



Series 200 Operations	Effective Date TDB	Review Date <i>Three Years</i>	Directive Number 201.12
Chapter 201 – Patrol Operations			
Reviewing Office <i>Office of Enforcement Operations</i>			<input checked="" type="checkbox"/> New Directive <input type="checkbox"/> Revised <small>Revisions in <i>italics</i></small>
References			

STATION SECURITY

201.12 - 1 PURPOSE

The purpose of this policy is to establish standardized procedures to ensure the safety, security, and operational integrity of all Detroit Police Department (DPD) facilities. This policy is intended to protect department personnel, detainees, visitors, and department property by regulating access to police stations, maintaining secure environments, and promoting consistent security practices.

201.12 - 2 POLICY

It is the policy of the DPD that all department facilities operate under standardized security controls designed to manage access, protect personnel and assets, maintain orderly operations within police buildings, conduct point of entry checks throughout the facility, and intermittent parking lot checks. All members assigned to or working within any station or facility shall follow established security procedures and remain attentive to conditions that could compromise the safety or security of the location.

Sworn members shall comply with established station security procedures, including access control requirements, monitoring of public areas, and safeguarding restricted areas and equipment. Members assigned to station security are responsible for ensuring that security protocols are followed and that any security concerns, breaches, or suspicious activity are promptly addressed and reported. Security measures shall be implemented in a manner that supports operational effectiveness while maintaining appropriate public access to police services.

201.12 - 3 Procedures

201.12 – 3.1 Assignment

The Officer in Charge (OIC) of each precinct station shall designate at least one (1) sworn member to station security detail. All precinct stations shall have a sworn member on station security detail on a twenty-four (24) hour basis. At no time shall a non-sworn professional staff member be assigned to a station security detail. All members assigned to the station security detail shall maintain uniform and equipment standards as outlined in directive 303.5 - Uniforms and Appearance.

201.12 Station Security

Nothing in this directive prevents the OIC from issuing additional assignments (e.g. taking a police report, monitoring juvenile detainees) to the member assigned to the station security detail. In addition, the OIC may delegate station security tasks to sworn members working other desk positions where appropriate.

201.12 – 3.2 Duties

A sworn member assigned to station security shall monitor the front lobby of the precinct station and maintain screening of all individuals entering and leaving the facility as well as ensuring that no weapons enter the building. Additionally, station security members shall—

- a) Ensure all individuals are greeted in a courteous and professional manner;
- b) Screen each person through the installed entrance metal detector;
- c) Inspect all bags or containers brought into the facility for weapons, contraband, or dangerous items;
- d) Monitor activities of individuals who are in the precinct lobby;
- e) Monitor activities of individuals utilizing the prescription take-back kiosk at all times;
- f) Perform any additional duties as assigned by the precinct desk supervisor.

Under no circumstances shall a member deny service solely based on a person's inability to produce identification when requesting police assistance.

201.12 – 3.3 Building Security and Screening

All individuals entering the front lobby of any DPD precinct station shall be screened using a walk-through metal or a hand-held metal detector. A pat-down frisk may be conducted only when necessary, such as when an individual activates the metal detector or is unable to be effectively screened due to medical conditions or other factors. Any person found to be in possession of firearms, knives, or any other object deemed dangerous by station security personnel shall be refused entry into the building.

The following individuals may be exempt from standard screening requirements, subject to verification of credentials:

- a) Sworn DPD members not currently on suspension;
- b) Reserve DPD members while in uniform and on duty;
- c) Sworn licensed law enforcement officers from external agencies while on duty;
- d) Sworn federal law enforcement officers while on duty;
- e) Board of Police Commissioners (BOPC)

Unless a person is in full uniform, members assigned to station security shall verify these exempt persons through the request of a valid department identification card and a badge prior to allowing them into a precinct when in possession of a weapon.

201.12 Station Security

201.12 – 3.4 Access to Restricted Areas

All persons entering a precinct station who are not sworn department members with a Criminal Justice Information Services (CJIS) clearance shall have access limited to the front lobby and shall not be permitted to move throughout the facility unescorted by a member designated by the desk supervisor or higher sworn authority. Exemptions to this are professional staff members who are CJIS cleared and assigned to the precinct (for further information, reference the Code of Federal Regulations 28 C.F.R. § 20 Criminal Justice Information Systems).

201.12 – 3.5 Documentation

A visitor log shall be maintained, to document persons entering a precinct station.

Related Materials:

- Directive 303.5 Uniforms and Appearance
- 201.2 Patrol Related Reports
- Special Order 25-06 Prescription Drug Take-Back Program