

Formal Session Agenda

2-11-20

Referrals

**PLANNING AND
ECONOMIC
DEVELOPMENT
STANDING
COMMITTEE**



OFFICE OF CONTRACTING
AND PROCUREMENT

FEBRUARY 5, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000771 100% Federal Funding – AMEND 2 – To Provide an Extension of
Time Only for Facility Rehabilitation and Improvements at Property
4401 Conner. – Contractor: Warren Conner Development Coalitions
– Location: 4401 Conner, Detroit, MI 48204 – Contract Period:
February 1, 2020 through July 31, 2020 – Total Contract Amount:
\$100,000.00 **HOUSING AND REVITALIZATION (Previous**
Contract Period: July 1, 2017 through January 31, 2020)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER TATE

RESOLVED, that Contract No. 6000771 referred to in the foregoing communication dated
FEBRUARY 5, 2020, be hereby and is approved.

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OFFICE OF CONTRACTING
AND PROCUREMENT

FEBRUARY 5, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002701 100% City Funding – To Provide Waterline Replacement Services on an As Needed Basis for the Bridging Neighborhood Program. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Upon City Council Approval through February 24, 2022 – Total Contract Amount: \$200,000.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **TATE**

RESOLVED, that Contract No. 6002701 referred to in the foregoing communication dated FEBRUARY 5, 2020, be hereby and is approved.



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LAW DEPARTMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, Michigan 48226-3437

Phone 313-224-4550
Fax 313-224-5505
www.detroitmi.gov

Date: February 3, 2020

To: Honorable City Council

From: Law Department

Re: Reapplying for Neighborhood Enterprise Zones Midterm

The Law Department has submitted privileged and confidential correspondence, dated February 3, 2020, regarding the above-referenced matter.

CITY CLERK 2020 FEB 3 PM 2:19



City of Detroit
CITY COUNCIL

HISTORIC DESIGNATION ADVISORY BOARD
218 Coleman A. Young Municipal Center, Detroit, Michigan 48226
Phone: 313.224.3487 Fax: 313.224.4336
e-mail: historic@detroitmi.gov

February 4, 2020

HONORABLE CITY COUNCIL


RE: Council Member McCalister, Jr., requesting designation for the Higginbotham School located at 20119 Wisconsin Street.

The Higginbotham School is eligible for the National Register of Historic Places and is on our list of proposals for local designation. A resolution directing the Historic Designation Advisory Board to conduct a study is attached

Should Your Honorable Body adopt that resolution, you must appoint two persons to serve as *ad hoc* members of the Advisory Board in connection with the matter. The Advisory Board staff is happy to provide two names for your consideration.

Reasonable grounds for the study has been provided. A resolution of appointment is attached for your consideration. Staff is available to answer any questions you may have.

Respectfully submitted,



Janese Chapman, Deputy Director
Historic Designation Advisory Board

Attachment

cc: Garrick Landsberg, Director, PDD/Historic District Commission
David Bell, Director, BSEED

BY COUNCIL MEMBER _____

WHEREAS, The City Council has adopted a resolution directing study of the proposed historic designation of the Higginbotham School, and

WHEREAS, The Historic District Ordinance of (Chapter 21, Article II) requires the appointment of two (2) *ad hoc* members to the Historic Designation Advisory Board to represent the interests of the property owner(s) and those interested in the preservation of this historic resource,

NOW, THEREFORE, BE RESOLVED, That the City Council appoints Dwight Smith, 20019 Northlawn, Detroit, MI 48221 and Arthur Jemison, Chief of Infrastructure and Service, and or his representative; to serve as *ad hoc* members of the Historic Designation Advisory Board in connection with the study for the proposed Higginbotham School local historic district.



