

*New Business Agenda*

*2-25-20*

**NEW**

**BUSINESS**

## TAKEN FROM THE TABLE

**Council Member CASTANEDA-LOPEZ** moved to take from the table an ordinance to amend Chapter 23 of the 2019 Detroit City Code, *Human Rights*, by amending Article VIII, *Biased Based Policing and Solicitation of Immigration Status*, to be renamed *Unbiased Provision of City Services*, and by amending Section 23-8-1, *Statement of purpose*, Section 23-8-2, *Definitions*, Section 23-8-3, *Violations and penalties*, Section 23-8-4, *Biased-based policing by public servants who are police officers, on the basis of appearance, English language proficiency, ethnicity, immigration status, manner of dress, national origin, perceived national origin, age, height, weight, familial status, marital status, disability, physical characteristics, race color, religious beliefs, sexual orientation, gender identity or expression prohibited; exceptions*, Section 23-8-6, *Solicitation of immigration status by public servants who are not police officers prohibited; exceptions*, Section 23-8-7, *Implementation of article*, and Section 23-8-8, *Reporting requirements*. Laid on the table February 11, 2020. **(SIX (6) VOTES REQUIRED AND SHALL BE GIVEN IMMEDIATE EFFECT AND SHALL BECOME EFFECTIVE UPON PUBLICATION) ROLL CALL.**

The Ordinance was then placed on the order of third reading.

THIRD READING OF ORDINANCE.

The title to the Ordinance was read a third time.

The ordinance was then read.

The question being "Shall this Ordinance Now Pass?"

The Ordinance was passed, a majority of the Council Members present voting therefore as follows:


  
**MAYOR'S OFFICE COORDINATORS REPORT**

OVERALL STATUS (please circle):  **APPROVED**     **DENIED**     **N/A**     **CANCELED**

Petition #: 1178      Event Name: Climate Leadership Conference Activation

Event Date: March 4 - 6, 2020

Street Closure: None

Organization Name: The Climate Registry

Street Address: 600 Wilshire Boulevard Los Angeles, CA 90017

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: Car Activation
- 24-Hour Liquor License

**Petition Communications** (include date/time)

The Climate Leadership Conference will take place inside the Westin Book Cadillac located at 1114 Washington Boulevard and will place an electric Audi on the sidewalk during the duration of their event in a 11x25 space.

\*\* *ALL permits and license requirements must be fulfilled for an approval status* \*\*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Downtown Services will provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

FEB 24 2020 - *M/NB PM d-d*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stantions Required Around Vehicle
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Kisher

Date: 2-6-2020

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, January 31, 2020*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUILDINGS SAFETY ENGINEERING  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1178**    *The Climate Registry, request to hold "Climate Leadership Conference" on March 4-6, 2020 from 7:00 AM to 6:00 PM each day at the Westin Book Cadillac, 1114 Washington Blvd. with temporary closure of the sidewalk at the corner of Washington and Michigan.*

3-4-2020

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: Climate Leadership Conference

Event Location: Westin Book Cadillac Detroit, 1114 Washington Blvd, Detroit, MI 48226

Is this going to be an annual event?  Yes  No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Climate Registry

Organization Mailing Address: 600 Wilshire Blvd, Los Angeles, CA 90017

Business Phone: 213-213-1258

Business Website: www.theclimateregistry.org

Applicant Name: Alexandra Lilienfeld

Business Phone: 213-213-1258

Cell Phone: 818-521-1049

Email: alilienfeld@theclimateregistry.org

Event On-Site Contact Person:

Name: Alexandra Lilienfeld

Business Phone: 213-213-1258

Cell Phone: 818-521-1049

Email: alilienfeld@theclimateregistry.org

Event Elements (check all that apply)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Walkathon                        | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon                     | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony  |
| <input type="checkbox"/> Political Event                  | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming             |
| <input type="checkbox"/> Parade                           | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input checked="" type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input type="checkbox"/> Other: _____        |

Projected Number of Attendees: 400

Please provide a brief description of your event:

The annual Climate Leadership Conference is North America's premier event dedicated to addressing the climate crisis through policy, innovation, and business solutions. The conference is taking place in Detroit at the Westin Book Cadillac this year to bring together forward-thinking leaders from business, government, academia, and the non-profit community to explore energy and climate solutions and opportunities, and to showcase climate leadership.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date March 4, 2020 Time: 6:00am Complete Set-up Date: March 4, 2020 Time: 7:00am

Event Start Date: March 4, 2020 Time: 7:00am Event End Date: March 6, 2020 Time: 3:00pm

Begin Tearing Down Date: March 6, 2020 Complete Tear Down Date: March 6, 2020

Event Times (If more than one day, give times for each day):

7:00am - 6:00pm each day. On March 5, we also host and awards dinner from 7:00pm-9:30pm.

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Westin Book Cadillac

Facilities to be used (Check) Street Sidewalk  Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

n/a

Will a sound system be used?  Yes  No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

n/a

How many generators will be used? n/a

How will the generators be fueled?



Name of vendor providing generators:

Contact Person: n/a

Address:

Phone:

City/State/Zip

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food       Merchandise       Non-Alcoholic Beverages       Alcoholic Beverages

Indicate type of items to be sold:

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: It will be covered by Westin Book Cadillac Security

Contact Person: Meredith Hackett

Address: 1114 Washington Blvd

Phone: 313.442.1628

City/State/Zip:

Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

The proposed display will be exclusively on the sidewalk and will not disrupt any car traffic. There is no amplified sound.

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event:

My colleagues and I have visited the Westin Book Cadillac Detroit twice since June 2019 and have a great working relationship with the hotel. We have also engaged with a variety of local entities via phone, email and in-person meetings as Supporting Partners of the conference.

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	n/a	
Tents (enclosed on 3 sides)	n/a	
Canopy (open on all sides)	n/a	
Staging/Scaffolding	n/a	
Bleachers	n/a	

## Section 9- COMPLETE ALL THAT APPLY

**Emergency medical services?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing port-a-johns.**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** Washington Blvd - only on the sidewalk

**FROM:** On the corner at Michigan Ave **TO:** \_\_\_\_\_

**CLOSURE DATES:** 03/04/2020 **BEG TIME:** 07:00am **END TIME:** \_\_\_\_\_

**REOPEN DATE:** 03/06/2020 at 3:00pm **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

This proposal is for an Audi installation featuring a car on the sidewalk in front of the Westin Book Cadillac Hotel as part of the Climate Leadership Conference. In a 11'x25' space at the corner of Washington Blvd and Michigan Ave, we will invite people to explore the all electric Audi e-tron SUV to educate them on the world of electric vehicles. There is a high importance on sustainability and working toward a green future, so as part of the program, Audi will be donating to four environmental charities

**WHAT:**

- (1) static car for education piece
- (1) Amazon Home Service EV  
Charger

**HOW:**

Our team will be educating consumers on the technology and landscape of EVs.

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant  
*Alexandra L. Stienfeld*  
Notary Public for the State of Michigan

12/30/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Climate Leadership Conference **Event**

**Date:** March 4-6, 2020

**Event Organizer:**  
The Climate Registry & CZES

**Applicant Signature:** *Alexandra L. Stienfeld*

**Date:** 12/30/2019

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### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  APPROVED  DENIED  N/A  CANCELED

Petition #: 1180 Event Name: Downtown Street Eats Food Truck Program

Event Date: March 17 - December 31, 2020

Street Closure: None

Organization Name: Downtown Detroit Partnership

Street Address: 1 Campus Martius Detroit, MI 48226

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: 2020 Parks Programming
- 24-Hour Liquor License

**Petition Communications** (include date/time)

The Downtown Detroit Partnership will program Cadillac Square, Beacon Park, Spirit Plaza, The Esplanade, Capitol Park and Grand Circus Park with Detroit based food trucks from 11:00am - 2:00pm daily and flexible weekend & event hours.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Eagle Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Fire Inspections of Food Trucks
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

FEB 24 2020 *MTNB RM@D*

CITY CLERK: 2020 FEB 10 PM 2:29

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Ausher

Date: 2-6-2020

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENTAL REFERENCE COMMUNICATION

*Friday, January 31, 2020*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

PLANNING AND DEVELOPMENT DEPARTMENT    DPW - CITY ENGINEERING DIVISION  
MAYOR'S OFFICE    BUSINESS LICENSE CENTER  
POLICE DEPARTMENT    FIRE DEPARTMENT  
RECREATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1180**    *Downtown Detroit Partnership, request to hold "Downtown Street Eats Food Truck Program" in Downtown parks and other public spaces managed by DDP on Monday - Friday from March 17, 2020 to December 31, 2020 beginning at 11:00 AM with various end times each day.*



3/17-12/31, 2020

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: DOWNTOWN STREET EATS FOOD TRUCK PROGRAM

Event Location: DOWNTOWN PARKS AND PUBLIC SPACES MANAGED BY DDP

Is this going to be an annual event?  Yes  No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DOWNTOWN DETROIT PARTNERSHIP

Organization Mailing Address: 1 CAMPUS MARTIUS, SUITE 380

Business Phone: 313-715-9944

Business Website: DOWNTOWNDETROITPARKS.COM

Applicant Name: HEATHER BADRAK

Business Phone: 313-715-9944

Cell Phone: 313-715-9944

Email: HBADRAK@DETROIT300.ORG

Event On-Site Contact Person:

Name: NDIDIKA VERNON

Business Phone: 313-314-2710

Cell Phone: 313-715-9944

Email: downtownstreeteats@detroitdetroit.c

Event Elements (check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance                         |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony                          |
| <input type="checkbox"/> Political Event       | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming                                     |
| <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration                         |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input checked="" type="checkbox"/> Other: <u>2020 Parks Program</u> |

Projected Number of Attendees: varies daily 100 - 2500

Please provide a brief description of your event:

An initiative and program of the Downtown Detroit Partnership that provides affordable food and beverage options.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date DAILY Time:VARIES Complete Set-up Date: DAILY Time:VARIES

Event Start Date:3/17/20 Time:11A Event End Date: 12/31/20 Time:VARIES

Begin Tearing Down Date:DAILY Complete Tear Down Date:DAILY

Event Times (If more than one day, give times for each day):

Monday - Friday, 11a - 2p, all locations, Flexible scheduling for events, weekends and evening hours.

