

New Business

2-4-20

Referrals

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**

29

OFFICE OF CONTRACTING
AND PROCUREMENT

February 3, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001245 100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds to Supply Golf Management Services at Rackham, Rouge and Chandler Park Golf Courses. – Contractor: Signet Golf Associates II, Inc. – Location: 45 Red Fox Run, Pinehurst, NC, 28374 – Contract Period: March 1, 2020 through February 28, 2023 –Contract Increase Amount: \$270,000.00 – Total Contract Amount: \$450,000.00 **RECREATION** (*Previous Contract Term: March 1, 2018 through February 28, 2020*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **SHEFFIELD**

RESOLVED, that Contract No. 6001245 referred to in the foregoing communication dated February 3, 2020, be hereby and is approved.



CITY OF DETROIT
PARKS & RECREATION DEPARTMENT
ADMINISTRATION OFFICE

30

18100 MEYERS
DETROIT, MICHIGAN 48235
(313) 224-1100 • TTY:711
(313) 224-3544 FAX
WWW.DETROITMI.GOV

January 17, 2020

Honorable City Council;

Re: Authorization to accept a donation of park improvements from the Greening of Detroit to be installed at Stein Playfield.

Detroit General Services Department is requesting authorization from your Honorable Body to accept a donation of park improvements from Greening of Detroit to purchase and install twenty (20) 1.5 – 2” B & B trees to be installed on the south side of Stein Park.

The approximate cost of \$12,000 will be borne by the Greening of Detroit. The organization will purchase and install the trees.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

LaJuan Counts
Director



RESOLUTION

Council Member _____

Whereas, the General Services Department is requesting authorization to accept a donation of park improvements from Greening of Detroit to be installed at Stein Park

Whereas, the park improvements will consist of purchasing and installing twenty (20) 1.5-2” B&B trees, to be placed on the south side of Stein Park. The approximate cost of \$12,000 will be borne by the Greening of Detroit

Resolved, General Services Department is authorized to accept a donation of park improvements from the Greening of Detroit to be installed at Stein Park.

Rayshawn



GENERAL SERVICES DEPARTMENT
Parks & Recreation
Division

ASSET IMPROVEMENT AUTHORIZATION

AIM Code:	DPRD Prop #:	Request tracking #: RP0116
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Form Purpose

This form is for individuals or organizations who wish to provide labor, artwork, or funding to physically improve or enhance a City asset. Requestor and project information is initially populated from information provided in the SmartSheet application process. In the event of any conflict between this document and the SmartSheet, this document shall prevail.

Requestor Information

Applicant Name: The Greening of Detroit	Contact Name: Drew Decker
Address: 13000 W McNichols	Phone: 3132851244
Email: drew@greeningofdetroit.com	Website: greeningofdetroit.com
Preferred contact method: Email	Organization type: Non Profit

Affected City Asset or Location

Asset or Location Name: Stein Playground	
Address: South East corner to South West corner along Cathedral	Specific location at the property: South side of Park

Project Summary

I plan on filling in the existing pattern of trees that are extending from the south east corner to the south west corner. Some of the sections are empty, or haven't been filled in yet.

Improvement Type

Affects a Park: YES	Affects a Facility: NO
Will Do Maintenance: NO	Desire to wave usage fees in exchange: N/A
Physical Improvement Type: Not Art	Estimated Value: \$ 12,000 12,000

Responsibilities

This set of questions is to make sure that the proposed responsibilities for the initial work and the ongoing maintenance and reinvestment are clearly understood.

Who would be responsible for the Planning and Design?: Other I have submitted a photo with the proposed tree locations. It will just be a continuation of the pattern shown for a total of 20 trees.

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PARTNERSHIP ANALYSIS AND RECOMMENDATION

AIM Code:	DPRD Prop #:	Request tracking #: RP0116
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Form Purpose

This form is for internal City use only. It is used to review and analyze proposals pending a recommendation to proceed. Required participants are listed, but can be waived by Director.

Requestor Information

Applicant Name: The Greening of Detroit	Contact Name: Drew Decker
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Affected City Asset or Location

Asset or Location Name: Stein Playground	
Address: South East corner to South West corner along Cathedral	Specific location at the property: South side of Park

Project Summary

I plan on filling in the existing pattern of trees that are extending from the south east corner to the south west corner. Some of the sections are empty, or haven't been filled in yet.

