

## Parcel Revision Checklist

* Requirements are subject to change without notice. Additional documentation may be requested before acceptance. *


## Requirements for ALL parcel modification requests:

## Application Form:

X] Parcel Revision Form must be completely filled out and have original signatures. Copies, scans, faxes, photos, or otherwise reproduced versions will not be accepted.

## Proof of ownership:

X Provide recorded deed(s) for all involved properties. Must be original or a copy or scan; photos will not be accepted. For properties under Land Contract:Provide a copy of the recorded land contract. Must be a copy or scan; photos will not be accepted. $\square$ Land contract vendor must be the requestor for the parcel revision (see Signatory Authorization below). $\square$ All involved parcels must be under contract. Parcels under contract cannot be combined with parcels that are not.Ownership/taxpayer information must be up to date for all parcels. Provide a copy of all Property Transfer Affidavit(s) that have been filed only within the last 60 days.
Signatory Authorization:
ALL PARTIES with ownership or taxpayer interest MUST provide authorization for a parcel revision in one of the following ways:

For individual (non-entity) owners:Provide photo ID for identity verification. No authorization document is needed to sign the application.To assign a representative, owner must provide a NOTARIZED Resolution of Authority (attached), explicitly naming the representative that will sign the application on behalf of the owner. The original document must be provided. Copies, scans, faxes, photos, or otherwise reproduced versions will not be accepted.

For companies/organizations/other entities, one of the following:
X A NOTARIZED Resolution of Authority (attached) to authorize a member of the company/organization. Certificate must explicitly name the representative that will sign the application on behalf of the company. The original document must be provided. Copies, scans, faxes, photos, or otherwise reproduced versions will not be accepted.A NOTARIZED Power of Attorney to authorize a representative that is not a member of the company/organization (chain authorization will not be accepted). The original document must be provided. Copies, scans, faxes, photos, or otherwise reproduced versions will not be accepted.

## Other Requirements

X Parcels must not have any delinquent Property or Personal Property taxes, or property tax liens.
X] Parcels must not have an open Michigan Tax Tribunal (MTT) case.
X Parcels must not have a Special Assessment or PILOT (with the exception of Detroit Land Bank purchases, see next item).
$\mathbf{X}$ For properties purchased from the Detroit Land Bank Authority within the last 5 years, a $5 / 50$ waiver must be provided (see additional documentation).

X Parcels must be adjacent to be combined, or an approved council resolution for vacation of a public right of way(s) must be provided (can be obtained from Department of Public Works - City Engineering, Room 642).
X Exemption status and type must be consistent for all parcels.
X Combinations of properties with inconsistent class must be approved by an appraisal supervisor.

## Additional Requirements for PARCEL DIVISIONS ONLY:

All divisions are subject to an approval process by the City of Detroit Law Department.
Please note: If new addresses are required for resultant parcels, requestor will be invoiced by the Department of Public Works - City Engineering (Suite 642, CAYMC) for $\$ 13$ per address.Land survey showing current and resultant parcel(s) and corresponding legal description(s), as well as all building locations. If a building is being divided, survey must show that parcel boundary is along a firewall and be certified by a licensed architect.A parcel may not be split more than four (4) times.Resultant parcel must have direct access to a public road right-of-way. Landlocked parcels will not be accepted.A $\$ 5.00$ fee is required for each new parcel being created as a result of a division. An invoice will be sent to Primary Party after receipt of original documentation.

## Parcel Revision Form

Revision is effective for the following tax year. All taxes must be current at the time of application and up to the time of processing of this request. Revisions cannot be made to Special Acts parcels without prior consent of the Board of Assessors.


