

Timothy Boscarino

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Wednesday, November 9, 2022 3:55 PM
To: Timothy Boscarino
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Hi,

I am proposing black/brown colored aluminum clad wood windows for windows that need to be replaced. There are vinyl windows that are already installed on the home. I am not sure if those have to be removed as I was informed that they didn't. If not needing to be removed, painting the windows to match the the newer windows would be the option. If vinyl windows need to be replaced, this this will be done.

The railing height for the front porch is 20inches tall. Railing will be the same height as what is currently installed.

I am attaching additional pictures for your review.













On Thu, Nov 3, 2022 at 12:45 PM Timothy Boscarino <Timothy.Boscarino@detroitmi.gov> wrote:

Ms. Zeigler:

If you aren't already aware, the Historic District Commission meeting has been postponed to Wednesday, November 16, at 5:30pm. Your application is early on the agenda, so please be there not too long after 5:30. If for some reason you are unable to make it, please let me know. I will be contacting you with more details as the meeting date approaches.

In the meantime, some additional information would be helpful as we review your application.

Windows: It's not clear what exactly is being proposed. There are a number of white vinyl windows on the building, and yet the application shows black vinyl one-over-one and six-over-six windows. Are you proposing to replace the existing white vinyl windows with new black vinyl windows? Please let me know exactly what you are proposing so I can share that information with the Commission. Also, if you have a particular product picked out (brand name, etc.) please let me know. Also, if there are any original or historic wood windows still on the building, please let me know that as well.

Railing: Please let us know the height and material of the proposed railing. The height of the window sill on the front of the house would also be helpful for reference.

Back of the house: Is it possible to get some better photos of the back of the house? A better view of the fascias and the balcony area would be helpful.

Any information you are able to provide within the next few days will be attached to your proposal and shared with the Commission. At the meeting, you will also have an opportunity to discuss your project.

Thank you,

Tim

Thanks,

Tim

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Wednesday, October 26, 2022 9:41 AM
To: Benjamin Buckley <benjamin.buckley@detroitmi.gov>
Cc: Timothy Boscarino <Timothy.Boscarino@detroitmi.gov>
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Thank you

On Fri, Oct 21, 2022 at 2:56 PM Benjamin Buckley <benjamin.buckley@detroitmi.gov> wrote:

Good afternoon Ms. Zeigler,

Thank you for submitting this revised application. Your application is scheduled to be heard at the next available Historic District Commission meeting on **11/9/2022 at 5:30 p.m.**

The Detroit Historic District Commissioners will be meeting in person at the Coleman A. Young Municipal Center (2 Woodward) on **Wednesday, November, 9 2022, at 5:30 p.m.** for the Regular Meeting. **Please note: This meeting will be held electronically and is open to the public. Because of COVID-19 restrictions, virtual public attendance is strongly encouraged** as, pursuant to public health guidelines, the meeting room will be subject to space limitations and there are limited additional opportunities for public viewing within the building. For the safety of attendees and participants, it is recommended that the public participate electronically via one of the following two means:

- **Zoom Meeting Link:** <https://cityofdetroit.zoom.us/j/532007617>
- **By Phone:** 312-626-6799 (Meeting ID # 532007617)

Going forward with your application, Tim Boscarino (cc'd above) will be your primary HDC contact. Please email him should you have any immediate questions or concerns. Any information about your project proposal conveyed to Ben Buckley/staff through conversations in the office, on the phone or in email, should be captured in writing in a separate document and submitted by you as part of your application. Also, as Tim prepares the report, he may ask you to clarify specific details of your application, or to supply additional information. **If you feel there is additional information the Commission should consider, or HDC staff has requested additional information to supplement your application, please submit this as a separate document.**

The staff report is typically available the Monday prior to the Wednesday meeting and will contain a staff recommendation to the Commission. It will be posted to the HDC website along with all submitted documents and photographs. He will notify you by email when the staff report is available. **It is imperative you read the staff report completely prior to the meeting.**

Regards,

Ben Buckley

Benjamin Buckley

Planner II | Historic Preservation Team

Planning & Development Department | City of Detroit

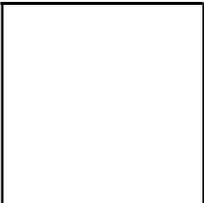
Coleman A. Young Municipal Center, [2 Woodward Avenue, Suite 808, Detroit, MI 48226](#)

Phone: 313.224.4803

Email: benjamin.buckley@detroitmi.gov

Website: Detroitmi.gov/pdd

Michael E. Duggan, Mayor



From: Rachel Zeigler <rachel.perry1223@gmail.com>

Sent: Friday, October 21, 2022 2:42 PM

To: Benjamin Buckley <benjamin.buckley@detroitmi.gov>

Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Good afternoon,

I have updated the document for submission for review for the meeting in November. Please let me know if you have any further questions or concerns.

