



PLANNING & DEVELOPMENT DEPARTMENT  
2 WOODWARD AVE SUITE 808, DETROIT, MI 48226

# HISTORIC DISTRICT COMMISSION

## CERTIFICATE OF APPROPRIATENESS

**Application Number:** HDC2025-00109

**Effective Date:** 05/21/25

**Project Address:** 4245 Fullerton

**Issued to:** Tarshish Newberry  
4245 Fullerton  
DETROIT, MI 48238

**Historic District:** Russell Woods-Sullivan

**Description of Work:**

- Demolish historic-age garage
- Remove trees from rear yard
- At rear yard, install new gazebo and fire pit

**With the Conditions that:**

- The new landscaping and foundation plantings of a deciduous nature be planted in the same location as the mature shrubs that were removed without HDC approval, ie. at the house's front facade foundation. As feasible, of an appropriate size shall be selected.
- A new shade tree shall be planted at the property's rear yard to replace the mature tree that was removed without approval. Staff shall have the final authority to review and approve the species and location of the tree prior to the issuance of the project's permit
- Vinyl fencing shall not be installed at the property because it does not provide an adequate approximation of the natural wood fencing due to its synthetic appearance. High sheen and poor durability. Should the applicant desire to install new fencing, they must submit a complete application to staff for review and approval which notes the proposed height and style of the new fencing as well as a site plan, and drawing that indicates the proposed location of the new fencing and the footprints of all extent buildings within the parcel. Staff shall approve the work if it conforms to the HDC Fences and hedges Guidelines.

Pursuant to Section 5(10) of the Michigan Local Historic District Act, as amended, being MCL 399.205 (10) and Sections 21-2-57 and 21-2-73 of the 2019 Detroit City Code, and Detroit Historic District Commission ("DHDC") delegation of administrative authority via Resolutions 97-01, 97-02, 98-01, 20-03, 21-04, and/or 21-07, as applicable, the staff of the DHDC has reviewed the above referenced application and hereby issues a Certificate of Appropriateness (COA) for the description of work, effective date above, as it meets the Secretary of the Interior's Standards for Rehabilitation and the district's proposed design elements prior to their installation.

**For the Commission:**

Daniel Rieden  
Senior Clerk to the Historic District Commission

PSR: 250522JR

Post this COA at the subject property until work is complete. It is important to note that approval by the DHDC does not waive the applicant's responsibility to comply with any other applicable ordinances or statutes.





City of Detroit - Planning & Development Department  
2 Woodward Avenue, Suite 808  
Detroit, Michigan 48226

# HISTORIC DISTRICT COMMISSION ADDITIONAL INFORMATION REQUEST

**Date:** 03/12/2025

**Application Number:** HDC2025-00109

## APPLICANT & PROPERTY INFORMATION

**NAME:** Tarshish Newberry

**COMPANY NAME:** na

**ADDRESS:** 4245 Fullerton

**CITY:** DETROIT

**STATE:** MI

**ZIP:** 48238

**PROJECT ADDRESS:** 4245 Fullerton

**HISTORIC DISTRICT:** Russell Woods-Sullivan

## REQUESTED INFORMATION

We have received your application, but it is not yet complete for review. Please provide additional details based on the comments and questions listed below. Should you need to attach additional files per this request, use the paperclip icons at the end of this form. You may attach up to (5) files per icon up to 25MB:

This application is not complete. Please provide a product information sheet that shows the fence, gazebo, firepit, shutters' material, dimensions and color/finish. You may take a screenshot from the website but you may not simply send us a link. Please also provide the paint color and locations of the paint work. Please provide the product information for the paint. Thank you!

PSR: 250312dr

## APPLICANT RESPONSE

Response Date: 03/12/2025



Not replacing shutters just painting them haven't decided on firepit yet, the color paint will be white.



