



CITY OF DETROIT

OFFICE OF CONTRACTING & PROCUREMENT

REQUEST FOR QUOTE

MOUNTAIN BIKE REPAIR & MAINTENANCE SERVICES, LABOR AND/OR PARTS

RFP NO. 183384

Proposal Due Date: (4/6/23 4:00 PM)

QUESTION DEADLINE (EST): (4/3/23 12:00 PM)

Questions will NOT be entertained after the deadline date/time

Conference Type: (None)

Participation Type: (None)

Conference Date: (N/A)

Conference Details: (N/A)

Additional Information: (N/A)

Pre-Bid Walk Through Address: (N/A)

The individual listed below is the bid contact.

Company **City of Detroit**
 Buyer **VALERIE MASSEY**
 Location **2 WOODWARD AVENUE**
STE 1100
DETROIT, MI 48226
UNITED STATES

Phone
 Fax
 E-mail **valmas@detroitmi.gov**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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Table of Contents

1 Overview.....4
 1.1 General Information.....4
 1.2 Schedule.....4
 1.3 Negotiation Controls.....4
 1.4 Response Rules.....4
 1.5 Terms.....4
 1.6 Attachments.....5
2 Requirements.....6
 2.1 Section 1. Proposer's Attachments and Affidavits.....6

1 Overview

1.1 General Information

Title **MOUNTAIN BIKE REPAIR & MAINTENANCE SERVICES, LABOR AND/OR PARTS**
 Synopsis **Sealed bids to provide Mountain Bike Repair & Maintenance Services, Labor and/or Parts will be received electronically by the City of Detroit, Office of Contracting and Procurement Department, through the Oracle Supplier Portal system on or before 4:00 p.m. (Eastern Daylight Time), April 6, 2023.**
 Buyer **VALERIE MASSEY** Outcome **Contract Purchase Agreement**
 E-Mail **valmas@detroitmi.gov**
 Introduction

Furnish Mountain Bike Repair & Maintenance Services, Labor and/or Parts for a two year period for the City of Detroit Police Department (DPD).

ITEMS FOR EVALUATION

For bids based on a discount from or markup to Published Price List, quantities listed in the **SPECIFICATIONS - "ITEMS FOR EVALUATION"** will be used for determining award of contract only and are not guaranteed. These items are not to be considered as the only items to be purchased. Evaluation will be made in the Office of Contracting and Procurement by multiplying the quantity indicated in this bid form for each item by the Catalog Price less Discount or plus Markup. **ENTER THE GROSS PRICE OF THE LINE ITEMS** . The City of Detroit will compute net price. **DO NOT QUOTE PRICES FOR ITEMS NOT LISTED OR REQUESTED IN BID.**

Please fill out all applicable blank lines on the attached **RFQ CLAUSES** and **SPECIFICATIONS** documents.

1.2 Schedule

Preview Date Open Date **3/30/23 1:38 PM**
 Close Date **4/6/23 4:00 PM** Award Date
 Time Zone **Eastern Standard Time**

1.3 Negotiation Controls

Response Visibility **Sealed**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Agreement Start Date Agreement End Date
 Agreement Amount (USD)
 Payment Terms **Net 30** Freight Terms **Account of Seller**
 Shipping Method **Lowest Cost Carrier** FOB **Delivered**

Proprietary and Confidential 3/30/23 1:38 PM

Negotiation Currency **USD (US Dollar)**Price Precision **2****1.6 Attachments**

File Name or URL	Type	Description
CLAUSES, RFQ #183384, MOUNTAIN	File	
General_Conditions_Updated 5.8	File	
Specifications, Mountain Bike	File	

2 Requirements

**Response is required*

Furnish Mountain Bike Repair & Maintenance Services, Labor and/or Parts for a two year period for the City of Detroit Police Department (DPD).

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Please fill out all applicable blank lines on the attached **RFQ CLAUSES** and **SPECIFICATIONS** documents.

2.1 Section 1. Proposer's Attachments and Affidavits

- *1. Complete the attached form for Combined Certificates of Authority and upload to your response

Attachments:

File Name or URL	Type	Description
Combined Certificates of Autho	File	

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
 b. Not Uploaded (*Response attachments are optional*)

Comments:

- *2. Bidder has read and complies with all provisions stated in the INSTRUCTIONS TO BIDDERS. Please check Yes or No.

Select one of the following:

- a. Yes
 b. No

Comments:

3. For information regarding the City of Detroit's Equalization Credit Statement, please download and review the attachment.

Attachments:

File Name or URL	Type	Description
Equalization Credit	File	

Statement_		
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Comments:

*4. Will you be utilizing any Sub-Contractors?

Select one of the following:

- a. Yes (upload all required documents) *(Response attachments are optional)*
- b. No *(Response attachments are optional)*

Comments:

*5. Please use the below URL to complete the Income Tax and Account Receivables Clearance process:

<http://bit.ly/detroitclearances>

Select one of the following:

- a. Completed
- b. Not Completed

Comments:

6. Attention: Considering a Joint or Mentor Venture? Click the URL.

<https://app.smartsheet.com/b/form/2359d53ee4364f709cdda15913b530d6>

Comments:

