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March 16, 2020

The Honorable Detroit City Council Coleman A. Young Municipal Center 2 Woodward Avenue Detroit, MI 48226

Re: Monthly Financial Report for the Seven Months ended January 31, 2020

Dear Honorable City Council Members:

The Office of the Chief Financial Officer (OCFO) respectfully submits its monthly City of Detroit Financial Report for the Seven Months ended January 31, 2020. The OCFO also publishes this report on the City's website.

The OCFO is pleased to brief the City Council on the City's finances and respectfully requests to do so at one of the upcoming regularly scheduled Budget, Finance and Audit (BFA) Standing Committee meetings. The OCFO will also meet with the Legislative Policy Division prior to the BFA Committee meeting to further invite discussion on the report.

Best regards,

David P. Massaron
Chief Financial Officer

Att: City of Detroit Financial Report for the Seven Months ended January 31, 2020

Cc: Mayor Michael E. Duggan, City of Detroit Hakim Berry, Chief Operating Officer

Katie Hammer, Chief Deputy CFO/Policy & Administration Director

John Naglick, Chief Deputy CFO/Finance Director

Eric S. Higgs, Deputy CFO/Chief Accounting Officer - Controller

Christa McLellan, Deputy CFO/Treasurer

Tanya Stoudemire, Deputy CFO/Budget Director Stephanie Washington, City Council Liaison



FY 2020 Financial Report

For the 7 Months ended January 31, 2020

Office of the Chief Financial Officer

Submitted on March 16, 2020



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Executive Summary

- On February 19, the City held its <u>February Revenue Estimating Conference</u>. The conference principals approved economic and revenue forecasts for fiscal year 2020, as well as fiscal years 2021 through 2024.
 - Recurring General Fund revenue for FY 2020 is projected at \$1.073 billion, up \$15 million (1.4%) from the Adopted Budget.
 - Recurring General Fund revenue for FY 2021 is projected at \$1.085 billion, an increase of \$12 million (1.1%) over FY 2020.
- On February 19, the City received a <u>credit rating outlook upgrade from "stable" to "positive" by Moody's</u>. The report noted as credit strengths the city's robust operating performance and very strong financial planning practices, including revenue estimating conferences, long-range financial planning, and conservative budgetary assumptions.
- On March 6, the Mayor presented to City Council the <u>Proposed FY 2021 FY 2024 Four-Year Financial Plan</u>. City Council budget hearings will occur throughout March.
- Within the City's active grant portfolio, the most significant new awards in January include a \$5.8 million grant from the Michigan Workforce Development Agency for job training for FCA jobs, and a \$4.7 million Michigan Indigent Defense Commission Grant to provide public attorneys in the 36th District Court (annualized amount of \$7.1 million.)



YTD Budget Amendments – General Fund

	ND BUDGET AMENDMENTS (Thr	ough o	
Department	Reason for Amendment		Amount
Y 2019 - 2020 Adopted Budget		\$	1,143,283,981
Carry Forward Use of Assigned F	und Balance		
Recreation	Forest Park Improvements		823,054
General Services	Wayne County Millages		64,135
Non-Departmental	P.E.G Fees		1,878,306
Police	Public Act. 302 - Training Fund		598,467
Non-Departmental	PLD Decommission		23,000,000
	Total		26,363,962
Budget Amendment			
Housing and Revitalization	Small Business Development		2,700,000
General Services	Wayne County Millages		200,000
	Total		2,900,000
Transfer From Other Funds			
N/A	N/A		N/
	Total		(
FY 2019 - 2020 Amended Budget	(Through January 2020)	\$	1,172,547,943



YTD Budget vs. YTD Actual – General Fund (Unaudited)

