

City of Detroit

CITY COUNCIL



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City Clerk

Committee of the Whole Room • 1340 Coleman A. Young Municipal Center • (313) 224-3443 • Detroit, MI 48226

THIS MEETING WILL BE A VIRTUAL COMMITTEE MEETING

***To attend by phone only, call one of these numbers: +1 929 436 2866, +1 312 626 6799, +1 669 900 6833, +1 253 215 8782, +1 301 715 8592, +1 346 248 7799
Enter Meeting ID: 330332554***

*With advance notice of seven calendar days, the City of Detroit will provide interpreter services at public meetings, including American Sign Language, language translation and reasonable ADA accommodations. Please contact the **Civil Rights, Inclusion and Opportunity Department** at (313) 224-4950, through the TTY number 711, or email crio@detroitmi.gov to schedule these services.*

“A QUORUM OF THE DETROIT CITY COUNCIL MAY BE PRESENT”

BUDGET, FINANCE AND AUDIT STANDING COMMITTEE

**COUNCIL MEMBER JANEÉ AYERS, CHAIRPERSON
VACANT, MEMBER
COUNCIL PRESIDENT PRO-TEM MARY SHEFFIELD, MEMBER
COUNCIL PRESIDENT BRENDA JONES, (EX-OFFICIO)**

**Mrs. Millicent G. Winfrey
Asst. City Council Committee Clerk**

WEDNESDAY, OCTOBER 20, 2021

1:00 P.M.

- A. ROLL CALL**
- B. CHAIR REMARKS**
- C. APPROVAL OF MINUTES**
- D. 1:05 P.M. – DISCUSSION – Various Proposed Amendments to the Procurement Ordinance (Law Department; Office of Contracting and Procurement; Office of the Chief Financial Officer; Civil Rights, Inclusion and Opportunity Department)**
- E. PUBLIC COMMENT**

UNFINISHED BUSINESS

1. Status of **Law Department** submitting Proposed ordinance to amend Chapter 17 of the 2019 Detroit City Code, Finance and Taxation. Article V, Purchases and Supplies, Division 1, Goods and Services, Subdivision B, Purchasing of City Goods and Services, Section 17-5-12, Solicitation of bids, comparison of equalization credits in bids, and application of equalization credits for bids, major purchases, exceptions; to establish that the contract awarded to an equalized bidder, shall not exceed more than eight percent above the lowest responsible bid submitted or \$100,000.00, whichever is less. **(FOR INTRODUCTION AND SETTING OF A PUBLIC HEARING?) (BROUGHT BACK AS DIRECTED ON 10-6-21)**
2. Status of **Council Member Janeé Ayers** submitting memorandum relative to Request for a Financial Analysis Comparing the Impact of a 12% Limit on the Amount Given to Contractors above the Lowest Bid. **(BROUGHT BACK AS DIRECTED ON 10-6-21)**

NEW BUSINESS

OFFICE OF CONTRACTING AND PROCUREMENT

Submitting the following **Office of Contracting and Procurement Contracts:**

3. Submitting reso. autho. **Contract No. 6003106** - 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds for Various City Tax Notices. – Contractor: Accuform Printing & Graphics, Inc. – Location: 7231 Southfield Road, Detroit, MI 48228 – Contract Period: Upon City Council Approval through June 30, 2022 – Contract Increase Amount: \$64,057.32 – Total Contract Amount: \$239,057.32. **OCFO (Original Contract Period: October 3, 2020 through October 2, 2021) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 10-20-21)**
4. Submitting reso. autho. **Contract No. 6003882** - 100% City Funding – To Provide City-Wide Moving Services. – Contractor: BDM Transport, LLC – Location: 8120 E Jefferson Avenue #4C, Detroit, MI 48214 – Contract Period: Upon City Council Approval through October 25, 2024 – Total Contract Amount: \$3,333,000.00. **CITYWIDE (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 10-20-21)**

