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[EXTERNAL] Re: 1731 Longfellow Application Update and Some Required Information to Proceed

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From Glen Stern <glenstern2@gmail.com>  
Date Thu 1/29/2026 9:47 PM  
To Ellen Thackery <ellen.thackery@detroitmi.gov>

 3 attachments (8 MB)

1731 Windows - order and photo map.xlsx; LONGFELLOW - PELLA FINAL ORDER SPECS - annotated.PDF; 1731 Window Photos - annotated.pdf;

Hello Ellen, nice to meet you, and thanks for the information. I am happy to provide any information required.

I am working on confirming which members of my applicant team expect to join via zoom, and will confirm with a direct reply to this email once I know.

In response to your specific questions:

1. Please provide a labeled window diagram/photo showing which windows on each side of the house were replaced. Please label the lines of your window order to match the window diagram. Please label the interior photos previously submitted to match the window diagram.
  1. **Please find attached a spreadsheet mapping window descriptions to single letter designations (e.g. 'A'), labeled interior & exterior photos from the application, and labelled order specs.**
2. In 2020, the product proposed for window replacement was Pella Lifestyle double-hung windows. Is that the product that was installed?
  1. **As I recall, after we abandoned the initial application and returned to the project months later, we decided to spring for a level up in the product line from the lifestyle. I think this was the Architect series? I am having trouble finding information about it in the current lineup. The attached quote/spec sheet is the only record we have.**
3. Are the simulated light dividers on the replacement windows installed between the glass? (Your new double-hung black windows have vertical muntins in the upper sashes. Are those muntins adhered to the exteriors of the windows or are those installed between the glass?)
  1. **They are installed between the glass.**
4. Staff does not find approvals on file for the installed glass block basement windows. Would you like to add them to your current scope of work?
  1. **Unknown at this time. I am attempting to confirm with the property owner whether or not she would like to include this. At this point it is unlikely that we would have all of the photos you would presumably require of those by 12:00 tomorrow. If this changes I will follow up in another email with additional information.**

Thanks again for the information and support, please let me know if you need more information.

Glen Stern

On Wed, Jan 28, 2026 at 4:35 PM Ellen Thackery <[ellen.thackery@detroitmi.gov](mailto:ellen.thackery@detroitmi.gov)> wrote:

Good afternoon.

Your application for work at 1731 Longfellow is scheduled to be heard at the Detroit Historic District Commission meeting on **2/11/26 at 4:30 PM**.

This meeting will be held in person at the Coleman A. Young Municipal Center but can be attended by applicants online, via Zoom. We recommend that applicants attend in person if possible. After 5:00 PM, the only entrance to the building is via the Randolph Street entrance. **Please respond to this email letting us know which members of your applicant team expect to join via Zoom, so they can be identified by our staff for "promotion" to the webinar panel at the appropriate time.**

**Historic District Commission Meeting Details:**

Wednesday, February 11, 2026 at 4:30 PM

(In person) - Coleman A. Young Municipal Center, 2 Woodward Ave, Detroit, MI 48226, Erma Henderson Auditorium, 13th floor

(Via Zoom) - Meeting Link: <https://cityofdetroit.zoom.us/j/532007617>

(By Phone) - 312-626-6799 (Meeting ID # 532007617)

Going forward with your application, I will be your primary Historic District Commission (HDC) staff contact for this specific application. Please be aware that HDC staff will conduct a field visit to view and photograph the property from the public sidewalk (right-of-way). Also, as I prepare the report for your project, I may ask you to clarify specific details of your application or to supply additional information. **To start, I have a few questions for you. Could you please respond by 12:00 PM Friday, January 30?**

- ***Please provide a labeled window diagram/photo showing which windows on each side of the house were replaced. Please label the lines of your window order to match the window diagram. Please label the interior photos previously submitted to match the window diagram.***
- ***In 2020, the product proposed for window replacement was Pella Lifestyle double-hung windows. Is that the product that was installed?***
- ***Are the simulated light dividers on the replacement windows installed between the glass? (Your new double-hung black windows have vertical muntins in the upper sashes. Are those muntins adhered to the exteriors of the windows or are those installed between the glass?)***
- ***Staff does not find approvals on file for the installed glass block basement windows. Would you like to add them to your current scope of work?***

The staff report is typically available the Monday prior to the Wednesday meeting and will contain a staff recommendation to the Commission. It will be posted to the HDC website at <https://detroitmi.gov/events/regular-historic-district-commission-hdc-meeting-02112026> along with all submitted documents and photographs. I will notify you by email when the staff report is available. It is imperative that you read the staff report completely prior to the meeting.

Please email me should you have any questions or concerns.

Thank you.

Ellen

## **Ellen Thackery**

Planner III, Historic Preservation | Planning & Development | City of Detroit

Coleman A. Young Municipal Center, 2 Woodward Ave. Suite 808, Detroit, MI 48226

🌐 [www.detroitmi.gov/hdc](http://www.detroitmi.gov/hdc)

✉️ [ellen.thackery@detroitmi.gov](mailto:ellen.thackery@detroitmi.gov)

**Mary Sheffield, Mayor**