Parties hereby request that in accordance with the Michigan Land Division Act and Ordinance Number 421-G for the regulations and control of the subdivision of land in the City of Detroit, you place the following legal descriptions of said premises upon the Assessment and Tax Rolls.

| Office Use Only |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Revision Year | Revision \# |  | $\square$ |  |
| Law Department Petition \# |  |  | Number of resultant parcels (for splits and split/combines): |  |
| New Parcel \# | Survey \# | Address |  | Party |
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| Office Notes |
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office of the chise financial officer COLEMAN A. YOUNG MUNICIPAL CENTER

Office of the Assessor 2 Woodward Avenue, Suite 828 * Detroit, Michigan 48226

## Resolution of Authority

Please note: The Person who signs the application on behalf of the Business Entity must be one of the individuals listed as a person authorized to execute the application in the name of and on behalf of the Business Entity or Owner.
Revision Year $\qquad$
Revision Number $\qquad$

Business Organization: Urban Renewal Initiative Foundation
Location of principal office: 26622 Woodward Ave, Suite 225, Royal Oak, MI 48067

| A. Form of Organization |  |  |
| :--- | :--- | :--- |
| $\square$ Individual/Owner (complete Sec B-1) | $\square$ Limited Liability Company (complete Sec B-3) | $\square$ Partnership (complete Sec B-5) |
| X Corporation (complete Sec B-2) | $\square$ Sole Proprietorship (complete Sec B-4) | $\square$ General $\square$ Limited |

B. Authorization - Complete ONLY the Section that is applicable or matches the business structure checked.

1. Individual/Owner.

1, ___\{owner\} of _parcel address\}, authorize the following individual(s) or business to execute, deliver, and to take such steps on my behalf, that may be necessary and appropriate in connection with, and in support of any Petition for Parcel Revision request submitted to the City of Detroit.


## 2. Corporate Authority.

I, Paul N. Lavins $\qquad$ \{name of officer not signing petition\} Secretary of the above-name Business/Organization, do hereby certify that at a meeting on October 25,2023 at which a quorum was present, the Board of Directors of the Corporation duly adopted a resolution, which is in full force and effect and in accordance with the articles of incorporation and by-laws.

Resolved, that the following individual(s), are authorized to execute, deliver, and to take such steps, on behalf of the Corporation, that may be necessary and appropriate in connection with, and in support of any Petition for Parcel Revision request submitted to the City of Detroit:


## OFFIGE OF THE CHIEF FINANGIAL OFFIGER <br> Office of the Assessor

3. Limited Liability Company Authority.

I, $\qquad$
Member of $\qquad$ the "Company", hereby certify that
Company is a limited liability company and is duly organized and existing under the laws of the State of Michigan.
Resolved, that $\qquad$ \{name of member signing petition\} Member of $\qquad$ necessary and appropriate in connection with, and in support of any Petition for Parcel Revision request submitted to the City of Detroit.

Date $\qquad$ 20 $\qquad$
Company Seal if Available
\{Signature of Member names in First Blank\}

## \{Title\}

STATE OF MICHIGAN ।
Iss.
COUNTY OF WAYNE ।
The foregoing instrument was acknowledged before me on $\qquad$ 20 $\qquad$ by $\qquad$

Print: $\qquad$
Notary Public, $\qquad$
Acting in County of $\qquad$

## 4. Sole Proprietorship/Single Membership.

If there is only one Officer/ Member/ Partner with signing authority, please provide the applicable form documents in support of the Resolution of Authority i.e., current Annual Report/Statement, Certificate of Assumed Name, Certificate of Formation, Articles of Incorporation as filed with the State of Michigan.

## 5. Partnership Authority.

I. $\qquad$ \{name of member not signing petition or authorized agent\} the undersigned
General/Limited Partner of $\qquad$ the "Partnership", hereby certify that $\qquad$
Partnership is a limited partnership and is duly organized and existing under the laws of the State of Michigan.

Resolved, that $\qquad$ is authorized to sign any and all documents, to take such steps on behalf of the said Partnership, that may be necessary and appropriate in connection with, and in support of any Petition for Parcel Revision request submitted to the City of Detroit.

