



MEMORANDUM

TO: Board of Police Commissioners

FROM: Personnel & Training Committee Chair Jesus Hernandez

DATE: Monday, April 28, 2025

RE: Committee Meeting Memo

Committee Chair Jesus Hernandez called the meeting to order at 5:36 pm with Police Commissioners Lisa Carter, Linda Bernard, and Darryl Woods, Board Chair, present for a quorum.

Meeting attendees were Board Secretary Lydia Garnier, Chief Investigator Jerome Warfield, and BOPC staff members Teresa Blossom of Administration and Tiffany Stewart of OCI (by Zoom).

The Committee approved an amended agenda.

Under New Business, the Committee received updates from CI Warfield regarding professional development training, professional development team leader recommendations, HR letter sent to full Board Thursday, April 24, 2025, TASS workers onboarding, supervising investigator candidates list, supervising investigator recommendations, senior investigator positions, and an attendance policy violation.

The committee agreed to a brief recess.

After Committee Chair Hernandez called the meeting back to order, the Committee voted to approve for recommendation for full Board approval:

1. A motion to promote Senior Investigator Tiffany Stewart to Supervising Investigator
2. A motion to approve the assignment of Senior Investigator Hajnal Hiller as professional development team leader for six months, the maximum period for temporary assignments allowed under City HR rules
3. A motion to adopt the proposed professional development team alignment

Under New Business, the Committee also received handouts and updates about the 163 submissions for the two open Administration positions from Board Secretary Garnier.

Committee Chair Hernandez, with the concurrence of committee members, asked Secretary Garnier to contact City HR Recruiter John Tipton and to request HR's recommendations for the top seven (7) candidates from the 116 applicants for Administrative Assistant and the 47 applicants for Administrative Specialist 3.

Committee Chair Hernandez announced the proposed schedule for the Committee to meet Monday, May 5, 2025 at 4 pm; to conduct Administrative Assistant interviews on Friday, May 9, 2025 and Administrative Specialist 3 interviews on Friday, May 16, 2025; and to recommend finalists for Board approval by Thursday, May 22, 2025.

With no public requests for oral communications, the meeting adjourned at 6:15 pm.