



**DETROIT  
BOARD OF POLICE COMMISSIONERS**

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**TO:** Board of Police Commissioners  
**FROM:** Victoria Shah, Secretary to the Board  
**DATE:** July 19, 2023  
**RE:** Attorney Sourcing Comparison for Consideration

Dear Honorable Commissioners,

Corporation Counsel has recommended the Board contract an Attorney rather than appoint one as staff. Since this approach requires budget amendments, I have prepared a comparison to assist the Board in its decision on how to proceed. The Board Attorney duties include:

- Provide legal opinions
- Subpoena witnesses, administer oaths, take testimony, require the production of evidence
- Provide legal consultation for DPD/BOPC policy drafts and revisions
- Function as a fact finder on Citizen Complaint decisions being appealed to the Board
- Provide legal consultation on DPD/BOPC disciplines/promotions and DPD applicant appeals
- Provide legal consultation on the scope of the Board's powers and duties according to City Charter, State Law, contractual agreements, and Michigan Open Meetings Act
- Work cooperatively with City of Detroit Law Department
- Supervise, coach, and develop legal support staff
- Other duties as assigned

	<b>Current Approved Budget</b>	<b>Corporation Counsel's Recommendation</b>
<b>Resource Type</b>	Full Time Appointee	Contractor
<b>Hours</b>	40 hours (full time)	25 hours max (as needed)
<b>Cost</b>	\$99,000 max/year (\$75,000 salary + \$24,000 benefits)	\$375,000 max/year (assuming 50 weeks worked in a contract year and a rate of \$175-\$300/hour)
<b>Budget Impact</b>	None	Requires budget amendment (reallocation of \$99,000 + increase of \$276,000)

BOPC Staff will proceed at the direction of the Board.

Respectfully,

Victoria Shah  
Secretary to the Board of Police Commissioners