Date $\qquad$ 20 $\qquad$
Company Seal if Available
\{Signature of Member names in First Blank\}
\{Title\}

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    STATE OF MICHIGAN )
    ) ss.
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COUNTY OF WAYNE ,

The foregoing instrument was acknowledged before me on $\qquad$ 20 $\qquad$ by $\qquad$
$\qquad$ -.
Print:__ County, MI
Notary Public,
My commission expires:__
Acting in County of

## Deeds of Conveyance

## CORPORATE WARRANTY DEED

File No.: NCS-1152295-MICH (pc)
Drafted by:
Nick Sizeland, City of Grosse Pointe Park, 15115 East Jefferson Avenue, Grosse Pointe Park, MI 48230
When recorded return to:
Urban Renewal Initiative Foundation, 26622 Woodward Avenue, Ste. 225, Royal Oak, MI 48067
THE GRANTOR, City of Grosse Pointe Park, a Michigan municipal corporation aka The City of Grosse Pointe Park, a Michigan municipal corporation
whose address is: 15115 East Jefferson Avenue, Grosse Pointe Park, MI 48230
conveys and Warrants to Urban Renewal Initlative Foundation, a Michigan non-profit corporation
whose address is: 26622 Woodward Avenue, Ste. 225, Royal Oak, MI 48067
the following described premises situated in the City of Detroit, County of Wayne, and State of Michigan, and particularly described as follows:

## PREVIOUSLY CERTIFIED

PARCEL J: The West 77.5 feet of the South 90 feet of that part of Lot 1 , lying North of and adjacent Jefferson Avenue, of Alter's Plat Dividing the West Part of P.C. 570, according to the plat thereof as recorded in Liber 7 of Plats, page 85, Wayne County Records.

## Tax Parcel Nos. 21/000612

This is to certify that there are no delinquent property taxes owed to our office on this property for five years prior to the date of the instrument. No representation is made as to the status of any tax liens or or titles owed to any other entities. Taxes in process of local collection or before PRE denial are NOT EXAMINED.

Commonly known as: 14901 E. Jefferson, Detroit, MI

Eric R Sabree, Wayne County Treasurer No. E- 146876 Date: 03/03/2023 Clerk: MW
together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, for the sum of $\$ 1.00$ and other good and valuable consideration as described in Memorandum of Understanding among the City of Detroit, Grantor, and Grantee, effective August 20, 2019; Purchase Agreement between Grantor and Grantee dated October 29, 2019, as amended; Memorandum of Understanding between Grantee and the City of Grosse Pointe Park Downtown Development Authority effective January 14, 2021; and Agreement between Grantor and Grantee Amending October 29, 2019 Purchase Agreement executed February 15, 2023.

## 2023048889 <br> Page 2 of 2

The Grantor grants to the Grantee the right to make all divisions under section 108 of the land division act, Act 288 of the Public Act of 1967.

If the land being conveyed is unplatted, the following is deemed to be included: "This property may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act."

Subject to easements and building and use restrictions of record.
Dated: March 3, 2023
signed:

## City of Grosse Pointe Park, a Michigan municipal corporation aka The City of Grosse Pointe Park, a Michigan municipal forporation <br> By: wituth <br> Title: Nick Sizeland <br> Name: City Manager

$\begin{array}{lll}\text { STATE OF } & \begin{array}{l}\text { Michigan } \\ \text { COUNTY OF }\end{array} & \} \\ \text { Havanerer } & \} s s\end{array}$
On this 3 day of March, 2023 before me personally appeared Nick Sizeland, who, being by me duly sworn did say that he is the City Manager of City of Grosse Polnte Park, a Michigan municipal corporation aka The City of Grosse Pointe Park, a Michigan municlpal corporation, and acknowledged to me that he executed the same in his authorized capacity(ies), and that by his signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument as the free act and deed of said corporation.