		`	/TD A	ANALYSIS					
	BUDGET ACTUAL + ADJUSTME			USTMENTS + EN	ISTMENTS + ENCUMBRANCES			NCE S. ACTUAL)	
MAJOR CLASSIFICATIONS	YEAR TO DATE				ADJUSTMENTS + ENCUMBRANCES	TOTAL			
Α		В		С	D	E = C + D	(\$)	F = E-B	% G = (F/B)
REVENUE:									
Municipal Income Tax	\$	177.1	\$	191.8	_	\$ 191.8	\$	14.7	8.3%
Property Taxes		75.9		83.1	_	83.1		7.2	9.5%
Wagering Taxes		108.8		113.2	_	113.2		4.4	4.0%
Utility Users' Tax		12.0		11.9	_	11.9		(0.1)	(0.9%)
State Revenue Sharing		68.5		71.5	-	71.5		3.0	4.3%
Other Revenues		155.9		115.9	-	115.9		(40.1)	(25.7%)
Sub-Total	\$	598.3	\$	587.4		\$ 587.4	\$	(10.9)	(1.8%)
Budgeted Use of Prior Year Fund Balance		30.2		0.0	30.0	30.0		(0.2)	(0.7%)
Carry forward-Use of Assigned Fund Balance		26.4		0.0	26.4	26.4		0.0	0.0%
Transfers from Other Funds		0.0		0.0	0.0	0.0		0.0	0.0%
Budget Amendments		2.9		0.0	2.9	2.9		0.0	0.0%
TOTAL	\$	657.7	\$	587.4	\$ 59.3	\$ 646.6	\$	(11.1)	(1.7%)
EXPENDITURES:									
Salary and Wages (Incl. Overtime)	\$	(280.9)	\$	(270.4)	-	(270.4)		10.5	3.7%
Employee Benefits		(103.8)		(76.9)	-	(76.9)		26.9	25.9%
Legacy Pension Payments		0.0		0.0	-	0.0		0.0	0.0%
Retiree Protection Fund		(45.0)		(45.0)	-	(45.0)		0.0	0.0%
Debt Service		(58.3)		(58.3)	-	(58.3)		0.0	0.0%
Other Expenses		(206.6)		(167.2)	(59.1)	(226.4)		(19.8)	(9.6%)
TOTAL	\$	(694.6)	\$	(617.8)	\$ (59.1)	\$ (677.0)	\$	17.6	2.5%



Annualized Projection vs. Budget – General Fund

ANNUAL ANALYSIS									
	BUDGET			PROJECTION		VARIANCE (BUDGET VS. PROJECTION)			
		ANNUAL	ANNUAL		ANNUAL				
SUMMARY CLASSIFICATIONS	Α	MENDED		ESTIMATED		ESTIMATED			
Α		В		С	(\$) D = C-B		% E = (D/B)		
REVENUE:									
Municipal Income Tax	\$	324.3	\$	329.8	\$	5.6	1.7%		
Property Taxes		115.3		115.6		0.3	0.3%		
Wagering Taxes		184.3		186.0		1.7	0.9%		
Utility Users' Tax		31.3		28.3		(3.1)	(9.8%)		
State Revenue Sharing		204.5		208.4		3.9	1.9%		
Other Revenues		226.4		235.5		9.1	4.0%		
Sub-Total	\$	1,086.2	\$	1,103.7	\$	17.5	1.6%		
Budgeted Use of Prior Year Fund Balance		57.1		57.1		0.0	0.0%		
Carry forward-Use of Assigned Fund Balance		26.4		26.4		0.0	0.0%		
Transfers from Other Funds		0.0		0.0		0.0	0.0%		
Budget Amendments		2.9		2.9		0.0	0.0%		
TOTAL (F)	\$	1,172.5	\$	1,190.0	\$	17.5	1.6%		
EXPENDITURES:									
Salary and Wages (Incl. Overtime)	\$	(476.2)	\$	(460.8)	\$	15.4	(3.2%)		
Employee Benefits		(139.2)		(127.5)		11.7	(8.4%)		
Legacy Pension Payments		(18.7)		(18.7)		0.0	0.0%		
Retiree Protection Fund		(45.0)		(45.0)		0.0	0.0%		
Debt Service		(79.8)		(79.8)		0.0	0.0%		
Other Expenses		(413.7)		(407.3)		6.4	(1.6%)		
TOTAL (G)	\$	(1,172.5)	\$	(1,139.0)	\$	33.5	(2.9%)		
VARIANCE (H=F+G)			\$	51.0	\$	51.0			

Note: Projected annual revenues are based on the February 2020 Revenue Estimating Conference. Include \$27M of pass-through revenues that were netted out for the Revenue Estimating Conference and future years' budgets.



