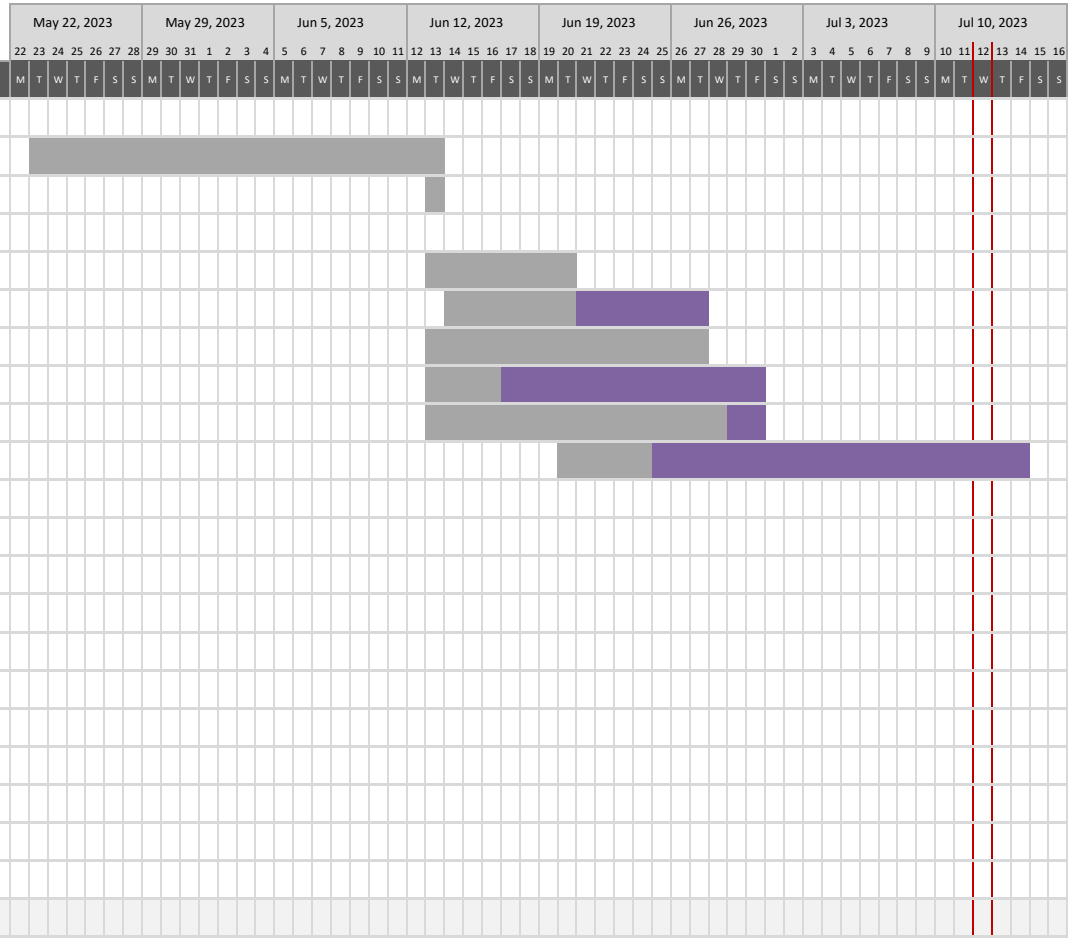
BOPC Annual Report

Board of Police Commissioners
Secretary Victoria Shah & Ms. Teresa Blossom

Project Start: Tue, 5/23/2023

Display Week: 1

TASK	ASSIGNED TO	PROGRESS	START	END
Content Planning				
Content Outline	Sec. Shah/Ms. Blossom	100%	5/23/23	6/13/23
Data Requests	Sec. Shah	100%	6/13/23	6/13/23
Data Analysis				
Budget Data	Mr. Nazarko	100%	6/13/23	6/20/23
Disciplinary Data	Captain Lever	50%	6/14/23	6/27/23
HR Data	Dir. Patillo	100%	6/13/23	6/27/23
Crime Stats Data	Sec. Shah	25%	6/13/23	6/30/23
OCI Data	CI Warfield	90%	6/13/23	6/30/23
Data Review/Updates	Sec. Shah	20%	6/20/23	7/14/23
Design				
Draft Content to Commissioners	Sec. Shah	0%	7/20/23	7/20/23
Content Approval	Commissioners	0%	7/20/23	7/27/23
Graphic Design	Ms. Blossom/Creative Services	0%	7/25/23	8/31/23
Draft Report w/Design to Commissioners	Sec. Shah	0%	8/31/23	8/31/23
Final Report Approval	Commissioners	0%	8/31/23	9/7/23
Distribution				
Send to Printer	Ms. Blossom	0%	9/8/23	9/8/23
Print/Package	Printing Services	0%	9/8/23	9/18/23
Manual Distribution	Ms. Blossom	0%	9/18/23	9/29/23



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