LAW DEPARTMENT

5. Submitting a Proposed Ordinance to amend Chapter 17 of the 2019 Detroit City Code, *Finance*, Article V, *Purchases and Supplies*, Division 6, *Criminal Conviction Questions for City Contractors*, by adding a new Section 17-5-262, *Definitions*; and renumbering or amending Section 17-5-263, *Applicability*; Section 17-5-264, *City contractor prohibited to inquire regarding criminal convictions of applicant to fulfill City contract prior to making a conditional offer of employment to the applicant*; Section 17-5-265, *Exceptions to prohibition*; by adding Section 17-5-266, *Revocation of conditional offer based on an individualized assessment*; and Section 17-2-267, *Notice of revocation of conditional offer of employment*; Section 17-5-268, *Procedures for challenging revocation of conditional offer of employment*; Section 17-5-269, *Department review of final adverse action*; Section

17-5-270, *Posting Requirement*; and by renumbering Section 17-5-271, *Contractor required to submit affidavit with copy of application; contractor to verify compliance by subcontractors*; and Section 17-5-272, *Bid or proposal deemed non-responsive; contract in breach*; to add definitions; to bar City contractors from seeking or reviewing an employment applicant's criminal conviction history prior to issuing a conditional offer of employment; to bar City contractors from revoking that offer unless the employer has undertaken an individualized review of the applicant's suitability for the position; to provide applicants an opportunity to challenge a revocation of the offer of employment; to authorize the Department of Human Rights to review adverse employment decisions; and to require the Department to make annual reports to City Council. **(FOR INTRODUCTION AND SETTING OF A PUBLIC HEARING?) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 10-20-21)**

6. Submitting a Proposed Ordinance to Amend Chapter 44 of the 2019 Detroit City Code, *Taxation, Article VI, Personal Property Taxes, Real Property Taxes, and Special Assessments*, by renaming Division 8, *Homeowners Property Tax Assistance Program to Homeowners Property Exemption*, by amending Section 44-4-152, *Ownership and occupancy required*; Section 44-4-153, *Annual application required, time of submission*; Section 44-4-154, *Application for Homeowners Property Tax Assistance Program, availability*; by removing Section 44-4-155, *Short Form Affidavit*; and replacing it with and amending and renumbering Section 44-4-155, *Guidelines*; by renumbering and amending Section 44-4-156, *Relief*; by renumbering and amending Section 44-4-157, *Notice of the Homeowners Property Tax Assistance Program; outreach*; by renumbering and amending Section 44-4-158, *Decision letter*; by renumbering Section 44-4-159, *Appeal of assessment preserved*; by renumbering and amending Section 44-4-160, *Tax bill*; and by adding Section 44-4-161, *Confidentiality* to require the use of State Tax Commission forms in the application process and to otherwise conform this Division to the requirements of Public Act 253 of 2020, which amended MCL 211.7u of the Michigan General Property Tax Act. **(FOR INTRODUCTION AND SETTING OF A PUBLIC HEARING?) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 10-20-21)**

OFFICE OF THE CHIEF FINANCIAL OFFICER/OFFICE OF BUDGET

7. Submitting report relative to Fiscal Impact of Proposed Ordinance Amendment to Regulate Collection Boxes. **(REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 10-20-21)**
8. Submitting report relative to Fiscal Impact of Proposed Ordinance Amendment to Regulate Food Trucks. **(REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 10-20-21)**

LEGISLATIVE POLICY DIVISION

9. Submitting report relative to Inquiry About the Book Cadillac Hotel. **(On March 17, 2021, Council Member Andre L. Spivey inquired about news stories that reported that the Book Cadillac Hotel was facing foreclosure amid the lengthening pandemic. Council Member Andre L. Spivey posed the following questions to the Law Department and**

the Legislative Policy Division (LPD): If this (foreclosure) occurs, how will this affect the Section 108 loans? Additionally, what impact will this have on the City's finances?) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 10-20-21)

PROPERTY ASSESSMENT/BOARD OF REVIEW

10. Submitting reso. autho. 2022 Homeowner Property Exemption (HOPE) Policy and Guidelines in accordance with MCL 211.7u. **(The Board of Review is a nine (9)-member board appointed by this Honorable Body to act on matters relative to assessments within the jurisdiction of the City of Detroit. The purpose of this communication is to establish through the adoption by resolution the 2022 "Homeowners Property Exemption" guidelines and process for the Board of Review to act in accordance with MCL 211.7u.)**

MISCELLANEOUS

11. **Council President Brenda Jones** submitting the Invest in Detroit Procurement Ordinance Amendments (***FOR INTRODUCTION AND SETTING OF A PUBLIC HEARING?***)

F. MEMBER REPORTS