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Cadillac Sq., Beacon Park, Spirit Plaza, Esplanade, Capitol Park, Grand Circus

Facilities to be used (Check) Street Sidewalk Park  City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Kickoff of program begins on March 17 with a St. Patrick's Day theme. Potentially a DJ for kickoff event.

Will a sound system be used?  Yes  No

If yes, what type of sound system? amplified sound for kickoff event only

Describe specific power needs for entertainment and/or music:

House power

How many generators will be used? None

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food       Merchandise       Non-Alcoholic Beverages       Alcoholic Beverages

Indicate type of items to be sold:

food and non-alcoholic beverages

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Eagle Security

Contact Person: Matt Warner

Address: 500 Griswold

Phone: 734-306-4871

City/State/Zip:

Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift:

varies by location

Are the private security personnel (check all that apply):

Licensed       Armed       Bonded

How will you advise attendees of parking options?

Website shows Downtown parking options

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
Downtown Street Eats continues to attract new and mainstay food trucks and local restaurant pop-ups and entrepreneurs to provide an increasing variety of quick food options for residents, employees and tourists.

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
DDP's small business initiatives and regularly occurring BIZ connect

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

**Section 9- COMPLETE ALL THAT APPLY**

**Emergency medical services?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing port-a-johns.** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company?** \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

*Heather Badrak*  
Digitally signed by Heather Badrak

01/14/2020

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** DOWNTOWN STREET EATS **Event**

**Date:** MARCH 17 - DECEMBER 31, 2020

**Event Organizer:**  
DOWNTOWN DETROIT PARTNERSHIP

*Heather Badrak*  
Digitally signed by Heather Badrak

**Applicant Signature:**

**Date:** 01/14/2020

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### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  APPROVED  DENIED  N/A  CANCELED

Petition #: 1181 Event Name: Corktown Paddy's Parade Party

Event Date: March 15, 2020

Street Closure: None

Organization Name: The Home Team Group & Annex Group

Street Address: 48 Adelaide Detroit, MI 48201

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: Tent Party

24-Hour Liquor License

**Petition Communications** (include date/time)

The Corktown Paddy's Parade Party will erect a tent in the parking lot adjacent to 2024 Michigan Avenue from 9:00am - 7:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Private Security Company Pending
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Alley Closure Adjacent to Building
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

FEB 24 2020 MTNB JM p-d



Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bike Racks Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Heaters
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Fisher

Date: 2-6-2020

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENTAL REFERENCE COMMUNICATION

*Friday, January 31, 2020*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    TRANSPORTATION DEPARTMENT  
DPW - CITY ENGINEERING DIVISION    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
PLANNING AND DEVELOPMENT DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1181**    *The Home Team Group & The Annex Group, request to hold "Corktown Paddy's Parade Party" at 2024 Michigan Ave on March 15, 2020 from 9:00 AM to 7:00 PM.*

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Corktown Paddy's Parade Party

Event Location: 2024 Michigan Avenue, Detroit, MI 48216 - Parking Lot

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Home Team Group (non-profit) & The Annex Group

Organization Mailing Address: 48 Adelaide, Detroit, MI 48201

Business Phone: 248.219.4941 Business Website: www.thehometeamgroup.org

Applicant Name: Andrus McDonald

Business Phone: 248.219.4941 Cell Phone: 248.219.4941 Email: andrusm@me.com

Event On-Site Contact Person:  
Name: Andrus McDonald

Business Phone: 248-219-4941 Cell Phone: 248.219.4941 Email: andrusm@me.com

### Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: Tent Party

Projected Number of Attendees: 800 - 1000

### Please provide a brief description of your event:

Annual event held on the day of the Corktown St. Patrick's Day Parade - this is our 7th or maybe 8th year hosting this event. We have permission from the parade organizers to host this event and we donate a portion of the property to the organizers for parking and administration. We have hosted the event at this particular location for the past 5 years - I believe. Maybe 4 years.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date March 11, Time: 9 a.m Complete Set-up Date: 03/15/2020 Time: 9 a.m.

Event Start Date: March 15, Time: 9 a.m Event End Date: March 15, 2020 Time: 7 p.m. (Dusk)

Begin Tearing Down Date: March 15, 2020 Complete Tear Down Date: March 19, 2020

Event Times (If more than one day, give times for each day):  
9 a.m. to 7 p.m. (or earlier, depending on day light)

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: 2024 Michigan Avenue, Detroit 48216 - Parking Lot

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

**DJ and Live Irish Bands**

Will a sound system be used?  Yes  No

If yes, what type of sound system? Amplified speakers

Describe specific power needs for entertainment and/or music:

**Large Generator**

How many generators will be used? One

How will the generators be fueled?  
Gas

Name of vendor providing generators:

Contact Person: TBD

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe: \_\_\_\_\_

Will there be on-site ticket sales?  Yes  No

If yes, list price(s): \_\_\_\_\_

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Indicate type of items to be sold:

T-shirts/Hats

Food Concessions

Alcoholic and Non-Alcoholic Beverages

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: TBD

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

There is plentiful street parking and we secure the use of a small parking lot across the street from the location for staff parking and overflow parking.

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
We are part of the larger parade festival

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event:  
Social Media marketing

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	3	TBD
Canopy (open on all sides)	2	TBD
Staging/Scaffolding	0	
Bleachers	0	

## Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: TBD

Address:

City/State/Zip:

Name of company providing port-a-johns: TBD

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

**STREET NAME:** Alley behind 2024 Michigan Avenue

**FROM:** Vermont **TO:** Gaelic League

**CLOSURE DATES:** March 15, 2020 **BEG TIME:** 9 a.m. **END TIME:** \_\_\_\_\_

**REOPEN DATE:** March 15, 2020 **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**



**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

  
Digitally signed by Andrus McDonald

12/06/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Corktown Paddy's Parade Party **Event**  
**Date:** December 6, 2019

**Event Organizer:**  
The Home Team Group & The Annex Group

  
**Applicant Signature:** \_\_\_\_\_  
**Date:** 12/06/2019

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### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  APPROVED  DENIED  N/A  CANCELED

Petition #: 1183 Event Name: 62nd Annual St. Patrick's Parade

Event Date: March 15, 2020

Street Closure: Michigan Avenue

Organization Name: United Irish Societies

Street Address: 2086 Michigan Avenue Detroit, MI 48216

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: \_\_\_\_\_
- 24-Hour Liquor License

**Petition Communications** (include date/time)

The 62nd Annual St. Patrick's Parade will be held in Corktown on Michigan Avenue between 6th Street and Roosevelt Park from 1:00pm - 4:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

FEB 24 2020 *MTNB RM QD*

CITY CLERK 2020 FEB 10 PM 2:30

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Staging, Scaffolding & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required for Saturday Closures & No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Austin

Date: 2-6-2020

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENTAL REFERENCE COMMUNICATION

*Friday, January 31, 2020*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
PLANNING AND DEVELOPMENT DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1183**    *United Irish Societies, request to hold "62nd Annual St. Patrick's Parade" on Michigan Avenue 1:00 PM to 4:00 PM on March 15, 2020 with various temporary street closures.*

3-15-2020

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: 62<sup>nd</sup> Annual Detroit St. Patrick's Parade

Event Location: Michigan Ave. Corktown, Detroit

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: United Irish Societies

Organization Mailing Address: 2086 Michigan Ave.

Business Phone: 313.475.4675

Business Fax:

Federal Tax ID # 38-2852489 501(c) (3) Status see attached.

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Michael L. Kelly

Title/Role: President & Parade Chairman

Email Address: mkelly@unitedirishdetroit.com

Mailing Address: 2068 Michigan Ave., Detroit, MI 48216

Business Phone: 313.475.4675

Business Fax::

Event On-Site Contact Person:

Mailing Address: Same

Business Phone: Same

Business Fax:

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

List Event Sponsors: United Irish Societies, Ford Foundation & TBD

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: \_\_\_\_\_

**Provide a brief description of your event:**

63<sup>rd</sup> Annual Detroit St. Patrick's Parade.

Over 3,000 participants in the Parade and 40-50k expected to watch from Michigan Ave in this family event that celebrates our Irish Heritage and recognizes the Charitable contributions of the Irish Community.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date & Time: 3/19/20 6:00am Complete Set-up Date & Time: 3/15/20 10 am

Event Start Date & Time: 3/15/20 1:00 pm Event End Date & Time: 3/15/20 4:00 pm

Begin Tearing Down Date: 3/15/20 3:00 pm Complete Tear Down Date: 3/15/20 4:30pm

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit?  Yes  No

If no, what years has the event been held in Detroit? 1958 - 2020 63 Years

When was the event last held in Detroit? 3/10/19

Where was the event last held in Detroit? Same Location

What were the hours last year? 6:00 am - 4:00 pm

Project Attendance This Year (Minimum - Maximum)? 30,000 - 50,000

What is the basis for your projected attendance? 2019 participation

**Please describe your anticipated/ target audience:**

Is this going to be an annual event?  Yes  No

If yes, do you have a preferred/proposed for next year? Always the Sunday before St. Patrick's Day

If a parade is planned. Indicate elements (check all that apply):

[ X ] People [ ] Balloons

[ X ] Floats [ X ] Animals

[ X ] Vehicles [ X ] Other: \_\_\_\_\_

[ X ] Bands

If animals included, specify type, number and how used. Detroit Mounted Police

Name of business supplying animal(s): \_\_\_\_\_

Contact Person: Sgt. Doug Muston

Address: \_\_\_\_\_

Phone: 313.999.0413

City/State/Zip: \_\_\_\_\_

### Section 3- LOCATION/SITE INFORMATION

Location of Event: Michigan Ave. b/t 6<sup>th</sup> Street and Roosevelt Park

Facilities to be used (circle): Street      Sidewalk      Park      City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

### Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers                                     Magician  
 Musicians                                     Story Telling, Reviewing Stand w/ MC's  
 Comedians                                     Other: HS Marching Bands, Bagpipers, Step Dancers

Describe the entertainment for this year's event:

List proposed entertainers and/or bands performing at the event:

Will a sound system be used?     Yes     No

If yes, what type of sound system?                                    Brownstown Parks & Rec Mobile Sound Stage, speakers at Reviewing Stand

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: Metro Audio Visual c/o Pete Hasset

Will the event consist of a musical concert?     Yes     No

If yes, what type of music? (check all that apply)

Live                                     Recorded                                     Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:  
Generators

How many generators will be used? Two small Honda Generators

How will the generators be fueled?                                    Gas

Name of vendor providing generators:

Contact Person: Metro Audio Visual

Address: 6731 N. Adams Rd.

