

# BOPC Annual Report

Board of Police Commissioners  
Secretary Victoria Shah & Ms. Teresa Blossom

Project Start:

Display Week:

May 22, 2023					May 29, 2023					Jun 5, 2023					Jun 12, 2023					Jun 19, 2023					Jun 26, 2023					Jul 3, 2023					Jul 10, 2023																																		
22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16														
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S

TASK	ASSIGNED TO	PROGRESS	START	END
<b>Content Planning</b>				
Content Outline	Sec. Shah/Ms. Blossom	100%	5/23/23	6/13/23
Data Requests	Sec. Shah	100%	6/13/23	6/13/23
<b>Data Analysis</b>				
Budget Data	Mr. Nazarko	10%	6/13/23	6/20/23
Disciplinary Data	Captain Lever	50%	6/14/23	6/27/23
HR Data	Dir. Patillo	70%	6/13/23	6/27/23
Crime Stats Data	Sec. Shah	100%	6/13/23	6/30/23
OCI Data	CI Warfield	100%	6/13/23	6/30/23
Data Review/Updates	Sec. Shah	70%	6/20/23	7/14/23
<b>Design</b>				
Draft Content to Commissioners	Sec. Shah	90%	7/20/23	7/20/23
Content Approval	Commissioners	0%	7/20/23	7/27/23
Graphic Design	Ms. Blossom/Creative Services	10%	7/25/23	8/31/23
Draft Report w/Design to Commissioners	Sec. Shah	0%	8/31/23	8/31/23
Final Report Approval	Commissioners	0%	8/31/23	9/7/23
<b>Distribution</b>				
Send to Printer	Ms. Blossom	0%	9/8/23	9/8/23
Print/Package	Printing Services	0%	9/8/23	9/18/23
Manual Distribution	Ms. Blossom	0%	9/18/23	9/29/23

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