

Draft Minutes Detroit Board of Police Commissioners
Date of Meeting: Thursday, September 14, 2023 – 6:30 PM
Location: Kemeny Recreation Center, 2260 South Fort St., Detroit, Michigan 48217

- I. **Chairperson QuanTez Pressley called the BOPC Board Meeting to order at 6:30 p.m.**
- II. **Invocation.** Commander Chaplain Jacqueline Timmons provided the invocation.
- III. **Introduction of Police Commissioners. A roll call was held, and a quorum was declared.**

| Detroit Board of Police Commissioners' Membership / Attendance | | |
|--|---------------|-------------------|
| | In Attendance | Not-In Attendance |
| QuanTez Pressley, Chairperson | Yes | |
| Rev. Jim Holley, PhD. | Yes | |
| Linda D. Bernard, Esq. | Yes | |
| Cedric Banks | Yes | |
| Willie E. Bell | Yes | |
| Willie E. Burton | | Excused |
| Lisa Carter | Yes | |
| Ricardo Moore | | Excused |
| Jesus Hernandez | Yes | |
| Annie Holt | Yes | |
| | | |
| | | |
| Quorum (Yes) | 8 | |

Ms. Valerie Kokoski extend a heartfelt welcome and greetings from the City of Detroit Kemeny Recreation Center.

- IV. **Chairperson Pressley** requested the approval of the Agenda for Thursday, September 14, 2023. The motion was accepted and adopted.
- V. **Chairperson Presley** requested the approval of the Meeting Minutes for September 7, 2023, with any corrections. The minutes were adopted as presented. Chairperson Pressley requested the approval of the Closed Session Minutes for September 7, 2023 Administrative Leave without Pay, but with Medical Benefits regarding Corporal Melanie Armstrong, Badge 326, assigned to Special Victims Unit. The minutes were adopted as presented. Chairperson Pressley requested the approval of Closed Session Minutes for September 7, 2023, Administrative Leave without Pay, but with Medical Benefits regarding Police Officer Rakan Hamawi, Badge 2102, assigned to Downtown Services. The minutes were adopted as presented. Chairperson Pressley requested the approval of Closed Session Minutes for September 7, 2023, Administrative Leave without Pay, but with Medical Benefits regarding Police Officer Jajuan Sandifer, Badge 1129, assigned to Downtown Services. The minutes were adopted as presented.
- VI. **Introductions of Board administrative and investigative staff, the Chief of Police, Elected Officials or Representatives and Community Leaders.**
- VII. **Chair's Report.** Chairperson Pressley reported on BOPC activities and provided updates, and reports for the Board and the community.
 - A. **Resolution.**

Commissioner Carter read the resolution honoring Southwest Detroit Leader Nicole Fisher for supporting the Fourth Precinct and Stronger Police Community Relations.

**RESOLUTION HONORING SOUTHWEST DETROIT LEADER NICOLE FISHER
FOR SUPPORTING THE FOURTH PRECINCT AND STRONGER POLICE COMMUNITY RELATIONS**

WHEREAS, Nicole Fisher is a proud born-and-raised, third-generation Southwest Detroiter and a graduate of Western International High School. Her mother instilled in her and her three siblings a strong spirit of civic responsibility, leading Ms. Fisher to make a commitment early in life to community service and advocacy; and

WHEREAS, Ms. Fisher has led or participated in organizations closely aligned with the mission of the Board of Police Commissioners. She is a longtime member of the Springdale-Woodmere Block Club and currently serves as its secretary. She is an alumnus of the AmeriCorps community safety program at Wayne State University's Center for Urban Studies. She also graduated from both the FBI Citizens Academy and the Detroit Police Department Citizens Academy; and

