

**From:** [Permits Department](#)  
**To:** [Historic District Commission \(Staff\)](#)  
**Subject:** Re: FW: [EXTERNAL] Completed: HDC Application for Work Approval 1101 Chicago Boulevard HDC2024-00626  
**Date:** Monday, November 4, 2024 11:55:57 AM  
**Attachments:** [Screenshot 2024-11-04 115044.png](#)  
[Screenshot 2024-11-04 115104.png](#)

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- Please clarify extent of roofing replacement. Is the historic tile roof proposed to be replaced? If so, this needs to be clarified. Only one photo submitted shows the tile roof, and then only a small portion. Submit detailed and comprehensive photos of all areas of historic roof, along with a sketch showing full scope of work area, and what products are proposed. : **Confirming historic tiles to be replaced with asphalt shingles. Additional photos attached along with diagram/key, I also attached the enlarged diagram as the one with the key is smaller and hard to see all areas included.**
- Please clarify what is meant by “minus metals and flats with rails” in your Project Description. : **We are not replacing any of the metal roofs, glass roofs, or flat roofs with railing,**
- Administrative staff does not have authority to approve the replacement of historic tile roofs. Upon completion of all documentation, your application will be docketed for the next monthly meeting of the Historic District Commission. You will have the opportunity to present evidence to the Commission on why replacement is necessary, and why your proposed replacement treatment is historically appropriate. : **Please provide additional information on this so we can make sure to have someone present.**
- The Commission will likely find that the historic tile roof is an important feature of the property and should be repaired or replaced in-kind, per National Park Service standards and guidelines. Please consider getting estimates for a historically correct replacement, or select a roofing product that reproduces the historic expression.

On Mon, Nov 4, 2024 at 11:18 AM Historic District Commission (Staff)  
<[hdc@detroitmi.gov](mailto:hdc@detroitmi.gov)> wrote:

Dear Applicant,

Staff has reviewed your application and requests the following information to complete your application:

- Please clarify extent of roofing replacement. Is the historic tile roof proposed to be replaced? If so, this needs to be clarified. Only one photo submitted shows the tile roof, and then only a small portion. Submit detailed and comprehensive photos of all areas of historic roof, along with a sketch showing full scope of work area, and what products are proposed.
- Please clarify what is meant by “minus metals and flats with rails” in your Project Description.