



MEMORANDUM

TO: Board of Police Commissioners
FROM: Eva Garza Dewaelsche, Chairperson Budget Committee
DATE: August 12, 2025
RE: Budget Committee Meeting Memo

Dear Colleagues,

On behalf of the Board of Police Commissioners Budget Committee, please see the two key follow-ups from the committee meeting held on August 12, 2025:

Board Attendees: Committee Chairperson Garza Dewaelsche, Commissioner Woods, Commissioner Jones

Staff Attendees: Board Secretary – Lydia Garnier, Executive Fiscal Manager – Drew Fries

- **Parliamentarian Contract Renewal:** It is the recommendation to the full Board of Police Commissioners to renew Dr. Frances Jackson's 2-year contract as the BOPC Parliamentarian at an hourly rate of \$125.
- **Petty Cash Card Request:** Many departments in the City of Detroit have a Petty Cash Card, allowing for last-minute expenditures. The flexibility and agility of spend is advantageous and the Petty Cash Card comes with training and gates of approvals for compliance. As such, it is the recommendation to the full Board of Police Commissioners to request a P-Card for the BOPC.

We thank you for your consideration and the next Budget Committee meeting is to be announced.

Sincerely,

Eva Garza Dewaelsche
At-Large
Chairperson, BOPC Budget Committee