



Funds Available Analysis Report by Appropriation

Fund:		1000 GENERAL FUND							
Appropriation:		00844 DETROIT CHARTER REVISION COMMISSION						**All Expenditures to Comply with City of Detroit Procurement Policies	
Cost Center:		351250 DETROIT CHARTER REVISION COMMISSION						BUDGET VS ACTUAL REPORT AS OF APRIL 24, 2020	
Object Code	Description	Project Code	Amended Budget Amount	Commitment Amount	Obligation Amount	Expenditures	Funds Available Amount	descriptions/ explanations:	Proposed Changes \$300K
617900	Contract Svcs-Other-Misc	000000	52,760.00	0.00	0.00	29,409.99	23,350.01	Each commissioner is allowed to receive stipend for attending meeting up to 90 meeting maximum , as of to date, total stipend processed for current fiscal year is 256 meeting @ \$110 per meeting.	\$ 40,000.00
617903	Contract Svcs-Pers Servs Contract-Pd On P/R	000000	341,025.00	0.00	0.00	178,861.57	162,163.43	FY21 budget includes (1) General Council \$110,000 (Detroit Law Dept), (2) Office Assistant \$51,500 (Vacant)	\$ 161,500.00
620100	Office Supplies	000000	2,132.00	0.00	0.00	290.38	1,841.62	Office supplies -Staples- Office Supplies	\$ 720.00
622302	Software Maintenance	000000	888.00	0.00	0.00	0.00	888.00	This line item was budgeted for Google suites software subscription, however, actual payment processed from the Contractual services line item	
626010	Advertising	000000	888.00	0.00	0.00	0.00	888.00		
626100	Printing	000000	52,962.00	0.00	142.32	768.00	52,051.68	Purchased copies of 2012 charter from the City clerk, used for Business Cards printing & other materials for the public meetings	\$ 25,000.00
626400	Rentals- Buildings	000000	10,659.00	0.00	0.00	12,252.20	-1,593.20	Actual Expenditure represents office space rental paid for Butzel Family center \$4,140 for the FY 20 and rent/lease paid for various locations for community meetings held (like DWJBA and Churches)	\$ 12,252.00
626415	Rentals- Office Equipment	000000	5,329.00	0.00	0.00	0.00	5,329.00	The budget is for office equipment like copier, printer etc.	
626600	Postage	000000	5,862.00	0.00	0.00	0.00	5,862.00	Budgeted for various mailings to the Detroit residents	\$ 5,000.00
626700	Telecommunications	000000	2,132.00	0.00	345.00	-345.00	2,132.00		\$ 2,132.00
626705	Voice Com Serv - Cellular	000000	7,035.00	0.00	0.00	2,188.54	4,846.46	budgeted for three desk phone usage at the office, DoIT will be charging at the end of the year	\$ 1,500.00
627110	Purchased Services - Other	000000	88,821.00	0.00	52,932.00	33,684.00	2,205.00	Purchase Order # 3041148/ 3040602 with Global Deregulated services (GDS)- Media Services-18 meetings @\$4,812=\$86,616, actual expenditure paid to date is \$33,684	\$ -
627110	Purchased Services - Other	000090	0.00	0.00	0.00	400.00	-400.00	Purchased 200 bus passes from DDOT, posted with project # created a negative fund balance. This will be corrected moving the actual expenditure to the correct account string.	
628500	Miscellaneous Expense	000000	4,441.00	0.00	0.00	0.00	4,441.00		\$ 51,896.00
644114	Capital Outlay Equipment Office Furniture	000000	1,066.00	0.00	0.00	0.00	1,066.00	Budgeted to purchase Laptop for the staff	
Total Expenditures			576,000.00	0.00	53,419.32	257,509.68	265,071.00		\$ 300,000.00
Cost Center Net Tax Cost			576,000.00	0.00	53,419.32	257,509.68	265,071.00		
Total Expenditures for Appropriation			576,000.00	0.00	53,419.32	257,509.68	265,071.00		
Appropriation Net Tax Cost			576,000.00	0.00	53,419.32	257,509.68	265,071.00		
Total Expenditures for Fund			576,000.00	0.00	53,419.32	257,509.68	265,071.00		
Fund Net Tax Cost			576,000.00	0.00	53,419.32	257,509.68	265,071.00		

This report should be used for funds availability analysis only. Expenditures may not equate to posted expenses from the General Ledger.