



MEMORANDUM

TO: Board of Police Commissioners
FROM: QuanTez Pressley, Chairperson Citizen Complaints Committee
DATE: November 19, 2024
RE: Citizen Complaints Committee Meeting Memo

Dear Colleagues,

On behalf of the Board of Police Commissioners Citizen Complaints Committee, please see the key updates from the committee meeting held on November 19, 2024:

Board Attendees: Committee Chairperson QuanTez Pressley, Commissioner Smith

Community/Committee Attendees: Chief Investigator – Rev. Jerome Warfield, Board Secretary – Lydia Garnier, Civilian Oversight Analyst– Mary Barber, Budget(Fiscal) Manager- Drew Fries

During today's Citizen Complaint Committee meeting, several significant updates were provided by the Chief Investigator regarding ongoing initiatives and processes:

- **Interview Process for New Investigators:**
The Chief reported that there are currently 68 applications submitted for the two investigator vacancies within the department. This competitive pool reflects the community's interest in contributing to oversight and accountability. The Chief emphasized the importance of selecting candidates who embody professionalism and dedication to civilian oversight.
- **Appeal Process:**
A rough draft of an appeal process has been developed in collaboration with the Detroit Police Department (DPD). This document is under review and aims to establish a fair, transparent process for handling appeals, further enhancing public trust in the committee's decisions.
- **TASS Workers Update:**
To address the backlog in cases, the Chief recommended bringing in 3-4 Temporary Administrative Support Staff (TASS) workers. These additional resources will provide critical support in managing pending investigations and ensuring timely case resolutions.

- **November/December update on Case and Review status:**
The Chief highlighted progress in case management, reporting that there are currently 207 cases in various stages, including submitted, closed, and Quality Assurance Review (QAR) processes. This reflects the department's sustained effort to address citizen complaints efficiently and effectively.
- **Update on WingSwept Case Management System:**
The Chief reported that recent adjustments have been made by IT to improve the import of DPD data into the WingSwept Case Management system. These updates aim to ensure more accurate and timely integration of critical case information, supporting streamlined workflows.

The committee continues to prioritize efficiency and transparency, striving to maintain high standards of accountability and responsiveness to community concerns.

Next Steps:

- Review and finalize the appeal process draft.
- Approve the onboarding of TASS workers to mitigate backlog issues.
- Monitor the status of the 207 cases and leverage dashboard analytics for continued performance improvement.

Please feel free to reach out for further clarification or additional information.

The next Citizen Complaint Committee meeting is tentative and will be announced in the forthcoming weeks.

Sincerely,

QuanTez Pressley
Commissioner, Member at Large
Chairperson, BOPC Citizen Complaint Committee