Phone: c/o Pete Hassett, 248.514.6221

City/State/Zip: Bloomfield Hills, MI 48301

### Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations): WJR , WWJ, Irish Radio Show

Television (Specific stations): Fox 2, WDIV & WXYZ

Newspapers (specify papers): Detroit Free Press & Detroit News, Hometown Observer

Web site (identify web address): www.detroitstpatricksparade.com

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): \_\_\_\_\_

NOTE: All raffles subject to laws of State/City.

### Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes  No

If yes, please describe: \_\_\_\_\_

Will there be on-site ticket sales? Yes  No

If yes, list price(s): \_\_\_\_\_

Will food be sold?  Yes  No

If yes, please pick up Special Events Vendor Packet in Suite 105: Ron Cooley & Bob McShane, UIS co-Chair for all Vendor Packets

Food Truck with City Vendor License

Will merchandise be sold?  Yes  No

If yes, describe: Vendors, sponsors in one tent

Will a percentage of the proceeds be distributed to a charitable organization?  Yes  No

If yes, describe: All proceeds go to Non-Profit to fund Detroit St. Patrick's Parade

If the event is a fundraiser, identify charity or recipient of funds: Detroit St. Partick's Parade

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food  Merchandise

Non-Alcoholic Beverages  Alcoholic Beverages

Other (specify):

Indicate type of items to be sold: Food Trucks, Coffee, Hats, T-Shirts. UIS to coordinate all Vendor packets and licenses.



Will these be exclusive vendors or outside vendors? (please describe): Exclusive UIS pre approved with city vendor licenses

### Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: NAIAS Security Services – Harold Kuhn

Address: 1900 Big Beaver Rd

Phone: 248-722-4309

City/State/Zip: Troy, MI 48084

Number of Private Security Personnel Hired Per Shift: Two 3/9/19 - Six 3/10/19

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Describe the emergency evacuation plan: Public Announcements from three stages / Ham radio operators

Describe the parking plan to accommodate anticipated attendance: N/S Michigan Ave Large Parking lots and lots North of I-75

How will you advise attendees of parking options? Web site, local signage & traffic reports

Are you seeking a group parking rate? No Local private Parking.

### Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Corktown Businesses and Community supports the event

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event: Postcards, fliers, letters, posters

Indicate contact names and phone numbers (for verification) or attach approved letter(s): Ron Cooley 810-531-4898

### Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

#### Structure

How Many? (1) Bandstand-ShowMobile

Size/Height Similar to Detroit Park & Rec's.

Booth Marshal Booth Michigan & 6<sup>th</sup> 4'high x 3' long x 2' deep

Tent (enclosed, 3 sides) One at Family Fun Zone

Canopy (open on all sides) \_\_\_\_\_

Staging/Scaffolding Bike Barricades (1,108)

Bleachers One pre-manufactured, Family

**Company:** Performance Staging will supply Bike Barricades and (1) portable bleacher

**Grill**

Gas       Charcoal       Electrical       Propane

**Fireworks (Pyrotechnics)**

Aerial       Stage

Provide Sketch:

**Portable Restrooms:**

Standard       ADA

**Accessible Vehicles**

Type/Weight: \_\_\_\_\_

Other: \_\_\_\_\_

**NOTE:** Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

\_\_\_\_\_  
\_\_\_\_\_

Will additional utility services be used (power, water, etc.)? Please describe.

\_\_\_\_\_

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

None

\_\_\_\_\_  
\_\_\_\_\_

**Section 10- COMPLETE ALL THAT APPLY**

**Name of Sanitation Company collecting refuse and garbage?**

Contact Person: Republic Services / Matt Darcy

Address: 5400 Cogswell

Phone: 734-727-2117

City/State/Zip Wayne, MI 48184

**Name of company providing emergency medical services?**

Contact Person: Hart Medical – Adam Gotlieb 248-789-3648

Address: 1636 W. Fort St.

City/State/Zip: Detroit, MI 48216

**Name of company providing porta-johns.**

Contact Person: Scott's Pottles - Christina

Address: P.O. Box 530846

Phone: 734-421-1400

City/State/Zip: Livonia, MI 48153

**Name of private catering company?**

Contact Person: None

Address:

Phone:

City/State/Zip:

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: ( See Attached)

FROM  
TO

Closure Dates:

Beg. Time:

End Time:

Reopen Date:

Time:



**STREET NAME:** (See Attached) \_\_\_\_\_

**FROM** \_\_\_\_\_  
**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_  
**Beg. Time:** \_\_\_\_\_  
**End Time:** \_\_\_\_\_  
**Reopen Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_  
**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_  
**Beg. Time:** \_\_\_\_\_  
**End Time:** \_\_\_\_\_  
**Reopen Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM** \_\_\_\_\_  
**TO** \_\_\_\_\_

**Closure Dates:** \_\_\_\_\_  
**Beg. Time:** \_\_\_\_\_  
**End Time:** \_\_\_\_\_  
**Reopen Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_

**Requested City Equipment**

**Provided In:** \_\_\_\_\_ (year)

**Current Request:** \_\_\_\_\_ (year)

**Street Closures:**

- Posting no parking signs                       Light pole  
 Electrical Services                               Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**

**ADDITIONAL INFORMATION**

**Is there any additional information that you feel is important to mention regarding your event or additional requests?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

12-23-19

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

# The St. Patrick's Parade



**A Detroit Tradition**

January 3, 2020

Ms. Bethanie Fisher, Special Events  
City of Detroit – Media Services  
Coleman A Young Municipal Building  
2 Woodward Ave., Suite 333  
Detroit, MI 48226

Re: 2020 Detroit St. Patrick's Parade Permit

Dear Ms. Fisher:

Happy New Year, I haven't heard back from the City Council with a petition number yet. I wanted to copy you with the same information as a back-up.

The United Irish Societies, an umbrella group of 36 Detroit Metropolitan Area Irish Organizations requests a permit to stage the 62<sup>nd</sup> Annual Detroit St. Patrick's Parade on Sunday March 15, 2020.

Detroit's oldest continuous ethnic parade will start at 1:00pm on Michigan Ave at 6<sup>th</sup> Street and continue west on Michigan Ave. through the historic Irish Corktown neighborhood, pass by the reviewing stand and end at Roosevelt Park at approximately 3:00pm.

The Parade consisting of approx. 100 Marching Units, High School Marching Bands and spectator crowds in excess of 40,000 who will honor the memory of Ireland's Patron Saint and celebrate our Irish Heritage and the spirit and contributions of the members of the Detroit Area Irish Community.

I have attached the following information for your review and approval:

- City of Detroit Special Events Application
- Fun Zone Car Wash Agreement
- Specifications, 10 Row Speedy Mobile Bleacher System (Used Last Year)
- Parking Vendor's, Parade Day

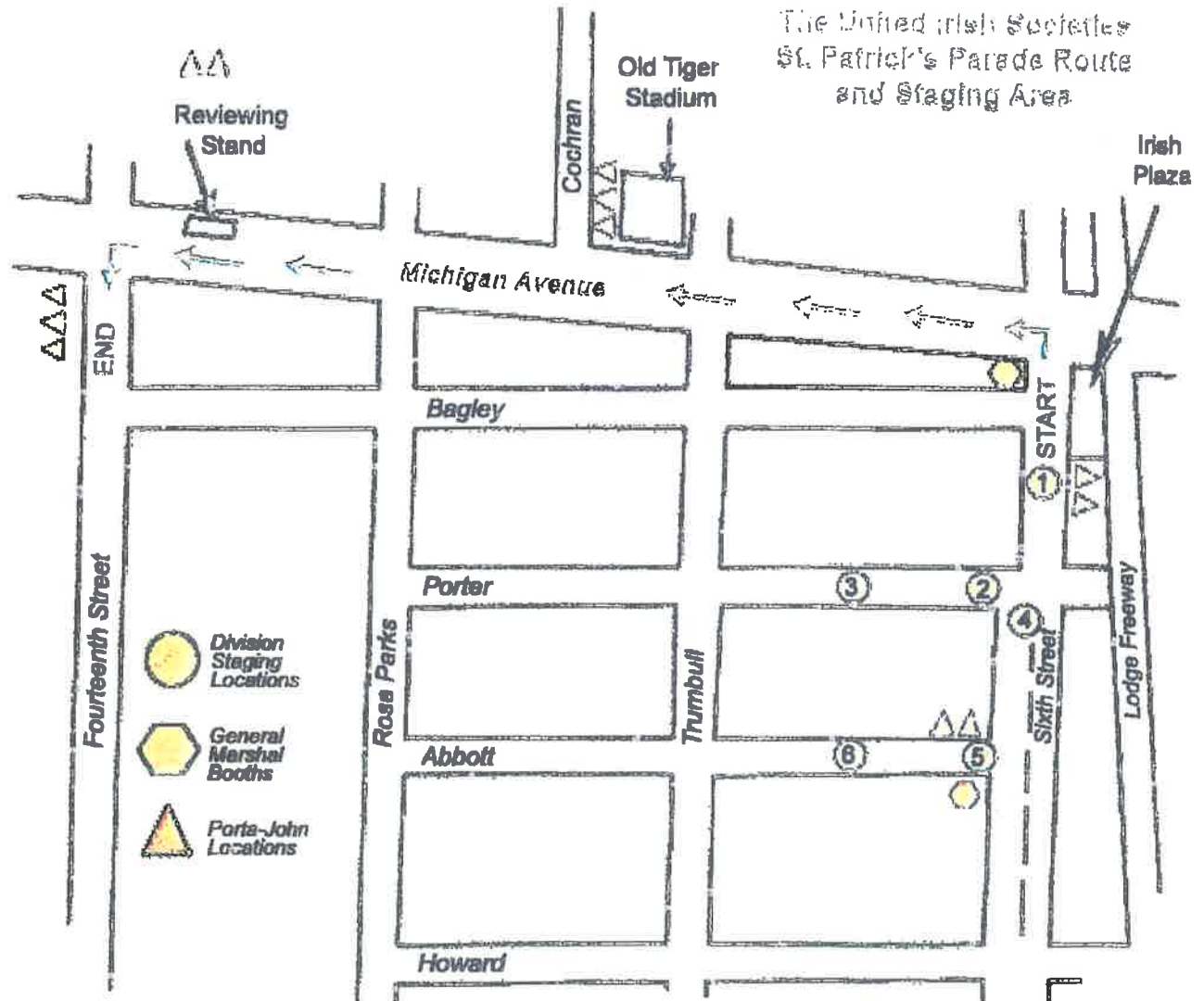
Once again on behalf of the United Irish Societies, thank you in advance for your help. If you have any questions or if I can be of further assistance please do not hesitate to call me on my cell at 313.475.4675.

