



CITY OF DETROIT

OFFICE OF CONTRACTING & PROCUREMENT

REQUEST FOR PROPOSAL

Parking Lot Replacement at Riverside Park

RFP NO. 183310,1

Proposal Due Date: April 24, 2023 at 1:00pm

QUESTION DEADLINE (EST): April 18, 2023 at 1:00pm
Questions will NOT be entertained after the deadline date/time

*Bids must be uploaded into the Supplier Portal on or prior to the exact date and time indicated above. Late or emailed bids will not be accepted.

Respondents must enroll in the Supplier Portal to download the bid documents and to ensure inclusion in our database www.detroitmi.gov/supplier. Instructions may be found on the City of Detroit website which includes tutorials on how to register. If you have any questions, please send an email to procurementinthecloud@detroitmi.gov or call (313) 224-4600.

Walk-through: Wednesday April 5th at 1:00pm

Riverside Park, located at 3621 W. Jefferson.

(On certain maps this area is erroneously named as "W. Grand Blvd" but it is not – all work is within park land, not City ROW).

The individual listed below is the bid contact.

Company **City of Detroit**
 Buyer **Kerry Gerdes**
 Location **2 WOODWARD AVENUE**
STE 1100
DETROIT, MI 48226
UNITED STATES

Phone
 Fax
 E-mail **gerdesk@detroitmi.gov**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

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Table of Contents

1 Overview.....5
 1.1 General Information.....5
 1.2 Schedule.....5
 1.3 Negotiation Controls.....5
 1.4 Terms.....5
 1.5 Attachments.....6
2 Requirements.....7
 2.1 Section 1. Proposer's Attachments and Affidavits.....7
3 Lines.....9
 3.1 Line Information.....9
 3.2 Line Details.....9
 3.2.1 Line 1.....9
4 Appendix: Alternate Lines.....10
 4.1 Instructions for Alternate Lines.....10
 4.2 Alternate Lines Template.....10

1 Overview

1.1 General Information

Title	Parking Lot Replacement at Riverside Park		
Synopsis	The City of Detroit Office of Contracting and Procurement (OCP) requests proposals from qualified firms to remove and replace the driveway and parking lot at Riverside Park.		
Amendment Date	3/24/23 6:09 PM		
Amendment Description	Updated walk-through date: Wednesday April 5th at 1:00pm		
Buyer	Kerry Gerdes	Outcome	Contract Purchase Agreement
E-Mail Introduction	gerdesk@detroitmi.gov		

The City of Detroit Office of Contracting and Procurement (OCP) requests proposals from qualified firms to remove and replace the driveway and parking lot at Riverside Park, located at 3621 W. Jefferson.

(On certain maps this area is erroneously named as "W. Grand Blvd" but it is not – all work is within park land, not City ROW).

Amendment 1: Update walk-through date to: Wednesday April 5th at 1:00pm

Unless authorized by the listed Office of Contracting & Procurement's Buyer for this negotiation, no other City official, employee or contractor may speak for the City of Detroit regarding this negotiation until award is complete. Any vendor contacting other City officials, employees or contractors does so at vendor's own risk and vendor may be subject to disqualification or other disciplinary actions. The City of Detroit is not bound by such information provided to a vendor by an unauthorized City official, employee or contractor.

1.2 Schedule

Preview Date		Open Date	3/24/23 6:09 PM
Close Date	4/24/23 1:00 PM	Award Date	
Time Zone	Eastern Standard Time		

1.3 Negotiation Controls

Response Visibility **Sealed**

Lines Settings

Rank Indicator **No indicator displayed**
 Ranking Method **Price only**

1.4 Terms

Agreement Start Date		Agreement End Date	
Agreement Amount (USD)			
Payment Terms	Net 30	Freight Terms	Account of Seller
Shipping Method	Lowest Cost Carrier	FOB	Delivered
Negotiation Currency	USD (US Dollar)	Price Precision	2

1.5 Attachments

File Name or URL	Type	Description
4. Exhibit C - Covid-19 Constr	File	
Riverside General Requirements	File	
183310-RiversidePark-Phase4Par	File	
183310- Riverside Parking Lot	File	
CAPITAL RFP 183310- Parking L	File	

2 Requirements

**Response is required*

2.1 Section 1. Proposer's Attachments and Affidavits

- *1. Complete the attached form for Combined Certificates of Authority and upload to your response

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
 b. Not Uploaded (*Response attachments are optional*)

Comments:

- *2. Bidder has read and complies with all provisions stated in the INSTRUCTIONS TO BIDDERS. Please check Yes or No.

Select one of the following:

- a. Yes
 b. No

Comments:

- *3. Below document is necessary for you to upload along with the proposal:
Reference Form

Select one of the following:

- a. Uploaded (*Response attachments are optional*)
 b. Not Uploaded (*Response attachments are optional*)

Comments:

4. For information regarding the City of Detroit's Equalization Credit Statement, please download and review the attachment.
-

Comments:

- *5. Will you be utilizing any Sub-Contractors?

Select one of the following:

- a. Yes (upload all required documents) (*Response attachments are optional*)
 b. No (*Response attachments are optional*)

Comments:

*6. Please use the below URL to complete the Income Tax and Account Receivables Clearance process:

<http://bit.ly/detroitclearances>

Select one of the following:

- a. Completed
- b. Not Completed

Comments:

7. Attention: Considering a Joint or Mentor Venture? Click the URL.

<https://app.smartsheet.com/b/form/2359d53ee4364f709cdda15913b530d6>

Comments:

3 Lines

Instructions
A completed proposal in response to the RFP and a completed Bid Form with detailed cost breakdown is required with bid submittal.

3.1 Line Information

Line	Estimated Quantity	Response Price	Line Amount	Response Minimum Release Amount
1-Project Total				

3.2 Line Details

3.2.1 Line 1 Project Total

To provide an alternate line, see appendix.

Category Name	913.36 Construction, Parking Lot and Alley	Alternate Line Provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allow Alternate Lines	Yes	Estimated Total Amount	(USD)
Target Minimum Release Amount (USD)			
Start Price (USD)			

4 Appendix: Alternate Lines

4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

4.2 Alternate Lines Template

Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i>	Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.
Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i>	
Alternate Line Description	
Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i>	
Response Minimum Release Amount	
Note to Buyer	

