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## **MEMORANDUM**

**TO:** Board of Police Commissioners

**FROM:** Chairperson Jesus Hernandez, Personnel & Training

**DATE:** Committee January 13, 2025

**RE:** Personnel & Training Committee Meeting Memo

Dear Colleagues,

On behalf of the Board of Police Commissioners Personnel & Training Committee, please see the key updates from the committee meeting held on January 13, 2025.

Board Attendees: Commissioner Darryl Woods, Commissioner Lisa Carter

**OCI Investigator Position**: Eleven candidates were invited to interview on December 10, 2024. Out of the eleven candidates invited for interviews, each attended and actively participated in the process.

The duration of each interview ranged between 15-20 minutes each and consisted of the following components:

- Introductions, instructions and overview of the position.
- Interview Questions: Commissioner Woods, and Carter asked the candidates the standard 5 questions.
- Writing sample: Each candidate was asked to watch a 2-minute video and then to provide a written sample recollection of what they viewed.

After thorough review of responses and evaluation of qualifications, the Personnel & Training Committee made the decision to move Toiya Lawrence to the next stage of the interview process for the Investigator Position. Additionally Derrick Knox was designated as an alternate candidate. This recommendation is presented to the full board for consideration.

Also, the Personnel & Training Committee recommends that Jureka Johnson be re-appointed as an Investigator.

The next Personnel & Training Committee meeting will be determined at a later date.

Sincerely,

Chairperson Jesus Hernandez Personnel & Training Committee