

**MINUTES**  
**DETROIT HISTORIC DISTRICT COMMISSION REGULAR MEETING**  
January 15, 2025  
*Coleman A. Young Municipal Center, Suite 808*

**I CALL TO ORDER**

Vice Chair Machielse called the meeting to order at 4:47 p.m.

**II ROLL CALL** (4:47 p.m.)

<b>HISTORIC DISTRICT COMMISSION</b>		<b>PRESENT</b>	<b>ABSENT</b>
Najahyia Chinchilla	Commissioner		X
Tiffany Franklin	Chair	X	
James Hamilton	Commissioner	X	
Marcus King	Commissioner	X	
Alan Machielse	Vice Chair	X	
William Marquez	Commissioner	X	
Adrea Simmons	Commissioner	X	
<b>STAFF</b>			
Timothy Boscarino	PDD	X	
Audra Dye	PDD	X	
Garrick Landsberg (Director)	PDD	X	
Daniel Rieden	PDD	X	
Jennifer Ross	PDD	X	

**III APPROVAL OF THE AGENDA** (04:50 p.m.)

**ACTION** (4:50 p.m.)  
Commissioner Hamilton moved that the agenda be approved.  
Commissioner King: SUPPORT

Commissioner Chinchilla: Not Present  
Commissioner Franklin: Not Present  
Commissioner Hamilton: AYE  
Commissioner King: Not Present  
Commissioner Machielse: AYE  
Commissioner Marquez: AYE  
Commissioner Simmons: AYE

Ayes: 4 Nays: 0  
**MOTION CARRIED**

**IV APPROVAL OF MEETING MINUTES**

**ACTION** (4:50 p.m.)  
Commissioner Hamilton moved to approve the December 2024 HDC Regular Meeting minutes  
  
Commissioner Machielse: SUPPORT

Commissioner Chinchilla: Not Present  
Commissioner Franklin: Not Present  
Commissioner Hamilton: AYE  
Commissioner King: Not Present  
Commissioner Machielse: AYE  
Commissioner Marquez: AYE  
Commissioner Simmons: AYE  
Ayes: 4 Nays: 0  
**MOTION CARRIED**

**V REPORTS**

- Director Landsberg stated that additional HDC staff is forthcoming in the new year and working to fill the vacant Commissioner position.

**VI APPROVAL OF APPLICATIONS SUBJECT TO CONSENT AGENDA**

None

**VII POSTPONED APPLICATIONS**

None

**VIII EFFECTS OF CITY OR CITY-ASSISTED PROJECTS (ADVISORY DETERMINATIONS)**

None

**IX APPLICATIONS SUBJECT TO PUBLIC HEARING**

None

**X CITY PROJECTS SUBJECT TO PUBLIC HEARING**

None

**XI PUBLIC COMMENT** (4:52 pm)

Megan Rutigliano joined to state that the remote access volume was difficult to hear. She also stated she was there to observe the meeting.

**XII APPLICATIONS NOT SUBJECT TO PUBLIC HEARING**

None

**XIII CITY PROJECTS NOT SUBJECT TO PUBLIC HEARING**

None

**XIV OLD BUSINESS**

None

**XV NEW BUSINESS**

**4:55 – 5:45 Part One – Regulations & Guidelines**

**5:45 – 6:15 Part Two – Design Review**

**6:15 – 6:42 Break/ General Discussion**

**6:15 – 7:00 Part Three – Procedures**

**7:00 – 8:05 Part Four – Outcomes**

**XVI ADJOURNMENT**

**ACTION (8:06 p.m.)**

Commissioner Hamilton moved to adjourn.

Commissioner Simmons: SUPPORT

**MOTION CARRIED**

**Chairperson Franklin adjourned the meeting at 8:07 p.m.**