Search



 Detroit 7 Mile/... **9PM**

 48204

Add to Cart



**Barrette Outdoor Living**  
Washington 4 ft. H x 6 ft.  
W White Vinyl Fence  
Panel (Unassembled)

★★★★★ (4.5 / 74)

Model# 73014715

Live Chat

Expert Installation Available

\$**104**<sup>08</sup>

 **Pickup**  
Free Ship to Store

 **Delivery**  
Free Delivery

Add to Cart



Shop All



Services



DIY



Tarshish





KOZYARD Ap...

homedepot.com



Search



Detroit 7 Mile/...

9PM

48204

KOZYARD

## Apollo 12 ft. x 16 ft. Wood Like Aluminum Hardtop Gazebo with Galvanized Steel Roof and Mosquito Net



(268)



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1

+



Add to Cart



Shop All



Services



DIY



Tarshish







BEHR PREMI...

homedepot.com



Images (15)

Videos (1)

Customer Images (73)



## EXTERIOR

100% Acrylic, Low VOC Formula

Resists Moisture, Fading  
& Stains

Easy to Apply & Provides  
Uniform Color



City of Detroit - Planning & Development Department  
2 Woodward Avenue, Suite 808  
Detroit, Michigan 48226

# HISTORIC DISTRICT COMMISSION ADDITIONAL INFORMATION REQUEST

**Date:** 03/14/2025

**Application Number:** HDC2025-00109

## APPLICANT & PROPERTY INFORMATION

<b>NAME:</b> Tarshish Newberry		<b>COMPANY NAME:</b> N/A	
<b>ADDRESS:</b> 4245 Fullerton	<b>CITY:</b> DETROIT	<b>STATE:</b> MI	<b>ZIP:</b> 48238
<b>PROJECT ADDRESS:</b> 4245 Fullerton			
<b>HISTORIC DISTRICT:</b> Russell Woods-Sullivan			

## REQUESTED INFORMATION

We have received your application, but it is not yet complete for review. Please provide additional details based on the comments and questions listed below. Should you need to attach additional files per this request, use the paperclip icons at the end of this form. You may attach up to (5) files per icon up to 25MB:

This application is not completed. Please provide the following:

a site plan (a readable aerial view of the property with the existing and proposed features - including but not limited to structures, pools, patios, driveways, pathways, and shrubbery) with dimensions; product information with the specific material, design, colorway, finish, and dimensions of the new front door and firepit (screenshot of product information is OK, but website links are not).

Please note that we do not typically approve fences made from vinyl or the replacement of original wood exterior doors. If you'd like your application to be included in the next Historical District Commission review/meeting, all pertinent information must be provided and submitted by Monday, March 17th.

PSR: 250314LS

## APPLICANT RESPONSE

Response Date: 03/21/2025

I haven't picked out doors yet, but I can keep the original doors and just have them painted and find someone who can put new locks on them. I haven't decided on a first as of yet.





# HISTORIC DISTRICT COMMISSION APPLICATION FOR WORK APPROVAL

City of Detroit - Planning & Development Department  
2 Woodward Avenue, Suite 808  
Detroit, Michigan 48226

**APPLICATION ID**

HDC2025-00109

**PROPERTY INFORMATION****ADDRESS(ES):** 4245 Fullerton**HISTORIC DISTRICT:** Russell Woods-Sullivan**SCOPE OF WORK: (Check ALL that apply)**

- |   |   |  |   |  |                                |
|---|---|--|---|--|--------------------------------|
| <input checked="" type="checkbox"/> Windows/<br>Doors | <input type="checkbox"/> Walls/<br>Siding | <input checked="" type="checkbox"/> Painting | <input type="checkbox"/> Roof/Gutters/<br>Chimney | <input checked="" type="checkbox"/> Porch/Deck/Balcony   | <input type="checkbox"/> Other |
| <input checked="" type="checkbox"/> Demolition        | <input type="checkbox"/> Signage          | <input type="checkbox"/> New<br>Building     | <input type="checkbox"/> Addition                 | <input checked="" type="checkbox"/> Site Improvements<br>(landscape, trees, fences,<br>patios, etc.) |                                |