Employee Count Monitoring

	MONTH	I-OVER-MONTH	BUDGET	BUDGET VS. ACTUAL Variance			
Dublis Octor	Actual December 2019	Actual J <u>anuary 202</u> 0	Change December 2019 vs. January 2020	Adjusted Budget FY 2020 ⁽²⁾	Under/(Ov Budget v January 2	er) s.	
Public Safety Police	3,125	3,152	27	3,338	186	6%	
Fire	1,174	1,172	(2)	1,275	103	8%	
Total Public Safety	4,299	4,324	25	4,613	289	6%	
Non-Public Safety							
Office of the Chief Financial Officer	429	428	(1)	532	104		
Public Works - Full Time	386	386	0	447	61		
Health and Wellness Promotion	131	133	2	174	41		
Human Resources	99	100	1	105	5		
Housing and Revitalization	109	106	(3)	109	3		
Innovation and Technology	119	120	1	140	20		
Law	116	117	1	127	10		
Mayor's Office (includes Homeland Security)	81	81	0	81	0		
Municipal Parking (6)	92	96	4	104	8		
Planning and Development	37	38	1	41	3		
General Services - Full Time	541	541	0	557	16		
Legislative (3)	219	219	0	260	41		
36th District Court	322	320	(2)	325	5		
Other (4)	157	191	34	199	8		
Total Non-Public Safety	2,838	2,876	38	3,201	325	10%	
Total General City-Full Time	7,137	7,200	63	7,814	614	8%	
Seasonal/ Part Time ⁽⁵⁾	189	204	15	822	618	75%	
Enterprise							
Airport	4	4	0	4	0		
BSEED	272	277	5	337	60		
Transportation	888	899	11	973	74		
Water and Sewerage Library	554 297	566 302	12 5	650 326	84 24		
Total Enterprise	2,015	2,048	33	2,290	242	11%	
Total City	9,341	9,452	111	10,925	1,473	13%	

⁽¹⁾ Actuals are based on active employees only (both permanent and temporary) and include full-time, part-time, seasonal employees and PSCs if funded by vacant budgeted positions. (2) Adjusted Budget reflects amendments and other adjustments impacting approved position counts compared to the original budget. It excludes personal services contractors (PSCs). (3) Includes: Auditor General. Inspector General. Zoning. (thy Council). Ombudsperson, City Clerk, and Elections.

⁽⁴⁾ Includes: Civil Rights Inclusion & Opportunity, Administrative Hearings, Public Lighting Department, and Non-departmental

⁽⁵⁾ Includes: DPW, General Services, Recreation and Elections
(6) During the development of the FY 2020 - FY 2023 Four-Year Plan, the Municipal Parking Department was transferred to the General Fund.

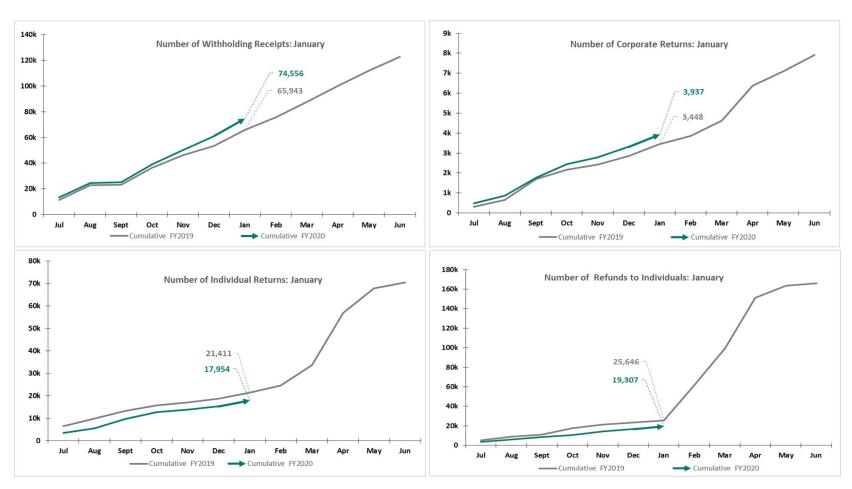


Income Tax - Collections

Fiscal Years 2019 - 2020	FY20 YTD		FY19 YTD		
Income Tax Collections	January 2020		Já	anuary 2019	
Withholdings/Estimates		\$	169,632,462	\$	167,454,396
Individuals			13,591,424		11,332,097
Corporations			10,685,757		13,223,007
Partnerships			3,002,338		2,120,741
Assessments			1,343,972		3,186,582
Total Collections		\$	198,255,953	\$	197,316,823
Refunds/ Disbursements			(6,451,590)		(2,142,687)
Collections Net of Refunds/Disbursemen	ts	\$	191,804,363	\$	195,174,136



Income Tax - Volume of Returns and Withholdings





Development and Grants

Active Grants and Donations as of January 31, 2020 (\$ in millions)

	Amount Awarded – City ⁽¹⁾	Amount Awarded – Partners ⁽²⁾
Total Active	\$918.0	\$116.7
Net Change from last month ⁽³⁾	\$11.5	\$6.9

New Funds – January 1 to February 26, 2020 (\$ in millions)

	Amount Awarded
Documented	\$113.2
Committed ⁽⁴⁾	\$9.2
Total New Funding	\$122.4

Net New to the City ⁽⁵⁾	\$100.4
	¥1001.