Mise le meas -

Michael L. Kelly, United Irish Societies, St. Patrick's Parade Co-Chairman

**2068 Michigan Ave. • Detroit, MI 48216 • (313) 475-4675**

**Sponsored by the United Irish Societies**



### Instruction for Marshals

All Division Marshal must report to the General Marshal's booth on Sixth Street, and Michigan Ave. one hour (12:30 pm) before assembly time to receive their Marshal's arm band and additional instructions.

Line up your divisions properly - only 10 abreast. You are responsible for the appearance of your division during the entire parade. Be proud of them - keep them in line.

Report all deletions to the General Marshals 15 minutes prior to starting time.

Don't physically or verbally abuse anyone. Any problems that you cannot resolve - please see the General Marshals.

No drinking of beverages of any kind is allowed during the parade.

The throwing of any type of candy, mementos or souvenirs is prohibited.

The United Irish Societies does not endorse any individual candidates for any elected office, consequently no political advertising of any type is allowed in the parade.

Family fun  
2028  
✓

CONTRACT FOR TEMPORARY LEASE OF PREMISES

**A. LEASE OF EXTERIOR OF PREMISES**

1. In consideration of the United Irish Societies (hereinafter the UIS) leasing the exterior of certain premises located at 1217 Michigan Avenue, Detroit, Michigan, which said location is a car wash. The UIS will lease said premises commencing at 3:00PM on March 10, 2018 and lease shall terminate on or before 7:00AM on March 12, 2018 for an amount of Six Hundred (\$600.00) dollars. The following same terms and conditions shall apply for March 9-11, 2019, with the times for occupancy remaining the same and the rental rate remaining the same.

The UIS shall have the option to extend this agreement for the years 2020 and 2021, with the same terms and conditions to apply in such successive years. The UIS will provide the owner/landlord with written notice of the option to extend this agreement no later than April 30, 2019.

**B. TERMS AND CONDITIONS**

2. The UIS shall have exclusive use of the exterior of the lease premises and no other business shall be conducted on said premises during the times in which the UIS is leasing said premises.
3. The UIS shall be permitted to place temporary bleachers on the premises which shall be placed along the sidewalk between the driveways on the premises. The installation of and removal of such bleachers shall be at the direction of the UIS and its membership, with the Landlord not being responsible for the same.
4. The UIS shall be permitted to place barricades around the property, to secure the property if necessary and supply generators as needed. The installation and removal of the barricades shall be at the direction of the UIS and its membership, with the Landlord not being responsible for the same.
5. The UIS shall be allowed access to the utilities, on the premises, such as electrical outlets, use of water from faucets located on the exterior of the building at no cost to the UIS.
6. The UIS shall be allowed to place portable toilets on the premises and shall be permitted to have a food truck parked and operating on the premises.
7. The UIS shall provide a general liability policy holding harmless the landlord/owner from claims that arise as a result of the UIS or its authorized guests being on the premises on the dates and times set forth above, with the limitations of said policy being \$2,000,000.00.



8. That as the UIS shall enjoy exclusive use of the premises during the above stated dates and times. No alcoholic beverages and tobacco products shall be sold, distributed, or consumed on the leased premises during the above stated dates and times.
9. The UIS staff, its agents, vendors and authorized guests shall be admitted to the property during the above dates and times of this agreement. **The property owner/landlord shall have access to the premises as required to observe and preserve its property.**

### C. RETURN OF PREMISES

10. The UIS will provide broom sweep clean of the premises upon taking possession of the same and will provide broom sweep clean of the premises as needed upon return of the premises.
11. The UIS shall haul away snow piles which may restrict access and enjoyment of the leased premises at the sole expense and burden of the UIS.
12. The UIS as lessee of the premises will provide the necessary oversight to insure compliance with this agreement and the owner/landlord is not responsible for insuring that the UIS, its agents, vendors and authorized guests are in compliance with the agreement.

**This Agreement is a binding, legal document.**

By:   
MICHAEL KELLY, UIS President

Dated: 1-17-18

By: ZOUHEIR OLABI  
, Owner/Landlord

Dated: 01-17-2018



...n C Ledge Service Dr

Michigan Ave

Downtown Auto Wash

B

G

Google

**SPECIFICATONS**

12/2011

**10 row Speedy Bleacher Mobile Bleacher System**

	<u>Seating Capacity</u>	<u>Row Length</u>	<u>Max Height</u>	<u>Static Jack Load Cap.</u>	<u>Unfolded For use</u>		<u>Folded For Towing</u>	
					<u>Width</u>	<u>Length</u>	<u>Width</u>	<u>Length</u>
Model SPBL3010	200	30'	12' 6"	140,000#	19' 4"	31' 6"	102"	35' 1"
Model SPBL4010	266	39'	12' 6"	210,000#	19' 4"	41' 6"	102"	45' 1"
Model SPBL4510	300	45'	12' 6"	210,000#	19' 4"	46' 6"	102"	50' 1"

- Frame** Main Frame is two 16" rolled steel "I" beams, (weight 26 lbs. per lineal foot.) All steel parts are hot dip galvanized after fabrication. Folding section is 6061 T6 heavy duty high tensile tempered aluminum.
- Width** 102" (Which is the current standard width for trailers.)
- Row Spacing** 24" row spacing is standard in the bleacher industry to provide adequate knee room. (Succeeding generations are growing taller and taller, anything less is not adequate for adults.)
- Seat Boards** Nominal 2" x 10" anodized (204 R1) aluminum 6063 T6
- Foot Boards** Nominal 2" x 10" mill finish aluminum 6063 T6 (Better traction than anodized aluminum, especially when wet.)
- Risers** See option F4 for risers and double footboards.
- Guard Rails** 4" spaced vertical steel baluster bars, (Patent No. 404-141) are galvanized after fabrication. Guard rails across the back and down the sides to include the third row seat. Guardrails fold automatically with the seats.
- Hitch** 2 5/16" ball type standard (pintle type optional) with heavy safety chains and emergency break-away cable and switch. Fully adjustable to match height of hitch on towing vehicle.
- Suspension** 39' and 45' - 14,000 lb. (tandem 7,000 lb.), 30' - 12,000 lb. (tandem 6,000 lb.) Dexter Torflex shock absorbing rubber torsion cushioned axles (not leaf springs) for smoother, quieter towing and less wear and tear.
- Brakes** Electric brakes on all four wheels with emergency break-away cable and switch
- Tires** Load range "E", ST235/80-R16 (Heavy-Duty Special Trailer Tires)
- Towing Electrical** Meets DOT requirements for stop, clearance, turn signal, license bracket lights. Lighting is the latest LED type to give a very long service life. 12 volt cable connector and safety break-away cable for brakes and is held in place on the tongue with magnets to avoid dragging on the ground.
- Leveling Jacks** Leveling and stabilizing jacks are large semi-trailer type, each with 35,000 lbs. capacity. Telescoping tubes are 4-3/8" square steel with a large one foot square steel pad on the bottom. (144 sq. in. ground contact when set.) These are rigidly mounted to the main frame (no swivel jacks) to give extremely high sway-load capacity when loaded with people. (Patent# 6,499,258).
- SPBL30 has 4 jacks, each has a 35,000 lbs. capacity, total 140,000 lbs.  
 SPBL40 has 6 jacks, each has a 35,000 lbs. capacity, total 210,000 lbs.  
 SPBL45 has 6 jacks, each has a 35,000 lbs. capacity, total 210,000 lbs.

