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# City of Detroit CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: March 6, 2023

RE: REVIEW OF CONTRACTS AND PURCHASING FILES

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of March 7, 2023.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

## Attachments

### cc:

Janice Winfrey  
Mark Lockridge  
Sandra Stahl  
Irvin Corley  
Marcell Todd  
Gail Fulton

City Clerk  
Auditor General  
Office of Contracting and Procurement  
Legislative Policy Division  
Legislative Policy Division  
Mayor's Office

Statistics compiled for the list submitted for Formal Session held on March 7, 2023 .

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
City Demolition	2	0	1 Amendment to Add Funds/Scope	2
General Services	1	0	0	1
Housing & Revitalization 1 ARPA Contract	1	0	0	1
Human Resources	1	0	1 Amendment to Add Time/Funds	0
Police 1 ARPA Contract	1	0	0	0
Transportation	1	0	0	1
<b>Totals</b>	<b>7</b>	<b>No Focused/Limited Bids</b>	<b>2 Amendments;</b>	<b>6</b>

85% of all Contractors included in the contract list for the March 7, 2023 Formal Session are located in Detroit.

Statistics compiled for the Contracts submitted for the Week of March 7, 2023

This list represents costs totaling \$10,556,056<sup>1</sup>

Included in total costs are the following:

American Rescue Plan Act (ARPA)	\$	6,150,000
Blight Remediation Fund	\$	240,750
Capital Projects Fund	\$	1,198,474
General Fund	\$	54,000
Grant Fund	\$	2,912,832

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<sup>1</sup> The contract list includes 2 Amendments for extension of time and/or increase or decrease in funds. New contracts for terms of 4 months to 5 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: March 6, 2023

RE: CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE REFERRED AT  
THE FORMAL SESSION MARCH 7, 2023.

**CITY DEMOLITION**

6003856 100% City Funding -AMEND 1 – To Provide an Increase of Funds and Amendment of Scope to Include Soil Sampling, Testing and Analysis of Fill Material at Previous Demolition Sites. – Contractor: Professional Service Industries, Inc. Location: 1938 Franklin Street, Suite 101, Detroit, MI 48207 –Contract Period: February 1, 2022 through September 30, 2024. Contract Increase Amount: \$225,000.00 – Total Contract Amount: \$1,375,000.00.

Funding

Account String:100321200160020-617900  
Fund Account Name: Blight Remediation Fund  
Appropriation Name: Detroit Demolition  
Funds Available: \$1,673,487 as of March 3, 2023

Consolidated Affidavits

Date signed: 10-13-22  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance; Online Application Complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: 2-27-24  
Political Contributions and Expenditures Statement:  
 Signed: 10-13-22 Contributions: None

Bid Information:

None, because this is an amendment to increase funding. At the time of approval, 5 of the 6 bids received awards due to a substantial need for environmental services. The other awards are: 6003855 with Mannick & Smith Group; 6003854 with Environmental Testing & Consulting; 6003853 with DLZ Michigan, Inc and 6003856 with Professional Service Industries, which was the last bid to receive an award for these services.

Contract Details:

Vendor: Professional Service Industries, Inc. Amount: Add \$225,000; Total \$1,375,000  
 End Date: No Changes through September 30, 2024

Amended Scope & Fees:

Amendment adds Sampling and Analysis of Fill Material to the Scope of Services covered under this contract. Vendor will utilize direct push drilling methods to collect representative samples of the fill material used to backfill basement/foundation excavations following demolition of the structure.

The below chart details the Amended Services & Fees:

Service	Unit	Median
Base Mobilization and Report*	per site	\$1,800.00
Report Revision for Geotechnical Analysis	per site	\$200.00
Volatile Organic Compounds (VOCs) - U.S. EPA Method 8260B/624	per sample	\$80.00
Semi-Volatile Organic Compounds (SVOCs) - U.S. EPA Method 8270C/625	per sample	\$135.00
Polychlorinated Biphenyls (PCBs) - U.S. EPA Method 8082	per sample	\$75.00
Michigan 10 Metals - U.S. EPA Method 6020/7471	per sample	\$100.00
Chloride - U.S. EPA Method 9056	per sample	\$45.00
Herbicides and Pesticides - U.S. EPA 8081/8082	per sample	\$325.00
Particle Size Distribution (sieve analysis) – American Society of Testing and Materials (ASTM) Standard D422	per sample	\$195.00
Fraction of Organic Carbon (FOC) – ASTM D22974-00	per sample	\$125.00

*Contract discussion continues onto the next page.*

City Demolition - continued

6003856 100% City Funding -AMEND 1 – To Provide an Increase of Funds and Amendment of Scope to Include Soil Sampling, Testing and Analysis of Fill Material at Previous Demolition Sites. – Contractor: Professional Service Industries, Inc. Location: 1938 Franklin Street, Suite 101, Detroit, MI 48207 –Contract Period: February 1, 2022 through September 30, 2024. Contract Increase Amount: \$225,000.00 – Total Contract Amount: \$1,375,000.00.

Services at the time of approval

Provide Demolition Environmental Supportive Services to mitigate urgent and unplanned environmental related issues for commercial demolitions. Pre-Survey visit to identify impediments, damaged utility lines, leaking gas lines, or flooding in basements/crawlspace, relocate/remove debris, post notices on structures, identify unsafe conditions, and report findings.

Fees at the time of approval:

Engineering Survey: Mobilization, Survey Report Admin Costs	\$800 per site
Hazardous/Regulated Materials Survey & Inspection	\$350 per site
PLM Sample	\$6.50 per sample
Abatement Support: Mobilization, Review & Admin.	\$100 per site
Post-Abatement air monitoring	\$250 per site
Post-Abatement Inspection Verification	\$125 per mobilization
Environmental Due Diligence: Phase I Environmental Assessment	\$2,000 per site
Phase II Scope of Work	\$200 per site
Phase II Environmental Site Assessment	\$4,000 per site
Due Care Plan	\$2,100
Field Services: Geoprobe	\$1,450 per day; \$1,000 per ½ day;
Coring Machine	\$150 per day; \$75 per ½ day
GPR	\$1,000 per parcel
Soil/Groundwater Analysis for VOC, PCB, SVOC, PNA, Metal ranges from \$60 - \$135 per sample	

Certifications:

None.