Landscape Architect Input *(required for all park or public space asset improvement requests)*

Asset Value: \$24,000	Asset Life Cycle: 100 yrs ± or less	Any previous experience with this applicant? Describe: yes, Greening of Detroit has provided their services of planting many trees over the years
Has the appropriate gift letter been provided? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
What is the impact on PDU and/or Grounds?: NO MAINTENANCE FOR AT LEAST A COUPLE YRS.		
Other comments:		
LA name and signature: Rayshaun Landrum	Date: 11/6/19	

Facilities Input *(required for all improvement requests)*

What would the impact be on GSD maintenance? (staff and expense)	
Custodial:	HVAC:
Plumbing:	Other:
Electrical:	
Facilities name and signature:	Date:

11/6/2019

Juliana Fulton
General Services Department
18100 Meyer Rd
Detroit, MI

To whom it may concern,

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing (20) 1.5"-2" B&B trees on the south side of Stein Park. The costs, approximately \$12,000 are being borne by the group mentioned above. These improvements will take place on 11/9/19.

Thank you for your time and consideration.

Sincerely,

Andrew Decker
Senior Forester



CITY OF DETROIT
PARKS & RECREATION DEPARTMENT
ADMINISTRATION OFFICE

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18100 MEYERS
DETROIT, MICHIGAN 48235
(313) 224-1100 • TTY:711
(313) 224-3544 FAX
WWW.DETROITMI.GOV

January 21, 2020

Honorable City Council:

Re: Authorization to accept a donation of park improvements from People for Palmer Park for the installation of an educational sign describing the rain garden.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of park improvements from the People for Palmer Park. Park improvements will consist of the installation of an educational sign identifying and describing the rain garden. The estimated value of \$1,000.00 will be borne by People for Palmer Park.

Installation of the park improvements will take place under the guidance of the General Services Department, Friends of the Rouge and, the Sierra Club. Graphics for the sign will be printed on exterior grade poly carb UV surface with an aluminum composite backer for added strength, the frame will be constructed of pressure treated 4x4's. People for Palmer Park will maintain and replace the sign for first year after installation.

We respectfully request your authorization to accept this donation of park improvements with a Waiver of Reconsideration

Sincerely,

LaJuan Counts
Director



Resolution

Council Member _____

Whereas, the General Services Department is requesting authorization to accept a donation of park improvements from People for Palmer Park to be installed in Palmer Park.

Whereas, park improvements will consist of the installation of educational signage at an estimated cost of \$1,000.00 which will be borne by People for Palmer Park. The organization will maintain and replace the sign for the first year after installation.

Resolved, the General Services Department is authorized to accept a donation of park improvements from the People for Palmer Park for the installation of educational signage to be placed at the rain garden inside Palmer Park.

Farhat



GENERAL SERVICES DEPARTMENT
**Parks & Recreation
Division**

Improvement Authorization Form

Page 1

APPLICANT SECTION

Requesting Organization Name: People for Palmer Park Today's Date: Nov 21, 2019

Contact Name: Barbara Barefield DPRD Property Name: Palmer Park

Phone: 313-574-6847 Property Address: Merrill Plaisance & Woodward Ave.

Email: barbara@peopleforpalmerpark.org Location within the Property: Corner of Merrill Plaisance and Woodward Ave.

Address: P.O. Box 43735 Detroit, MI 48243

Improvement Type:

Park

Facility (ie Rec Center)

Physical Improvement

Not-Art → fill out Donation Letter

Art → fill out Art Donation Letter

Maintenance → fill out SLA Letter

Improvement Project Description:

(Please specify if any listed funding are for an event / program, or not for a permanent, physical improvement.)

Installation of a 2 ft x 3 ft educational sign identifying and describing the Palmer Park Rain Garden (see attached). The Rain Garden was supported by a grant from the Sierra Club, Friends of the Rouge and the Erb Family Foundation. The signage is donated by these organizations and The Nature Conservancy. The sign is made of materials that are strong and sustainable and should not need maintenance. If vandalized or damaged within one year following installation, it will be replaced by the Friends of the Rouge. Beyond the first year, it will be repaired or removed if necessary. The installation will be executed by Friends of the Rouge.

Estimated Value of Improvement: \$1,000

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: Barbara Barefield

Digitally signed by Barbara Barefield
DN: cn=Barbara Barefield, o, ou, email=barbarabarefield@aol.com, c=US
Date: 2019.11.21 13:26:38 -0500

Date: Nov 21, 2019

Print Name: Barbara Barefield

Organization on behalf of: People for Palmer Park

GSD STAFF SECTION

Asset Information:

DPRD Property Number: 133

Asset Life Cycle: 10 Years

Asset Value: \$1,000

Decommission Cost: \$0 - FORT will

replace or remove if damaged or vandalized.

