



**OFFICE OF CHIEF FINANCIAL OFFICER**  
**Office of Budget**

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April 27, 2020

HONORABLE CITY COUNCIL

Re: Request to authorize emergency actions with respect to appropriations

The Office of the Chief Financial Officer requests your Honorable Body to amend the Fiscal Year 2019-2020 Budget by authorizing the following emergency actions to respond to the declared state of emergency related to the Coronavirus Disease 2019 (COVID-19):

1. Establish Appropriation No. 20785 and transfer all or part of any unencumbered appropriation balance among the programs, services or activities of any agency to Appropriation No. 20785.
2. File, on behalf of the City, an application, supplement, or amendment for a federal, state or other grant to be used, in whole or in part, to fund any City programs, services or activities.
3. Accept and appropriate, on behalf of the City, a federal, state or other grant award to be used, in whole or in part, to fund any City programs, services or activities.
4. Reprogram funds from grants, subject to grantor restrictions, including establish any appropriation required to effectuate the reprogramming.

The Chief Financial Officer, or other person who the Chief Financial Officer authorizes, shall, within one week of any of the above actions, notify the City council in writing of such action. We respectfully request your authorization with a Waiver of Reconsideration.

Sincerely,

Tanya Stoudemire  
Deputy CFO/Budget Director

## RESOLUTION

By Council Member \_\_\_\_\_

**WHEREAS**, The Office of the Chief Financial Officer requests your Honorable Body to amend the Fiscal Year 2019-2020 Budget for the purpose of authorizing emergency actions with respect to appropriations

BE IT THEREFORE

**RESOLVED**, that notwithstanding any provisions of Chapter 17 of the 2019 Detroit City Code to the contrary, the Chief Financial Officer, without prior approval of the City Council, may execute, or authorize others to execute, the following emergency actions to respond to the declared state of emergency related to the Coronavirus Disease 2019 (COVID-19):

1. Establish Appropriation No. 20785 and transfer all or part of any unencumbered appropriation balance among the programs, services or activities of any agency to Appropriation No. 20785.
2. File, on behalf of the City, an application, supplement, or amendment for a federal, state or other grant to be used, in whole or in part, to fund any City programs, services or activities.
3. Accept and appropriate, on behalf of the City, a federal, state or other grant award to be used, in whole or in part, to fund any City programs, services or activities.
4. Reprogram funds from grants, subject to grantor restrictions, including establish any appropriation required to effectuate such reprogramming.

The Chief Financial Officer, or other person who the Chief Financial Officer authorizes, shall, within one week of any of the above actions, notify the City council in writing of such action, BE IT FURTHER

**RESOLVED**, that the City Council grants this authority during the declared state of emergency and may rescind this authority at any time, BE IT FURTHER

**RESOLVED**, that the City Council requires this resolution be authorized for renewal on a monthly basis, AND BE IT FURTHER

**RESOLVED**, that the Chief Financial Officer or designee be and is hereby authorized to increase the necessary accounts and honor vouchers in accordance with the foregoing communication and regulations of the City of Detroit.