⁽¹⁾ Reflects public and private funds directly to City departments.

⁽²⁾ Reflects public and private funds for City projects via fiduciaries, and to third-party partners and agencies for projects prioritized by the City for which the OCFO-Office of Development and Grants has provided active support.

⁽³⁾ The most significant new awards in January are those highlighted on the Executive Summary. The New Funds total reflects the \$100M gift by Stephen M. Ross in February to advance construction of the Detroit Center for Innovation; this is a third-party project as described in (2).

⁽⁴⁾ Reflects verbal and informal commitments which are secure, but for which formal agreements have not yet been finalized.

⁽⁵⁾ Reflects new funds to the City from organizations which have not given to the City of Detroit before.



Development and Grants

New Funds (Total) – January 1 to February 26, 2020 – By Priority Category

Priority Category	Documented	Committed	Total
Administration/General Services	\$ 4,754,847		\$ 4,754,847
Community/Culture		\$ 1,500	\$ 1,500
Economic Development	\$ 100,000,000	\$ 6,020,000	\$ 106,020,000
Health	\$ 111,854		\$ 111,854
Housing	\$ 15,000	\$ 1,274,300	\$ 1,289,300
Infrastructure		\$ 26,115	\$ 26,115
Parks and Recreation	\$ 202,268		\$ 202,268
Planning			
Public Safety	\$ 60,000	\$ 127,760	\$ 187,760
Technology/Education			
Transit	\$ 7,631,067		\$ 7,631,067
Workforce	\$ 425,000	\$ 1,760,000	\$ 2,185,000
Grand Total	\$ 113,200,036	\$ 9,209,675	\$ 122,409,711

Development and Grants

New Funds and City Leverage⁽¹⁾ – January 1 to February 26, 2020 – By Priority Category

Priority Category	Total Funds	City Leverage ⁽¹⁾
Administration/General Services	\$ 4,754,847	\$ 1,086,674
Community/Culture	\$ 1,500	
Economic Development	\$ 106,020,000	\$ 59,000,000(2)
Health	\$ 111,854	
Housing	\$ 1,289,300	\$ 15,000(3)
Infrastructure	\$ 26,115	
Parks and Recreation	\$ 202,268	
Planning		
Public Safety	\$ 187,760	
Technology/Education		
Transit	\$ 7,631,067	
Workforce	\$ 2,185,000	
Grand Total	\$ 122,409,711	\$ 60,101,674

⁽¹⁾ Leverage includes both match and parallel investment by the City that help make the case to external funders to co-invest.

⁽²⁾ This \$59M has leveraged all Strategic Neighborhood Fund funding to date which includes funds raised in 2018 and 2019.

⁽³⁾ There is an additional \$50M in HUD funding allocated to the Affordable Housing Leverage Fund that has been critical to securing these commitments.



Cash Position

(\$ in millions)

	Unre	estricted	Restricted		January 2020 Total		Prior Year January 2019 Total	
Bank Balance	\$	283.2	\$	969.9	\$	1,253.1	\$	1,296.0
Plus/minus: Reconciling items		16.0		1.1		17.0		7.7
Reconciled Bank Balance	\$	299.1	\$	971.0	\$	1,270.1	\$	1,303.7
General Ledger Cash Balances								
General Fund								
General Accounts	\$	194.9		163.4	\$	358.3	\$	254.4
Risk Management/Self Insurance		-		58.7		58.7		103.4
Undistributed Delinquent Taxes		-		15.1		15.1		35.6
Quality of Life Fund		-		20.9		20.9		24.4
Retiree Protection Trust Fund		-		177.8		177.8		125.0
A/P and Payroll Clearing		20.0		-		20.0		18.4
Other Governmental Funds								
Capital Projects		-		124.1		124.1		163.8
Street Fund		-		85.3		85.3		78.6
Grants		-		45.6		45.6		49.5
Solid Waste Management Fund		48.8		-		48.8		39.3
Debt Service		-		77.1		77.1		64.0
Gordie Howe Bridge Fund		-		17.8		17.8		20.9
Other		11.0		7.8		18.8		31.7
Enterprise Funds								
Enterprise Funds		10.5		2.6		13.1		35.7
Fiduciary Funds								
Undistributed Property Taxes		-		124.5		124.5		198.8
Fire Insurance Escrow		-		10.7		10.7		10.2
Other		-		39.5		39.5		37.0
Component Units								
Component Units		13.9		-		13.9		13.1
Total General Ledger Cash Balance	\$	299.1	\$	971.0	\$	1,270.1	\$	1,303.7

