

NOTE: Based on the scope of work, additional documentation may be required. See [www.detroitmi.gov/hdc](http://www.detroitmi.gov/hdc) for scope-specific requirements.

## PROJECT DETAILS – TELL US ABOUT YOUR PROJECT

Instructions: Add project details using the text box in each section. If your details exceed the space provided, attach the details via the attachment icon for that section.

### ePLANS PERMIT NUMBER:

(only applicable if you've already applied for permits through ePLANS)

24TM006634

## GENERAL

### 1. DESCRIPTION OF EXISTING CONDITION

Please tell us about the current appearance and conditions of the areas you want to change. You may use a few sentences or attach a separate prepared document on the right. (For example, "existing roof on my garage is covered in gray asphalt shingles in poor condition.")

### 2. PHOTOGRAPHS

Help us understand your project. Please attach photographs of all areas where work is proposed.



### 3. DESCRIPTION OF PROJECT

In this box, tell us about what you want to do at the areas described above in box #1. (For example, "Install new asphalt shingle roofing at garage.")

House-

Paint the exterior, replace basement windows and exterior doors (as needed), and repair the front and back porches.

Repair the siding and basement wall (10 feet).

Garage-

Replace 2 windows, close out 2 windows, and replace doors (garage and entrance doors), gutters, and down stops.


### 4. DETAILED SCOPE OF WORK

In this box, please describe all steps necessary to complete the work described in box #3. (For example, "remove existing shingles, replace wood deck as necessary, replace wood eaves, install roof vents, replace rotted fascia boards, paint, clean worksite.")

### 5. BROCHURES/CUT SHEETS

Please provide information on the products or materials you are proposing to install. For example, a brochure on the brand and color of the shingles proposed.

**ADDITIONAL DETAILS**

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|--|---|
| <p><b>6. WINDOWS/DOORS</b><br/><i>Detailed photographs of window(s) and/or door(s) proposed for replacement showing the condition of the interior and exterior of the window(s) and/or door(s)</i></p> |  |
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