City of Detroit
CITY COUNCIL

HISTORIC DESIGNATION ADVISORY BOARD
218 Coleman A. Young Municipal Center, Detroit, Michigan 48226
Phone: 313. 224.3487 Fax: 313. 224.4336
e-mail: historic@detroitmi.gov

February 4, 2020

HONORABLE CITY COUNCIL

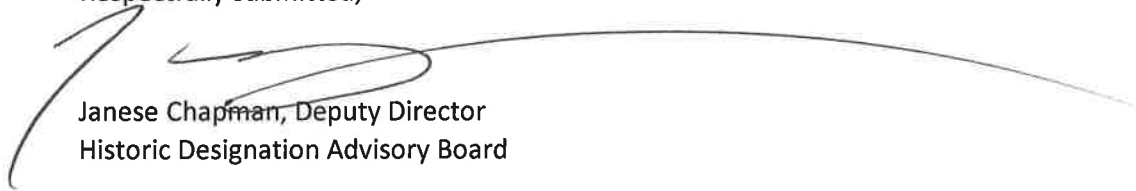
RE: Council Member McCalister, Jr., requesting designation for the Johnson Recreation Center and Joe Louis Playfield located at 20250 Wisconsin Street.

This request for historic designation is on our list of proposals for local designation. A resolution directing the Historic Designation Advisory Board to conduct a study is attached

Should Your Honorable Body adopt that resolution, you must appoint two persons to serve as *ad hoc* members of the Advisory Board in connection with the matter. The Advisory Board staff is happy to provide two names for your consideration.

Reasonable grounds for the study has been provided. A resolution of appointment is attached for your consideration. Staff is available to answer any questions you may have.

Respectfully submitted,



Janese Chapman, Deputy Director
Historic Designation Advisory Board

Attachment

cc: Director, PDD
David Bell, Director, BSEED

BY COUNCIL MEMBER _____

WHEREAS, The City Council has adopted a resolution directing study of the proposed historic designation of the Johnson Recreation Center and Joe Louis Playfield, and

WHEREAS, The Historic District Ordinance of (Chapter 21, Article II) requires the appointment of two (2) *ad hoc* members to the Historic Designation Advisory Board to represent the interests of the property owner(s) and those interested in the preservation of this historic resource,

NOW, THEREFORE, BE RESOLVED, That the city Council appoints, Ms. Hazel Floyd, 19954 San Juan Drive, Detroit, MI 48221, and a representative of U of D Jesuit High School to serve as *ad hoc* members of the Historic Designation Advisory Board in connection with the study of the proposed Johnson Recreation Center and Joe Louis Playfield Historic District.



CITY OF DETROIT
HOUSING AND REVITALIZATION DEPARTMENT

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COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 908
DETROIT, MICHIGAN 48226
(313) 224-6380 • TTY:711
(313) 224-1629
WWW.DETROITMI.GOV

February 4, 2020

Detroit City Council
1340 Coleman A. Young Municipal Ctr.
Detroit, MI 48226

RE: OFCPBJ Small Business Funding Concern Follow-up

Honorable City Council:

The Housing & Revitalization Department submits the attached response received from the Detroit Economic Growth Corporation (DEGC), in response to additional questions submitted by Council President Brenda Jones.

If you have further questions, please contact Mr. Pierre Batton, DEGC at (313) 963-2940.

Respectfully submitted,

Donald Rencher
Director

DR/vu

Attachment

cc: S. Washington, Mayor's Office

To date, in FY 19'-20 the Motor City Match and Motor City Re-Store programs have received the following number of applications:

- Motor City Match 547
 - 63 awarded
- Motor City Re-Store 55 Applications
 - 9 awarded

Both of these programs have extremely competitive application processes. The total number of awardees varies from round to round for each program based on: the competitiveness of applications received, number of awardees currently in program pipelines, staffing capacity to assist businesses currently in the programs, and the available funding to deliver the programs. No applicants have been denied an award due to lack of funding. Motor City Match and Motor City Re-Store awardees are ultimately selected based on the criteria listed below.

Motor City Match Selection Criteria:

1. Vision and plan for the business based on the soundness, completeness and creativity of the concept.
2. Experience and capacity of the business owners and key members of the business team.
3. Market opportunity to meet economic demand and advance business district revitalization.
4. Community support for new business including benefit to low to moderate income communities.
5. Leverage of business owner investment and other community investment initiatives in the area.

