



ASSESSORS REVIEW APPEAL FORM

Appeal must be submitted February 1, 2024 – February 22, 2024

Petitioner Number (*Internal use only*): _____

Petitioner Details*			
Parcel ID:		Property Address:	
Petitioner Name ¹ :		Email:	
Petitioner Address (<i>If different than property address</i>):			
Individuals can prove they are aggrieved by the assessment of a property by providing any of the following (Select at least one):			
<input type="checkbox"/> City of Detroit assessment notice addressed to the individual <input type="checkbox"/> A filed property transfer affidavit in the individuals name- attachment required <input type="checkbox"/> Deed listing the individual as the property owner, in full or partial - attachment required <input type="checkbox"/> Order from probate court assigning the individual a property interest in the parcel - attachment required <input type="checkbox"/> Land contract in the individuals name- attachment required <input type="checkbox"/> Lease agreement assigning responsibility for paying the property taxes to the individual- attachment required <input type="checkbox"/> Receipt showing that the individual paid any portion of the property's taxes in the proceeding year- attachment required <input type="checkbox"/> An affidavit signed by the individual attesting under penalty of perjury that they have paid the property's taxes in the preceding years or intend to pay the taxes in the current year- attachment required <input type="checkbox"/> Any other document that proves an individual has financial or legal interest in the property- attachment required			

Are you applying on the behalf of someone? If Yes, Letter of Authorization required to appeal and indicate document below.*	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you applying on the behalf of an organization? If Yes, Letter of Authorization and Articles of Incorporation required. *	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Letter of authorization document requirement (select one of the following)*:
<input type="checkbox"/> Produce a Letter of authorization prescribed by the City of Detroit- attachment required <input type="checkbox"/> A signed attorney’s appearance- attachment required <input type="checkbox"/> The representative retainer agreement signed by the appellant- attachment required <input type="checkbox"/> Copy of an email exchange between the appellant and the representative <u>with an assigned Letter of Authorization submitted to the Board granting permission for the advocate to file documents on the appellants behalf</u> - attachment required

Property Details (please select one)*			
Property Type:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial

*Required to complete

¹ In addition to persons liable to be taxed and therefore on the assessment roll, such as the owner, or that person’s agent, other persons with certain documented financial interests may be considered aggrieved and file a complaint before the Board of Assessors.

Income Property*											
Is this an income property?			Y / N		If yes , what is the rent per month?						
Is this property currently occupied?			Y / N		If yes , then who occupies the home?						
Utilities Included in Rent:		<input type="checkbox"/>	None	<input type="checkbox"/>	Water	<input type="checkbox"/>	Gas	<input type="checkbox"/>	Electric	<input type="checkbox"/>	Other

What is the protested item? (If Assessed Value and Taxable Value, check BOTH boxes)*											
<input type="checkbox"/>	Assessed Value			<input type="checkbox"/>	Tentative Taxable Value			<input type="checkbox"/>	Classification		
Protest of Assessed Value (AV)				Protest of Taxable Value (TV)							

Reason For Appeal*										
Check Type of Damage ² :		<input type="checkbox"/>	None	<input type="checkbox"/>	Structural	<input type="checkbox"/>	Fire	<input type="checkbox"/>	Other (Fill in below to explain)	
		<input type="checkbox"/>		<input type="checkbox"/>	Water	<input type="checkbox"/>	Demolition			
Is the damage <input type="checkbox"/> Internal or <input type="checkbox"/> External?				Location of Damage:						

By signing this form, I understand the following:

1. You are not required to file an appeal at the Assessor Review; however, filing a protest with the Board of Review is necessary to protect your right to further appeal valuation and exemption disputes to the Michigan Tax Tribunal and classification appeals to the State Tax Commission.
2. Recent amendments to City Ordinance have expanded the type of person who may consider themselves aggrieved by an assessment and make a complaint before the City’s Board of Assessors. In addition to persons liable to be taxed and therefore on the assessment roll, such as the owner, or that person’s agent, other persons with certain documented financial interests may be considered aggrieved and file a complaint before the Board of Assessors. That documentation may include a lease agreement assigning responsibility for paying the property taxes to the person, a receipt showing or an affidavit attesting that the individual paid a portion of the property taxes in a preceding year, a land contract in the person’s name, or any other document proving a financial interest in the property. This documentation must be produced at the time of appeal filing.
3. **Caution: If you are entitled to make a complaint to the city Board of Assessors, but are not the person liable to be taxed, you will not be entitled to appeal the Board of Assessor’s determination to the city’s Board of Review.**

Name*

Phone Number*

Signature*

Date*

² An inspection of the property from the Office of the Assessor would be needed to see if a revision due to damage or error in your assessed value or property classification is warranted.