

CITY OF DETROIT OFFICE OF THE CHIEF FINANCIAL OFFICER Coleman A. Young Municipal Center 2 Woodward Avenue, Suite 1100 Detroit, MI 48226 Phone: (313) 628-2535 Fax: (313) 224-2135 E-Mail: OCFO@detroitmi.gov

May 14, 2020

The Honorable Detroit City Council Coleman A. Young Municipal Center 2 Woodward Avenue Detroit, MI 48226

Re: Monthly Financial Report for the Nine Months ended March 31, 2020

Dear Honorable City Council Members:

The Office of the Chief Financial Officer (OCFO) respectfully submits its monthly City of Detroit Financial Report for the Nine Months ended March 31, 2020. The OCFO also publishes this report on the City's website.

The OCFO is pleased to brief the City Council on the City's finances and respectfully requests to do so at one of the upcoming regularly scheduled Budget, Finance and Audit (BFA) Standing Committee meetings. The OCFO will also meet with the Legislative Policy Division prior to the BFA Committee meeting to further invite discussion on the report.

Best regards,

David P. Massaron Chief Financial Officer

Att: City of Detroit Financial Report for the Nine Months ended March 31, 2020

Cc: Mayor Michael E. Duggan, City of Detroit Hakim Berry, Chief Operating Officer Katie Hammer, Chief Deputy CFO/Policy & Administration Director John Naglick, Chief Deputy CFO/Finance Director Eric S. Higgs, Deputy CFO/Chief Accounting Officer - Controller Christa McLellan, Deputy CFO/Treasurer Tanya Stoudemire, Deputy CFO/Budget Director Avery Peeples, City Council Liaison



FY 2020 Financial Report

For the 9 Months ended March 31, 2020

Office of the Chief Financial Officer

Submitted on May 14, 2020



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- On May 5, the Detroit City Council approved the City's FY 2020-2021 Budget. Information on the approved budget changes is <u>available online</u>. The approved FY 2021-2024 Four-Year Financial Plan details will be available online by June 1, 2020.
- The City of Detroit contracted with Guidehouse, a consultant experienced with disaster recovery reimbursement programs, to advise and assist the City in maximizing federal funding from COVID-19 legislation. Guidehouse will assist the City in matching costs to the best source of funds, collating costs for submission to federal funders, and forming policy positions for future bills.
- Within the City's active grant portfolio, the most significant new non-COVID related awards in March include the Fare Collection System Replacement Grant to DDOT from the Federal Transit Administration (\$10.6M) and the annual Ryan White HIV/AIDS Relief grant to Health from the U.S. Department of Health and Human Services (\$9.7M). (page 9)
- Total accounts payable as of March 2020 had a net decrease of \$4 million compared to February 2020. (page 15)



YTD Budget Amendments – General Fund

FY 2019-2020 GENERAL FUND BUDGET AMENDMENTS (Through March 2020)							
Department	Reason for Amendment		Amount				
FY 2019 - 2020 Adopted Budget		\$	1,143,283,981				
Carry Forward Use of Assigned Fu							
Recreation	Forest Park Improvements		823,054				
General Services	Wayne County Millages		64,135				
Non-Departmental	P.E.G Fees		1,878,306				
Police	Public Act. 302 - Training Fund		598,467				
Non-Departmental	PLD Decommission		23,000,000				
	Total		26,363,962				
Budget Amendment							
Housing and Revitalization	Small Business Development		2,700,000				
General Services	Wayne County Millages		200,000				
	Total		2,900,000				
Transfer From Other Funds							
N/A	N/A		N/A				
	Total		0				
FY 2019 - 2020 Amended Budget (1	Through March 2020)	\$	1,172,547,943				



YTD Budget vs. YTD Actual – General Fund (Unaudited)

