



MEMORANDUM

TO: Board of Police Commissioners
FROM: Linda Bernard, Esq., Chairperson Policy Committee
DATE: February 6, 2024
RE: Policy Committee Meeting Memo

Dear Colleagues,

On behalf of the Board of Police Commissioners Policy Committee, please see the key updates from the committee meeting held on February 6, 2024:

Board Attendees: Committee Chairperson Linda Bernard, Commissioner Darryl Woods and Commissioner Willie E. Burton

Community/Committee Members: Acting Secretary Robert Brown, Jasmin Taylor, Victoria Shah, Mary Barber, DC Franklin Hayes.

- **Bylaws Draft Review.** Chairperson Bernard allowed Victoria Shah, President of the Grand River Block Club to provide information about the Draft Bylaws created by herself (when Board Secretary), the Parliamentarian, Dr. Jackson, and Board Acting Attorney, Stephanie LaBelle. Ms. Shah reported that the draft Bylaws address some gaps that are in the current Bylaws and address some procedures and practices that need to be clarified for the board. The Draft Bylaws document will be reviewed in detail, line by line by the Committee, and the committee will recommend revisions to the full Board. Further discussion of the Bylaws will be held at the next meeting on February 20th, 2024.
- **203.11 Eyewitness Identification and Lineups Directive 08.17.2023 DPD Submission Stamped.** The Committee discussed Chairperson Bernard's minor edits, committee members shared recommendations and gained clarification from DC Hayes on items in the document. The committee voted and agreed to move the policy out of committee to the full board for review and approval.
- **License Plate Reader (LPR) Public Hearing Recap 05182023.** The committee reviewed and discussed the LPR Public Hearing Recap 05182023 document dated May 18, 2023, in response to the Public Hearing held May 11, 2023, in which the Board received feedback on pending approval of the specification report for LPRs, which was passed.

➤ **The specification report for LPR's is like the one for freeway cameras and**

LPRs. The Policy Committee will draft policies, consistent with the city ordinance on electronic surveillance of citizens, for their use which emphasizes that these tools are to be used for Priority 1 Crimes only.

- **DC Hayes** provided outcomes and discussion around the following:
 - - Oversight Reporting: Indicate that DPD provided BOPC with a list of agencies DPD has Data Sharing Agreements with, and they will provide updates.
 - Immediate deletion of protected information collected by the technology.
 - Data storage on DPD servers rather than a “centralized location”. [it is impractical]
- **Memo – Introductions and License Plate Readers Policy.** Committee Member Victoria Shah provided the Committee with resources to reference when creating the BOPC LPR’s Policy.

The next Policy Committee meeting is scheduled for February 20, 2024 at 5pm.

Sincerely,

Linda D. Bernard, J.D., LL.M.
Chairperson, BOPC Policy Committee