Maintenance Information:

GSD Maintenance Requirements: NONE

GSD Operations Requirements: NONE

GSD Project Coordinator: [Signature]

Date: 12-6-2019

Authorization:

Project Denied

Project Approved as Submitted

Project Approved with Changes: _____

*Approved by GSD Director: [Signature]

Date: 12/6/19

*Requesting Group shall not have approval to make the requested park improvement without the approval of the General Services Department Director



650 CHURCH STREET - SUITE 209 • PLYMOUTH, MI 48170
WWW.THEROUGE.ORG • PHONE (734) 927-4900 • FAX (734) 927-4920

Promoting restoration and stewardship of the Rouge River since 1986

November 25, 2019

Ms. LaJuan Counts
GSD Director
18100 Meyers Rd, Upper Level
Detroit MI 48235

Dear Ms. Fulton,

Friends of the Rouge (FOTR) wishes to donate informational signage to be placed in Palmer Park near two rain gardens installed by FOTR and the Sierra Club through the Land + Water Works project, funded by The Fred A. and Barbara M. Erb Family Foundation. A copy of the infographic is provided with the Improvement Authorization Form, submitted by People for Palmer Park. The value of the sign is \$1,000.

The graphic will be printed on exterior grade poly carb Uv subsurface with an aluminum composite backer for added strength. The frame will be constructed of pressure treated 4x4's. FOTR will replace the sign should it be damaged or vandalized within the first year. In subsequent years, FOTR will replace, repair, or remove the sign if damage occurs. The outcome depends on available funds and extent of damage. Replacement will be the desired outcome. The sign will be installed by Friends of the Rouge and the Sierra Club of Michigan.

Sincerely,

A handwritten signature in black ink that reads "Cynthia Ross". The signature is written in a cursive style.

Cynthia Ross
River Restoration Program Manager

WHAT IS A RAIN GARDEN?

A rain garden is a garden that takes in rain water from the roofs, driveways, roads, and other hard surfaces, and returns the water to the ground instead of putting it into Detroit's sewers.

CAPTURE AND STORE

This garden captures and stores up to 1,167 gallons of water each time it rains.



= 100 Gallons

POLLINATOR PARADISE

The plants in the garden attract all sorts of pollinators. Stop as you see and local birds and butterflies. Keep your eyes peeled for monarch butterflies, though there are many other butterflies that visit the garden.



HOW IT WORKS

1. Rain hits the roof
2. Water travels down the downspout
3. Water is piped into the garden
4. Standing water and water taken in by the plants evaporates into the atmosphere
5. Water unused by the plants infiltrates into the ground and returns to the groundwater

WHY DOES IT MATTER?

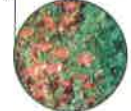
In Detroit, rain water that falls on roofs, driveways and roads combines with waste water from sinks, showers and toilets, draining into one pipe that leads to the wastewater treatment facility. During times of heavy rain, the system cannot handle the amount of rain and wastewater so, often times, untreated water is discharged into Detroit's rivers.

Rain gardens help to reduce this problem by holding rain water and allowing it to seep into the ground instead of sending it to the sewer. This eases the burden on the water treatment plant and helps to keep our rivers and Great Lakes clean. Businesses, churches and other non-residential sites that install rain gardens on their property may be eligible for a green credit on their DWSD drainage fee.

WHAT DO YOU SEE IN THE GARDEN?



BLUE FLAG IRIS
Iris virginica
Type: Perennial
Bloom Color: Blue/Purple
Bloom: June
Iris can live in 8 inches of standing water



COLUMBINE
Aquilegia canadensis
Type: Perennial
Bloom Color: Red/Pink/Yellow
Bloom: February-July
Columbine attracts hummingbirds, native bees, and songbirds



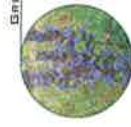
BLUEBERRY GOLDENROD
Solidago caesia
Type: Perennial
Bloom Color: Yellow
Bloom: August-September
Attracts Goldfinch, nuthatch, butterflies and native bees



FOXGLOVE BEARDTONGUE
Penstemon digitalis
Type: Perennial
Bloom Color: White
Bloom: May-July
Foxglove Beardtongue attracts hummingbirds