Thank you for your patience,

Rachel

On Fri, Oct 21, 2022 at 2:34 PM Benjamin Buckley <benjamin.buckley@detroitmi.gov> wrote:

Good afternoon Rachel,

I wanted to reach out to see if you planned on submitting any revised material for the project at 4770 Leslie.

The deadline for the November 9th meeting was this week Monday, but if you would like to submit revised materials by this coming Monday that will be acceptable. As I mentioned, it is unlikely the Commission will approve the vinyl windows.

I understand it takes time to compile the material. If you would like we can reschedule your case for the December meeting.

Thanks,

Ben

Benjamin Buckley

Planner II | Historic Preservation Team

Planning & Development Department | City of Detroit

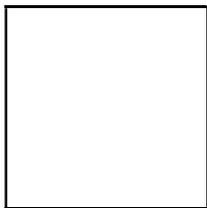
Coleman A. Young Municipal Center, [2 Woodward Avenue, Suite 808, Detroit, MI 48226](#)

Phone: 313.224.4803

Email: benjamin.buckley@detroitmi.gov

Website: Detroitmi.gov/pdd

Michael E. Duggan, Mayor



From: Historic District Commission (Staff)

Sent: Friday, October 14, 2022 12:11 PM

To: Rachel Zeigler <rachel.perry1223@gmail.com>; Historic District Commission (Staff) <hdc@detroitmi.gov>

Subject: RE: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

Sounds good, I will plan on giving you a call this coming Monday at 3:30. Do you mind providing a contact number?

Thanks, and have a great weekend.

Ben

Benjamin Buckley

Planner II | Historic Preservation Team

Planning & Development Department | City of Detroit

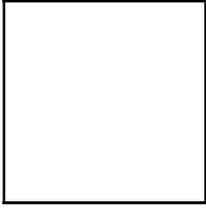
Coleman A. Young Municipal Center, [2 Woodward Avenue, Suite 808, Detroit, MI 48226](http://2%20Woodward%20Avenue%20Suite%20808%20Detroit%20MI%2048226)

Phone: 313.224.4803

Email: benjamin.buckley@detroitmi.gov

Website: Detroitmi.gov/pdd

Michael E. Duggan, Mayor



From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Friday, October 14, 2022 11:48 AM
To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Yes, 3:30PM is fine with me.

On Fri, Oct 14, 2022 at 10:28 AM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

Hi Rachel,

How does 3:30PM work for you on 10/17?

Thanks,

Ben

Benjamin Buckley

Planner II | Historic Preservation Team

Planning & Development Department | City of Detroit

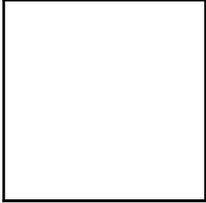
Coleman A. Young Municipal Center, [2 Woodward Avenue, Suite 808, Detroit, MI 48226](#)

Phone: 313.224.4803

Email: benjamin.buckley@detroitmi.gov

Website: Detroitmi.gov/pdd

Michael E. Duggan, Mayor



From: Rachel Zeigler <rachel.perry1223@gmail.com>

Sent: Friday, October 14, 2022 10:09 AM

To: Historic District Commission (Staff) <hdc@detroitmi.gov>

Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Hi,

Thank you. I am available 10/17. Please let me know what times you have available.

Thanks,

Rachel

On Thu, Oct 13, 2022 at 11:12 AM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

Hi Rachel,

Unfortunately our October Meeting has already occurred, so the soonest we can get the case in front of the Commission is the November meeting.

If historically appropriate materials are substituted (such as wood or metal windows, depending on what was originally there), or you decide to restore rather than repair the windows, staff may be able to approve the application without going before the commission at a monthly meeting. The same goes for the fascia/soffit material. In terms of the security doors, it appears you have selected more appropriate materials than what is currently installed.

You are also welcome to split up the overall project into separate applications, so historically appropriate work could be staff approved more quickly, while the remaining scope item could go before a monthly meeting.

I am happy to set up a call with you if you would like to talk more about the process. I have availability tomorrow (Friday 10/14), as well as Monday afternoon (10/17).