Additional Information:

Contract 6003856 was initially approved March 1, 2022 with Professional Service Industries, Inc to provide Demolition Environmental Supportive Services; through September 30, 2024 for \$1,150,000.

Other Environmental Supportive Services Contracts. All were initially approved for \$1,150,000; through September 30, 2024 and all were amended to add Sampling & Analysis of Fill Material to the scope of work and a \$225,000 increase in funding, making the total contract amount for all four \$1,375,000:

1. 6003855 with Mannick & Smith Group was initially approved October 19, 2021. Amendment 1 was approved February 14, 2023.
2. 6003854 with Environmental Testing & Consulting was initially approved October 26, 2021. Amendment 1 was approved March 7, 2023.
3. 6003853 with DLZ Michigan, Inc was initially approved November 3, 2021. Amendment 1 was approved November 22, 2022.
4. 6003852 with ATC Group Service was initially approved November 16, 2021. Amendment 1 was referred to PHS at the February 28, 2023 Formal Session for the PHS meeting on March 6, 2023.

EMERGENCY CONTRACT FOR CITY COUNCIL REVIEW ONLY  
CITY DEMOLITION

3063187 NOTIFICATION TO COUNCIL – 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 3661 E Warren. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard, Detroit, MI 48226 – Contract Period: Notification of Emergency through March 31, 2024 – Total Contract Amount: \$15,750.00.

Funding

Account String:100321200160020-622975  
Fund Account Name: Blight Remediation Fund  
Appropriation Name: Detroit Demolition  
Encumbered Funds: \$1,673,487 as of March 3, 2023

Tax Clearances Expiration Date: 12-28-23

Political Contributions and Expenditures Statement:

Signed: 9-25-22 Contributions: 1 to a current CM & 2 to Political PACs in 2021.

Consolidated Affidavits

Date signed: 9-25-22

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Bid Information

Notice of Emergency Ordered Demolition, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 3661 E Warren on December 21, 2022. Purchase Order to proceed dated January 17, 2023.

Bids closed on January 6, 2023. 18 Invited Suppliers; 3 Bids Received.

Other Bids: DMC Consultants \$19,305 [12% equalized bid \$6,988.40 for D-BB, D-RB, D-HB, & D-BSB]  
Inner City Contracting \$16,899 [5% equalized bid \$16,054.05 for DBB & D-BSB].

Contract Details:

Vendor: SC Environmental Services, LLC Bid Lowest End Date: March 31, 2024  
Amount: \$15,750 [12% equalized bid \$3,860 for DBB, D-RB, D-HB, & D-BSB]

Services & Costs:

Demolition \$11,000 Backfill & Grading \$4,500 Site Finalization \$250; TOTAL \$15,750

Certifications/# of Detroit Residents:

Certified as Detroit Based, Headquartered, Small, & Resident Business until 2/1/2028. Vendor indicates a Total Employment of 23; 12 Employees are Detroit residents.



GENERAL SERVICES

6005108 100% Capital Funding – To Provide Playgrounds and Shelters at Chandler Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through February 28, 2024 – Total Contract Amount: \$1,198,474.00.

Funding:

Account String: 453320507470012-644124  
Fund Account Name: City of Detroit Capital Projects  
Appropriation Name: CoD Capital Projects  
Funds Available: \$22,745,009 as of March 3, 2023

Tax Clearances Expiration Date: 1-17-23

Political Contributions and Expenditures Statement:  
Signed: 10-25-22 Contributions: None

Consolidated Affidavits

Date signed: 10-25-22  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance; Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record Disclosure

Bid Information

Bids Opened December 4, 2022 & Closed January 9, 2023; 73 Suppliers invited 5 bids received.

Bids were evaluated on: Technical Proposal & Similar Experience Projects [25 points], Price [25 points], & Schedule [20 points]. Vendor Detroit Business Certifications [20 points] & Subcontractor Certifications [30 Points] Maximum points without Certifications is 70 points. Maximum Points with Certifications is 100.

4 Other Bids: Decima 30 points \$891,715 [No equalization applied]  
DMC Consultants 20 points \$1,225,890 [8% Equalized \$1,127,818.60 D-BB, D-RB, D-HB, D-BSB]  
Major Contracting 39 points \$1,738,907.50 [5% Equalized \$1,651,962.13 for D-BB & D-HB]  
WCI Contractors 30 points \$1,454,457 [3% Equalized \$1,381,734.15 for D-BB & D-BSB]

\*\*\*NOTE: Decima does not have the experience & did not provide schedule/past examples of park projects.

Contract Details:

Vendor: Michigan Recreational Construction Bid: Highest Ranked [65 points]  
Amount: \$1,198,474 Original Bid \$1,336,884.50 with 2% Equalized \$1,310,146.81 for D-BB; OCP was able to negotiate a reduction in price to \$1,198,474]. End Date: February 28, 2024

Services

Provide park construction at Chandler Park, located at 12831 Frankfort Street, Detroit, MI 48213. Work to include demolition of existing amenities, installation of new picnic shelters, picnicking amenities, destination playground including toddler and school age children’s areas, nature play area, tree plantings, and site restoration. Vendor will provide all labor, equipment, and materials

Fees:

Price list includes Removals, Paving/Earthwork Materials, Site Amenities, & Miscellaneous Work:

Pavement & Playground Removal	\$13,970
Erosion Control, Inlet Protection, Fabric Drop	\$300
Concrete	\$55,141.20
Concrete Curb & Ramp	\$13,902
Engineered Wood Fiber	\$53,235.70
Poured in Place surfacing	\$29,925
Play mound grading & Compacted Aggregate	\$8,125
Underdrain, Pipe, Open-Graded, Sewer Tap	\$7,400
Aggregate Pathway	\$3,710
2 Backless Benches	\$9,360
10 Picnic Tables, 4 ADA Picnic Tables, 12 Pedestal Picnic Tables	\$105,210
8 Tipping Rings, 2 Large Grill s, Small Grill	\$4,245
2 Hot Coal Bin, Utility Table, 12 Shade Trees	\$20,160
Large Picnic Shelter	\$148,300

*Contract discussion conyinues onto the next page.*

General Services -continued

6005108 100% Capital Funding – To Provide Playgrounds and Shelters at Chandler Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through February 28, 2024 – Total Contract Amount: \$1,198,474.00.