BUTTERFLY WEED
Audubon tuberosa
Type: Perennial
Bloom Color: Orange
Bloom: June-August
First National People-chewd Butterfly Weeds root as a cure for certain lung ailments



GREAT BLUE LOBELIA
Lobelia siphilitica
Type: Perennial
Bloom Color: Blue
Bloom: July-October
Great Blue Lobelia attracts hummingbirds and native bees



CARDINAL FLOWER
Lobelia cardinalis
Type: Perennial
Bloom Color: Red
Bloom: July-September
Cardinal Flower attracts hummingbirds



WILD GERANIUM
Geranium maculatum
Type: Perennial
Bloom Color: Purple
Bloom: April-May
Monarch butterflies will only lay their eggs on plants in the milledseed family

Friends of the Rouge
THIS SIGN WAS GENEROUSLY FUNDED BY THE NATURE CONSERVANCY

WANT TO GET INVOLVED? LEARN MORE ONLINE AT THEROUGE.ORG AND AT PEOPLEFORPALMERPARK.ORG

Escanea el código para ver el letrero en español



EXISTING RAIN GARDEN AT PALMER PARK
NEAR WOODWARD AVE POWER BUILDING.



EXAMPLE OF SIGN INSTALLED AT ST. SUZANNE-

Chaudhry Farhat

From: Cyndi Ross <cross@therouge.org>
Sent: Thursday, December 5, 2019 9:52 AM
To: Chaudhry Farhat
Cc: Barbara Barefield; Jeff Klein; Fulton@aol.com; Juliana Fulton; rleno@dykema.com; barbara@peopleforpalmerpark.org; Barry Burton; Ellen Moro
Subject: Re: SIGNED Park Improvement Form for SIGNAGE for Rain Garden with Friends the Rouge
Attachments: Photo of sign installed_St. Suzanne.jpg; Sign donation letter for City of Detroit.pdf

Hello Farhat,

I apologize for the slow response. A revised letter is attached. Responses to your questions are provided below. Thank you for your consideration of this request. Please feel free to contact me if you have any further questions.

- Please confirm rain garden location. Is this the existing garden with the sculpture, located at the Corner of Woodward and Merrill Plaisance? See attached.
Correct. The sign will be placed near the rain gardens located next to the old power building.
- There are 8 plant species shown on sign. Does the garden has all those 8 plant types?
All 8 species were planted in the rain gardens. We will be organizing several workdays to improve the gardens this spring. If any of the featured species are absent they will be replanted this spring.
- How many 4'x4' pressure treated posts will use for the sign? 1 or 2?
Two 4x4s were used. A photo of the sign posts/frame is attached.
- How high the sign will be after install? Including post heights both above and underground. We typical burry wood posts 48" below ground due to frost/thaw.
The posts are 8 ft. long. Above ground is 3 to 3.5 feet, balance below ground. Post are dry set with quikrete.
- Which way the sign will be oriented? Facing which way?
The sign will face Woodward Ave. People walking on the sidewalk will be able to pause and learn about the rain gardens.
- Gift letter should be address to Ms. LaJuan Counts, GSD Director, not Juliana Fulton. Please revise.

Thanks again,
Cyndi

Cyndi Ross
River Restoration & RainSmart Program Manager

Friends
of
the **ROUGE**

Farhat

Farhat Chaudhry

General Services Department

Landscape Design Unit

18100 Meyers, Detroit, MI 48235

Ph: 313-628-2332

Cell: 716-946-2907



From: Barbara Barefield [mailto:barbarabarefield@aol.com]

Sent: Monday, November 25, 2019 5:34 PM

To: Jeff Klein; Fulton@aol.com; Juliana Fulton; Chaudhry Farhat

Cc: rlento@dykema.com; cross@therouge.org; barbara@peopleforpalmerpark.org

Subject: Fwd: SIGNED Park Improvement Form for SIGNAGE for Rain Garden with Friends the Rouge

Dear Jeff, Juliana and Farhat,

Attached is a park improvement form, letter of donation and image for a sign for the Palmer Park Rain Garden being donated and installed by Friends of the Rouge and other donors detailed in the attachments. They hope to have approval asap so they can have it manufactured and installed soon.

Rochelle Lento has approved the forms, as have our Preservation Committee (who have a plan for improving and maintaining the Rain Garden beginning in early spring with Friends of the Rouge).

Please feel free to contact Rochelle and me if you have any concerns or questions. Cyndi Ross from Friends of the Rouge is also cced on this email, and she can also answer questions you may have about the sign and the project.