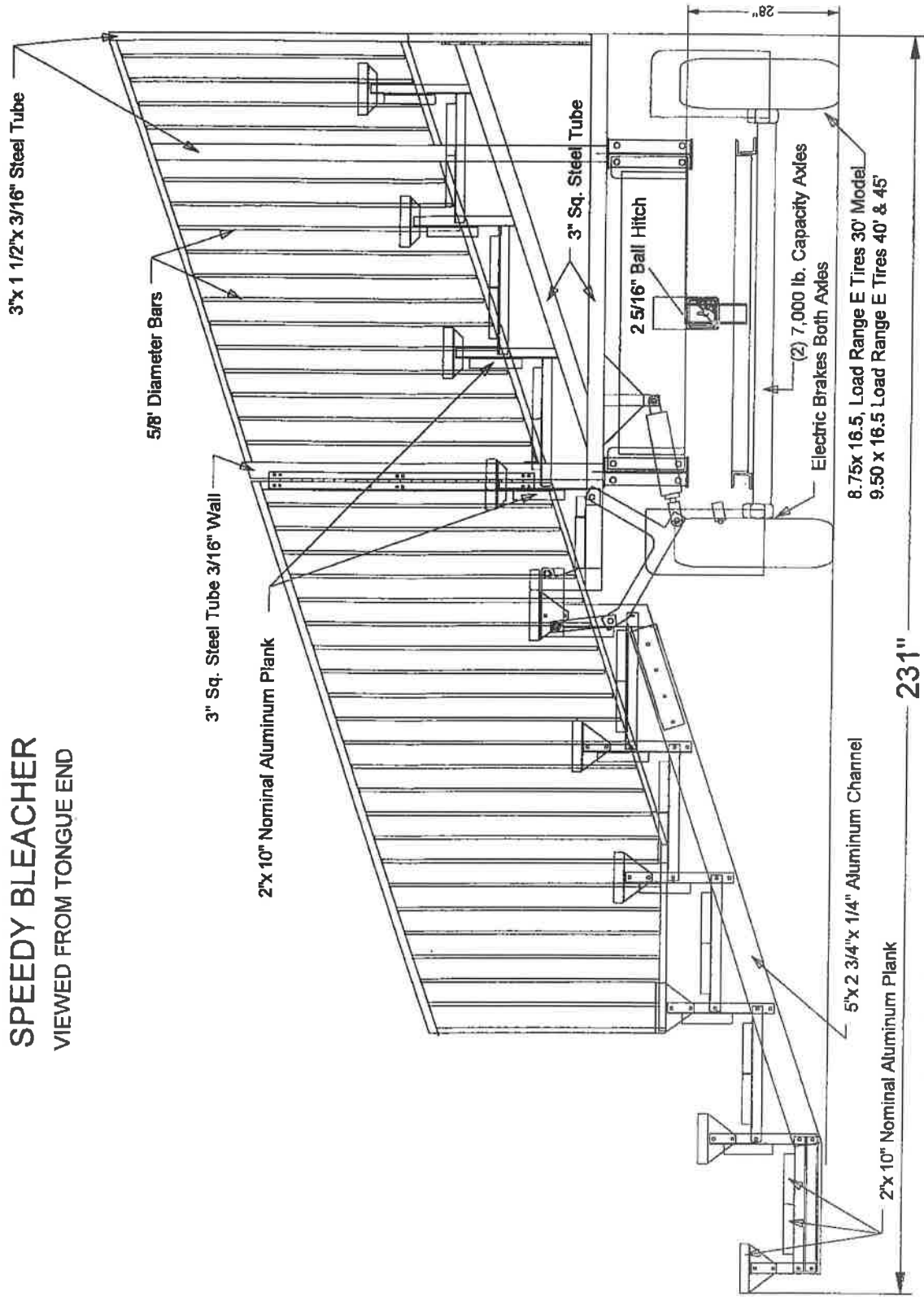
- Jack Operation** Leveling jacks are all operated from a standing position at the back side of the bleacher. (No stooping or kneeling to operate numerous small jacks) A separate tongue jack is not needed.
- Operation** 40' long push button remote control cord allows operator full view to safely fold or unfold the bleacher
- Power** 12 volt electrically controlled hydraulic operating system allows complete set up in only 7 to 10 minutes. Includes 40 ft. control cord, 12 volt deep cycle battery for 15 to 20 up-down cycles, indicator gauge shows remaining battery power, main circuit on-off switch to protect the system, automatic battery charger and 12 volt DC powered hydraulic pump. All this is housed in a lockable aluminum box.
- Operation Manual** 2 operation manuals are supplied
- Set-Up** Complete set-up takes 7 to 10 minutes and no hand or power tools are required.
- On-Site Training** A factory representative will give a full demonstration at time of delivery.
- Weight**
- |        | <u>Base Unit</u>                  |
|--------|-----------------------------------|
| SPBL30 | 7950 lbs. (without added options) |
| SPBL40 | 9,400 lbs. "                      |
| SPBL45 | 10,950 lbs. "                     |
- MCO** A "Manufacturers Certificate of Origin" is provided with each unit
- Engineering** Speedy Bleachers are designed to meet the new IBC 2009 Code if F4, 48AHR options are ordered. \***Note:** 30' units require one (1) aisle, 39' and 45' units require two (2) aisle to meet IBC requirements.
- Options** F4, this option meets the "4" opening rule" in recent codes by using full double width footboards and riser boards underneath the seats to close that opening to less than four inches.
- 48AHR, option adds a 48" center aisle w/handrail.
- GN, Goose Neck hitch, this option replaces the telescoping ball/pintle hitch tongue with a folding goose neck system. This makes towing for long distances or with smaller vehicles easier. It also allows for better maneuvering to place the bleachers. Once the bleacher is placed you pull one pin and fold the goose neck arms up to the front on the bleacher to get them out of the way of spectators.

Both options are needed to comply with IBC 2009 Code. Code requirements and their interpretation, application and variances are determined by local authorities. Applicable codes can vary by local jurisdiction. Speedy Bleacher Corp., Kay Park-Rec Corp., nor any of its' representatives have authority to interpret or apply codes. The owner is responsible for compliance with applicable codes.

**SPEEDY BLEACHER CORP.**  
**KAY PARK-RECREATION CORP. – JANESVILLE, IA 50647**  
**1-800-553-2476 www.kaypark.com**

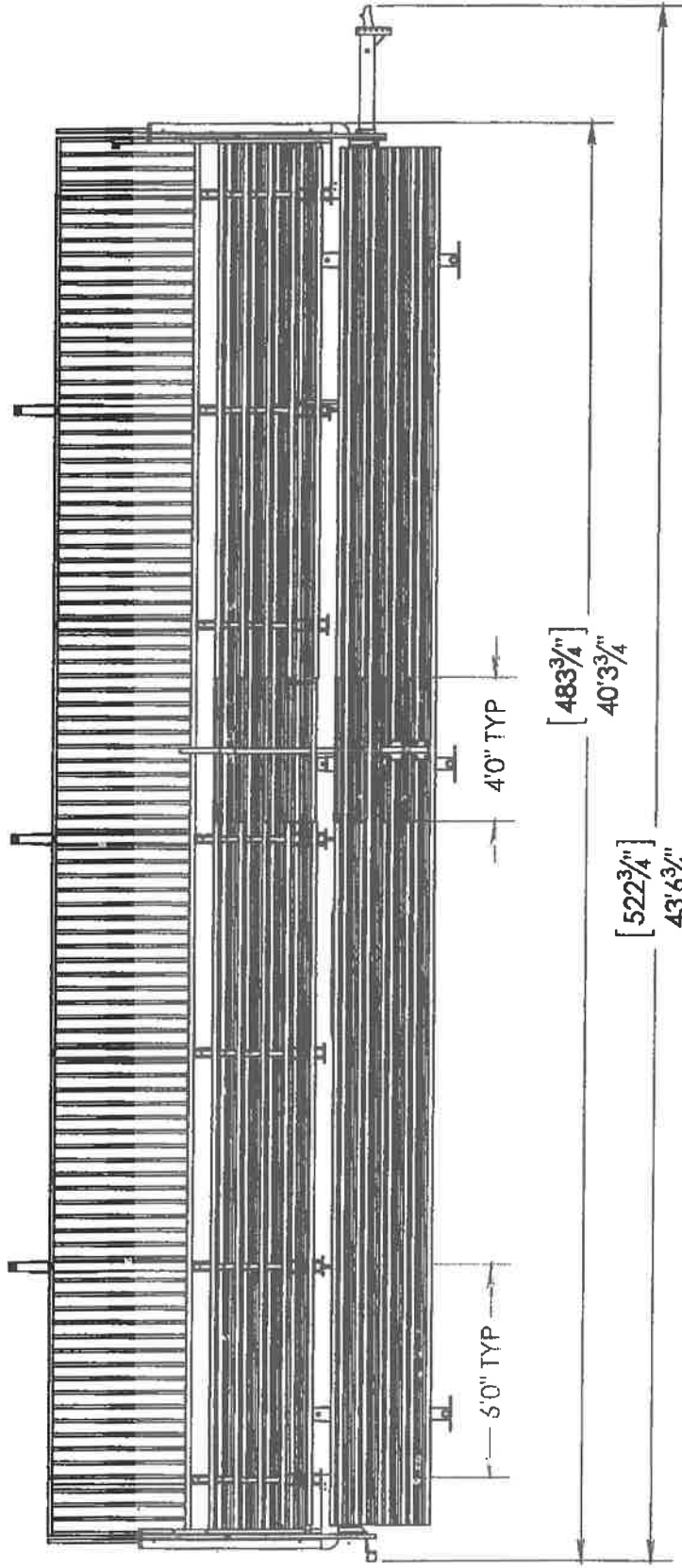
# SPEEDY BLEACHER

VIEWED FROM TONGUE END



File: Speedy Bleacher/Speedy Assembled/Speedy 10 Row side view from tongue end  
 Drwg. Date: 11/18/04 CKB

Kay Park Rec Corp.  
 1301 Pine St.  
 Janesville, IA 50647  
 1-800-553-2476



GENERAL NOTES:

UNLESS OTHERWISE SPECIFIED:  
 DIMENSIONS ARE IN INCHES  
 TOLERANCES:  
 FRACTIONAL ± 1/32  
 BEND ± 1/2°  
 THREE PLACE DECIMAL ± .005  
 DO NOT SCALE DRAWING  
 MATERIAL