**BRIEF PROJECT DESCRIPTION:**

Removal of garage that had falling in, removal of trees that were dying and hanging over on neighbors property and bush in front of home to access repairs

**APPLICANT IDENTIFICATION****TYPE OF APPLICANT:** Property Owner/Homeowner**NAME:** Tarshish Newberry**COMPANY NAME:** N/A**ADDRESS:** 4245 Fullerton**CITY:** DETROIT**STATE:** MI**ZIP:** 48238**PHONE:** +1 (313) 820-3821**EMAIL:** Tarshishnewberry711@gmail.com**I AGREE TO AND AFFIRM THE FOLLOWING:**

- ☒ I understand that the failure to upload all required documentation may result in extended review times for my project and/or a denied application.
- ☒ I understand that the review of this application by the Historic District Commission does not waive my responsibility to comply with any other applicable ordinances including obtaining appropriate permits (building, sign, etc.) or other department approvals prior to beginning the work.
- ☒ I hereby certify that I am the legal owner and occupant of the subject property and that the information on this application is true and correct.

Signed by:

C79C90EADD804DB...

SIGNATURE

03/11/2025

DATE

4245 Fullerton

DETROIT

Questions? Contact us at [hdc@detroitmi.gov](mailto:hdc@detroitmi.gov) or (313)224-1762

48238

MI

**NOTE: Based on the scope of work, additional documentation may be required. See [www.detroitmi.gov/hdc](http://www.detroitmi.gov/hdc) for scope-specific requirements.**

## PROJECT DETAILS – TELL US ABOUT YOUR PROJECT

**Instructions: Add project details using the text box in each section. If your details exceed the space provided, attach the details via the attachment icon for that section.**

### ePLANS PERMIT NUMBER:

(only applicable if you've already applied for permits through ePLANS)

N/A

## GENERAL

### 1. DESCRIPTION OF EXISTING CONDITION

*Please tell us about the current appearance and conditions of the areas you want to change. You may use a few sentences or attach a separate prepared document on the right. (For example, "existing roof on my garage is covered in gray asphalt shingles in poor condition.")*

Garage collapsed had removed, tree was dying and hanging on neighbors property, need new doors, need to paint shutters and surrounding front/back door

### 2. PHOTOGRAPHS

*Help us understand your project. Please attach photographs of all areas where work is proposed.*



### 3. DESCRIPTION OF PROJECT

*In this box, tell us about what you want to do at the areas described above in box #1. (For example, "Install new asphalt shingle roofing at garage.")*

Build a bonfire pit put up a gazebo put up a privacy fence

### 4. DETAILED SCOPE OF WORK



*In this box, please describe all steps necessary to complete the work described in box #3. (For example, "remove existing shingles, replace wood deck as necessary, replace wood eaves, install roof vents, replace rotted fascia boards, paint, clean worksite.")*

Remove collapsed garage Remove high dead falling tree repaint face of house build pit put up privacy fence build gazebo

### 5. BROCHURES/CUT SHEETS

*Please provide information on the products or materials you are proposing to install. For example, a brochure on the brand and color of the shingles proposed.*

ADDITIONAL DETAILS

<p><b>6. WINDOWS/DOORS</b></p> <p><i>Detailed photographs of window(s) and/or door(s) proposed for replacement showing the condition of the interior and exterior of the window(s) and/or door(s)</i></p>	
<p><b>7. DEMOLITION</b></p> <p><i>If demolition is proposed for reasons of structural failure or catastrophic damage, please provide illustrated report from structural engineer or licensed architect.</i></p>	
<p><b>8. SITE IMPROVEMENTS</b></p> <p><i>If site improvements are proposed, please provide any relevant site improvement plans pertaining to your project.</i></p>	