## **BOPC Annual Report**

## Board of Police Commissioners

Secretary Victoria Shah & Ms. Teresa Blossom	Project Start: Display Week:		Tue, 5/23/2023									
			1		May 22, 2023	May 29, 2023	Jun 5, 2023	Jun 12, 2023	Jun 19, 2023	Jun 26, 2023	Jul 3, 2023	Jul 10, 2023
		play week:			22 23 24 25 26 27 28	29 30 31 1 2 3 4	5 6 7 8 9 10 11	12 13 14 15 16 17 18	3 19 20 21 22 23 24 2	5 26 27 28 29 30 1 2	3 4 5 6 7 8 9	10 11 12 13 14 15 16
TASK	ASSIGNED TO	PROGRESS	START	END	M T W T F S S	M T W T F S S	M T W T F S S	M T W T F S S	M T W T F S S	M T W T F S S	M T W T F S S	M T W T F S S
Content Planning												
Content Outline	Sec. Shah/Ms. Blossom	100%	5/23/23	6/13/23								
Data Requests	Sec. Shah	100%	6/13/23	6/13/23								
Data Analysis												
Budget Data	Mr. Nazarko	10%	6/13/23	6/20/23								
Disciplinary Data	Captain Lever	50%	6/14/23	6/27/23								
HR Data	Dir. Patillo	50%	6/13/23	6/27/23								
Crime Stats Data	Sec. Shah	25%	6/13/23	6/30/23								
OCI Data	CI Warfield	50%	6/13/23	6/30/23								
Data Review/Updates	Sec. Shah	0%	6/20/23	7/14/23								
Design												
Draft Content to Commissioners	Sec. Shah	0%	7/20/23	7/20/23								
Content Approval	Commissioners	0%	7/20/23	7/27/23								
Graphic Design	Ms. Blossom/Creative Services	0%	7/25/23	8/31/23								
Draft Report w/Design to Commissioners	Sec. Shah	0%	8/31/23	8/31/23								
Final Report Approval	Commissioners	0%	8/31/23	9/7/23								
Distribution												
Send to Printer	Ms. Blossom	0%	9/8/23	9/8/23								
Print/Package	Printing Services	0%	9/8/23	9/18/23								
Manual Distribution	Ms. Blossom	0%	9/18/23	9/29/23								
Insert new rows ABOVE this one												