## CORPORATE WARRANTY DEED

File No.:NCS-1152295-MICH (pc)
Drafted by:
Nick Sizeland, City of Grosse Pointe Park, 15115 East Jefferson Avenue, Grosse Pointe Park, MI 48230
When recorded return to:
Urban Renewal Initiative Foundation, 26622 Woodward Avenue, Ste. 225, Royal Oak, MI 48067
THE GRANTOR, City of Grosse Pointe Park, a Michigan municipal corporation aka The City of Grosse Pointe Park, a Michigan municipal corporation
whose address is: 15115 East Jefferson Avenue, Grosse Pointe Park, MI 48230
conveys and Warrants to Urban Renewal Inillative Foundation, a Michigan non-profit corporation
whose address is: 26622 Woodward Avenue, Ste. 225, Royal Oak, MI 48067
the following described premises situated in the City of Detroit, County of Wayne, and State of Michigan, and particularly described as follows:

## PARCEL I:

A parcel of land situated in the Northerly side of Jefferson Avenue between Alter Road and Wayburn Avenue, being a part of Lot 1, of Alter's Plat Dividing the West Part of P.C. 570, according to the plat thereof as recorded in Liber 7 of Plats, page 85, Wayne County Records, and belng more partlcularly described as follows: land beginning at the intersection of the Northerly line of Jefferson Avenue, 120.00 feet wide, and the Easterly line of Alter Road, 66.00 feet wide; thence along the Northerly line of Jefferson Avenue, on a course North 58 degrees 00 minutes East 77.00 feet to a point said point being the extreme Southwesterly corner and the place of beginning of the parcel herein intended to be described; thence continuing along the Northerly line of Jefferson Avenue, on a course North 58 degrees 00 minutes East 47.96 feet to a point; thence North 29 degrees 00 minutes West 90.00 feet to a point; thence South 58 degrees 00 minutes West 47.96 feet to a point the last mentioned point being 77.00 feet distant on a course North 58 degrees 00 minutes East from the Easterly line of Alter Road; thence South 29 degrees 00 minutes East 90.00 feet to the place of beginning.

> This is to certify that there are no delinquent property taxes owed to our office on this property for five years prior to the date of the Instrument. No representation is made as to the status of any tax Jiens or or titles owed to any other entities. Taxes in process of local collection or before PRE denial are NOT EXAMINED. Eric R Sabree, No. Wayne County Treasurer No. 146874 Date: $03 / 03 / 2023 \quad$ Clerk: MW

PREVIOUSLY CERTIFIED
together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, for the sum of $\$ 1.00$ and other good and valuable consideration as described in Memorandum of Understanding among the Clity of Detroit, Grantor, and Grantee, effective August 20, 2019; Purchase Agreement between Grantor and Grantee dated October 29, 2019, as amended; Memorandum of Understanding between Grantee and the City of Grosse Pointe Park Downtown Development Authority effective January 14, 2021; and Agreement between Grantor and Grantee Amending October 29, 2019 Purchase Agreement executed February 15, 2023.

This instrument is exempt from State and County Transfer Taxes pursuant to 207.526(h)(i) and 207.505(h)(i)
The Grantor grants to the Grantee the right to make all divisions under section 108 of the land division act, Act 288 of the Public Act of 1967.

If the land being conveyed is unplatted, the following is deemed to be included: "This property may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act."

Subject to easements and building and use restrictions of record.
Dated: March 3, 2023
signed:

## City of Grosse Pointe Park, a Michigan municipal corporation aka The City of Grosse Pointe Park, a Michigan municipal gorporation <br> By: <br>  <br> Title:Nick Sizeland Name: City Manager



On thls 3 day of March, 2023 before me personally appeared Nick Sizeland, who, being by me duly sworn did say that he is the City Manager of City of Grosse Pointe Park, a Michigan munidipal corporation aka The City of Grosse Pointe Park, a Michigan municipal corporation, and acknowledged to me that he executed the same in his authorized capacity(ies), and that by his signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument as the free act and deed of sald corporation.