YTD ANALYSIS												
	E	BUDGET	ACTUAL + ADJUSTMENTS + ENCUMBRANCES							VARIANCE (BUDGET VS. ACTUAL)		
MAJOR CLASSIFICATIONS	т	YEAR TO DATE		ACTUAL	ADJUSTMENTS + ENCUMBRANCES		TOTAL					
Α		В		С	[)	E =	C + D	(\$)	F = E-B	% G = (F/B)	
REVENUE:												
Municipal Income Tax	\$	229.1	\$	235.7		-	\$	235.7	\$	6.6	2.9%	
Property Taxes		80.4		85.5		-		85.5		5.1	6.3%	
Wagering Taxes		139.2		134.6		-		134.6		(4.7)	(3.4%)	
Utility Users' Tax		17.6		18.5		-		18.5		0.9	5.1%	
State Revenue Sharing		102.7		105.4		-		105.4		2.7	2.6%	
Other Revenues		173.0		141.6		-		141.6		(31.4)	(18.2%)	
Sub-Total	\$	742.0	\$	721.3		_	\$	721.3	\$	(20.8)	(2.8%)	
Budgeted Use of Prior Year Fund Balance		45.0		0.0		45.0		45.0		-	0.0%	
Carry forward-Use of Assigned Fund Balance		26.4		0.0		26.4		26.4		_	0.0%	
Transfers from Other Funds		0.0		0.0		_		0.0		-	_	
Budget Amendments		2.9		0.0		2.9		2.9		-	0.0%	
TOTAL	\$	816.3	\$	721.3	\$	74.3	\$	795.5	\$	(20.8)	(2.5%)	
EXPENDITURES:												
Salary and Wages (Incl. Overtime)	\$	(352.1)	\$	(338.9)		1	\$	(338.9)	\$	13.2	3.7%	
Employee Benefits		(130.9)		(97.9)		-		(97.9)		33.0	25.2%	
Legacy Pension Payments		0.0		0.0		-		0.0		-	-	
Retiree Protection Fund		(45.0)		(45.0)		-		(45.0)		-	0.0%	
Debt Service		(68.2)		(65.3)		-		(65.3)		2.9	4.3%	
Other Expenses		(266.3)		(224.2)		(62.6)		(286.8)		(20.5)	(7.7%)	
TOTAL	\$	(862.5)	\$	(771.4)	\$	(62.6)	\$	(833.9)	\$	28.6	3.3%	



Annualized Projection vs. Budget – General Fund

ANNUAL ANALYSIS									
	E	BUDGET		PROJECTION	(BU	VARIAN DGET VS. PF			
		ANNUAL		ANNUAL		ANNUAL			
SUMMARY CLASSIFICATIONS	A	MENDED		ESTIMATED		ESTIMA			
Α		В		С	(\$	5) D = C-B	% E = (D/B)		
REVENUE:									
Municipal Income Tax	\$	324.3	\$	281.0	\$	(43.2)	(13.3%)		
Property Taxes		115.3		114.5		(0.8)	(0.7%)		
Wagering Taxes		184.3		134.2		(50.1)	(27.2%)		
Utility Users' Tax		31.3		28.3		(3.1)	(9.9%)		
State Revenue Sharing		204.5		201.1		(3.3)	(1.6%)		
Other Revenues		226.4		206.6		(19.8)	(8.7%)		
Sub-Total	\$	1,086.2	\$	965.7	\$	(120.5)	(11.1%)		
Budgeted Use of Prior Year Fund Balance		57.1		57.1		0.0	0.0%		
Carry forward-Use of Assigned Fund Balance		26.4		26.4		0.0	0.0%		
Transfers from Other Funds		0.0		0.0		0.0	-		
Budget Amendments		2.9		2.9		0.0	0.0%		
TOTAL (F)	\$	1,172.5	\$	1,052.1	\$	(120.5)	(11.1%)		
EXPENDITURES:									
Salary and Wages (Incl. Overtime)	\$	(476.2)	\$	(458.5)	\$	17.7	(3.7%)		
Employee Benefits		(139.2)		(130.9)		8.3	(6.0%)		
Legacy Pension Payments		(18.7)		(18.7)		0.0	0.0%		
Retiree Protection Fund		(45.0)		(45.0)		0.0	0.0%		
Debt Service		(79.8)		(79.8)		0.0	0.0%		
Other Expenses		(413.7)		(406.1)		7.7	(1.9%)		
TOTAL (G)	\$	(1,172.5)	\$	(1,138.9)	\$	33.7	(2.9%)		
VARIANCE (H=F+G)			\$	(86.8)	\$	(86.8)			

Note: Projected annual revenues reflect the estimated impact of the COVID-19 public health emergency as of April 2020. The City has identified sufficient budget solutions to address the projected shortfall, including spending reductions from blight and capital funds and use of reserves not included in the projections above.