Motor City Re-Store Selection Criteria:

1. Eligibility
2. Vision and plan for the business based on the soundness, completeness, and creativity;
3. Feasibility of the exterior improvement project including building conditions and cost
4. Potential for the business and the exterior improvement project to benefit the community; and
5. Leverage and business owner/building owner investment in the project



Pierre A. Batton, MUP
Vice President, Small Business Services



Public Lighting Authority



400 Monroe Street, Suite 485
Detroit, Michigan, 48226
313-324-8291 Phone
313-638-2805 Fax
www.pladetroit.org

OUR MISSION is to improve,
modernize and maintain the
street lighting system in Detroit.

February 5, 2020

The Honorable City Council
1340 Coleman A. Young Municipal Center
Detroit, Michigan 48226

**RE: DMVB – NCAA Fencing Championships
Petition #1203**

Dear Council Members:

The Detroit Metro Convention and Visitors Bureau is requesting permission to hang approximately 56 banners on various streets to welcome the 2020 NCAA Fencing Championships to the City of Detroit.

The Public Lighting Authority has inspected poles and finds them to be structurally sound and is recommending approval for the Detroit Metro Convention and Visitors Bureau to hang banners on Jefferson (between Washington and Beaubien) and Washington (between Jefferson and Congress) from March 9, 2020 to March 23, 2020.

Respectfully Submitted,

Beau Taylor, Executive Director
Public Lighting Authority

Enclosure: Petition

cc: Council Members
File
PLD

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, February 5, 2020

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION PLANNING AND DEVELOPMENT DEPARTMENT
PUBLIC LIGHTING AUTHORITY PUBLIC LIGHTING DEPARTMENT

1203 *Detroit Metro Convention & Visitors Bureau, request to hang approximately 56 banners on Jefferson between Washington and Beaubien and on Washington between Jefferson and Congress for the 2020 NCAA Fencing Championship.*

City Of Detroit Banner Permit Application

For Banners in the Public Right-Of-Way

This application is for the proposed banner(s) for a specified period of time only. The City of Detroit will be strictly adhering to the Banner Permit Guidelines; please print them out for reference. This form must be completed and returned at least **60 days** prior to the date of installation. If submitted later than 60 days prior, application is subject to denial. If the requested Banner location is on a Michigan State Truck Line or Wayne County Road the application must be submitted at least **180 days** prior to the date of installation. After expiration of the permit (if granted), or should the banner change in any way, another application will be required.

SECTION 1 - APPLICANT INFORMATION

Contact Name: Sonya Robinson

Name of Organization: Detroit Metro Convention & Visitors Bureau

Mailing Address: 211 W. Fort, Ste. 1000, Detroit, MI 48226

Phone Number: 313-202-1997 E-Mail Address: srobinson@visitdetroit.com

Type of Banner(s) check all that apply:

- City of Detroit Non-Profit Other
 Community Business District
 Special Event Holiday

If registered as a non-profit, please indicate your non-profit status identification number and attach a copy of the certificate.

Non-profit identification number: _____

If applying for a business district banner(s) please identify the business district.

Business District: _____

Type of Request:

- Initial Permit Permit Renewal

If this request is for permit renewal, please provide the following:

Permit Identification Number: _____

Permit Expiration Date: _____

2 Woodward Ave., Suite 333, Detroit, MI 48226 ~ ~ Phone (313)224-2019 ~ ~ banners@detroitmi.gov

SECTION 2 – COMMERCIAL BANNER COMPANY

Contact Name: James Rimmel

Name of Organization: Banner Sign Co.

Mailing Address: 6538 Russell Street, Detroit, MI 48211

Phone Number: 313-758-6737 E-Mail Address: jim@bannersignco.com

SECTION 3 – BANNER INFORMATION

Purpose of Banner(s):

To welcome the 2020 NCAA Fencing Championships to The City of Detroit.

Time Period to display Banner(s): Install Date: 03/09/2020 Removal Date: 03/23/2020

Number of Banner(s) to display: 56

Streets on which Banner(s) are to be displayed:

Jefferson between Washington and Beaubien.

Washington between Jefferson and Congress.

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road?

