



**DETROIT
BOARD OF POLICE COMMISSIONERS**

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MEMORANDUM

TO: Attorney Stephani LaBelle
FROM: QuanTez Pressley, Chairperson, Board of Police Commissioners
DATE: December 13, 2023
RE: Clarification of Board Attorney Duties

Dear Attorney Stephani LaBelle,

I appreciate your willingness to support as the Board Attorney to the BOPC during this 90-day trial period. As we have just passed the first 30 days of this trial period, I'd like to take the time to clarify expectations around the support the Board and Staff need from an Attorney:

- As we discussed, it is important to Commissioners that the Board Attorney is visibly present at Board meetings. Thank you for agreeing to be present in person at least 1 Board meetings per month.
- As the signed Letter of Understanding indicates, Board Attorney duties may be assigned by the Chair or the Board Secretary. The Secretary may ask you to provide consult to any BOPC Admin or OCI staff to support the execution of their day-to-day responsibilities conferred upon them by the Board. I appreciate you lending your legal expertise in answering questions of the staff as directed by the Secretary. This includes but is not limited to:
 - Subpoena witnesses, administer oaths, take testimony, require the production of evidence
 - Provide consultation on DPD/BOPC policies
 - Functioning as a fact finder on Citizen Complaint decisions being appealed to the Board
 - Provide consultation on DPD/BOPC disciplines/promotions and DPD applicant appeals
 - Provide consultation on the scope of the Board's powers and duties according to City Charter, State Law, contractual agreements, and Michigan Open Meetings Act

As the BOPC's independent Attorney, if you need clarification around your duties and responsibilities, I ask that you consult with the Chair or the Secretary.

Sincerely,

QuanTez Pressley
Chairperson, Detroit Board of Police Commissioners