

BOPC Annual Report

Board of Police Commissioners
Secretary Victoria Shah & Ms. Teresa Blossom

Project Start:

Display Week:

TASK	ASSIGNED TO	PROGRESS	START	END	May 22, 2023							May 29, 2023							Jun 5, 2023							Jun 12, 2023							Jun 19, 2023							Jun 26, 2023							Jul 3, 2023							Jul 10, 2023						
					M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Content Planning																																																												
Content Outline	Sec. Shah/Ms. Blossom	100%	5/23/23	6/13/23	[Gantt bar: May 22 - Jun 13]																																																							
Data Requests	Sec. Shah	100%	6/13/23	6/13/23	[Gantt bar: Jun 13]																																																							
Data Analysis																																																												
Budget Data	Mr. Nazarko	10%	6/13/23	6/20/23	[Gantt bar: Jun 13 - Jun 20]																																																							
Disciplinary Data	Captain Lever	50%	6/14/23	6/27/23	[Gantt bar: Jun 14 - Jun 27]																																																							
HR Data	Dir. Patillo	50%	6/13/23	6/27/23	[Gantt bar: Jun 13 - Jun 27]																																																							
Crime Stats Data	Sec. Shah	25%	6/13/23	6/30/23	[Gantt bar: Jun 13 - Jun 30]																																																							
OCI Data	CI Warfield	90%	6/13/23	6/30/23	[Gantt bar: Jun 13 - Jun 30]																																																							
Data Review/Updates	Sec. Shah	10%	6/20/23	7/14/23	[Gantt bar: Jun 20 - Jul 14]																																																							
Design																																																												
Draft Content to Commissioners	Sec. Shah	0%	7/20/23	7/20/23	[Gantt bar: Jul 20]																																																							
Content Approval	Commissioners	0%	7/20/23	7/27/23	[Gantt bar: Jul 20 - Jul 27]																																																							
Graphic Design	Ms. Blossom/Creative Services	0%	7/25/23	8/31/23	[Gantt bar: Jul 25 - Aug 31]																																																							
Draft Report w/Design to Commissioners	Sec. Shah	0%	8/31/23	8/31/23	[Gantt bar: Aug 31]																																																							
Final Report Approval	Commissioners	0%	8/31/23	9/7/23	[Gantt bar: Aug 31 - Sep 7]																																																							
Distribution																																																												
Send to Printer	Ms. Blossom	0%	9/8/23	9/8/23	[Gantt bar: Sep 8]																																																							
Print/Package	Printing Services	0%	9/8/23	9/18/23	[Gantt bar: Sep 8 - Sep 18]																																																							
Manual Distribution	Ms. Blossom	0%	9/18/23	9/29/23	[Gantt bar: Sep 18 - Sep 29]																																																							
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