

<p align="center"><b>BOPC Proposed Committees for FY 2023-24</b> (As of 8/17/2023)</p>	<p><b>Assignments</b> <b>Chairperson QuanTez Pressley,</b> <b>Ex-Officio Member</b></p>
<p><b>Budget</b> – Reviews and approves the Police Department’s Budget before its submission to the Mayor as part of the annual budget process and monitors the expenditures of the BOPC quarterly.</p> <p><i>BOPC Staff assigned to support committee:</i> <i>Drew Fries (Executive Manager – Fiscal)</i></p>	<p><b>Lisa Carter, Chair</b> Jesus Hernandez Annie Holt</p> <p><i>Adhoc Meetings</i></p>
<p><b>Personnel &amp; Training</b> – Reviews and makes recommendations for implementation of personnel matters, reviews and acts as an appeals / discipline committee for BOPC staff, and can make annual and semiannual training activities.</p> <p><i>BOPC Staff assigned to support committee:</i> <i>Victoria Shah (Secretary)</i></p>	<p><b>Jim Holley, Chair</b> Lisa Carter Jesus Hernandez</p> <p><i>Adhoc Meetings</i></p>
<p><b>Citizen Complaints</b> – This committee is responsible for reviewing and endorsing all investigations conducted by the Office of the Chief Investigator (OCI). The committee also recommends rules and procedures for the disposition of all complaints. Meets regularly with the Chief Investigator to review findings, complaint investigation process, and reports findings to the full Board.</p> <p><i>BOPC Staff assigned to support committee:</i> <i>Jerome Warfield (Chief Investigator)</i></p>	<p><b>Cedric Banks, Chair</b> Jim Holley Linda Bernard</p> <p><i>Adhoc Meetings</i></p>
<p><b>Policy</b> – Proposes and reviews DPD policies, rules and regulations presented to the Board and initiated by the Board for implementation by the Detroit Police Department and the OCI as required by City Charter. Develops and reviews strategic plan initiatives.</p> <p><i>BOPC Staff assigned to support committee:</i> <i>Victoria Shah (Secretary)</i></p>	<p><b>Linda Bernard, Chair</b> Willie Burton Ricardo Moore</p> <p><i>Adhoc Meetings</i></p>

<p><b>Disciplinary (DPD) Administrative Requests</b> – Reviews and evaluates Disciplinary Appeals regarding the DPD’s Request for Administrative Leave Without Pay but with Medical Benefits.</p> <p><i>BOPC Staff assigned to support committee: Victoria Shah (Secretary)</i></p>	<p><b>Willie Burton, Chair</b> Ricardo Moore Willie Bell</p> <p><i>Adhoc Meetings</i></p>
<p><b>Towing Committee</b> – Reviews and revises towing rules, establishes monitoring procedures for the BOPC and otherwise reviews the City’s goals relating to Towing.</p> <p><i>BOPC Staff assigned to support committee: Victoria Shah (Secretary)</i></p>	<p><b>Annie Holt, Chair</b> Willie Bell Cedric Banks</p> <p><i>Adhoc Meetings</i></p>

\*Note clarifications of task related to the mission and responsibilities of the various committees.

\*\*Committee Assignments distributed during month of October 2022.

\*\*\*FY 2023-24 Committee Assignments Announced

<b>DPD Board of Ethics Committee</b>	<b>Assignments FY 2023-24</b>
<p>Discuss ethical direction of the Department, review major discipline cases from an ethical perspective, evaluating whether ethics were compromised or violated and provide recommendations and solutions to ethical issues faced by the Department. Share updates with the Board Leadership and/or Board appropriately. Committee meets quarterly or as designated by the Chief of Police. See attached Special Orders and attachments for Committee composition and other details.</p>	<p><b>Representative</b> – Commissioner Ricardo Moore</p> <p><b>Alternate</b> – Commissioner Annie Holt</p>

**KEY GUIDELINES:**

- In alignment with the Legal Memo entitled “Board Actions Required in Light of (1) OIG Report dated October 14, 2019, etc.,” Committee Meetings Open to the Public, the Law Department previously provided the following: “For these reasons, we direct that all meetings of Board committees should either be open to the public, or should be discontinued. Information may be shared informally among staff and Board members so long as no quorum is involved and the information sharing is not conducted in a “round robin” fashion designed to circumvent the OMA. Committee business must be conducted in an open meeting.” See attached Legal Memo page 6).

- Committee assignments must be held in compliance with the Open Meetings Act (OMA) and the Board's Bylaws. (I.e. make and maintain an agenda, must be held in public meeting if making a decision, and advanced notice must be provided for the public's information).
- All Committees must be held in locations where identification is not required to attend the meeting.
- The number of people are specified for each committee to ensure compliance with the OMA.
- Outline definition of the term "Ex-Officio" for clarity and understanding – (i.e. Officers [Chairperson and Vice-Chairperson] have the right to attend committee meetings, but not the responsibility. If they attend, they have the right to vote and make motions.).
- All Committees or Subcommittees must be held in compliance with the Open Meetings Act and the Board's Bylaws (i.e. make and maintain an agenda, minutes, must be held in public meeting, and advanced notice must be provided for the public's awareness).
- BOPC Staff will work with Staff Lead and Committee Chairpersons to coordinate monthly meetings to provide advanced notice to committee members and the public. (Start Date to be determined)
- Committees do not have minutes. Memorandums are required and shall include actions taken by the Committee.