



City of Detroit - Planning & Development Department
2 Woodward Avenue, Suite 808
Detroit, Michigan 48226

HISTORIC DISTRICT COMMISSION ADDITIONAL INFORMATION REQUEST

Date: 09/11/2025

Application Number: HDC2025-00584

APPLICANT & PROPERTY INFORMATION

NAME: Brandon Jenkins

COMPANY NAME: N/A

ADDRESS: 4224 Cortland Street

CITY: Detroit

STATE: MI

ZIP: 48204

PROJECT ADDRESS: 4224 Cortland Street

HISTORIC DISTRICT: Russell Woods-Sullivan

REQUESTED INFORMATION

We have received your application, but it is not yet complete for review. Please provide additional details based on the comments and questions listed below. Should you need to attach additional files per this request, use the paperclip icons at the end of this form. You may attach up to (5) files per icon up to 25MB:

This application is not complete. Please provide the following:

- Window schedule, which includes...
 - New windows design, material, operation, lite configuration, dimensions, and color with visuals
- Photos of the exterior elevations of the house (we need to see the whole sides, not close up photos, please) with labels to coordinate with the window schedule and close up condition photos provided
- Clarify if the window's frames, trim, sills, lintels, mullions, and/or brick mould will be kept in place, removed, or covered, and how

Staff would like to inform you that the existing historic steel windows are considered a character-defining feature of the house. This application will need to be reviewed by the Historic District Commission during one of its regularly scheduled public meetings. Please know that the Commission regularly does not approve the replacement of historic windows as the replacement will alter the appearance and historic character of the house.

TO PUT YOUR BEST FOOT FORWARD, THOUGH NOT REQUIRED TO PROVIDE FOR THIS APPLICATION TO BE CONSIDERED COMPLETE:

- Restoration assessments/estimates of the existing historic windows from contractor(s) who specialize in steel window restoration (NOT REPLACEMENT). If needed, please email hdc@detroitmi.gov for window restoration resources.

APPLICANT RESPONSE

Response Date: 09/11/2025



No brick work will be done, just windows.