Fees continued:

Medium Picnic Shelter	\$108,170
LSI Motion (main structure), Toddler Swing (DB Only)	\$33,725
2 LSI Full Bucket seat w/ proguard chains Oodle Swing (DB only)	\$10,690
LSI Double bobble rider, ReviRocker, Net concept A	\$152,005
LSI ReviWheel Spinner, Tower Turbo Twister	\$122,745
LSI S Horizontal Ladder & 2 ladder access seat	\$12,830
LSI Air Dancer, 2 Rail/handloops assy 12 pod climbers	\$14,535
4 LSI Ind Wobble Pods, Single post swing & additional bay	\$15,370
LSI Friendship swing w/ single post frame additional bay	\$10,615
LSI Belt seat w/ proguard chain, Curva Spinner, Stand up see saw	\$8,310
17 Goric Euroflex Halfball-small, medium, large	\$24,245
Kompan Cocowave Rope pendulum swing Spinner Plate Hammock	\$39,035
Boulders, Balance Logs, Stepping bgs	\$18,700
Mobilization	\$20,000
Layout & Field Survey	\$13,600
Bonds & Insurance	\$20,315
General Conditions	\$28,000
Miscellaneous & Close Out Work	\$22,600
Additional Services	\$50,000
TOTAL	\$1,198,474

Certifications:

Certified as a Detroit Based Business.



## HOUSING & REVITALIZATION

6004888 100% ARPA Funding – To Provide Operational and Administrative Support for the Make it Home Program, a Foreclosure Prevention Program. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$1,150,000.00.

### Funding

Account String:392322012350030-617900-851204  
Fund Account Name: American Rescue Plan Act  
Appropriation Name: ARPA - Intergenerational Poverty 3  
Encumbered Funds: \$6,119,610 as of March 2023

### Consolidated Affidavits

Date signed: 6-2-22  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance;  
Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record  
Disclosure

### Tax Clearances Expiration Date: 10-23

### Political Contributions and Expenditures Statement:

Signed: 6-222 1 Former Council Member in 2019,  
1 to a current CM in 2020, 3 to the same current CM in 2021, & 8 to candidates in other electoral races.

### ARPA Allowable Use

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Negative Economic Impacts (EC2).

### Background Information:

Since 2017, United Community Housing Coalition (UHC) developed and administered the program, providing homeownership to more than 1,300 Detroit residents. UHC demonstrated an ability to effectively administer the program by increasing benefits and participation each year- until COVID legislation temporarily halted home foreclosures.

In 2017, UHC purchased 80 occupied, tax foreclosed homes on behalf of their residents. 80 properties entered Make it Home; Among the 80, all were non-deed holder occupied properties. 77 Deeds/ Landlords have been provided; 3 properties on track to be paid in full this year. Average purchase price to the residents; \$4,910.

In 2018, UHC purchased 519 occupied, foreclosed homes on behalf of their residents. 59 Properties entered Make it home; Among the 519, there were 178 owner-occupied homes and 314 non-deed holder occupied homes. 486 Deed/ Land contracts have been provided; 33 Properties on track to be paid in full this year. Average price to the residents was \$2,859. The owner- occupied properties were sold to their residents at a cost of \$1,000.  
40 clients utilized repair programs (some engaging in more than one repair):  
18 roofs fixed 8 main drains fixed 5 plumbing repairs 2 porch repairs  
1 electrical repair 1 foundation repair 26 items procured through DTE

In 2019, UHC purchased 557 occupied, foreclosed homes on behalf of their residents. 557 properties entered Make it Home; Among the 557, there were 159 owner-occupied homes and 398 non-deedholder occupied homes. 473 deeds/ land contracts have been provided.; 84 properties are on track to be paid in full in next twelve months; The average price was \$2,875. The owner occupied properties were sold to their residents at a cost of \$1,000.

In 2020, No Make it Home due to the property tax foreclosure moratorium.

In 2021, UHC purchased 3 occupied, foreclosed; 3 properties entered Make it Home 3 Deeds have been provided; Average purchase price was \$4,785. Approximately 230 residents are participating in Make it Home in 2022. The number is slightly less than previous years due to a court ordered moratorium on certain owner-occupied foreclosures.

### Bid Information:

No bid: This is a sole source provider for the specific services and re a sub recipient provider through Housing & Revitalization Department (HRD).

***Contract discussion continued on next page.***

HOUSING & REVITALIZATION- *continued* :

6004888 100% ARPA Funding – To Provide Operational and Administrative Support for the Make it Home Program, a Foreclosure Prevention Program. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: Upon City Council Approval through June 30, 2025 – Total Contract Amount: \$1,150,000.00.

Contract Details:

Vendor: United Community Housing Coalition Amount: \$1,150,000.00 End Date: June 30, 2025

Services

To provide operational and admin support for Make it Home. The only foreclosure prevention program that assists residents post-foreclosure become or retain ownership

Make it Home Make It Home (MIH) is an affordable home purchase program that gives residents living in foreclosed homes the option to purchase their home before the foreclosure auction. United Community Housing Coalition (UCHC) partners with the City of Detroit to use the Right of First Refusal to assist residents living in foreclosed homes buy the home they're living in. The City of Detroit deeds the homes to UCHC. Residents who are financing via 0% interest loan with UCHC enter into a land contract. Once a home is paid for in full, UCHC deeds the home to the MIH participant. Right of First Refusal

The General Property Tax Act, Act 206 of 1893, section 211.78m grants the State the right of first refusal to purchase a foreclosed property from the foreclosing governmental unit for minimum bid. If the State elects not to purchase the property under its right of first refusal a city, village, township, or city authority may purchase the foreclosed property by paying the foreclosing governmental unit the minimum bid.

Property Tax Foreclosure Prevention Other activities related to property tax foreclosure prevention, resource referrals, and sustainable homeownership.