Employee Count Monitoring

	MONTH	BUDGET	BUDGET VS. ACTUAL Variance				
	Actual February 2020	Actual March 2020	Change February 2020 vs. March 2020	Adjusted Budget FY 2020 ⁽²⁾	Under/(C Budget March 2	Over) vs.	
Public Safety Police Fire	3,172 1,153	3,150 1,170	(22) 17	3,338 1,275	188 105	6% 8%	
Total Public Safety	4,325	4,320	(5)	4,613	293	6%	
Non-Public Safety Office of the Chief Financial Officer Public Works - Full Time	420 381	420 381	0 0	533 447	113 66		
Health and Wellness Promotion	128	137	9	191	54		
Human Resources	99	99	0	105	6		
Housing and Revitalization	105	107	2	109	2		
Innovation and Technology	119	120	1	140	20		
Law	117	119	2	127	8		
Mayor's Office (includes Homeland Security)	81	81	0	81	0		
Municipal Parking ⁽⁶⁾	94	92	(2)	104	12		
Planning and Development	37	38	1	41	3		
General Services - Full Time	539	538	(1)	573	35		
Legislative (3)	217	215	(2)	260	45		
36th District Court	321	322	1	325	3		
Other ⁽⁴⁾	188	188	0	199	11		
Total Non-Public Safety	2,846	2,857	11	3,235	378	12%	
Total General City-Full Time	7,171	7,177	6	7,848	671	9%	
Seasonal/ Part Time ⁽⁵⁾	220	234	14	822	588	72%	
Enterprise							
Airport	4	4	0	4	0		
BSEED	283	280	(3)	337	57		
Transportation	899	863	(36)	973	110		
Water and Sewerage	566	566	0	650	84		
Library	299	298	(1)	326	28		
Total Enterprise	2,051	2,011	(40)	2,290	279	12%	
Total City	9,442	9,422	(20)	10,960	1,538	14%	

Notes:

(1) Actuals are based on active employees only (both permanent and temporary) and include full-time, part-time, seasonal employees and PSCs if funded by vacant budgeted positions.

(2) Adjusted Budget reflects amendments and other adjustments impacting approved position counts compared to the original budget. It excludes personal services contractors (PSCs).

(3) Includes: Auditor General, Inspector General, Zoning, City Council, Ombudsperson, City Clerk, and Elections.

(4) Includes: Civil Rights Inclusion & Opportunity, Administrative Hearings, Public Lighting Department, and Non-departmental.

(5) Includes DPW, General Services, Recreation and Elections

(6) During the development of the FY2020 - FY2023 Four-Year Plan, the Municipal Parking Department was transferred to the General Fund.

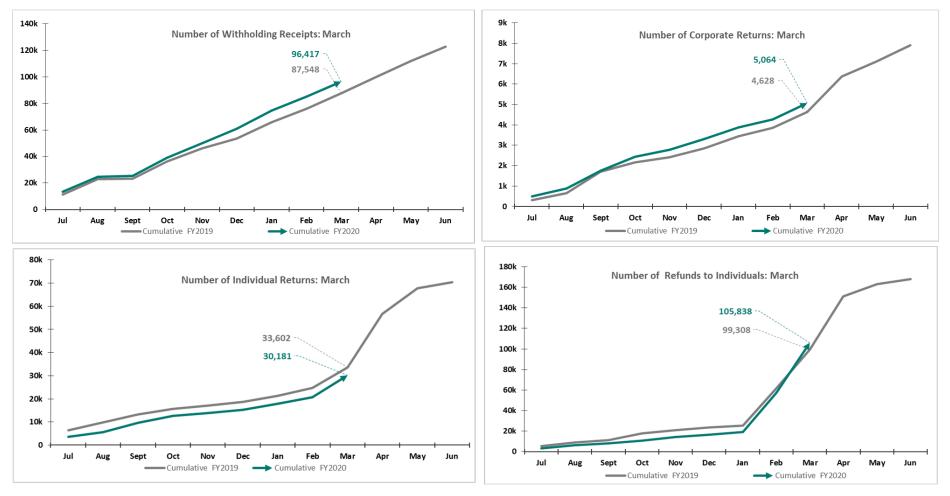


Income Tax - Collections

Fiscal Years 2019 - 2020 Income Tax Collections	FY20 YTD March 2020			FY19 YTD March 2019
Withholdings/Estimates Individuals Corporations Partnerships Assessments	\$	221,483,476 17,948,421 13,795,945 3,794,855 1,559,462	\$	208,075,075 15,975,037 18,222,494 3,180,571 3,889,904
Total Collections	\$	258,582,160	\$	249,343,081
Refunds/ Disbursements		(22,833,375)		(23,166,595)
Collections Net of Refunds/Disbursements	\$	235,748,785	\$	226,176,486



Income Tax – Volume of Returns and Withholdings





Development and Grants

Active Grants and Donations as of March 31, 2020 (\$ in millions)

	Amount Awarded – City ⁽¹⁾	Amount Awarded – Partners ⁽²⁾
Total Active	\$818.9	\$205.5
Net Change from last month ⁽³⁾	\$25.9	\$1.9

New Funds – January 1 to April 30, 2020 (\$ in millions)

	Amount Awarded
Documented	\$319.3
Committed ⁽⁴⁾	\$87.4
Total New Funding	\$406.7

Net New to the City⁽⁵⁾

\$118.0

(1) Reflects public and private funds directly to City departments.