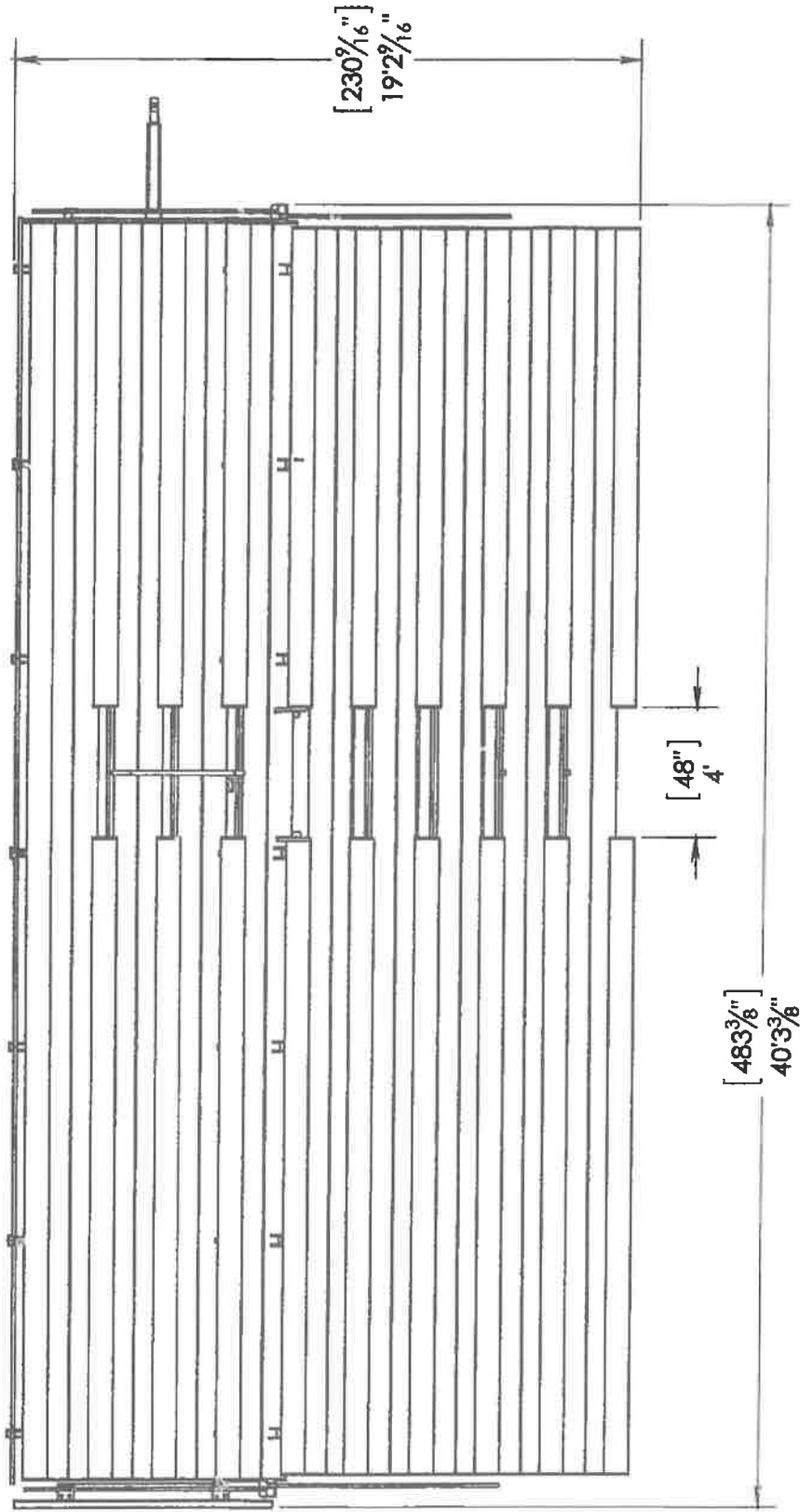
DRAWN BY: GJA  
 CHECKED:  
 ENG APPR:  
 MFG APPR:  
 LAST SAVED: 6/21/2016 1:46:12 PM

NAME: GJA  
 DATE: 10/1/2014  
 TITLE:  
 DESC: SPEEDY 10 ROW BLEACHER  
 W/AISLE  
 S:\CADD\RWGS\Solidworks\Speedy\SPBL4010\

COMMENTS:

SIZE: A  
 PART NO.: SPBL4010F448AHR

REV



**GENERAL NOTES:**

Confidential Drawing and Information is Not to be Copied or Disclosed to Others Without the Consent of Kay Industries. Specifications are Subject to Change Without Notice.

**Kay Park Rec**



NAME: DAT  
DATE: 10/1/2014

UNLESS OTHERWISE SPECIFIED:  
DIMENSIONS ARE IN INCHES  
TOLERANCES: FRACTIONAL ± 1/32  
BEND ± 1/2°  
THREE PLACE DECIMAL ± .005  
DO NOT SCALE DRAWING  
MATERIAL

TITLE:

DESC. SPEEDY 10 ROW BLEACHER W/AISLE

LAST SAVED 6/21/2016 1:46:12 PM  
S:\CADDRAWGS\Solidworks\Speedy\SPBL4010\

COMMENTS:

SIZE PART NO.  
**A** SPBL4010F448AHR

REV

## **2020 St. Patrick's Parade Parking Lots**

<b><u>Lot #</u></b>	<b><u>Address</u></b>	<b><u>Owner/Operator</u></b>
1	1750, 1941 and 1915-1925 Trumbull 1501 Church	Tony Formosa - Trumbull Parking
2	1426 and 1360-1374 Kaline Dr.	Ray Formosa - Brooks Lumber
3	2251-2297 Harrison	Trumbull Parking
4	2302-2310 Rosa Parks Blvd.	Trumbull Parking
5	2244-2292 Harrison	Trumbull Parking
6	2300-2332 Harrison	Trumbull Parking
7	2641 Trumbull	Tony Formosa
8	1231-1249 Beech & 1262-1266 Michigan	Derman Brown



**MAYOR'S OFFICE COORDINATORS REPORT**

**OVERALL STATUS (please circle):**  APPROVED     DENIED     N/A     CANCELED

Petition #: 1184      Event Name: Detroit Home Opener

Event Date: March 30, 2020

Street Closure: Mechanics Street

Organization Name: The Home Team Group & Annex Group

Street Address: 48 Adelaide Detroit, MI 48201

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |                                    |  |  |  |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance                 | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony                  | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming   | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation                   | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Tent Party</u> |  |
- 24-Hour Liquor License**

**Petition Communications** (include date/time)

The Detroit Home Opener will erect a tent in the parking lot located at 440 Madison from 9:00am - 8:00pm.

\*\* ***ALL*** permits and license requirements must be fulfilled for an approval status \*\*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Private Security Company Pending
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Mechanics Street
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

**FEB 24 2020**      *MTNB RMC*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bike Racks Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Heaters
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No impact on buses

**MAYOR'S OFFICE**

Signature: B. Justice

Date: 2-6-2020

# City of Detroit

Janice M. Winfrey  
City Clerk

OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

## DEPARTMENTAL REFERENCE COMMUNICATION

*Friday, January 31, 2020*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

DPW - CITY ENGINEERING DIVISION    MAYOR'S OFFICE  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1184**    *The Home Team Group & The Annex Group, request to hold "Detroit Home Opener" at 440 Madison Ave on March 30, 2020 from 9:00 AM to 8:00 PM.*

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

### City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

#### Section 1- GENERAL EVENT INFORMATION

Event Name: Detroit Home Opener

Event Location: 440 Madison, Detroit, MI 48226

Is this going to be an annual event?  Yes  No

#### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Home Team Group (non-profit) & The Annex Group

Organization Mailing Address: 48 Adelaide, Detroit, MI 48201

Business Phone: 248-219-4941 Business Website: www.thehometeamgroup.org

Applicant Name: Andrus McDonald

Business Phone: 248-219-4941 Cell Phone: 248.219.4941 Email: andrusm@me.com

**Event On-Site Contact Person:**

Name: Andrus McDonald

Business Phone: 248-219-4941941 Cell Phone: 248.219.4941 Email: andrusm@me.com

**Event Elements (check all that apply)**

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: \_\_\_\_\_

Projected Number of Attendees: 1500 - 2000

**Please provide a brief description of your event:**

Annual opening day festival - I believe we've hosted this event at this location for the past 7 years. Or so. Tent party located in a parking lot directly across the street from 36th District Court.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 03/27/2020 Time: 5 p.m. Complete Set-up Date: 03/30/2020 Time: 9 a.m.

Event Start Date: March 30, Time: 9 a.m. Event End Date: March 30, 2020 Time: 8 p.m.

Begin Tearing Down Date: March 30, 2020 Complete Tear Down Date: April 2, 2020

Event Times (If more than one day, give times for each day):

March 30, 2020 from 9 a.m. to 8 p.m. (estimated - based on crowd size and day break)

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: 440 Madison, Detroit MI 48226

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

DJ and Live Band

Will a sound system be used?  Yes  No

If yes, what type of sound system? Amplified speakers

Describe specific power needs for entertainment and/or music:

One large generator and 2 Small Generators

How many generators will be used? 3

How will the generators be fueled?  
Gas

Name of vendor providing generators:

Contact Person: TBD

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No  
If yes, please describe: \_\_\_\_\_

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s): \_\_\_\_\_

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food       Merchandise       Non-Alcoholic Beverages       Alcoholic Beverages

Indicate type of items to be sold:

Food concessions  
Hats and other wearables  
Alcoholic and Non-Alcoholic Beverages

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: TBD

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):

Licensed       Armed       Bonded

How will you advise attendees of parking options?