Note: This schedule reports total City of Detroit (excludes DSWD) cash in the bank at January 31, 2020 and differences between the General Ledger and bank balance are shown as reconciling items. This report does not represent cash available for spending, and liabilities and fund balance must be considered when determining excess cash.



Operating Cash Activity: YTD Actual vs Forecast

For 7 Months Ending January 31, 2020

\$ in Millions		YTD orecast	YTD Actuals	,	YTD Variance	Prior YTD Actuals				
Cash Receipts					_					
Property Taxes	\$	476.0	\$ 488.0	\$	12.0	\$	473.3			
Income Taxes		190.5	190.7		0.2		188.9			
Wagering		112.4	115.2		2.8		108.1			
State Shared Revenue		103.6	105.0		1.4		102.6			
Utility Taxes		14.5	12.0		(2.5)		13.1			
Other Revenue		156.6	157.7		1.1		128.6			
Bond Proceeds		7.6	7.6		0.0					
Total Cash Receipts	\$	1,061.2	\$ 1,076.3	\$	15.1	\$	1,014.6			
Cash Disbursements										
Salaries & Wages	\$	(300.3)	\$ (303.2)	\$	(2.9)	\$	(280.9)			
Benefits		(73.2)	(72.2)		1.0		(91.3)			
Retiree Protection Trust		(45.0)	(45.0)		0.0		(20.0)			
Accounts Payable		(270.5)	(269.1)		1.4		(275.1)			
TIF Distributions		(32.2)	(32.2)		0.0		· -			
Property Tax Distributions		(325.0)	(310.1)		14.9		(362.1)			
Debt Service		(45.7)	(45.7)		0.0		(44.9)			
Total Cash Disbursements	\$	(1,091.9)	\$ (1,077.4)	\$	14.5	\$	(1,074.3)			
Net Cash Flow	\$	(30.7)	\$ (1.2)	\$	29.5	\$	(59.7)			



