



CITY OF DETROIT

OFFICE OF CONTRACTING & PROCUREMENT

REQUEST FOR PROPOSAL

ARPA - DoIT - Data Center Upgrades

RFP NO. 183340

Proposal Due Date: (6/1/23 3:00 PM)

QUESTION DEADLINE (EDT): Friday, May 12, 2023 by 3PM
Questions will NOT be entertained after the deadline date/time

*Bids must be uploaded into the Supplier Portal on or prior to the exact date and time indicated above. Late or emailed bids will not be accepted.

Respondents must enroll in the Supplier Portal to download the bid documents and to ensure inclusion in our database www.detroitmi.gov/supplier. Instructions may be found on the City of Detroit website which includes tutorials on how to register. If you have any questions, please send an email to procurementinthecloud@detroitmi.gov or call (313) 224-4600.

Conference Type: Pre-Proposal
Participation Type: Optional
Conference Date: Friday, May 5, 2023 @11AM
Conference Details: Microsoft Teams Meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 268 205 916 591

Passcode: 7qzXEC

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-998-6602,,484505737#](#) United States, Dallas

Phone Conference ID: 484 505 737#

The individual listed below is the bid contact.

Company **City of Detroit**
 Buyer **Sonya Clifton**
 Location **2 WOODWARD AVENUE**
STE 1100
DETROIT, MI 48226
UNITED STATES

Phone
 Fax
 E-mail **sonya.clifton@detroitmi.gov**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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1 Overview

1.1 General Information

Title **ARPA - DoIT - Data Center Upgrades**
 Synopsis **The City of Detroit Office of Contracting and Procurement (OCP) on behalf of the Department of Innovation and Technology (DoIT) requests proposals from qualified Respondents to render certain technical or professional services ("Services") to provide an evaluation, recommendations, and implementation for improvement to data center infrastructure.**

Buyer **Sonya Clifton** Outcome **Contract Purchase Agreement**

E-Mail **sonya.clifton@detroitmi.gov**

1.2 Schedule

Preview Date _____ Open Date **4/21/23 5:23 PM**
 Close Date **6/1/23 3:00 PM** Award Date _____
 Time Zone **Eastern Standard Time**

1.3 Negotiation Controls

Response Visibility **Sealed**

Lines Settings

Rank Indicator **No indicator displayed**
 Ranking Method **Price only**

1.4 Terms

Agreement Start Date _____ Agreement End Date _____
 Agreement Amount _____
 (USD)
 Payment Terms **Net 30** Freight Terms **Account of Seller**
 Shipping Method **Lowest Cost Carrier** FOB **Delivered**
 Negotiation Currency **USD (US Dollar)**
 Price Precision **2**

1.5 Attachments

File Name or URL	Type	Description
RFP 183340 ARPA DoIT Data Cent	File	
Affidavit of Disclosure of Int	File	
Non-Collusion Affidavit 4.4.20	File	
Attachment A - Respondent Ques	File	
Attachment B - Respondent Intr	File	
Attachment C - Cost Proposal P	File	
Attachment D - Forms Affidavit	File	
Attachment E - Model Professio	File	

2 Requirements

**Response is required*

2.1 Section 1. Proposer's Attachments and Affidavits

- *1. Complete the attached form for Combined Certificates of Authority and upload to your response

Attachments:

File Name or URL	Type	Description
Combined Certificates of Autho	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
 b. Not Uploaded (*Response attachments are optional*)

Comments:

- *2. Bidder has read and complies with all provisions stated in the INSTRUCTIONS TO BIDDERS. Please check Yes or No.

Select one of the following:

- a. Yes
 b. No

Comments:

- *3. Below document is necessary for you to upload along with the proposal:

Reference Form

Attachments:

File Name or URL	Type	Description
Reference Form.doc	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
 b. Not Uploaded (*Response attachments are optional*)

Comments:

- *4. Will you be utilizing any Sub-Contractors?

Select one of the following:

- a. Yes (upload all required documents) (*Response attachments are optional*)
 b. No (*Response attachments are optional*)

Comments:

- *5. Please use the below URL to complete the Income Tax and Account Receivables Clearance process:

<http://bit.ly/detroitclearances>

Select one of the following:

- a. Completed
- b. Not Completed

Comments:

6. Attention: Considering a Joint or Mentor Venture? Click the URL.

<https://app.smartsheet.com/b/form/2359d53ee4364f709cdda15913b530d6>

Comments:

3 Lines

Instructions
***PLEASE USE "ATTACHMENT C - COST PROPOSAL" ***

3.1 Line Information

Line	Estimated Quantity	Response Price	Line Amount	Response Minimum Release Amount
1-Total Proposal Pricing				

3.2 Line Details

3.2.1 Line 1 Total Proposal Pricing

To provide an alternate line, see appendix.

Category Name	920.29 Facilities Management Services, Computer	Alternate Line Provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allow Alternate Lines	Yes	Estimated Total Amount (USD)	
Target Minimum Release Amount (USD)			
Start Price (USD)			

4 Appendix: Alternate Lines

4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

4.2 Alternate Lines Template

Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i>	Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.
Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i>	
Alternate Line Description	
Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i>	
Response Minimum Release Amount	
Note to Buyer	