Plentiful parking in the area - social media and general public information

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
We are in the heart of the central area for opening day celebrations

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event:  
social media and general market advertising

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	8	10 x 10
Tents (enclosed on 3 sides)	2	TBD
Canopy (open on all sides)	2	TBD
Staging/Scaffolding	1	10' x 20'
Bleachers	0	

## Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: TBD

Address:

City/State/Zip:

Name of company providing port-a-johns. TBD

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** TBD

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** March 29, 2020 **BEG TIME:** 9 a.m. **END TIME:** \_\_\_\_\_

**REOPEN DATE:** March 30, 2020 **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_



**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant  
*Andrus McDonald*  
Key: 4378A17E42D48014567484237075

12/06/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Detroit Home Opener Festival **Event**

**Date:** March 30, 2020

**Event Organizer:**  
The Home Team Group & The Annex Group

Signature of Applicant  
*Andrus McDonald*  
Key: 4378A17E42D48014567484237075  
**Applicant Signature:** \_\_\_\_\_

**Date:** 12/06/2019

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*[Handwritten signature]*

### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  APPROVED  DENIED  N/A  CANCELED

Petition #: 1185 Event Name: PH1LL Annual 5K 2020

Event Date: April 4, 2020

Street Closure: None

Organization Name: PH1LL Incorporated

Street Address: P.O. Box 2754 Belleville, MI 48111

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: \_\_\_\_\_
- 24-Hour Liquor License**

Petition Communications (include date/time)

The PH1LL Foundation will host their annual 5K at the honoring Fallen Detroit Police Officer Patrick Hill & Fallen Wayne State Police Officer Collin Rose at the Detroit Riverwalk & Dequindre Cut from 9:00am - 10:30am.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Approval
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required

FEB 24 2020 MTNB RA @ 10

CITY CLERK 2020 FEB 24 10:21:50

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Lushier

Date: 2-6-2020

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, January 31, 2020*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

PLANNING AND DEVELOPMENT DEPARTMENT    DPW - CITY ENGINEERING DIVISION  
MAYOR'S OFFICE    POLICE DEPARTMENT  
FIRE DEPARTMENT    RECREATION DEPARTMENT  
MUNICIPAL PARKING DEPARTMENT    TRANSPORTATION DEPARTMENT

**1185**    *PHILL Incorporated/The PHILL Foundation, request to hold "PHILL Annual 5k 2020" at the Detroit Riverfront on April 4, 2020 from 9:00 AM to 10:30 AM.*

4-4-2020

### City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

#### Section 1- GENERAL EVENT INFORMATION

Event Name: PH1LL annual 5k 2020

Event Location: Detroit Riverfront

Is this going to be an annual event?  Yes  No

#### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: PH1LL incorporated/ The PH1LL Foundation

Organization Mailing Address: P.O. Box 2754 Belleville, Mi 48111

Business Phone: 313-475-8896 Business Website: ph1ll.org

Applicant Name: Deodge Hill

Business Phone: 734-699-6880 Cell Phone: 313-475-8896 Email: ph1ll.organization@gmail.com

**Event On-Site Contact Person:**

Name: Shalamar Guerrant

Business Phone: 313-300-5822 Cell Phone: 313-300-5822 Email: doorsofsuccessfoundation1@gmail.com

**Event Elements (check all that apply)**

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: \_\_\_\_\_

Projected Number of Attendees: 300

**Please provide a brief description of your event:**

We will start at Rivard Plaza, run west to the end of the riverwalk conservancy, loop back around near the Renaissance Center and run east along the river walk down around the big hill then cross Atwater and run down through the Dequindre cut and halfway through to go back to the Rivard Plaza.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 04/04/2020 Time:06:00 Complete Set-up Date: 04/04/2020 Time:0730

Event Start Date:04/04/2020 Time:0900 Event End Date: 04/04/2020 Time:10:30

Begin Tearing Down Date:04/04/2020 Complete Tear Down Date:04/04/2020

Event Times (If more than one day, give times for each day):  
one day

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: 1340 Atwater Detroit Mi 48243

Facilities to be used (Check) Street  Sidewalk  Park \_\_\_\_\_ City \_\_\_\_\_  
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

There will be a DJ.

Will a sound system be used?  Yes  No

If yes, what type of sound system? speakers

Describe specific power needs for entertainment and/or music:

The DJ will have a generator

How many generators will be used? 1

How will the generators be fueled?  
unsure

Name of vendor providing generators:

Contact Person: Richard Johnson

Address:

Phone: 586-354-3871

City/State/Zip

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate type of items to be sold:

t-shirts challenge coins

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: no private security

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

How will you advise attendees of parking options?

Flyers and on the runners sign up page



## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
there will be loud sounds and the atwater will be blocked during the event.

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event:  
I send a flyer to the residents in the condos that are near.

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

How Many?

Size/Height

Booth

Tents (enclosed on 3 sides)

Canopy (open on all sides)

Staging/Scaffolding

Bleachers

## Section 9- COMPLETE ALL THAT APPLY

**Emergency medical services?**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing port-a-johns:none**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of private catering company?none**

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** Atwater

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** 04/04/2020 **BEG TIME:** 08:30am **END TIME:** \_\_\_\_\_

**REOPEN DATE:** 04/04/2020; 11:00am **TIME:** \_\_\_\_\_

**STREET NAME:** Franklin St

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** 04/04/2020 **BEG TIME:** 08:30am **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

will be submitted at a later date; the day event insurance, sanitation agreement, community communication,

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

---

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** PH1LL annual 5k 2020 **Event**  
**Date:** 10-23-2019

**Event Organizer:**  
Deodge Hill

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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4/19

### MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  APPROVED  DENIED  N/A  CANCELED

Petition #: 1206 Event Name: Fireball Whisky Experience - Tiger's Opening Day

Event Date: March 30, 2020

Street Closure: None

Organization Name: Archrival

Street Address: 720 O Street Lincoln, NE 68508

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon       Carnival/Circus       Concert/Performance       Run/Marathon
- Bike Race       Religious Ceremony       Political Ceremony       Festival
- Filming       Parade       Sports/Recreation       Rally/Demonstration
- Fireworks       Convention/Conference       Other: Experiential Marketing
- 24-Hour Liquor License

**Petition Communications** (include date/time)

Harry's Detroit will host a Tiger's Opening Day event at 2482 Clifford Street and the adjacent parking lot from 8:00am - 6:00pm; with a skee-ball fire activation.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Harry's Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; DFD Fire Watch Required for Entirety of Event
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing & Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tent & Flame Permit Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Justice

Date: 2-12-2020

Janice M. Winfrey  
City Clerk

**City of Detroit**  
OFFICE OF THE CITY CLERK

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, February 14, 2020*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
POLICE DEPARTMENT    FIRE DEPARTMENT  
PLANNING AND DEVELOPMENT DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1206**    *Archival, request to hold "Fireball Whisky Experience/Tiger's Opening Day" at Harry's Detroit, 2482 Clifford on March 30, 2020 from 8:00 AM to 6:00 PM.*

3/30/2020

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: Fireball Whisky Experience // Tiger's Opening Day

Event Location: Harry's Detroit 2482 Clifford St, Detroit MI 48201

Is this going to be an annual event?  Yes  No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Archrival

Organization Mailing Address: 720 O Street, Lincoln, NE 68508

Business Phone: 503-575-8643

Business Website: Archrival.com

Applicant Name: Nick Krzeminski

Business Phone: 503-575-8643

Cell Phone: 503-575-8643

Email: nick.krzeminski@archrival.com

Event On-Site Contact Person:

Name: Nick Krzeminski

Business Phone: 503-575-8643

Cell Phone: 503-575-8643

Email: nick.krzeminski@archrival.com

Event Elements (check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance                             |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony                              |
| <input type="checkbox"/> Political Event       | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming   |
| <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration                             |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input checked="" type="checkbox"/> Other: <u>experiential marketing</u> |

Projected Number of Attendees: 3000

Please provide a brief description of your event:

We are representing our client, Fireball Whisky, with a Fire Skee-Ball activation + photo opportunity and sampling onsite at Harry's Bar on Clifford St. The fire skee-ball lanes were created for Burning Man Arts Festival in 2013 and are contracted nationally by various brands for experiential marketing campaigns. The lanes are owned and operated by Fired Up Management by pyro certified and compliant onsite technicians.



**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 03/29/2020 Time:08:00 Complete Set-up Date:03/29/2020 Time:16:00

Event Start Date:03/30/202 Time:08:00 Event End Date:03/30/202 Time:18:00

Begin Tearing Down Date:03/31/2020 Complete Tear Down Date:03/31/2020

Event Times (If more than one day, give times for each day):  
one day, 10 hour activation with pre/post times included

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: 2482 Clifford St, Detroit MI 48201 [all contained within Harry's fenced in parking lot]

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

Fire skee-ball gameplay lanes.

Will a sound system be used?  Yes  No

If yes, what type of sound system? basic emcee audio package [2 ev speakers on sticks + microphone]

Describe specific power needs for entertainment and/or music:

4 grounded 110v dedicated outlets, Harry's to provide shore power

How many generators will be used? 3

How will the generators be fueled?  
gasoline jugs by dedicated event crew

Name of vendor providing generators:

Contact Person: Nick Krzeminski

Address: 720 O Street

Phone: 503-575-8643

City/State/Zip: Lincoln, NE 68508

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

- Food
- Merchandise
- Non-Alcoholic Beverages
- Alcoholic Beverages

Indicate type of items to be sold:

nothing will be sold, samples of Fireball Whisky will be distributed by TIPS certified brand ambassadors per Harry's event liquor license and Fireball Whisky's event liquor team.

**Section 6- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: Harry's Detroit to provide onsite security

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

- Licensed
- Armed
- Bonded

How will you advise attendees of parking options?

Harry's to handle as this is a preexisting, annual event that we are joining.

