdf	File	RFP PERFORMANCE BOND
EV RFP Attachments A - E.xlsx	File	RFP ATTACHMENTS
EV RFP (FINAL-4.20.2023 Oracle	File	REQUEST FOR PROPOSALS

2 Requirements

**Response is required*

2.1 Section 1. Proposer's Attachments and Affidavits

- *1. Complete the attached form for Combined Certificates of Authority and upload to your response

Attachments:

File Name or URL	Type	Description
Combined Certificates of Autho	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
 b. Not Uploaded (*Response attachments are optional*)

Comments:

- *2. Bidder has read and complies with all provisions stated in the INSTRUCTIONS TO BIDDERS. Please check Yes or No.

Select one of the following:

- a. Yes
 b. No

Comments:

- *3. Below document is necessary for you to upload along with the proposal:

Reference Form

Attachments:

File Name or URL	Type	Description
Reference Form.doc	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
 b. Not Uploaded (*Response attachments are optional*)

Comments:

4. For information regarding the City of Detroit's Equalization Credit Statement, please download and review the attachment.

Attachments:

File Name or URL	Type	Description
Equalization Credit Statement_	File	

Comments:

*5. Will you be utilizing any Sub-Contractors?

Select one of the following:

- a. Yes (upload all required documents) *(Response attachments are optional)*
- b. No *(Response attachments are optional)*

Comments:

*6. Please use the below URL to complete the Income Tax and Account Receivables Clearance process:

<http://bit.ly/detroitclearances>

Select one of the following:

- a. Completed
- b. Not Completed

Comments:

7. Attention: Considering a Joint or Mentor Venture? Click the URL.

<https://app.smartsheet.com/b/form/2359d53ee4364f709cdda15913b530d6>

Comments:

3 Lines

Instructions

PLEASE SUBMIT COST (REVENUE) PROPOSALS USING ATTACHMENT E IN THE RFP. SUBMIT THE COST (REVENUE) PROPOSAL IN A SEPARATE FILE.