WHEREAS, Since 2013, Ms. Fisher has been a member of the West Vernor Civilian Patrol dedicated to alerting the police to drug dealing, gang activity, human trafficking, and other crimes. Through her leadership, the citizen patrol played a vital role in 2016 in identifying and bringing to justice two young men in the disappearance and murder of Amanda Burton. In 2018, the group helped lead the successful battle for a state ban on sales of nitrous oxide devices to minors, who were buying the devices known as whippets to get high on laughing gas. With the recent merger of patrols, Ms. Fisher now serves as president of the Southwest Hope Civilian Patrol; and

WHEREAS, Past and present police commissioners have worked with and known Ms. Fisher through her work in Southwest neighborhoods and with the Fourth Precinct. She has been an active member of the Precinct Police/Community Relations Council and serves as board secretary. Her support and contributions help ensure the success of National Night Out, Family Fun Day, and many other outreach events vital to building trust between law enforcement and all residents.

THEREFORE BE IT

RESOLVED, That the Detroit Board of Police Commissioners, speaking for the citizens of Detroit and the Detroit Police Department, congratulates and salutes Ms. Nicole Fisher for her contributions to the Fourth Precinct, police-community relations, public safety, and the quality of life in Detroit through her community service and leadership.

Vice Chairperson Holley moved the adoption of a resolution, which was adopted as follows: "Resolved "That the Detroit Board of Police Commissioners, speaking for the citizens of Detroit and the Detroit Police Department, congratulates and salutes Ms. Nicole Fisher for her contributions to the Fourth Precinct, police-community relations, public safety, and the quality of life in Detroit through her community service and leadership.

B. NPO Garrett Taylor - Certificate of Appreciation

Commissioner Carter read the Certificate of Appreciation presented to NPO Garrett Taylor.

Police Officer Jamie Rodriguez and Reserve Police Officer Alex Rojas - Certificate of Appreciation.

Commissioner Hernandez read the Certificate of Appreciation for Police Officer Jamie Rodriguez and Reserve Police Officer Alex Rojas.

VIII. Community Impact Report

Chairperson Pressley provided a Critical Incident Debriefing for an incident that occurred at I-75 & Vernor on August 18, 2023. Chairperson Pressley and Board Secretary Shah attended the critical incident debriefing on September 12, 2023, regarding an Officer-Involved Shooting and received a presentation from the Detroit Police Department using visual aids that included PowerPoint presentation, still shots, audio of the dispatch call, on the scene video, and audio of the incident. This is BOPC understanding based from what was verbally communicated by DPD Leadership. Dispatch was made aware of a white male in an apparent mental health crisis. He was reported in the street interrupting traffic, with a green shirt and dark pants, and what appeared to be something under his shirt or jacket. A supervisor Sergeant, patrolling the area, approaches the male in the patrol vehicle. The still shots from the Dash Camera showed a man standing in front of the patrol vehicle at some distance, with a black jacket in hand. The male reaches under or in the jacket, and produces a handgun that can be viewed in the still shot pointing directly in the direction of the vehicle which DPD indicates the supervisor is standing next to. Per DPD, the supervisor told the male to put the gun down, and he did not comply. The supervisor shot at the male, who then felled on the ground. While lying on the ground, the man raised the handgun again, and can be viewed in the still shot, pointing in the direction of the vehicle which DPD, indicates the supervisor is standing next to. Per DPD, the supervisor told the male to put the gun down, and he did not comply again. Which led the supervisor to shoot the male again, at which point he then releases