Program Administration:

Program Administration:

- **Develop program eligibility, enrollment process, and program documentation.** ○ Submit annually to the City of Detroit for final approval.
- **Attend scheduled coordination meetings with City of Detroit program staff.**
- **Screen households for program eligibility.**
- **Host in-person and virtual appointments for program enrollment and other property tax foreclosure prevention work.**
- **Updated and post online or make available in-person, Make It Home learning modules for enrollees.** ● Communicate any program barriers to City of Detroit staff.
- **Maintain detailed Make It Home records.**
- **Maintain Make It Home policy and procedure manuals.**
- **Providing residents with information and education on future property tax obligations and/or resources.** ● Meet all compliance standards for ARPA funding.
- **Providing timely updates and reports to City of Detroit staff.**
- **Adhere to City of Detroit property tax and ROR timelines and deadlines.**
- **Participate in City of Detroit requested media events.**
- **Transfer deeds to residents who have met Make It Home completion requirements.**
- **Administer the Make it Home Revolving Loan Fund.**
- **Administer the Tenant Withholding Account.**
- **Provide 0% interest loans for Make It Home financing via land contract, when needed and based on funding availability.**
- **Other Make It Home or property tax foreclosure prevention related work including but not limited to:** inspections, utility assistance help, accounting, etc. Program Outreach and Marketing:
- **Conduct program outreach and community awareness of Make It Home with residents, stakeholders, and community partners.** This can include virtual and in-person events.

*Contract discussion continued on next page.*

HOUSING & REVITALIZATION- *continued* :

6004888 100% ARPA Funding – To Provide Operational and Administrative Support for the Make it Home Program, a Foreclosure Prevention Program. – Contractor: United Community Housing Coalition – Location: 2727 Second Avenue, Suite 313, Detroit, MI 48201 – Contract Period: 6/1/2022 to 6/30/2025 – Council Approval through June 30, 2025 – Total Contract Amount: \$1,150,000.00.

Services *continued*:

- Host intake events for Make It Home and other foreclosure prevention resources.
- Participate in foreclosure prevention community events.

Fees:

United Community Housing Coalition -  
Tax/Foreclosure Prevention Department  
Budget for ARPA Funding

	FTE		Budget through 06/2025	Notes
Director, Homeownership & Community Development	1	\$89,125.00		
Operations Manager, Tax Foreclosure	1	\$60,375.00		
Homeownership Services Associate	1	\$60,375.00		
Tax Foreclosure Prev Counselor	4.6	\$231,065.00		
MIH Project Coordinator	1	\$60,375.00		
Property Manager	1	\$60,375.00		
Director, Tax Foreclosure Prevention	1	\$80,500.00		
Director, Mortgage Foreclosure Prevention & Land Contract Support	1	\$80,500.00	\$ 722,690	
	FTE	11.6		
Fringe Benefits @ estimated 30%			\$ 216,807	
<b>Total Staff &amp; Fringe</b>			<b>\$ 939,497</b>	
Direct Costs				
Rent		\$ 28,078		
Printing, Postage and Materials		\$ 15,000		
Supplies		\$ 8,716		
Equipment R&M		\$ 7,500		Laptop replacement, copier mtce
Software licenses		\$ 15,400		Landgrid, Salesforce etc.
MS365 Licenses		\$ 3,600		\$25/mo per person
Client Transportation		\$ 18,000		\$1500 per month
Communications		\$ 600		Internet
Bank Service Charges		\$ 1,200		credit card fees for online loan payments
<b>Total Other Direct Expenses</b>			<b>\$ 98,094</b>	
<b>Indirect Costs: Management &amp; General</b>		<b>\$ 112,409</b>	<b>\$ 112,409</b>	
<b>Request total</b>			<b>\$ 1,150,000</b>	

### HUMAN RESOURCES

6003903 A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds to Offer City of Detroit Employees Microsoft Training. – Contractor: United Training Commercial, LLC dba United Training – Location: 707 Landa Street, New Braunfels, TX 78130 – Previous Contract Period: May 12, 2020 through March 31, 2023 – Amended Contract Period: Upon City Council Approval through June 30, 2023 – Contract Increase Amount: \$54,000.00 – Total Contract Amount: \$754,000.00.

#### Funding Source

Account String:100029281280320-617900  
Fund Account Name:General Fund  
Appropriation Name:Workforce Management  
Funds Available:\$4,529,986 as of March 3, 2023

#### Tax Clearances Expiration Date:1-7-24

#### Political Contributions and Expenditures Statement:

Signed: 2-21-23 Contributions:None

#### Consolidated Affidavits

Date signed: 2-21-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance;  
Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record  
Disclosure

#### Background Information:

The historical information for this contract:

Contract 6002845 approved with NH Learning Solutions Corp. for the period from April 1, 2020 through March 31, 2023 for a cost of \$700,000 to a new contract, No. 6003903 with United Training Commercial, for the term to expire March 31, 2023, for the same contract cost of \$700,000. United Training Commercial has acquired NH Learning Solutions. The proposed Contract 6003903 with United Training Commercial will continue the same services to provide Microsoft Training and other training services for City Employees.

#### Bid Information

No bid: This is an amendment to an existing contract.

#### Contract Details:

Vendor: United Training Commercial, LLC dba United Training

Amount: + \$54,000 to \$506,700.00

End Date: + 3 months to June 30,2023

#### Services:

Vendor shall provide a Scope of Services for Technical Training.

The vendor will offer a variety of flexible learning options, including different types of Instructor-Led training:

Traditional instructor led classroom instruction and Virtual instructor -Led Training.

Provide industry standard certification testing.

In conjunction with the instructor -led programs and client site training, the vendor will bring a comprehensive collection of training content, resources, and strategic partners to provide a ~~one~~ <sup>step</sup> training solution for the City of Detroit:

- Instructor-Led Training Beginner Training Outlook I, Office 365, Word I, PowerPoint I and Excel I Self-enrollment/registration process and a portal for employees
- Each class will start with a brief introduction to current Windows/Office Applications Intermediate Training Outlook II, Word II, PowerPoint II and Excel II Self -enrollment/ registration process and a portal for employees
- Each class will begin with a brief introduction Advanced Training Access, Visio, Microsoft Project, Excel III and Adobe Acrobat Enrollment by invitation based on job responsibilities or manager approval Blended Learning Approach (ILT & web based) for DoIT ITIL
- Service Desk Training & Certification Online Training Portal for On- Demand Training Role-Based Organizational Development Training Instructor-Led and/or Online Live Training Role-based tracks for Business Analysts and/or Business Architects Enrollment by invitation based on job responsibilities and manager request Self-enrollment/registration process and/or portal for employees.

***Contract discussion continued on next page.***

**HUMAN RESOURCES- *continued*:**

6003903 A1 100% City Funding – AMEND 1 – To Provide an Extension of Time and amount of Funds to Offer City of Detroit Employees Microsoft Training. – Contractor: United Training Commercial, LLC dba United Training – Location: 707 Landa Street, New Braunfels, TX 78130 – Previous Contract Period: May 12, 2020 through March 31, 2023 – ~~Amend~~ Contract Period: Upon City Council Approval through June 30, 2023 – Contract Increase Amount: \$54,000.00 – Total Contract Amount: \$754,000.00.

