Quintin L. Hunter

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October 27, 2023

City of Detroit

Detroit Historic Commission

Department of Planning & Development

2 Woodward Avenue, Suite 808

Detroit, MI 48226

Dear Ma’am or Sir:

May this letter serve as an approval request for a permit to have five new windows installed at my mother’s house, which is located in Historic West Village. We have a received quote from Renewal by Anderson. There will not be any major alterations to the property, just the following:

* Five new windows
* All the windows to be installed would be double hung, and would be located on the 2nd floor of the house.
* 2 Windows would be on the second floor overlooking the back yard.
* 2 Windows would be on the left side of the front of the house.
* 1 Window would be on the side of the house.
* There are 4 attachments showing the current conditions of the windows.
* The windows are too old to be repaired; the wood is rotted and the paint is peeling.

Please find attached, a completed Project Review Request Form. If you have any questions about this project, please contact me at (313) 303-6442 or my mother, Mrs. Irma Hunter, at (313) 924-8958. Please feel free to also contact me at [qhunter73@aol.com](mailto:qhunter73@aol.com). I look forward to a favorable decision regarding this simple request.

Best Regards,

Quintin L. Hunter