



FREQUENTLY ASKED QUESTIONS

DO I HAVE TO LIVE IN DETROIT?

NO. You do not have to be a resident of Detroit. If you are 18 years of age or older, you must be registered to vote in Michigan. 16- or 17-year-olds may also work as a poll worker.

WHERE WILL I BE ASSIGNED TO WORK?

You will be assigned to one of our 400 polling precincts located throughout the City of Detroit. Our goal is to assign you to the closest available polling precinct to your home.

WHAT IS MY RATE OF PAY?

You will be paid based on classification.

HOW LONG IS THE TRAINING SESSION?

Each training session will last approximately two and a half hours. Most classifications require two sessions.

WHEN WILL I RECEIVE MY PAY?

All Poll workers checks are mailed within three to seven weeks after each election. We begin processing immediately after Election Day.



CITY of DETROIT
DEPARTMENT OF ELECTIONS

Election Inspectors Application

(Must be completed in applicant's OWN handwriting in INK. PLEASE PRINT CLEARLY)

Last Name _____ First Name _____

Home Address _____

City _____ Zip _____ Date of Birth _____

Best Telephone Number (Cell) to contact you: _____

Email Address: _____

Full Social Security Number: _____

Political Party Affiliation (To be eligible for appointment you MUST check one):

Republican Democratic Libertarian Green Working Class U.S. Taxpayers

Have you ever been convicted of a felony or election crime? ___ Yes ___ No

Educational Background (Include highest grade completed or degree held):

Employment Background (Include current or last place of employment and type of work performed):

Experience as an Election Inspector, if any (Include name of jurisdiction)

Do you have your own reliable transportation?
_____ Yes _____ No

Are you able to work at any polling site?
_____ Yes _____ No

Please rate your computer experience (data look-up, database processing, creating pdfs, etc.)
1=not experienced, 5 very experienced. 1 2 3 4 5

I CERTIFY THAT I am not a member of a known active advocate* of a political party other than the party identified on this application. I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

Signature of Applicant

Date

*A "known active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party 2) is affiliated with another through an elected or appointed government position. Or 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as Election Inspector, "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

Any incorrect information on this application will lead to delay in Payment if selected to work.

DO NOT WRITE BELOW THIS LINE

Position: _____

Location: _____

Pay Rate: _____

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

- Individual/sole proprietor or single-member LLC
- Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
- Other (see instructions) ▶ _____
- C Corporation
- S Corporation
- Partnership
- Trust/estate

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

Requester's name and address (optional)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

7 List account number(s) here (optional)

Print or type. See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
OR	
Employer identification number	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.