**Services - *continued***

This amendment continues the contract for 3 months to continue the same services at the same fees.

**Fees:**

Pricing based on monthly invoice. See attachment for breakdown for each year

Training Program	# of Sessions Offered	Total # of seats	cost per person	Cost per Session	Total Cost per Session Offering	Per Year
Microsoft Beginner Windows, Office 365, Word, PowerPoint, Excel	99	1485	\$73	\$ 1,100.00	\$ 108,900.00	
Microsoft Intermediate Word, PowerPoint, Excel	99	1485	\$73	\$ 1,100.00	\$ 108,900.00	
Microsoft Office Advanced, Excel, Access, Visio, Adobe Acrobat, Project	72	1080	\$73	\$ 1,100.00	\$ 79,200.00	
Online Training-Licenses for 3 years	3000	3000	\$18	\$ 18,000.00	\$ 54,000.00	
<b>ALL EMPLOYEES - General City, DPD, DWSD, Library and City Agencies</b>					<b>\$ 351,000.00</b>	<b>\$ 117,000.00</b>
Business Analysts/Architects Development Courses (BSEED, DOIT, HRD,	12	180	\$800	\$ 12,000.00	\$ 144,000.00	
Project Management Certification Preparation (OCFO, DOIT, HRD, PDD D	12	180	\$527	\$ 23,750.00	\$ 285,000.00	
Lean Six Sigma Black Belt Class (LEAN GREEN BELT)	6	90	\$2,000	\$ 30,000.00	\$ 180,000.00	
ITIL Service Management Training/Exam (DOIT)	9	135	\$866	\$ 13,000.00	\$ 117,000.00	
<b>DEPARTMENT SPECIFIC SPECIALIZED TRAINING REQUESTS</b>					<b>\$ 726,000.00</b>	<b>\$ 242,000.00</b>
<b>Total</b>	<b>3309</b>	<b>7635</b>			<b>\$ 726,000.00</b>	
<b>Cost Per Employee</b>			<b>\$ 359,000.00</b>	<b>\$ 1,077,000.00</b>	<b>\$ 114.08</b>	<b>\$ 38.03</b>

***Alternative Pricing – If there is an annual prepaid option (per Vendor & Procurement).***

Course Category	Annual Class Volume	Course Length (Days)	RFP Rate	Annual Cost	Prepaid Discount	Prepaid Cost per Year
MS Office	90	1	\$1,100	\$99,000	\$18,000	\$81,000
Business Analysis	4	2	\$6,000	\$48,000	\$4,000	\$44,000
PMP Certification Prep	4	5	\$4,750	\$95,000	\$5,000	\$90,000
LSS Black Belt	2	5	\$6,000	\$60,000	\$6,000	\$54,000
ITIL Foundations	3	2	\$6,500	\$39,000	\$3,000	\$36,000
NHGO NOW Licenses	1000		\$18.00	\$18,000.00	\$1,000	\$17,000
				\$359,000	\$37,000	\$322,000

Course pricing based on 15 students per day per delivery.

**Customized Excel Training**

There will be NO CHARGE to customize Excel training as requested in the scope of work within this RFP. Vendor will provide the 8-page, standard Excel Quick Reference Card as the requested “cheat sheet.” Customization of the card to add topics or rearrange topics is available at \$150 per hour. Pricing for individuals to attend our Online LIVE® classes will be furnished upon request.

### POLICE

6004555 100% ARPA Funding – To Provide License Plate Recognition Cameras for DPD Public Safety. – Contractor: Motorola Solutions, Inc. – Location: 1301 E Algonquin Road, Schaumburg, IL 60196 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$5,000,000.00.

#### Funding

Account String:392322014310220-644100-861401  
Fund Account Name American Rescue Plan Act  
Appropriation Name ARPA - Public Safety  
Funds Available \$42,054,338 as of March 3, 2023

#### Tax Clearances Expiration Date 4-24

Political Contributions and Expenditures Statement:  
Signed 2-22-23 Contributions: None

#### Consolidated Affidavits

Date signed: 2-22-23

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

#### ARPA Allowable Use

The proposed project is deemed an allowable use within the State and Local Fiscal Recovery Funds (SLFRF) compliance and reporting guidance expenditure category for Public Health (EC1).

Bid Information: Opened April 9, 2022, closed on May 6, 2022; 4 bids received; Bids were based on an scoring: Technical Capability-40 points, Maintenance Plan 30 points, Project Experience 20 points, Cost- 10 points-Total- 100 points

Other Bids: Flock Group Inc. dba Flock Safety (77.50 points; Bid: \$917,500 (Equip \$707,500 Maintenance Year 1 & 2- \$350 per camera- 300 Stationary Cameras- \$105,000 Mission Critical -27.50 points; Bid: \$2,059,515 (Equip \$1,142,701, license \$5479,600, maintenance \$168,607 per year for 2 years) The Digital Decision 47.50 points; Bid: \$7,164,450 (Equip- \$4,545,450, License Costs- \$27,000, Maintenance costs \$1,296,000 per year for 2 years.

#### Contract Details:

Vendor: Motorola Solutions, Inc. (97.50 points) Amount \$5,000,000.00 End Date June 30, 2026  
Bid: \$1,370,840- (Integration with current system \$36,000, Maintenance \$676,420 per year for 2 years)

#### Services:

The vendor will provide a system with a turnkey vehicle analytics installation for intersections. Equipment will be installed at designated sites. The system will collect data on all vehicles traveling in all directions in the sites. Collected data will be immediately uploaded and available for authorized users. The system will provide authorized users will the ability to search, by way of illustration only, and not by way of limitation, vehicle make, vehicle model, vehicle body style, presence of racks, vehicle history, and or presence of bumper stickers. The equipment and the system will allow authorized users to search by geographic area. The vendor is responsible for utility coordination, providing data transmission, installation and mounting all equipment. The vendor will maintain the equipment and the system.

Motorola “L6Q Quick -Deploy LPR Camera System” The System consists of the Contractor’s “L6Q Quick Deploy LPR Camera System” which is a deployable license plate recognition (LPR) camera system that will help the City capture critical investigative data and protect their citizens. It collects clear plate, make, model, color and speed data, in both light and dark conditions. The long-range, integrated infrared illumination and starlight sensor will enable the City to scan vehicles, even in darkness.

