

## Recent Improvements/Initiatives

CONTINUE: Weekly spreadsheet for Supervisors to coach investigators/seniors to close cases timely

In addition to working on backlog cases, there is a focus on ensuring new cases get closed timely, and do not contribute to a greater backlog

Investigator new hire interviews are complete

## Definitions/Clarification of Process

CLOSED CASE - A case is closed when the investigator has completed the investigation and written their report. Letters go out to the complainant within 45 days of the closure date.

Commissioner CCR Reviews - AFTER a case is closed, it goes to a Commissioner for review and sign off. Cases that are sitting with Commissioners for review ARE NOT included in the OPEN CASES numbers. Sign off must happen within the above 45-day window.

| 600 482 |  |  | 502 | 521 |  | 523 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 5007 |  |  |  |  |  |  |
| 400 |  |  |  |  |  |  |
| 300 |  |  |  |  |  |  |
| 200 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 100 |  |  |  |  |  |  |
|  | 3/16/2023 | 3/22/2023 | 3/30/2023 | 4/6/2023 | 4/13/2023 |  |
| Aged 91+ days | 300 | 295 | 295 | 302 | 303 |  |
| Aged 61-90 days | 43 | 51 | 52 | 51 | 44 |  |
| $\square$ Aged 0-60 days | 139 | 139 | 155 | 168 | 176 |  |
| —Total OPEN | 482 | 485 | 502 | 521 | 523 |  |

## Commissioner CCR Reviews (zs of $4 / / / 2023)$

14 CLOSED CASES are with Commissioners for review/sign off


136 of the 2023 cases are closed ( 25 closes since
last week)

108 closed within 60
days

27 closed between 61-90 days

1 closed over 90 days
2023 Closed Cases (as of 4/13/2023)


0-10


31-40



41-50



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