- (2) Reflects public and private funds for City projects via fiduciaries, and to third-party partners and agencies for projects prioritized by the City for which the OCFO-Office of Development and Grants has provided active support.
- (3) The most significant new awards in March include the Fare Collection System Replacement Grant to DDOT from the Federal Transit Administration (\$10.6M) and the annual Ryan White HIV/AIDS Relief grant to Health from the U.S. Department of Health and Human Services (\$9.7M). The new funds documented through April 30 includes \$116,915,242.60 from the CARES Act Coronavirus Relief Fund, but this has not yet been added to the Active Grants total.
- (4) Reflects verbal and informal commitments which are secure, but for which formal agreements have not yet been finalized.
- (5) Reflects new funds to the City from organizations which have not given to the City of Detroit before.



Development and Grants

New Funds (Total) – January 1 to April 30, 2020 – By Priority Category

Priority Category	Documented	Committed	Total
Administration/General Services	\$ 121,674,642	\$ 120,000	\$ 121,794,642
Community/Culture	\$ 1,459,500	\$ 310,000	\$ 1,769,500
Economic Development	\$ 118,472,529	\$ 5,000,000	\$ 123,472,529
Health	\$ 4,361,485	\$ 9,957,906	\$ 14,319,391
Housing	\$ 32,004,280	\$ 3,874,300	\$ 35,878,580
Infrastructure	\$ 500,000	\$ 151,115	\$ 651,115
Parks and Recreation	\$ 506,466		\$ 506,466
Planning		\$ 11,000	\$ 11,000
Public Safety	\$ 1,517,832	\$ 75,000	\$ 1,592,832
Technology/Education	\$ 19,678,000	\$ 70,000	\$ 19,748,000
Transportation	\$ 18,649,582	\$ 66,085,000	\$ 84,734,582
Workforce	\$ 435,000	\$ 1,750,000	\$ 2,185,000
Grand Total	\$ 319,259,317	\$ 87,404,321	\$ 406,663,638



Development and Grants

New Funds and City Leverage⁽¹⁾ – January 1 to April 30, 2020 – By Priority Category

Priority Category	Total Fun	Total Funds		/erage ⁽¹⁾
Administration/General Services	\$	121,674,642	\$	1,086,674
Community/Culture	\$	1,769,500		
Economic Development	\$	123,472,529	\$	59,000,000 ⁽²⁾
Health	\$	14,319,391		
Housing	\$	35,878,580	\$	15,000 ⁽³⁾
Infrastructure	\$	651,115		
Parks and Recreation	\$	506,466		
Planning	\$	11,000		
Public Safety	\$	1,592,832	\$	52,760
Technology/Education	\$	19,748,000		
Transportation	\$	84,734,582		
Workforce	\$	2,185,000		
Grand Total	\$	406,663,638	\$	60,154,434

(1) Leverage includes both match and parallel investment by the City that help make the case to external funders to co-invest.

(2) This \$59M has leveraged all Strategic Neighborhood Fund funding to date which includes funds raised in 2018 and 2019.

(3) There is an additional \$50M in HUD funding allocated to the Affordable Housing Leverage Fund that has been critical to securing these commitments.



Cash Position

(\$ in millions)