- Rapid Install, Rapid Insight - The System will be setup in a matter of minutes at almost any of the Sites, making it easy to quickly change areas of surveillance.
- Durability and Security - To protect against weather conditions, the Equipment meets IP67 requirements, and is NEMA4 compliant. The Equipment is tamperproof design and paintable, removable shroud helps the technology to stay physically secure while blending in with its surroundings.
- Versatile Power Options - The Equipment includes a new, high-capacity, swappable internal battery along with solar and AC/DC direct line power options.
- Remote Management Configuration and activation of the Equipment is established on Android or iOS smart phones using the Contractor’s “Mobile Companion” application. Motorola “L5F Fixed LPR Camera System”

***Contract discussion continued on next page.***

**POLICE - *continued*:**

6004555 100% ARPA Funding – To Provide License Plate Recognition Cameras for DPD Public Safety. – Contractor: Motorola Solutions, Inc. – Location: 1301 E Algonquin Road, Schaumburg, IL 60196 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$5,000,000.00.

**Services- *continued***

The System will also include the Contractor's "L5F Fixed LPR Camera System," which captures clear images on highspeed, high-volume roadways. Up to 4 cameras can connect to the VLP Communications Box, the camera's power source and image processor. The L5F Camera System is highly energy efficient, with a power consumption of 13watts, comparable to an LED light bulb.

The System will include, at a minimum, the following functionality:

- Collect license plate, make and model information even on vehicles moving at the highest speeds and in the darkest conditions.
- Include a processor that supports up to four cameras scanning at up to 60 FPS each, ensuring no vehicle passes unseen.
- Provide flexibility so the City the System can be built to meet the City's needs via a variety of camera options and high-powered processing.
- Stay functional and up to date under various weather conditions.

The System will provide: Investigative Data Analytics –

The System goes beyond alerting and searching with patented analytics, complete control over data retention, and broad sharing options. Radarbased triggering can be configured to capture vehicles moving at specific speed thresholds and directions of travel, focusing strictly on the data you're interested in.

The System will also give the City the software needed to capture and manage critical evidentiary data.

The System seamlessly connects with Vigilant PlateSearch, the Vendor's LPR software that uses patented vehicle location analytics and accesses data obtained from billions of nationwide detections. By using "Vigilant PlateSearch" function of the System, the City will gain access to a vast database of evidence to assist in investigations.

The System's Vigilant PlateSearch uses a vast database of plate detection data, as well as powerful search, analytic, and data management tools to turn those detections into leads. With precise investigative tools and access to a database containing information from billions of detections, the System will allow DPD to be able to quickly solve investigations and make their community safer. Searching and Analytics

The System is equipped with powerful search and analytic tools to find, track, and analyze vehicles of interest.

The System will provide:

- a. Intuitive Plate Searching - Users can search for complete and partial plate numbers and add them to hotlists that will send alerts when a matching plate is detected. Users can also access historical data to find where the plate has been previously spotted and use that data to track that vehicle's typical routes.
- b. Easily Narrowed Results - Vehicle year, make, and model search filters can be used to narrow down a large number of vehicles to a manageable subset.
- c. Associate & Convoy Vehicle Analysis - Associate and convoy analysis function of the System will enable the City to identify vehicles that are connected to vehicles of interest. This will give the City more opportunities to generate leads using information they find during an investigation.
- d. Location Analysis – The location analysis function of the System will allow users to acquire information about the position of suspicious vehicles. The location analysis function of the System will allow the City to determine its most probable locations, with dates and times. Addresses can also be paired to vehicles, helping to focus on where a crime took place. This data can be compared to historical LPR data to determine what, if any, vehicles were at a location during the time a crime occurred.

Flexible and Secure Data Management The System will help organize and maintain data in a way that fits the City's needs. The System's data management capabilities supports the following management features:

- a. Flexible Data Retention - A configurable data retention policy preserves data for as long as it's needed to close a case and to meet state and local data retention requirements.
- b. Industry Standard Security - A Criminal Justice Information Services (CJIS) compliant Security Policy provides industry standard quality of physical security, redundancy, access control, audit functionality, encryption of data, and compliance regulation. Shared Law Enforcement Data The System provides data retention is customizable.

***Contract discussion continued on next page.***

**POLICE - *continued*:**

6004555 100% ARPA Funding – To Provide License Plate Recognition Cameras for DPD Public Safety. – Contractor: Motorola Solutions, Inc. – Location: 1301 E Algonquin Road, Schaumburg, IL 60196 – Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount: \$5,000,000.00.

**Services- *continued***

The System will allow DPD to set retention length to match its standard operating procedures, local ordinances, and community guidelines.

Retention can be set to any length of time, ranging from instant deletion after the capture to indefinite storage.

The System will include Vigilant PlateSearch which will allow DPD to share LPR data with over 2,000 other agencies on the network. This enables cameras to detect vehicles from multiple agency hotlists. The System also offers Commercial Data, separately available for purchase, which includes data collected by third-party collected by third-party vehicles actively searching for plates received from financial institutions, like the Bank Asset Recovery industry, and vehicle manufacturers. Commercial Data feeds into Vigilant PlateSearch and Target Alert Service (TAS) part of the System will enable the System to flag vehicles more effectively.

Equipment Mounting and Installation: The Vendor shall install the Equipment as follows:

1. Cameras will be mounted between 8 and 12 feet above the ground to prevent easy ground access.
2. Solar panel will be installed facing south to provide optimal charging capability
3. Cameras will not be mounted directly behind solar panel. If mounted on the same pole, the camera will be installed below or above the solar panel.
4. The Contractor will leave a drip loop on all cables. City-Provided Equipment. Any computers used in connection with the Equipment or System that are not provided by the Vendor ("City-Provided Equipment").

The City will be responsible, at its sole cost and expense, for providing and maintaining the City-Provided Equipment in good working order. The City represents and warrants that it has all rights to permit the Vendor to access and use the applicable City-Provided Equipment to provide the Equipment, System and Services under this Contract, and such access and use will not violate any laws or infringe any third-party rights (including intellectual property rights).

The City (and not Motorola) will be responsible for City-Provided Equipment, and the City will promptly notify the Vendor of any City-Provided Equipment damage, loss, change, or theft that may impact the Vendor's ability to provide the Equipment, System and Services under this Contract, and the City acknowledges that any such events may result in an amendment to this Contract.