Thanks,

Ben

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Wednesday, October 12, 2022 3:15 PM
To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Hi,

Thank you very much! I appreciate this. Is there a sooner time to present to the commissioner? I am pregnant and trying to handle this situation and get a his home completed prior to my expected due date.

I am appreciative of this information. I wish this information pertaining to the preference of materials would have been presented prior to me submitting my scope of work. My end all goal is to have the home rehabilitated to the point where I can live with my family! I have no issue with matching the materials. The pictures were sent showing the conditions of the doors and windows, in which I do believe aren't repairable! Vinyl is just the standard, but if everything needed to be wood based etc, then that change could be reflected.

Just a heads up I am not a realtor, rehabber or anyone who has working knowledge of this process. We are local citizens who are trying to go about this in the best way we know.

Best,

Rachel

On Wed, Oct 12, 2022 at 2:58 PM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

Sounds good Rachel, your case is added to the docket. You will have the opportunity to attend the meeting in person or virtually (via Zoom). It is not required, but helpful if you would like to discuss your case with the commissioners. Closer to the date of the meeting (in about 2 weeks), your case will be assigned a staff member who will prepare a report for the Commissioners, and he or she will be in touch to answer any questions that may come up.

As a general piece of advice, the Commissioners prefer to see original features retained and repaired when possible. If original features are deteriorated beyond repair, they prefer the new materials to be compatible with the age and architecture of the building in terms of their design and material. The introduction of vinyl windows, particularly on the façade or street facing walls, is often a sticking point.

Thanks,

Ben

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Wednesday, October 12, 2022 2:46 PM
To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Hi,

Yes, whatever it takes to get the project approved! Please let me know if my case can and will be reviewed on November 9th.

I would like to be in the loop in regards to what is necessary for this meeting. If our presence is needed etc. Also needing to know the criteria for what is planned to be discussed and what distinguishes committee approval versus commissioners approval.

Thank you.

On Wed, Oct 12, 2022 at 2:37 PM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

Hi Rachel,

Upon review, Commission staff does not have the authority to approve this project, and it will have to go before a the commissioners at a monthly meeting. We can docket your case for the next available meeting, which will take place on November 9th.

Please let me know if you would like your case to be heard at this meeting. If so, staff will be in touch before the meeting with more details.

Thanks,

Ben

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Wednesday, October 12, 2022 10:45 AM
To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Hi,

Thank you for letting me know. I have attempted to attach the word document here.

Rachel

On Wed, Oct 12, 2022 at 10:43 AM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

Good morning Rachel,

Just a heads up-I didn't see an attachment on either of those emails.

Ben

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Wednesday, October 12, 2022 8:09 AM
To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Hi,

My apologies from the previous email and no attachment. I am sending over the additional information requested for [4770 Leslie St Detroit, MI 48238](#).

Thanks!

On Fri, Sep 30, 2022 at 10:29 AM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

Good morning Ms. Zeigler,

Unfortunately the Commission does not have a list of approved or preferred vendors at this time.

Ben

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Friday, September 30, 2022 8:41 AM
To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: Re: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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Hi Mr. Buckley,

I would like to be in compliance with this process. To make it easier and prevent back and forth, does the historic review team or the City of Detroit have a list of approved companies that are preferred for window and door replacements that can be provided?

Thank you.

On Tue, Sep 27, 2022 at 10:06 AM Historic District Commission (Staff) <hdc@detroitmi.gov> wrote:

Good morning Ms. Zeigler,

Thank you for this submission to the Detroit Historic District Commission. We will require some additional information in order to review the application.

1. Scope of work

Can you please provide a written of the full scope of work at the exterior of the building. (As a reminder, the Historic District Commission does not review or have jurisdiction over interior work).

2. Information on proposed materials

Please include information on the new materials (windows, doors, porch elements, etc), to be introduced on the house. This could include material cutsheets, specifications, photographs, and drawings. It is helpful to show where these new elements will be going on the building, or the materials they will be replacing.

Thank you again for your submission, and I look forward to receiving additional materials.

Regards,

Ben Buckley

From: Rachel Zeigler <rachel.perry1223@gmail.com>
Sent: Monday, September 26, 2022 2:45 PM
To: Historic District Commission (Staff) <hdc@detroitmi.gov>
Subject: [EXTERNAL] Fwd: Historic Review Board Application 4770 Leslie St

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ATTENTION: This email was sent from an external source. Please be extra cautious when opening attachments or clicking links.

Hi,

I am attaching an application for a Historic Home in Russell Woods District for approval for exterior renovations on windows and doors. There will be pictures of current states of doors and windows.

Thank you!