the handgun. The supervisor immediately renders aid. Followed by medics who arrive on the scene. Medics transported the male to the hospital, where he was pronounced deceased. The supervisor fired a total of 7 rounds, the number of shots that was fired the first time and the second time is not yet known. An investigation is ongoing; the number of rounds that struck the male is also unknown, as we are awaiting the medical examiner's report. It should be noted that the male, although pointed the gun at the vehicle where the supervisor was standing twice, he did not fire any shots. The supervisor was not injured in this incident, and per protocol, a Michigan State Police submitted a request for a warrant to the Wayne County Prosecutor's Office, and it is still currently under review with the Wayne County Prosecutor's Office. A Detroit Police Department Preliminary Administrative Review anticipates that no force or policy violations by the officer. BOPC next steps is to monitor for any citizen complaints filed in relation to this incident; to request an official report from the Wayne County Prosecutor's Office regarding warrant decision on the officers; to share more information, including visual aids to the public as BOPC receives them. We also welcome any questions from the public that we might be able to follow up on this incident as you are so led. No matter the circumstance, the loss of a life is tragic. On behalf of the Board of Police Commissioners, we sincerely offer our condolences to the family and the loved ones of the deceased. But again, it's our desire to be transparent and to provide the community the information that we're receiving from the Detroit Police Department.

Chief Investigator Warfield provided an overview of process improvements at the Office of the Chief Investigator. OCI has partnered with the city of Detroit Continuous Improvement Department to conduct an analysis on the Citizen Complaint Investigative Process and the high, level overview of the efforts that we believe will bear out fruit. There is an immediate time study that is in progress to determine a reasonable production rate for investigators given OCI's current process and systems. This will inform the Board staff, leadership and the city, how many investigators are actually needed to handle the inventory volumes that we're experiencing at OCI, and that we have experienced in the past, and the volumes that we anticipate on experiencing in the future, and what production rate to hold investigators accountable. This study is actually going to be very pivotal, to make sure that we are right-sized in every way at the Office of the Chief Investigator. Secondly, there is an analysis of the Citizen Complaint Investigative Process that's going to determine where and how to gain efficiencies, improve the reporting, adhere to record retention standards and etc. The outputs will be a recommendation of a new case management system. We've actually seen a couple of presentations and we are in consultation. With the Board's feedback, we will hopefully move forward soon, with the recommendation for a case management system to bring all of our efforts together. I also want to update you on transferred cases. We have transferred a case to force investigation, that case closed in our shop on August 30, 2023, and the allegation in that case is force. Finally, I am making a passionate appeal. I want first of all, to thank all of the Commissioners who are able to take our cases the CCRs and reports and read them. However, it would be extremely helpful if we had, more Commissioners who will avail themselves to read some of the reports and sign off to spread the work. Our investigators are producing more cases per week. Tonight, there are 26 cases that went out to you all, and we are ramping up that number. So the more people we can get to help us sign off in those cases, read them and then sign off on them. It would be greatly appreciated.

The following inquiries require responses from the BOPC and/or DPD **Commissioner Bell** inquired for the amount of workload for each Investigator, and activity they are engaged? Follow-up on representation at the Lieutenants and Sergeants class. **Vice Chairperson Holley** discussed review of cases by Commissioners. **Commissioners' Bell, Banks, Carter and Bernard** discussed the Community Impact Report.

IX. Chief of Police and the 4th Precinct Report.

Deputy Chief Tiffany Stewart reported on current CompStat Crime/Statistical Data for Violent Crime and Property; Drag Racing and Drifting Detail, and recent critical incidents impacting the DPD and the community. See the attached Meeting Transcripts posted to the Board's webpage.

The following inquiries require responses from the BOPC and/or DPD: **Vice Chairperson Holley** discussed observing an incident at post office of a male experiencing a mental health crisis. Is there a place where we take them? **Deputy Chief Stewart** stated the person will be taken to one of the closest crisis center. **Commissioner Bernard** congratulated on the promotion ceremony on 9 11. **Commissioner Banks** asked for protocol on officers rendering aid? **Deputy Chief Stewart** stated the department do render aid until EMS arrives. **Commissioner Bell** comment on the BOPC promotion process and Drug education.

4th Precinct – Commander Shelley Holderbaum and Captain Tonya Leonard. Commander Holderbaum provided a summary report of overall crime statistics within the 4th Precinct and activities and operations.