The vendor will provide the City with a "no fault" Equipment warranty. "No -Fault Warranty" means no additional cost to the City, the Contractor will, repair or replace Equipment components or parts that render the Equipment unable to perform its intended purpose. Within 48 hours of notice of a malfunction, the vendor shall provide the City with a response, including a plan and timeline to address the repair replacement of nonfunctioning Equipment.

Warranty Exclusions. Motorola will provide a No-fault Warranty to City for such Equipment that extends until the end of the Warranty Period applicable to such Equipment; except that the No fault Warranty will not apply to: (i) any Equipment with intentionally altered or removed serial numbers, (ii) defects in or damage to Equipment resulting from use other than in the normal, authorized manner, or from accident, liquids (excluding naturally occurring precipitation), or neglect, (iii) testing, maintenance, repair, installation, or modification by parties other than Motorola, (iv) Customer or any Authorized User's failure to comply with industry and OSHA or other legal standards, (v) normal wear and tear, (vi) cosmetic damage that does not affect operation, (vii) freight to the repair depot, (viii) issues or obsolescence of software due to changes in Customer or Authorized User requirements, systems, or equipment (ix) any Equipment that was changed, modified, or repaired by Customer or any third party, (x) tracking or location-based services, or (xi) beta services.

***Contract discussion continues on next page.***



POLICE - continued:

6004555 100% ARPA Funding – To Provide License Plate Recognition Cameras for Public Safety. –  
Contractor: Motorola Solutions, Inc. – Location: 1301 E Algonquin Road, Schaumburg, IL 60196 –  
Contract Period: Upon City Council Approval through June 30, 2026 – Total Contract Amount:  
\$5,000,000.00.

Services- continued

Site Requirements

- a. Sites: The Equipment will be installed at locations determined by the City during project implementation. b. Access to Sites.
- b. The City will be responsible for providing all necessary permits, licenses, and other approvals necessary for the installation and use of the Equipment and the performance of the Services at each applicable Site, including for the vendor to perform its obligations hereunder, and for facilitating the Vendor's access to the Sites. No waivers of liability will be imposed on the Vendor or its subcontractors by the City or others at City facilities or other Sites, but if and to the extent any such waivers are imposed, the Parties agree such waivers are void.
- c. Site Conditions.
  - 1- The City will ensure that (a) all Sites are safe and secure.
  - 2- Site conditions meet all applicable industry and legal standards (including standards promulgated by OSHA or other governmental or regulatory bodies)
  - 3- to the extent applicable, Sites have adequate physical space, air conditioning, and other environmental conditions, electrical power outlets, distribution, equipment, connections, and telephone or other communication lines (including modem access and interfacing networking capabilities), and
  - 4- Sites are suitable for the installation, use, and maintenance of the Equipment and Services.
- d. Site Issues. The Vendor will have the right at any time to inspect the Sites and advise the City of any deficiencies or nonconformities with the requirements of this contract. Vendor or City identifies any deficiencies or nonconformities, City will promptly remediate such issues, or the Parties will select a replacement Site. If a Party determines that a Site identified is not acceptable or desired, the Parties will cooperate to investigate the conditions and select a replacement Site or otherwise adjust the installation plans and specifications as necessary. A change in Site or adjustment to the installation plans and specifications may cause a change in the Fees or performance schedule under this Contract.

Fees:

Integration with existing System	\$ 36,000.00
Equipment Costs	\$ 44,130.24
License Costs (unlimited users)	\$ 0.00
Maintenance Year 1	\$1,263,383.33
Maintenance Year 2	\$1,263,383.33
Maintenance Year 3	\$1,263,383.33
TOTAL	\$3,870,280.24

### TRANSPORTATION

6004624 100% Grant Funding – To Provide Vehicle Purchases and Ancillary Services. – Contractor: Feldman Ford, LLC – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through December 19, 2027 – Total Contract Amount: \$2,912,832.00.

#### Funding

Account String: 530320772201111-644600  
Fund Account Name: Transportation Grants Fund  
Appropriation Name: FY 2019 5307 Formula Grant MI-2020-001  
Funds Available: \$6,193,310 as of March 3, 2023

#### Consolidated Affidavits

Date signed: 4-24-22  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance; Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record Disclosure

#### Tax Clearances Expiration Date 3-23

#### Political Contributions and Expenditures Statement:

Signed 4-24-22 Contributions: None

#### Bid Information:

Bids opened February 22, 2022 & closed on March 29, 2022, extended to April 12, 2022 due to only receiving 1 bid 1 Bid received.

Bid was evaluated based on: Total Vehicle Cost [30 points]; Serviceability/Preventative Maintenance Requirements [20 points]; Service Parts Availability, Quality & Price [20 points]; User Requirements [30 points]. Maximum points available is 100.

#### Contract Details:

Vendor: Henry Ford College  
Amount \$2,912,832

Bid: Sole [100 points]  
End Date: December 19, 2027

#### Services:

Vendor will furnish and deliver, fully assembled, the most current model year of 3-seats passenger full size Sports Utility Vehicle (SUV), heavy duty Trucks (AWD) for 2-4 seats passengers, midsize all-wheel drive (AWD) sport utility vehicle (SUV) trucks with flex-fuel ability. DDOT will operate the vehicles in its support service. Project Deliverables: 4 Ford F250s, V8, 4X4; 29 Ford Explorers, V6, AWD; 20 Ford Escapes.

Road Supervision Vehicle uplifting includes: Clever Devices Installation, radio equipment installation signage (approved by DDOT & installed at no charge) front push bumper, exterior traffic warning light, exterior head/tail lights with warning strobes, exterior warning strobe light, auxiliary interior light, storage box/safety equipment, safety triangles storage boxes, emergency road flares, lockable metal storage box. Heavy-Duty Package included: transmission oil cooler, heavy duty air filter, heavy-duty alternator, & battery.

Vehicle purchases includes vehicle, parts, labor warranties to cover 100% parts & labor starting at delivery, and ancillary services. The standard warranty on the SUVs will be bumper to bumper for a minimum of 3 years, 36,000 miles, whichever comes first. There will also be 5 years/60,000 mile warranty on the powertrain, and a 5 year warranty protecting against corrosion on the outer finish of the body.