(\$ in millions)	Unre	estricted	Restricted		March 2020 Total		Prior Year March 2019 Total	
Bank Balance	\$	240.2	\$	911.9	\$	1,152.2	\$	1,170.6
Plus/minus: Reconciling items		(6.5)		1.6		(4.9)		8.5
Reconciled Bank Balance	\$	233.7	\$	913.5	\$	1,147.2	\$	1,179.0
General Ledger Cash Balances								
General Fund								
General Accounts	\$	142.8		172.7	\$	315.5	\$	283.6
Risk Management/Self Insurance		-		76.3		76.3		95.7
Undistributed Delinquent Taxes		-		3.2		3.2		36.2
Quality of Life Fund		-		17.4		17.4		23.5
Retiree Protection Trust Fund		-		177.1		177.1		128.9
A/P and Payroll Clearing		17.6		-		17.6		14.5
Other Governmental Funds								
Capital Projects		-		117.8		117.8		156.3
Street Fund		-		89.6		89.6		80.3
Grants		-		46.5		46.5		51.6
Solid Waste Management Fund		38.6		-		38.6		39.5
Debt Service		-		49.3		49.3		41.2
Gordie Howe Bridge Fund		-		17.4		17.4		20.2
Other		9.2		8.3		17.6		33.7
Enterprise Funds								
Enterprise Funds		13.6		2.6		16.2		36.3
Fiduciary Funds								
Undistributed Property Taxes		-		85.4		85.4		73.3
Fire Insurance Escrow		-		10.8		10.8		9.5
Other		-		39.0		39.0		39.6
Component Units								
Component Units		11.9		-		11.9		15.2
Total General Ledger Cash Balance	\$	233.7	\$	913.5	\$	1,147.2	\$	1,179.0

Note: This schedule reports total City of Detroit (excludes DSWD) cash in the bank at March 31, 2020 and differences between the General Ledger and bank balance are shown as reconciling items. This report does not represent cash available for spending, and liabilities and fund balance must be considered when determining excess cash.



Operating Cash Activity: YTD Actual vs Forecast

	For 9 Months Ending March 31, 2020							
\$ in Millions		YTD Forecast		YTD Actuals		YTD Variance		Prior YTD Actuals
Cash Receipts								
Property Taxes	\$	504.5	\$	502.0	\$	(2.5)	\$	501.0
Income Taxes		245.4		234.8		(10.6)		219.9
Wagering		141.7		137.6		(4.1)		139.5
State Shared Revenue		137.3		139.6		2.3		136.2
Utility Taxes		22.4		18.7		(3.7)		17.5
Other Revenue		189.9		195.2		5.3		156.8
Bond Proceeds		11.9		11.9		(0.0)		-
Total Cash Receipts	\$	1,253.1	\$	1,239.7	\$	(13.4)	\$	1,170.9
Cash Disbursements								
Salaries & Wages	\$	(359.9)	\$	(384.8)	\$	(24.9)	\$	(348.5)
Benefits		(88.9)		(85.1)		3.8		(105.3)
Retiree Protection Trust		(45.0)		(45.0)		0.0		(20.0)
Accounts Payable		(345.6)		(328.7)		16.9		(326.3)
TIF Distributions		(32.2)		(26.9)		5.2		(24.4)
Property Tax Distributions		(347.7)		(344.7)		3.0		(342.2)
Debt Service		(56.7)		(63.4)		(6.7)		(65.3)
Total Cash Disbursements	\$	(1,276.0)	\$	(1,278.6)	\$	(2.6)	\$	(1,232.0)
Net Cash Flow	\$	(22.8)	\$	(38.9)	\$	(16.0)	\$	(61.1)