The following inquiries require responses from the BOPC and/or DPD: **Commissioner Banks** inquired on the partnership with Michigan Corrections. **Commander Holderbaum** stated they go out with the correction department to make sure that those on parole are in compliance. **Commissioner Hernandez** expressed he's a very big fan and admirer of the work that Commander Holderbaum is doing at 4th Precinct. You are very proactive on a lot of issues that come up. **Commissioner Bernard** congratulated Commander Holderbaum on a great job.

X. Oral Communications / Public Comments.

Ms. Bernice Smith, Minister Eric Blount, Mr. James Ford, Mr. Ronald Foster, Ms. Theresa Landrum, Mr. Wendell Amica, Ms. Genia Boynton, Ms. Ann Byrne and Former Commissioner William Davis provided public comments.

XI. Presentations to the Board – A. Community Relations Leader Mimi Ramirez – 4th Precinct

A. Community Relations President Erminia Ramirez – 4th Precinct provided an overview of the 4th Precinct Police/Community Relations Council. The 4th Precinct Police/Community Relations Council assist in providing solutions for the community residents, working with the police department concerning quality of life issues. A victim advocate educating on personal protection orders, liaison to the judicial process, providing bilingual resources doing outreach in both English and Spanish working closely with our NPO's. They have advocated for ShotStoppers, the Crisis Intervention Team, and the Park. Monthly meetings are every 2nd Tuesday at 6PM, 4700 West Fort, 4th Precinct Building Atrium. See the attached Meeting Transcripts posted to the Board's webpage.

The following inquiries require responses from the BOPC and/or DPD: **Commissioner Bell** inquired about the personal protection order. **Community Relations President Ramirez** stated she does outreach explain a PPO, and helps the victims fill out the paperwork. **Commissioner Carter** expressed thank you to the 4th Precinct Community Council.

XII. Report from Board Secretary Victoria Shah / Communications Submitted to BOPC as incoming information:

1. Bylaws Board of Police Commissioners
2. Agenda Recommendation Memorandum
3. Secretary Memorandum 09102023
4. Retirement Notification Stanley 09082023
5. DPD Litigation 09142023
6. Outstanding DPD Requests 09142023
7. Citizen Complaints Follow-up Memorandum 09112023

Board Secretary Shah provided an overview of the incoming correspondence and updated the Board on DPD forthcoming debriefed on the use of force resulting in serious injury that occurred on September 1, 2023. Emails were sent to DPD requesting update to all Outstanding DPD Requests that are due or overdue. Commissioners that requested those reports and data were copied on those email requests. Also in your packet you will find a document titled DPD litigation, lawsuits against DPD do appear on City Council agendas. Starting this current fiscal year 2023-2024 BOPC staff will start to collect this information from the City Council agendas, and compile them on a monthly basis for your awareness. 15 of these cases were on City Council's agenda, requesting legal representation and indemnification. The other six were on the agenda to consider settlement amounts. As staff continues to build out this monitoring process, we will be able to provide the Board and the community with more details. Staffing updates, as you are aware, Senior Investigator Elgin Murphy, continues to support supervising investigative functions at OCI and that started on the twelfth of June. Appointed positions, such as supervising investigator do not qualify for out of class pay with the city. So both the Chief Investigator and I just want to acknowledge Senior Investigator Murphy for supporting OCI, in the absence of one of the supervising investigators for this extended time. The Board approved the