Deliver vehicles within 6 months of purchase order to DDOT / Heavy Repair Coupe Line located at 5300 Chrysler Service Dr. Detroit, Michigan, 48207. Vendor will also provide 4 hours of operator orientation training with complete service, diagnostic, and repair training classes/manuals/DVDs/online at no additional cost to DDOT.

The Vehicle Reinvestment Plan projects regular replacement of DDOT's non-revenue fleet and assumes a five-year life on all vehicles, resulting in a complete replacement of DDOT's non-revenue fleet during the life of the agreement. The table on the next page is an estimated replacement schedule:

***Contract discussion continues onto the next page.***

Transportation - continued

6004624 100% Grant Funding – To Provide Vehicle Purchases and Ancillary Services. – Contractor:  
Feldman Ford, LLC – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period:  
Upon City Council Approval through December 19, 2027 – Total Contract Amount:  
\$2,912,832.00.

Services - continued:

Vehicle Standards	FY23 QTY	FY24 QTY	FY25 QTY	FY26 QTY	FY27 QTY	Total QTY
L32G – FULL SIZE SUV	9	4	5	6	5	29
L42G – ¾-TON PICKUP	2	1	1	0	0	4
MID SIZE SUV	2	7	3	4	4	20
<b>TOTAL QTY</b>	<b>13</b>	<b>12</b>	<b>9</b>	<b>10</b>	<b>9</b>	<b>53</b>

Fees:

	<u>Full -Size SUV [Explorer]</u>	<u>F-250 Truck</u>	<u>MidSize SUV [Escape]</u>	<u>TOTAL</u>
Year 1	9 for \$520,00	2 for \$127,106	2 for \$69,500	\$716,626
Year 2	4 for \$243,120	1 for \$66,553	7 for \$264,250	\$573,923
Year 3	5 for \$318,900	1 for \$69,553	3 for \$122,703	\$510,703
Year 4	6 for \$400,680	N/A	4 for \$175,000	\$575,680
Year 5	5 for \$348,900	N/A	4 for \$187,000	\$535,900
TOTAL	29 Explorers	4 F-250s	20 Escapes	\$2,912,832

\*\*\*Price per vehicle is increased each year by an estimated \$3,000 due to inflation. Year 1 prices reflects current model year price.

2 Assignment Agreements

Please be advised that the Contract listed Below is Changing Contract Ownership from Vacant Property Security, LLC to Door and Window Guard Systems, Inc. via an Assignment Agreement.

Original Contract:

HOUSING & REVITALIZATION

3059787 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program  
Contractor: Vacant Property Security, LLC – Location: 1230 Veterans Highway, Bristol, PA 19007  
Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$9,400.00.

3061412 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program  
Contractor: Vacant Property Security, LLC – Location: 1230 Veterans Highway, Bristol, PA 19007  
Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$15,540.00.

Assignment:

HOUSING & REVITALIZATION

3059787 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program  
Contractor: Door and Window Guard Systems, Inc. – Location: 8770 W Brynmawr Avenue, Suite 1300, Chicago, IL 60631 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$9,400.00.

HOUSING & REVITALIZATION

3061412 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program  
Contractor: Door and Window Guard Systems, Inc. – Location: 8770 W Brynmawr Avenue, Suite 1300, Chicago, IL 60631 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$15,540.00.

Funding

Account String:100420413360145-651159  
Fund Account Name: Gordie Howe International Bridge Project  
Appropriation Name: Bridging Neighborhoods Fund  
Funds Available: (\$150,957) as of March 3, 2023  
Encumbered Funds: \$3,478,035 as of March 3, 2023

Tax Clearances Expiration Date 9-24

Political Contributions and Expenditures Statement:

Signed 12-15-22 Contributions: None

Consolidated Affidavits

Date signed: 1-15-22  
 Covenant of Equal Opportunity  
 Hiring Policy Compliance; Employment Application complies  
 Slavery Era Records Disclosure  
 Prison Industry Records Disclosure  
 Immigrant Detention System Record Disclosure

All of the assets of Vacant Property Security, LLC have been sold to Door and Window Guard Systems, pursuant to an Asset Purchase Agreement between the parties dated October 31, 2022. The Transaction closed on October 31, 2022.

This submission is for Council to consider the change in ownership. A brief summary of the services and fees covered under this contract can be found below:

Rental and Installation of Steel Screens for the protection of homes that are rehabbed in the Bridging Neighborhoods Home Swap Program Door and Window Guard Systems, Inc. fees are as follows:

- Door Guard Price - \$75/month rental per door; one time installation cost \$50/door
- Window Guard Price - \$20/month rental per window; one time installation cost \$20/window

*Assignment Agreement discussion continues onto next page.*

Assignment Agreements- continued

Please be advised that the Contract listed Below is Changing Contract Ownership from Vacant Property Security, LLC to Door and Window Guard Systems, Inc. via an Assignment Agreement.

Original Contract:

HOUSING & REVITALIZATION

3059787 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program Contractor: Vacant Property Security, LLC – Location: 1230 Veterans Highway, Bristol, PA 19007 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$9,400.00.

3061412 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program Contractor: Vacant Property Security, LLC – Location: 1230 Veterans Highway, Bristol, PA 19007 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$15,540.00.

Assignment:

HOUSING & REVITALIZATION

3059787 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program Contractor: Door and Window Guard Systems, Inc. – Location: 8770 W Bryn Mawr Avenue, Suite 1300, Chicago, IL 60631 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$9,400.00.

HOUSING & REVITALIZATION

3061412 100% City Funding – To Provide an Agreement for the Rental and Installation of Steel Screens to Secure Homes Rehabbed in the Bridging Neighborhoods Home Swap Program Contractor: Door and Window Guard Systems, Inc. – Location: 8770 W Bryn Mawr Avenue, Suite 1300, Chicago, IL 60631 – Contract Period: Upon City Council Approval through March 31, 2023 – Total Contract Amount: \$15,540.00.

Previous Vendor that was acquired, Vacant Property Security, LLC fees were as follows:

- Steel Coded Door- \$25.00 per month rental, per steel door installed \$20.00 installation / removal fee, per steel door installed, invoiced on the initial invoice, one-time fee
- Steel Screen \$12.00 per month rental, per steel screen installed \$20.00 installation / removal fee, per steel screen installed, invoiced on the initial invoice, one-time fee
- Steel Screen Winterization- \$12.00 per steel screen winterized, invoiced on the initial invoice, one-time fee