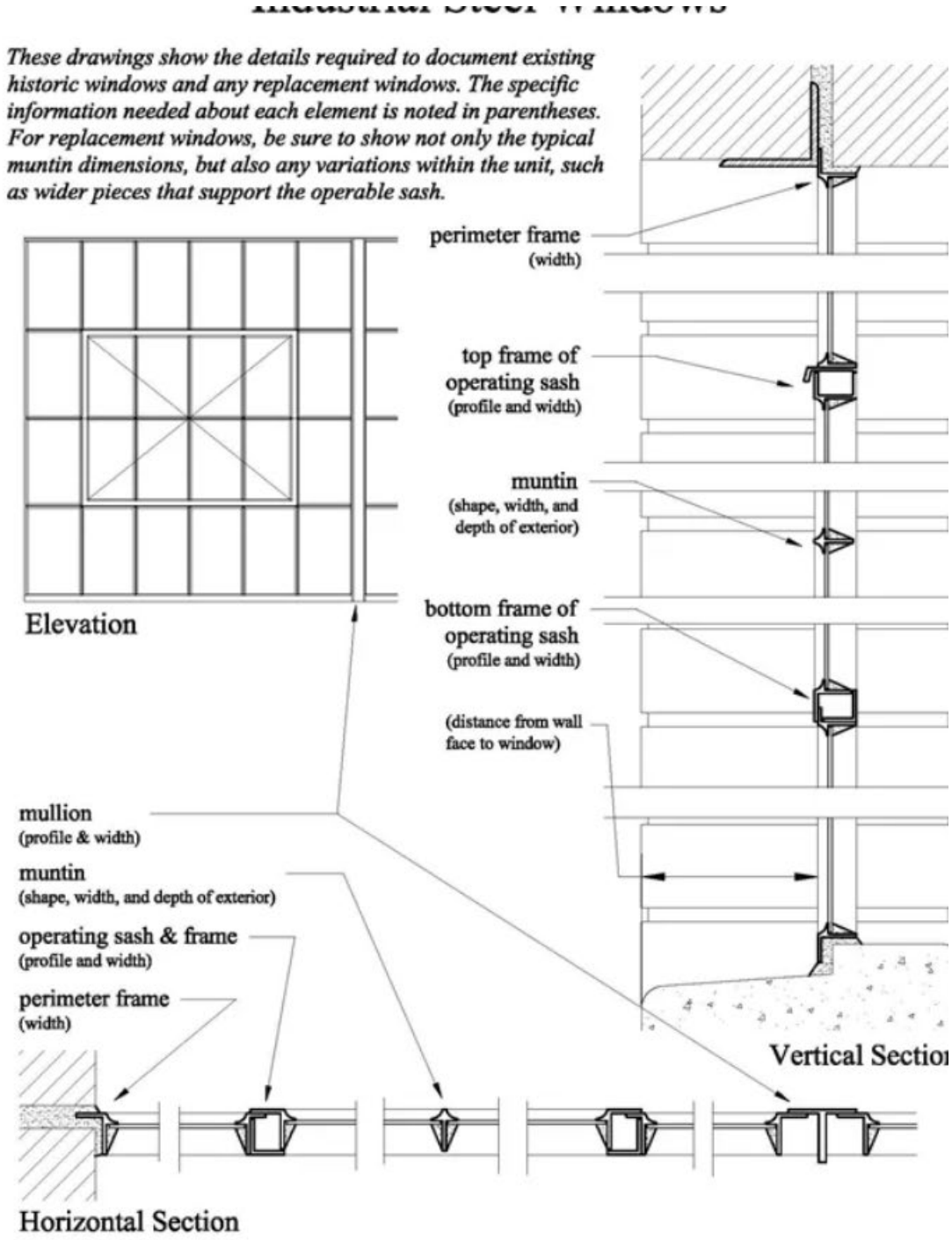
From: John Nova
To: Historic District Commission (Staff)
Subject: Re: [EXTERNAL] Re: 4015 Glendale Application
Date: Sunday, March 16, 2025 5:56:23 PM
Attachments: image.png

Thank you for this information I will get it over asap.

On Fri, Mar 14, 2025 at 2:53 PM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

> Hello Mr. Nova,
>
> Thanks for reaching out. As noted, the application is incomplete and you will need to submit the following:
>
> 1.) We need a detailed scope of work for the project. Per my email sent on 3/12/2025, the scope of work as outlined in your initial Application dated **2/18/2025** states the following:
>
> - the windows at the front façade will replicate the original, with the design based upon the designation photos
> - the vinyl windows at the sides and rear will be kept but "pushed forward" to accommodate custom milled brick moldings. The Brick moldings will match original profile
>
> However, the Applicant Response document you submitted on **3/6/2025** lists all window openings sizes with the term "new wood window install" attached for every line. Therefore, we will need you to clearly identify a detailed scope of work, (ie, are you proposing to install steel in the front while retaining the vinyl at the sides and rear and adding new wood trim per your **2/18/2025** document OR are you proposing to install all new wood windows per your submitted **3/6/2025** document? Please clarify.
>
> 2). If your current proposal/scope of work does indeed align with the proposal as described in in your initial Application dated **2/18/2025** (ie, install steel in the front, keep the vinyl at the sides and rear, but "pushing" them "forward" and adding new brickmould), you must provide the following in total in order for your application to be considered complete:
>
> - **for the vinyl windows**, provide **dimensioned section drawings (vertical and horizontal)** showing typical proposed conditions of the vinyl window and new trim within the wall opening
> - **for the new steel windows at the front facade, provide** a window schedule. This can be achieved via the generation of a dimensioned elevation drawing of the front facade which shows the new windows, calling out their material, operation, and light configuration ***OR*** you can present window schedule/the information for each window opening at the front facade in a line-item format (which includes a sketch and specs per line/opening/window) as depicted in my attached document

- **for the new steel windows at the front facade, you will also need to present section drawings** (vertical and horizontal) of the windows within the wall which show the typical profiles and dimensions at the muntins, meeting rails, sash, frames, and moldings per the below screen shot. Since you indicate that these windows will be custom made/you do not have manufacturers' standard cut sheets, you will have to generate them. Note that they can hand drawn.



Elevation and sections of an industrial steel window

Please feel free to let us know if you have any additional questions.

Regards,

Historic District Commission Staff
Planning & Development Department
City of Detroit
2 Woodward Avenue, Suite 808
Detroit, MI 48226
www.detroitmi.gov/hdc
hdc@detroitmi.gov

From: John Nova <novacustomhomesllc@gmail.com>
Sent: Wednesday, March 12, 2025 2:47 PM

To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: [EXTERNAL] Re: 4015 Glendale Application

I don't have a manufacturer specification for the front of the house as we will be replicating them all from pictures. But I can provide the vinyl windows manufacturer specifications? If that is what you're looking for ? And or do you want an actual architectural drawings of the old metal windows ?

On Wed, Mar 12, 2025 at 1:34 PM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

> Hello Mr. Nova,
>
> As noted in Docusign, the application which you submitted for 4015 Glendale is incomplete. See the attached documents which outlines the issues/missing information and feel free to provide the outstanding info via docusign. Note that Monday 3/17 is the deadline due date for all cases to be included on the Commission April meeting agenda so your application needs to be fully complete on that date if you hope for this case to be reviewed by the Commission at its next meeting.
>
> Regards,
>
> Historic District Commission Staff
> Planning & Development Department
> City of Detroit
> 2 Woodward Avenue, Suite 808
> Detroit, MI 48226
> www.detroitmi.gov/hdc
> hdc@detroitmi.gov