Operating Cash Activity: Actual vs. Forecast to Year End

						20	19)										20	20							
\$ in millions		July	Α	ugust	Sej	otember	0	ctober	Nον	/ember	De	cember	Ja	anuary	Fe	bruary	M	arch	-	April	ı	May		June	F	Y2020
	Δ	ctual	Δ	ctual	-	Actual	F	ctual	Α	ctual	F	ctual	A	ctual	Fo	recast	Fo	recast	Fo	recast	For	recast	Fo	recast		Total
Cash Receipts																										
Property Taxes	\$	58.2	\$	192.8	\$	26.7	\$	8.9	\$	11.0	\$	65.1	\$	125.3	\$	11.0	\$	12.0	\$	10.5	\$	11.4	\$	19.7	\$	552.7
Income Taxes		30.7		22.0		31.2		25.5		21.6		29.0		30.7		20.5		24.2		25.0		25.4		34.4		320.1
Wagering		15.5		17.4		15.0		14.1		18.0		17.6		17.7		13.3		17.2		14.1		13.7		15.7		189.2
State Shared Revenue		-		34.2		-		35.1		-		35.6		-		34.6		-		33.7		-		33.5		206.8
Utility Taxes		2.1		1.3		1.8		2.0		-		3.1		1.8		3.1		2.3		2.8		3.0		2.8		26.0
Other Revenue		33.7		28.3		15.3		10.9		28.9		17.0		23.7		15.7		20.0		16.8		23.2		24.6		258.1
Transfer In from Bond Proceeds		-		-		0.3		0.5		2.6		3.0		1.2		4.2		-		-		-		-		11.9
Total Cash Receipts	\$	140.2	\$	296.0	\$	90.3	\$	97.0	\$	82.1	\$	170.4	\$	200.4	\$	102.4	\$	75.7	\$	102.9	\$	76.7	\$	130.7	\$	1,564.8
Cash Disbursements																										
Salaries & Wages	\$	(46.9)	\$	(46.8)	\$	(37.1)	\$	(40.3)	\$	(35.8)	\$	(45.4)	\$	(50.8)	\$	(34.7)	\$	(36.4)	\$	(37.2)	\$	(39.5)	\$	(44.3)	\$	(495.3)
Benefits		(12.6)		(6.5)		(6.0)		(13.1)		(6.5)		(14.0)		(13.4)		(6.5)		(6.3)		(13.5)		(6.5)		(6.3)		(111.4)
Retiree Protection Trust		(45.0)		-		-		-		-		-		-		-		-		-		-		-		(45.0)
Accounts Payable		(46.3)		(67.2)		(24.2)		(39.6)		(20.0)		(33.8)		(38.0)		(36.4)		(33.8)		(37.3)		(43.5)		(31.4)		(451.5)
TIF Property Tax Disbursements		-		-		-		(3.0)		(3.7)		(25.5)		-		-		-		-		(26.0)		-		(58.2)
Property Tax Distributions		(17.1)		(26.5)		(132.0)		(9.9)		(7.0)		(6.5)		(111.2)		(65.0)		(6.0)		(2.0)		(10.0)		(15.0)		(408.1)
Debt Service		(2.7)		(8.2)		(14.1)		(6.2)		(2.7)		(9.1)		(2.7)		(9.1)		(2.7)		(17.7)		(2.7)		(9.0)		(86.8)
Total Cash Disbursements	\$	(170.6)	\$	(155.2)	\$	(213.4)	\$	(112.1)	\$	(75.7)	\$	(134.3)	\$	(216.1)	\$	(151.7)	\$	(85.2)	\$	(107.7)	\$ (128.2)	\$	(106.0)	\$	(1,656.3)
Net Cash Flow	\$	(30.3)	\$	140.8	\$	(123.1)	\$	(15.1)	\$	6.4	\$	36.1	\$	(15.7)	\$	(49.3)	\$	(9.5)	\$	(4.8)	\$	(51.5)	\$	24.7	\$	(91.5)



Accounts Payable and Supplier Payments

City of Detroit Accounts Payable Analysis

\$ in millions

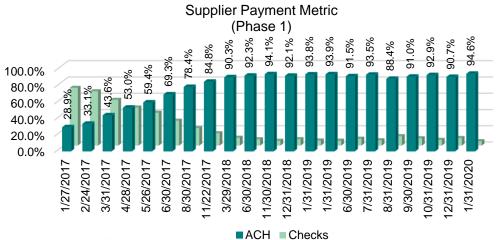
Accounts Payable (AP) as of Jan-2	0	
Total AP (Dec-19)	\$	29.3
Plus: Jan-20 invoices processed	\$	160.1
Less: Jan-20 Payments made	\$	(144.4)
Total AP month end (Jan-20)	\$	45.0
Less: Invoices on hold ⁽¹⁾	\$	(25.9)
Less: Installments/Retainage Invoices (2)	\$	(0.5)
Net AP not on hold	\$	18.6

AP Aging (excluding invoices on hold)

					Days Past Due								
	N	et AP	C	urrent		1-30	3	31-60		61+			
Jan-20. Total	\$	18.6	\$	12.5	\$	2.7	\$	0.9	\$	2.5			
% of total		100%		67%		14%		5%		13%			
Change vs. Dec-19	\$	7.9	\$	5.0	\$	1.4	\$	0.8	\$	0.7			
Total Count of Invoices		1,875		1,200		389		116		170			
% of total		100%		64%		21%		6%		9%			
Change vs. Dec-19		779		521		161		9		88			
Dec-19. Total	\$	10.7	\$	7.5	2	1.3	•	0.1	\$	1.8			
	Ψ	101%	Ψ	70%	Ψ	12%	Ψ	1%	Ψ	17%			
% of total		101%		70%		12%		1%		17%			
Total Count of Invoices		1,096		679		228		107		82			
% of total		100%		62%		21%		10%		7%			
% of total		100%		62%		21%		10%		7%			

Accounts Payable (Inc. installments/retainage)





Notes:

⁽¹⁾ Invoices with system holds are pending validation. Some reasons include: pending receipt, does not match purchase order quantity/price and legal holds

⁽²⁾ Invoices on retainage are on hold until the supplier satifies all contract obligations

All invoices are processed and aged based on the invoice date