Marquelte County, Michigan
My Commission Expires: u|a|poss
Acting in wouphe county

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whose address is: 15115 East Jefferson Avenue, Grosse Pointe Park, MI 48230
conveys and Warrants to Urban Renewal Initiative Foundation, a Michigan non-profit corporation
whose address is: 26622 Woodward Avenue, Ste. 225, Royal Oak, MI 48067
the following described premises situated in the City of Detroit, County of Wayne, and State of Michigan, and particularly described as follows:

PARCEL H:
PREVIOUSLY CERTIFIED
Lot 201, of Turnbull and Epstean's Jefferson Ave. Sub. of Part of Lot 1 of Alters Sub. P.C. 570, according to the plat thereof as recorded in Liber 26 of Plats, page 98, Wayne County Records.
Tax Parcel Nos. $21 / 000614$
Commonly known as: 14927 E Jefferson, Detrolt, MI

This is to certify that there are no delinquent property taxes owed to our office on this property for five years prior to the date of the Instrument. No representation is made as to the status of any tax liens or or titles owed to any other entities. Taxes in process of local collection or before PRE denial are NOT EXAMINED.
Eric R Sabree, Wayne County Treasurer

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\text { No. E. } 146875 \text { Date: 03/03/2023 Clerk: MW }
$$

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, for the sum of $\$ 1.00$ and other good and valuable consideration as described in Memorandum of Understanding among the Clity of Detroit, Grantor, and Grantee, effective August 20, 2019; Purchase Agreement between Grantor and Grantee dated October 29, 2019, as amended; Memorandum of Understanding between Grantee and the City of Grosse Pointe Park Downtown Development Authority effective January 14, 2021; and Agreement between Grantor and Grantee Amending October 29, 2019 Purchase Agreement executed February 15, 2023.

The Grantor grants to the Grantee the right to make all divisions under section 108 of the land division act, Act 288 of the Public Act of 1967.

If the land belng conveyed is unplatted, the following is deemed to be included: "This property may be located within the vicinity of farmland or farm operation. Generally accepted agricultural and management practices which may generate nolse, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act."

Subject to easements and building and use restrictions of record.
Dated: March 〕, 2023
signed:
City of Grosse Pointe Park, a Michigan municipal corporation aka The City of Grosse Pointe Park, a Michigan municjpal corporation

By: wisho
Title: Nick Sizeland
Name: City Manager

STATE OF
COUNTY OF Michigan \}

COUNTY Affipqotere, \}
On this 3 day of March, 2023 before me personally appeared Nick Sizeland who, being by me duly sworn did say that he is the City Manager of City of Grosse Pointe Park, a Michigan municipal corporation aka The Clty of Grosse Pointe Park, a Michigan municipal corporation, and acknowledged to me that he executed the same in his/her/their authorized capacity(les), and that by his signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument as the free act and deed of said corporation.


## Combined Legal Description



## Parcel Combination

Legal Descriptions

## LEGAL DESCRIPTIONS (PARCELS H, I, \& J)

PER FIRST AMERICAN FILE NO. 887593, PRINTED $3 / 5 / 2020$
LAND SITUATED IN THE COUNTY OF WAYNE, CITY OF DETROIT, STATE OF MICHIGAN DESCRIBED AS FOLLOWS:

## PARCEL H

LOT 201, OF TURNBULL AND EPSTEANS JEFFERSON AVE. SUB. OF PART OF LOT 1 OF ALTERS SUB. P.C. 570, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 26 OF PLATS, PAGE 98, WAYNE COUNTY RECORDS.