Refer to listing of Trunk Lines and Wayne County Roads. YES NO

Describe wording on the Banner(s) and any graphics:

NCAA Fencing Championships logo w/graphic.

Detroit Metro Sports Commission logo (see attached).

The following items **MUST BE** included in the permit application package in order for it to be considered:

- Completed banner permit application form
- Signed and dated indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee
- A refundable deposit to be held in escrow presented to Business License Department prior to the issuance of the Banner Permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a Banner or Banner(s) during the time period requested for this permit.

DAVID BEACHMAN

Applicant: Print Name

James Rimmel

Commercial Banner Representative: Print Name
i.e., installer/remover



Applicant: Signature



Commercial Banner Representative: Signature

02/04/2020

Date

02/04/2020

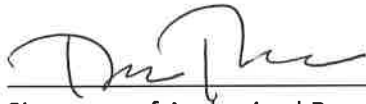
Date

AGREEMENT OF INDEMNITY

CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a Banner or Banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents and employees from any and all claims arising out of the placement of, maintenance of, use of, or removal of banners, including claims involving Banners (or the structure upon which they are hung) falling on people or property.

INDEMNITOR (S):



Signature of Authorized Representative (Organization)



Name

211 W. Fort, Ste. 1000, Detroit, MI 48226

Address, City, State, Zip Code

313-202-1982

Phone Number

02/04/2020

Date



Signature of Authorized Representative (Banner Company)

James Rimmel

Name

6538 Russell Street, Detroit, MI 48211

Address, City, State, Zip Code

313-758-6737

Phone Number

02/04/2020

Date

MAINTENANCE & REMOVAL AGREEMENT

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles; replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat of harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

DAVID BEACHANDU

Applicant: Print Name

James Rimmel

Commercial Banner Representative: Print Name
i.e., installer/remover

[Signature]

Applicant: Signature

[Signature]

Commercial Banner Representative: Signature

02/04/2020

Date

02/04/2020

Date

STATE TRUNK LINES & WAYNE COUNTY ROADS

Banners installed on State trunk lines or Wayne County Roads are subject to additional requirements. Permits for banners on State trunk lines or Wayne County Roads must comply with State and County guidelines. Please see the City of Detroit Policy on Banners in the Public Right-of-Way for details

Michigan State Trunk Lines in the City of Detroit

Cadillac Square	Jeffries
Clark Street	John C. Lodge
Clifford & Middle	Michigan Avenue
Davison	Randolph (Cadillac Square to Jefferson)
Edsel Ford	Schaefer
Eight Mile Road	Shore Street
Fisher	Southfield
Ford Road	Telegraph Road
Fort Road	Van Dyke
Grand River	W. P. Chrysler
Gratiot	Washington Boulevard
Greenfield	Woodward
Groesbeck	Wyoming
Hoover	

Wayne County Roads in the City of Detroit

Wayne County Roads

Chandler Park Drive
Chandler Park Drive
West Chicago Blvd.
Conant
Davison
Davison
Dix
Dix
Edward Hines Drive
Fenkell
Five Points
Gaines
Greenfield
Greenfield
West Jefferson
Joy Road
Kelly Road
Kelly Road
Lahser Road
Lamphere Road

Limits

Dickerson to Outer Drive
Whittier to Moross
Lamphere to West City Limits
South from Carpenter to Hamtramck West Line
Twelfth to Highland Park West City Limits
Syracuse to Dwyer
Woodmere to West City Limits
Rouge River Bridge to Oakwood Blvd
West City Limits to South City Limits and Warren
200 East of Wyoming to West City Limits
Eight Mile Road to Puritan
Southfield East Service Drive to 390 East
Tireman to James Couzens Drive
Paul to Tireman
Brennan to Rouge River
Greenfield to West City Limits
Morang to Kingsville
Kingsville to Eight Mile
Chalfonte to Eight Mile Road
Outer Drive South to R.R. to Outer Drive

Wayne County Roads in the City of Detroit (continued)

