



CITY OF DETROIT

OFFICE OF CONTRACTING & PROCUREMENT

REQUEST FOR QUOTE

Painting and Ceiling Tile Improvements for the Department of Transportation

RFQ NO. 23AC- 183388

Proposal Due Date: (4/17/23 4:00 PM)

QUESTION DEADLINE (EST): April 11, 2023 @ 5:00 p.m. EST

Questions will NOT be entertained after the deadline date/time

*Bids must be uploaded into the Supplier Portal on or prior to the exact date and time indicated above. Late or emailed bids will not be accepted.

Respondents must enroll in the Supplier Portal to download the bid documents and to ensure inclusion in our database www.detroitmi.gov/supplier. Instructions may be found on the City of Detroit website which includes tutorials on how to register. If you have any questions, please send an email to procurementinthecloud@detroitmi.gov or call (313) 224-4600.

Conference Type: (Pre-Proposal)

Participation Type: (Mandatory)

Conference Date: April 10, 2023 @ 10:00 EST (first location Central Facility)

Conference Details: 1301 E Warren, Shoemaker and Gilbert Terminals

Additional Information: (N/A)

Pre-Bid Walk Through Address: Multiple sites. **First site 1301 E Warren, Detroit, MI 48207**

The individual listed below is the bid contact.

Company **City of Detroit**
 Buyer **ARNITA CLARK**
 Location **2 WOODWARD AVENUE**
STE 1100
DETROIT, MI 48226
UNITED STATES
 Phone **313-224-1875**
 Fax
 E-mail **ArnitaC@detroitmi.gov**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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1 Overview

1.1 General Information

Title **Painting and Ceiling Tile Improvements for the Department of Transportation**
 Synopsis **Painting and Ceiling Tile Improvements for the Detroit Department of Transportation**
 Buyer **ARNITA CLARK** Outcome **Contract Purchase Agreement**
 E-Mail **ArnitaC@detroitmi.gov**
 Introduction

Painting and Ceiling Tile Improvement Services , will be received electronically by the City of Detroit, Office of Contracting and Procurement, through the Oracle e-Procurement System.

1.2 Schedule

Preview Date Open Date **3/31/23 5:03 PM**
 Close Date **4/17/23 4:00 PM** Award Date
 Time Zone **Eastern Standard Time**

1.3 Negotiation Controls

Response Visibility **Sealed**

Lines Settings

Rank Indicator **No indicator displayed**
 Ranking Method **Price only**

1.4 Terms

Agreement Start Date Agreement End Date
 Agreement Amount (USD)
 Payment Terms **Net 30** Freight Terms **Account of Seller**
 Shipping Method **Lowest Cost Carrier** FOB **Delivered**
 Negotiation Currency **USD (US Dollar)**
 Price Precision **2**

1.5 Attachments

File Name or URL	Type	Description
Painting and Ceiling Tile Impr	File	
Painting and Ceiling Tile Impr	File	
2023-02-21 signed Gilbert Term	File	
Signature Page.pdf	File	
Combined Certificates of Autho	File	
Consolidated City of Detroit A	File	
Affidavit of Disclosure of Int	File	

2 Requirements

**Response is required*

Please provide the required documents below:

2.1 Section 1. Proposer's Attachments and Affidavits

*1. Complete the attached form for Combined Certificates of Authority and upload to your response

Attachments:

File Name or URL	Type	Description
Combined Certificates of Autho	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
- b. Not Uploaded (*Response attachments are optional*)

Comments:

*2. Bidder has read and complies with all provisions stated in the INSTRUCTIONS TO BIDDERS. Please check Yes or No.

Select one of the following:

- a. Yes
- b. No

Comments:

*3. Below document is necessary for you to upload along with the proposal:
Reference Form

Attachments:

File Name or URL	Type	Description
Reference Form.doc	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
- b. Not Uploaded (*Response attachments are optional*)

Comments:

4. For information regarding the City of Detroit's Equalization Credit Statement, please download and review the attachment.

Attachments:

File Name or URL	Type	Description
Equalization Credit Statement_	File	

Comments:

*5. Will you be utilizing any Sub-Contractors?

Select one of the following:

- a. Yes (upload all required documents) *(Response attachments are optional)*
- b. No *(Response attachments are optional)*

Comments:

*6. Please use the below URL to complete the Income Tax and Account Receivables Clearance process:

<http://bit.ly/detroitclearances>

Select one of the following:

- a. Completed
- b. Not Completed

Comments:

7. Attention: Considering a Joint or Mentor Venture? Click the URL.

<https://app.smartsheet.com/b/form/2359d53ee4364f709cdda15913b530d6>

Comments:

3 Lines

3.1 Line Information

Line	Estimated Quantity	Response Price	Line Amount	Response Minimum Release Amount
1-Painting and Ceiling Tile Improvements - Gilbert Terminal				
2-Painting and Ceiling Tile Improvements - Shoemaker Terminal				

3.2 Line Details

3.2.1 Line 1 Painting and Ceiling Tile Improvements - Gilbert Terminal

To provide an alternate line, see appendix.

Category Name **910.54 Painting, Maint. and Repair Services**

Allow Alternate Lines **Yes** Alternate Line Provided Yes No

Target Minimum Release Amount (USD) Estimated Total Amount (USD)

Start Price (USD)

3.2.2 Line 2 Painting and Ceiling Tile Improvements - Shoemaker Terminal

To provide an alternate line, see appendix.

Category Name **910.54 Painting, Maint. and Repair Services**

Allow Alternate Lines **Yes** Alternate Line Provided Yes No

Target Minimum Release Amount (USD) Estimated Total Amount (USD)

Start Price (USD)

4 Appendix: Alternate Lines

4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

4.2 Alternate Lines Template

<p style="text-align: center;">Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i></p>	<p>Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.</p>
<p style="text-align: center;">Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i></p>	
<p style="text-align: center;">Alternate Line Description</p>	
<p style="text-align: center;">Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i></p>	
<p style="text-align: center;">Response Minimum Release Amount</p>	
<p style="text-align: center;">Note to Buyer</p>	