ADDRESS: 14927 E JEFFERSON, DETROIT, MI 48215
TAX ID: 000614/Ward 21
PARCEL I
A PARCEL OF LAND SITUATED IN THE NORTHERLY SIDE OF JEFFERSON AVENUE BETWEEN ALTER ROAD AND WAYBURN AVENUE, BEING A PART OF LOT 1, OF ALTERS PLAT DIVDING THE WEST PART OF P.C. 570, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 7 OF PLATS, PAGE 85, WAYNE COUNTY RECORDS, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: LAND BEGINNING AT THE INTERSECTION OF THE NORTHERLY LINE OF JEFFERSON AVENUE, 120.00 FEET WDE, AND THE EASTERLY LINE OF ALTER ROAD, 66.00 FEET WDE; THENCE ALONG THE NORTHERLY LINE OF JEFFERSON AVENUE, ON A COURSE NORTH 58 DEGREES 00 MINUTES EAST 77.00 FEET TO A POINT SAID POINT BEING THE EXTREME SOUTHWESTERLY CORNER AND THE PLACE OF BEGINNING OF THE PARCEL HEREIN INTENDED TO BE DESCRIBED; THENCE CONTINUING ALONG THE NORTHERLY LINE OF JEFFERSON AVENUE, ON A COURSE NORTH 58 DEGREES OO MINUTES EAST 47.96 FEET TO A POINT; THENCE NORTH 29 DEGREES 00 MINUTES WEST 90.00 FEET TO A POINT; THENCE SOUTH 58 DEGREES 00 MINUTES WEST 47.96 FEET TO A POINT THE LAST MENTIONED POINT BEING 77.00 FEET DISTANT ON A COURSE NORTH 58 DEGREES OO MINUTES EAST FROM THE EASTERLY LINE OF ALTER ROAD; THENCE SOUTH 29 DEGREES 00 MINUTES EAST 90.00 FEET TO THE PLACE OF BEGINNING.

ADDRESS: 14917 E JEFFERSON, DETROIT, MI 48215.
TAX ID:000613/WARD 21
PARCEL J
THE WEST 77.5 FEET OF THE SOUTH 90 FEET OF THAT PART OF LOT 1 , LYING NORTH OF AND ADJACENT JEFFERSON AVENUE, OF ALTER'S PLAT DIVDING THE WEST PART OF P.C. 570, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 7 OF PLATS, PAGE 85, WAYNE COUNTY RECORDS.

ADDRESS: 14901 E JEFFERSON, DETROIT, MI 48215.
TAX ID: 000612/WARD 21

## LEGAL DESCRIPTIONS (COMbInED PARCELS H, I AND J)

LOT 201, OF TURNBULL AND EPSTEAN'S JEFFERSON AVE. SUB. OF PART OF LOT 1 OF ALTERS SUB. P.C. 570, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 26 OF PLATS, PAGE 98, WAYNE COUNTY RECORDS AND PART OF LOT 1 OF ALTER'S PLAT DIVDING THE WEST PART OF P.C. 570 , according to the plat thereof as recorded in liber 7 OF plats, page 85, wayne county RECORDS BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE EASTERLY RIGHT OF WAY LINE OF ALTER AVENUE (66 FEET WDE) AND THE NORTHERLY RIGHT OF WAY LINE OF JEFFERSON AVENUE ( 120 FEET WDE); THENCE NORTH 21 DEGREES 15 MINUTES 00 SECONDS WEST ALONG THE EASTERLY RIGHT OF WAY LINE OF SAID ALTER AVENUE; THENCE NORTH 65 DEGREES 29 MINUTES 56 SECONDS EAST, 125.32 FEET; THENCE NORTH 21 DEGREES 15 MINUTES 00 SECONDS WEST ALONG THE WESTERLY LINE OF SAID LOT 201 TO THE NORTHWEST CORNER OF SAID LOT 201; THENCE SOUTH 84 DEGREES 19 MINUTES 37 SECONDS EAST, 45.13 FEET TO THE NORTHEAST CORNER OF SAID LOT 201; THENCE SOUTH 21 DEGREES 11 MINUTES 20 SECONDS ALONG THE EASTERLY LINE OF SAID LOT 201, 286.67 FEET; THENCE SOUTH 65 DEGREES 29 MINUTES 56 SECONDS WEST ALONG THE NORTHERLY RIGHT OF WAY LINE OF SAID JEFFERSON AVENUE, 221.30 FEET TO THE POINT OF BEGINNING.

CONTAINING 23,226.90 SQUARE FEET OR 0.53 ACRES OF LAND.

ENGINEERS
NOWAK \& FRAUS ENGINEERS 46777 WOODWARD AVE.
PONTIAC, MI 48342-5032

| SCALE | DATE | DRAWN | JOB NO. | SHEET |
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