Operating Cash Activity: Actual vs. Forecast to Year End

		2019 2020																								
\$ in millions		July	Α	ugust	Se	ptember	0	ctober	No	ovember	De	cember	Ja	anuary	Fe	bruary	N	larch		April	Ν	May		June	EV2	020 Total
	Α	ctual	A	ctual		Actual	A	ctual	1	Actual	-	Actual	4	Actual	Α	ctual	Α	ctual	Fo	orecast	For	recast	Fo	recast	FIZ	020 1018
Cash Receipts																										
Property Taxes	\$	58.2	\$	192.8	\$	26.7	\$	8.9	\$	11.0	\$	65.1	\$	125.3	\$	10.1	\$	3.9	\$	3.3	\$	7.1	\$	31.6	\$	544.0
Income Taxes		30.7		22.0		31.2		25.5		21.6		29.0		30.7		20.1		24.0		22.6		17.7		20.0		295.1
Wagering		15.5		17.4		15.0		14.1		18.0		17.6		17.7		13.3		9.0		-		-		-		137.6
State Shared Revenue		-		34.2		-		35.1		-		35.6		-		34.6		-		28.0		-		33.5		201.1
Utility Taxes		2.1		1.3		1.8		2.0		-		3.1		1.8		3.1		3.5		2.6		3.0		2.8		27.1
Other Revenue		33.7		28.3		15.3		10.9		28.9		17.0		23.7		17.7		19.8		22.8		13.7		11.0		242.7
Cares Act Funds		-		-		-		-		-		-		-		-		-		117.0		-		-		117.0
Internal Funding Transfers In		-		-		-		-		-		-		-		-		-		45.0		-		-		45.0
Bond Proceeds		-		-		0.3		0.5		2.6		3.0		1.2		4.2		-		34.1		-		-		46.0
Total Cash Receipts	\$	140.2	\$	296.0	\$	90.2	\$	97.1	\$	82.0	\$	170.4	\$	200.3	\$	103.1	\$	60.3	\$	275.4	\$	41.5	\$	98.9	\$	1,655.5
Cash Disbursements																										
Salaries & Wages	\$	(46.9)	\$	(46.8)	\$	(37.1)	\$	(40.3)	\$	(35.8)	\$	(45.4)	\$	(50.8)	\$	(40.8)	\$	(40.8)	\$	(39.1)	\$	(39.5)	\$	(44.3)	\$	(507.8)
Benefits		(12.6)		(6.5)		(6.0)		(13.1)		(6.5)		(14.0)		(13.4)		(6.4)		(6.4)		(22.8)		(6.5)		(6.3)		(120.7)
36th Distr Crt Payroll		-		-		-		-		-		-		-		-		-		(1.3)		-		-		(1.3)
Retiree Protection Trust		(45.0)		-		-		-		-		-		-		-		-		-		-		-		(45.0)
Accounts Payable		(46.3)		(67.2)		(24.2)		(39.6)		(20.0)		(33.8)		(38.0)		(28.0)		(31.6)		(78.6)		(43.5)		(31.4)		(482.2)
TIF Property Tax Disbursements		-		-		-		(0.3)		(1.6)		(25.0)		-		-		-		-		(26.9)		-		(53.8)
Property Tax Distributions		(17.1)		(26.5)		(132.0)		(6.1)		(5.4)		(6.5)		(86.2)		(65.0)		-		(2.8)		(10.0)		(15.0)		(372.5)
Other Distribution		-		-		-		-		-		-		-		-		-		(0.7)		-		-		(0.7)
Debt Service		(2.7)		(8.2)		(14.1)		(6.2)		(2.7)		(9.1)		(2.7)		(9.1)		(8.7)		-		-		-		(63.4)
Total Cash Disbursements	\$	(170.6)	\$	(155.2)	\$	(213.3)	\$	(105.7)	\$	(72.1)	\$	(133.8)	\$	(191.2)	\$	(149.3)	\$	(87.5)	\$	(145.3)	\$ ((126.4)	\$	(97.1)	\$	(1,647.4)
Net Cash Flow	\$	(30.3)	\$	140.8	\$	(123.1)	\$	(8.5)	\$	9.9	\$	36.7	\$	9.1	\$	(46.2)	\$	(27.3)	\$	130.2	\$	(84.9)	\$	1.8	\$	8.1



Accounts Payable and Supplier Payments

City of Detroit Accounts Payable Analysis \$ in millions

Accounts Payable (AP) as of Mar-	-20	
Total AP (Feb-20)	\$	50.6
Plus: Mar-20 invoices processed	\$	70.6
Less: Mar-20 Payments made	\$	(74.6)
Total AP month end (Mar-20)	\$	46.6
Less: Invoices on hold ⁽¹⁾	\$	(12.6)
Less: Installments/Retainage Invoices ⁽²⁾	\$	(0.4)
Net AP not on hold	\$	33.6

AP Aging (excluding invoices on hold)

					Days Past Due									
	N	et AP	C	urrent		1-30		31-60		61+				
Mar-20. Total		33.7	\$	19.8	\$	8.9	\$	1.9	\$	3.1				
% of total		100%		59%		26%		6%		9%				
Change vs. Feb-20	\$	0.8	\$	1.5	\$	(2.3)	\$	1.6	\$	-				
Total Count of Invoices % of total		2,178 <i>100%</i>		1,540 <i>71%</i>		379 17%		100 5%		159 7%				
Change vs. Feb-20		509		176		210		52		71				
Feb-20. Total	\$	32.9	\$	18.3	\$	11.2	\$	0.3	\$	3.1				
% of total		100%		56%		34%		1%		9%				
Total Count of Invoices		1,669		1,364		169		48		88				
% of total		100%		82%		10%		3%		5%				

Notes:

(1) Invoices with system holds are pending validation. Some reasons include: pending receipt, does not match purchase order quantity/price and legal holds

(2) Invoices on retainage are on hold until the supplier satifies all contract obligations

All invoices are processed and aged based on the invoice date

Accounts Payable (Inc. installments/retainage)