Wayne County Roads

Limits

Mack	Wayburn to North City Limits (650' of Moross)
McNichols	Wyoming to Five Points
McNichols	Alley West of Oakland to G.T.W.R.R.
McNichols	G.T.W.R.R. to Dequindre
Miller Road	Deaborn Road to Fort Street
Moross Road	Redmond to Mack
Mound	Caniff to Eight Mile
Outer Drive	Dunfries to Bassett
Outer Drive	Warren to Livernois
Outer Drive	Dequindre to McNichols
Outer Drive	Conner to Chandler Park
Outer Drive	Alter to Whittier
Outer Drive	Chandler Park to Mack
Schaefer Highway	Oakwood Boulevard to Dunfries
Schaefer Highway	Dunfries to Bassett
Schoolcraft	Grand River to Patton
Seven Mile Road East	Gratiot to Redmond
Seven Mile Road East	Woodward to Five Points
Swift	West Line of Hull to East Line of Swift
Tireman	200' East of Miller Road (Meyers) to Greenfield
Warren	D.T.R.R. to 600' East
Warren	Greenfield to Heyden
Warren	Heyden to West City Limits
Wyoming	J 30' South of Michigan to Michigan
Wyoming	Ford Road to D.T.R.R.

Welcome to Detroit



visit**detroit**.com



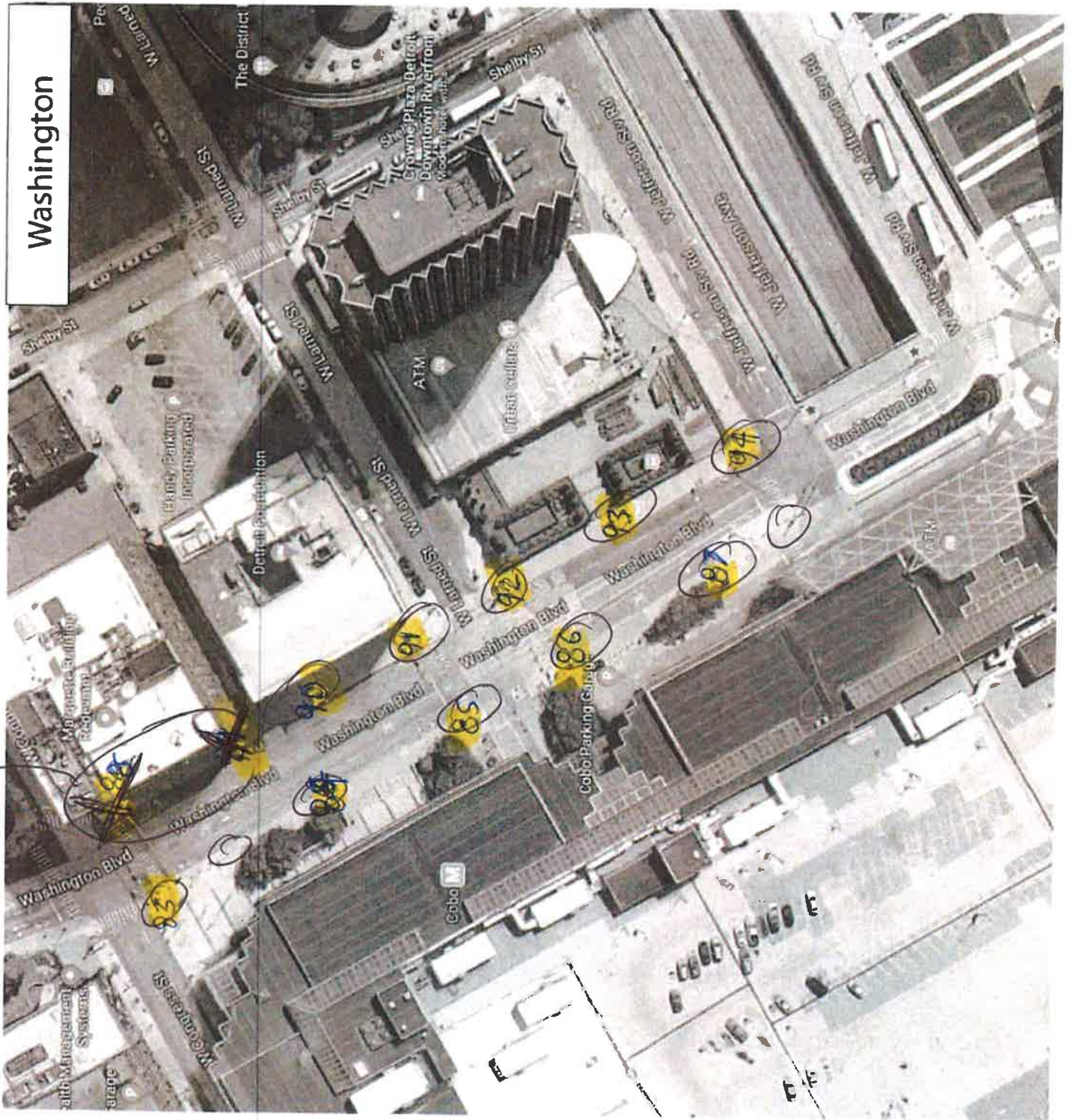
detroitssports.org



Jefferson Ave

44 Single banner displays

Washington



12 poles between Congress and Jefferson.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Michigan Community Insurance Agency Inc. 49357 Pontiac Trail Ste 101 PO Box 930599 Wixom MI 48393-0599	CONTACT NAME: Kathy Powers PHONE (A/C, No, Ext): (248) 679-7000 FAX (A/C, No): (248) 926-5959 E-MAIL ADDRESS: certificate@MichiganCommunity.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Massachusetts Bay</td> <td>22306</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Massachusetts Bay	22306	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: Massachusetts Bay	22306													
INSURER B:														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														

COVERAGES **CERTIFICATE NUMBER:** 2019/20 GL AU UM **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		OBD984423	07/30/2019	07/30/2020	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			OBD984423	07/30/2019	07/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			OBD984423	07/30/2019	07/30/2020	EACH OCCURRENCE \$ 5,000,000
							AGGREGATE \$ 5,000,000
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Errors & Omissions			OBD984423	07/30/2019	07/30/2020	Each Occurrence 1,000,000
							Aggregate 2,000,000

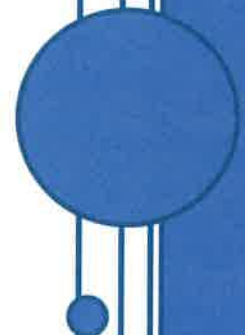