conversion of Office Assistant 3 to Administrative Assistant and salary increase for Ms. Stephanie Phillips. That requisition was submitted, and that is a request to increase her salary effective August 17, 2023 and it is at the last approval step with HR Recruiting. We are waiting to hear back from them. Administrative Assistant Jasmin Taylor, the Board's salary offer was accepted. Her background check is at the last step, and her tentative start date is September 25, 2023. There are three open Investigator positions. The requisition for recruiting is at the last approval step in HR Recruiting and for the TASS BOPC Analyst that requisition is also at the last approval step in HR Recruiting. Updates regarding contracted services, last professional services contract between BOPC and Hanson's is 6002571 it ran from December 2019 to December 2021. Hanson's has continued to provide the transcription services beyond 2021 under 4 non-standard purchase orders, and that's how their services have continued to be paid. All Hanson's invoices have been paid through the end of the FY 2022-2023, and so far invoices for services rendered from July 2023 to present are unpaid. Staff did submit a requisition for a 2-year Personal Services Contract for those services to begin this current fiscal year, and Hanson's was the only bidder. However, the contract cannot go to City Council for approval until Hanson's receives their clearances and those were submitted to the city in April. Procurement has escalated the clearance request so the contract can move forward. In the meantime, Hanson's will continue to provide transcription services that are critical to the Board's meetings, and the invoices will be paid in batches via the non-standard purchases process until the contract can be signed. The last updates are concerning Committees and the following matters have been emailed to the respective Committee Chairs for consideration to schedule meetings to notify staff at least two full business days prior to your desired meeting, so staff can notify the public in compliance with the OMA. For the Budget Committee, chaired by Commissioner Carter there are two items, the FY 2023-2024 Budget proposal that is being drafted by Executive Manager, Mr. Fries and planned to present to the Board by September 28, 2023. Also the Compensation and Class Analysis and staff recommendations for amendments to the attorney and legal assistant positions. The Personnel and Training Committee chaired by Commissioner and Vice Chairperson Holley the Class Compensation Analysis and staff recommendations for amendments to the attorney and legal assistance positions also may fall under that committee for consideration, as it relates to personnel. There are four applicant appeals that are waiting to be reviewed, and consideration for DPD's promotional request process and HR Data and information requests. Citizen Complaints Committee chaired by Commissioner Banks the Citizen Complaints Appeal SOP draft, staff is still working on that on behalf of that committee. As well as complaints against investigative units, there are drafts to the standard operating procedures, escalated CCRs, and case management system and CCR data collection are topics that can be taken up by that committee. The Policy Committee is chaired by Commissioner Bernard, this committee, I would say by far, has the most work to do. There are 11 DPD policies in queue for the Board's approval. In addition, the staff is working with DPD to take a look at an audit of the current policies that are out there to see what else is due for review. This committee has consideration of updates to the BOPC bylaws and standard operating procedures. The Disciplinary DPD Administrative Requests Committee is chaired by Commissioner Burton, that committee may consider the DPD Administrative leave without pay process and DPD Disciplinary data and information requests. And then, finally, the Towing Committee, chaired by Commissioner Holt. There is a consideration to take a look at a review of the hardship waiver data that comes into the Board's office as well as a review of DPD Towing Yards.

XIII. Announcements.

Board Secretary Shah announced the following:

Next Meeting: Thursday, September 21, 2023, at 3:00 p.m., Detroit Public Safety Headquarters, 1301 Third St., Detroit, MI 48226.

Next Community Meeting: Thursday, October 12, 2023, at 6:30 p.m., hosted by the 7th Precinct at St. John Presbyterian Church, 1961 East Lafayette, Detroit, MI 48207.

XIV. New Business

XV. Unfinished Business

- A. **Chairperson Pressley** motioned “that the Board of Police Commissioners adopted the Chief’s recommendation that Police Officer Rakan Hamawi, Badge 2102, assigned to Downtown Services be placed on Administrative Leave Without Pay but with Medical Benefits”.

Commissioner Banks motioned “that the Board of Police Commissioners postpone this motion until next week meeting”. The motion passed.

- B. **Chairperson Pressley** motioned, “that the Board of Police Commissioners adopt the Chief’s recommendation that Police Officer Javier Smith, Badge 5009, assigned to Downtown Services be placed on Administrative Leave Without Pay but with Medical Benefits”.

Commissioner Banks motioned “that the Board of Police Commissioners postpone this motion until next week meeting”. The motion passed.

XVI. Adjournment.

Chairperson Pressley adjourned the meeting at 8:26 p.m.