COLEMAN A. YOUNG MUNICIPAL CENTER

2 WOODWARD AVENUE, SUITE 1026

DETROIT, MICHIGAN 48226

 CITY OF DETROIT PHONE: 313  628-2158

 OFFICE OF THE CHIEF FINANCIAL OFFICER FAX: 313  224  0542

 OFFICE OF DEVELOPMENT AND GRANTS[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV) **#7**

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April 27, 2020

The Honorable Detroit City Council

# ATTN: City Clerk Office

200 Coleman A. Young Municipal Center

Detroit MI 48226

# RE: Authorization to submit a grant application to the Cities for Financial Empowerment (CFE) for the FY 2020 FEC Rapid Expansion Grant

The Department of Neighborhoods is hereby requesting authorization from Detroit City Council to submit a grant application to the Cities for Financial Empowerment (CFE), for the FY 2020 FEC Rapid Expansion Grant. The amount being sought is $160,000.00. There is no required match. The total project cost is $160,000.00.

The Grant will enable the department to:

 Hire two additional Financial Counselors to support COVID-19 related financial service needs.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

 Sincerely,

/9/

Katerli Bounds

Director, Office of Development and Grants CC:

Sirene Abou-Chakra, Chief Development Officer

Sajjiah Parker, Assistant Director, Grants

**Office of**

**Development and Grants**



**RESOLUTION**

# Council Member\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WHEREAS,** the Department of Neighborhoods has requested authorization from City Council to submit a grant application to the Cities for Financial Empowerment, for the FY 2020 FEC Rapid Expansion Grant, in the amount of $160,000.00, to hire two additional financial counselors to support COVID-19 related financial service needs; now

**THEREFORE, BE IT RESOLVED,** the Department of Neighborhoods is hereby authorized to submit a grant application to the Cities for Financial Empowerment.

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## Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and Greg Andrews, Program Analyst IV, andrewsgr@detroitmi.gov

|  |  |
| --- | --- |
| **City Department**  | Department of Neighborhoods |
| **Date**  | 4/6/2020 |
| **Department Contact Name**  | Chelsea Neblett |
| **Department Contact Phone**  | 313-518-3826 |
| **Department Contact Email**  | neblettc@detroitmi.gov |
| **Grant Opportunity Title**  | FEC Rapid Expansion |
| **Grant Opportunity Funding Agency**  | Center for Financial Empowerment |
| **Web Link to Opportunity Information**  | https://cfefund.org/funding/ |
| **Award Amount** (that Department will apply for)  | $160,000 |
| **Application Due Date**  | 4/15/20 |
| **Anticipated Proposed Budget Amount**  | $160,000 |
| **City Match Contribution Amount** | N/A |
| **Source of City Match** (include Appropriation Number, Cost Center, and Object Code)  | N/A |
| **List of programs/services/activities to be** **funded and the Budget for each** *Sample:* * *ABC Afterschool program: $150,000*
* *XYZ Youth leadership program: $100,000*
* *Salary/Benefits: $95,000*
* *Supplies: $5,000*
 | Financial counseling for residents facing financial challenges as a result of the COVID-19 pandemic.  |
| **Brief Statement of Priorities/Purpose for the** **Application** *Sample: To support expansion of promising youth development programs in MNO neighborhood.*  | Add two counselors to Detroit's FEC team to meet the increased demand for FEC services due to the COVID-19 crisis. |
| **Key Performance Indicators to be Used to Measure the Programs/Services/Activities** *Sample:* *# of kids newly enrolled in ABC and XYZ* *% of kids from ABC who demonstrate improved educational performance*  | Number of individuals served Increased financial stability of clients served  |

Digitally signed by Ray

 Ray Solomon Ray Solomon Solomon Date: 2020.04.09 09:36:41

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 Director’s Name (Please Print) Director’s Signature Date