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Detroit Coleman A. Young Municipal Center 2 Woodward Ave Detroit, MI 48226	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Raymond Tuszynski

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BANNER PERMIT APPLICATION

For Banners in Public Right-Of-Ways



Hanging Banners From Utility Poles Guidelines

The City of Detroit will allow on its light poles only Banners that promote or celebrate the City, its civic institutions, or public activities and events in the City. The City light poles will not be used for commercial advertising or for promoting any political social advocacy organization or political message.

No person or entity shall install, place, affix or attach a Banner on any property within the City of Detroit without first obtaining a permit. Banner permits are approved on a first-come, first-serve basis.

There are four categories of evaluation criteria:

1. Petitioner eligibility
2. Banner permit application package and fees
3. Banner specifications
4. Banner placement

The Banner permit application package must include the following items in order to be evaluated:

- Completed banner permit application form
- Signed and dated indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance – City of Detroit additional insured
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee submitted to Business License Department
- A refundable deposit to be held in escrow presented to Business License Department prior to the issuance of the Banner Permit – 5 or less Banners \$500.00; 6 or more Banners \$1000.00

Nothing may be attached to a utility or light pole without the permission of the City. The City Council can grant permission to attach Banners to Lighting Department poles. To get permission to hang Banners you must petition the City Council. The petition should identify where you want to hang the Banners, what the Banner will say and how long the Banners will hang.

No Banner will be allowed to block the view of traffic signals or signs. The Public Lighting Department will inspect the poles before advising the City Council about allowing any Banners to be attached. The permission given by City Council is good for up to six months. If you want to hang Banners for more than six months, you should petition the City Council for an extension.

The Public Lighting Department will supply a copy of its Banner Specifications upon request.