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
it will not affect any of the above

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event:  
Harry's to promote the event

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	1	10' x 10' x 8' Mastertent with wind rated weights
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

## Section 9- COMPLETE ALL THAT APPLY

**Emergency medical services?**

Contact Person: Event Medic

Address: 901 North Broadway

City/State/Zip: North Massapequa, NY 11758

**Name of company providing port-a-johns.**

Contact Person: Harry's to provide

Address:

Phone:

City/State/Zip:

**Name of private catering company?**

Contact Person: n/a

Address:

Phone:

City/State/Zip:

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

**STREET NAME:** n/a Harry's private parking lot will be utilized

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

Please reach out directly to me with any/all questions as I can walk you through the onsite process and ROS + all safety precautions we take to execute this event; it is part of a national marketing program for the brand. We have a fire effects package PDF for your review. Please let me know where to send it.

Nick Krzeminski [Senior Event Producer // Archrival] 503-575-8643 [nick.krzeminski@archrival.com]

Josh Levine [Owner // Fired Up Management] 310-424-8801 [josh@firedupmanagement.com]

**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant  
*Nicholas John Krzeminski*

01/29/2020

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Fireball Whisky Fire Skee-Ball **Event**

**Date:** March 30, 2020

**Event Organizer:**

Archival // Nick Krzeminski

Signature of Applicant  
*Nicholas John Krzeminski*

**Applicant Signature:**

**Date:** 01/29/2020

**SKEE-BALL LANES**

**TOURNAMENT  
SCOREBOARD**

**PHOTO OP AREA**

**PHOTO OP ATTENDANT**

**SCOREBOARD ATTENDANT**

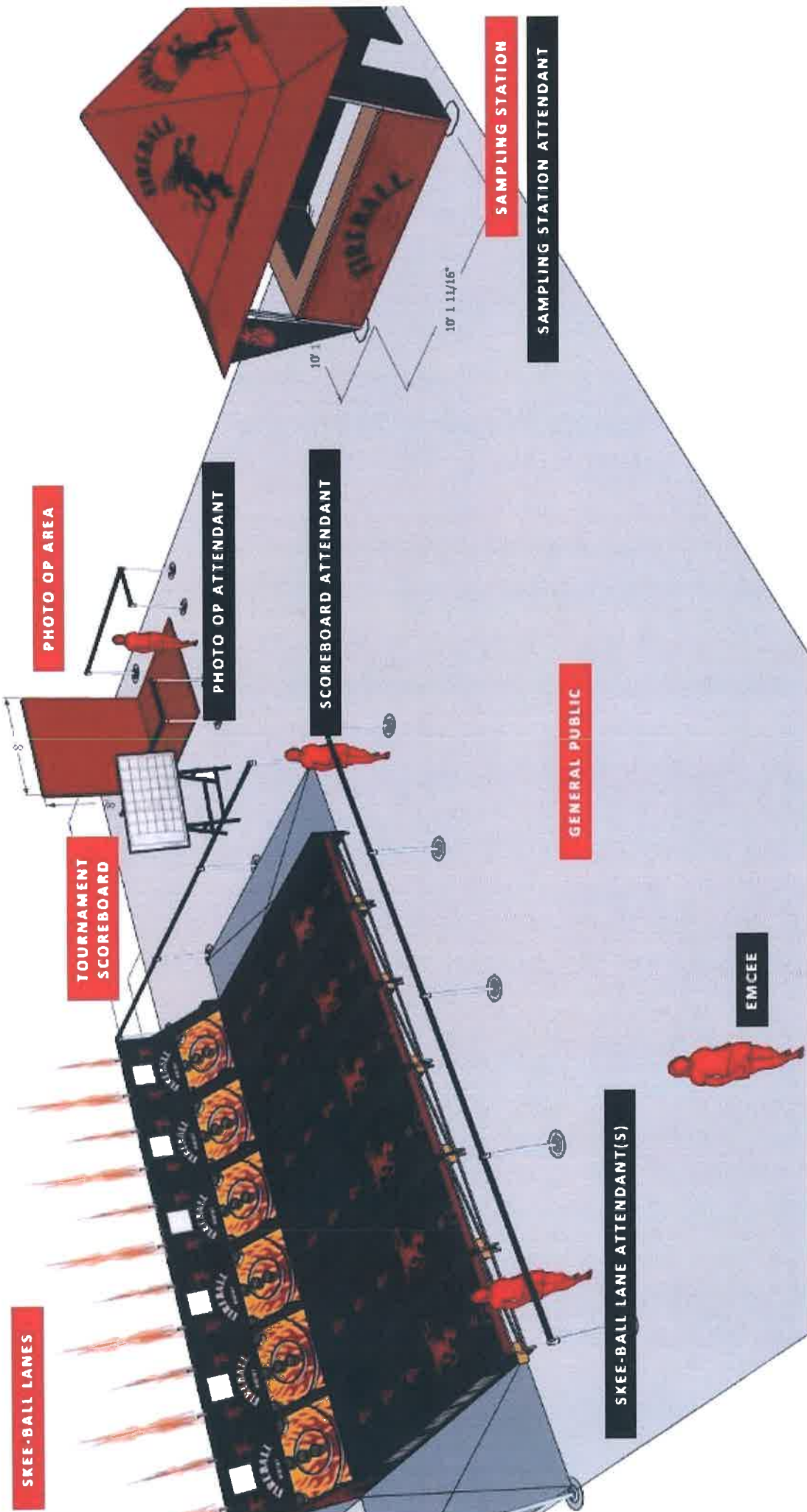
**GENERAL PUBLIC**

**SAMPLING STATION**

**SAMPLING STATION ATTENDANT**

**EMCEE**

**SKEE-BALL LANE ATTENDANT(S)**



## FIRE SKEE BALL INFORMATION

Harry's

3-30-2020

The intent of the following information is to address the requirements Fireball Skee Ball Installation. It is meant to accompany the Temporary Activity Permit application for the use of flame effects before an audience at the Harpoon Harry's Beachfront Restaurant

1. Organization Responsible: Fireball Whiskey / Archrival

2. Dates: 3/30/2020

3. Production Location: Harry's 2482

Clifford St. Detroit Mi 48201

313-964-1575

4. NFPA Part 160 Annex B information: (Please see documentation below)

5. Flame Effect Classification: Group III Flame Effect— An attended temporarily installed for a specific production with limited operation and fixed time for removal.

6. General Site Plan and Flame Effect Description:

Below is a diagram of a general proposed location and general site plan, with the location of the temporary activity





(935) · \$\$

- Save
- Nearby
- Send to your phone
- Share

for pre-game pub grub eats offers a free & a covered roof deck.

24-hour food · Late-night food

Clifford St, Detroit, MI 48201

F Detroit, Michigan

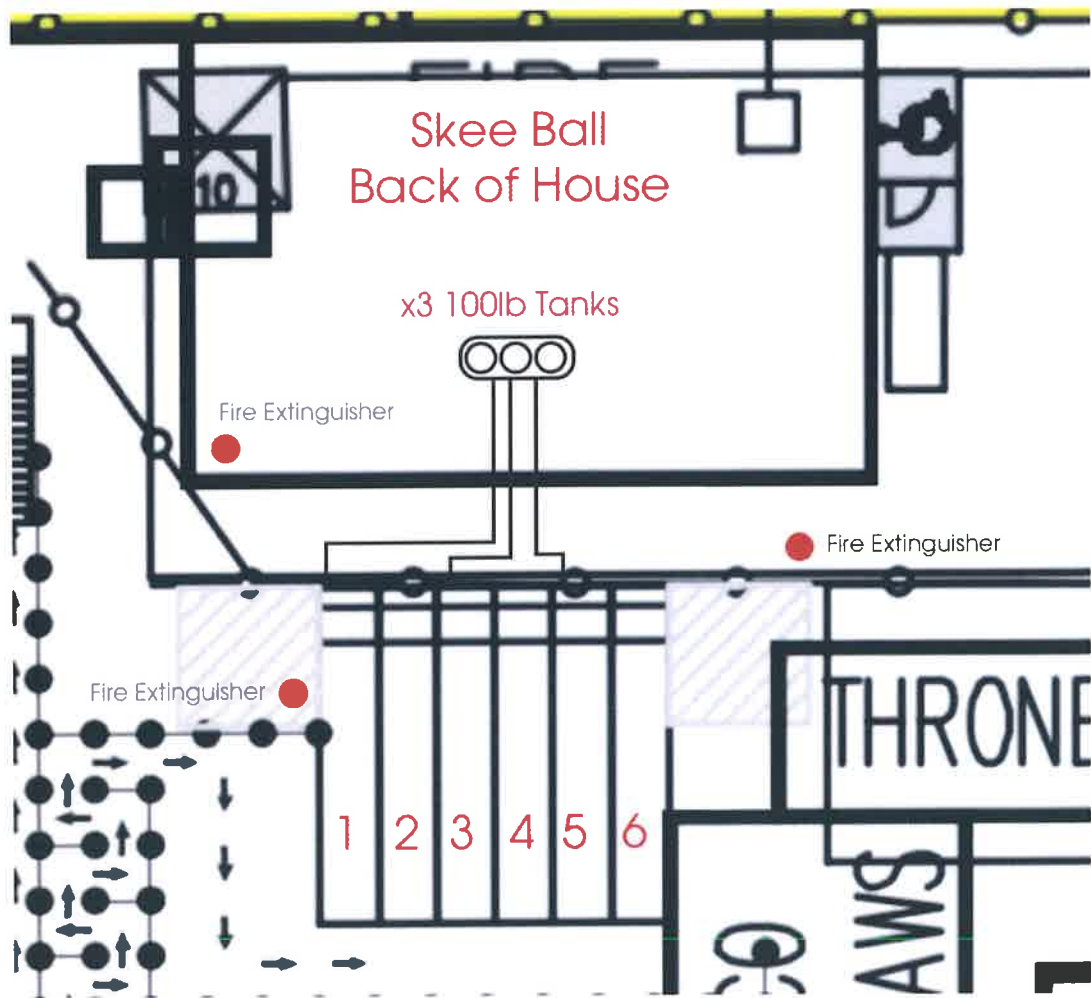
harrysdetroit.com

4-1575

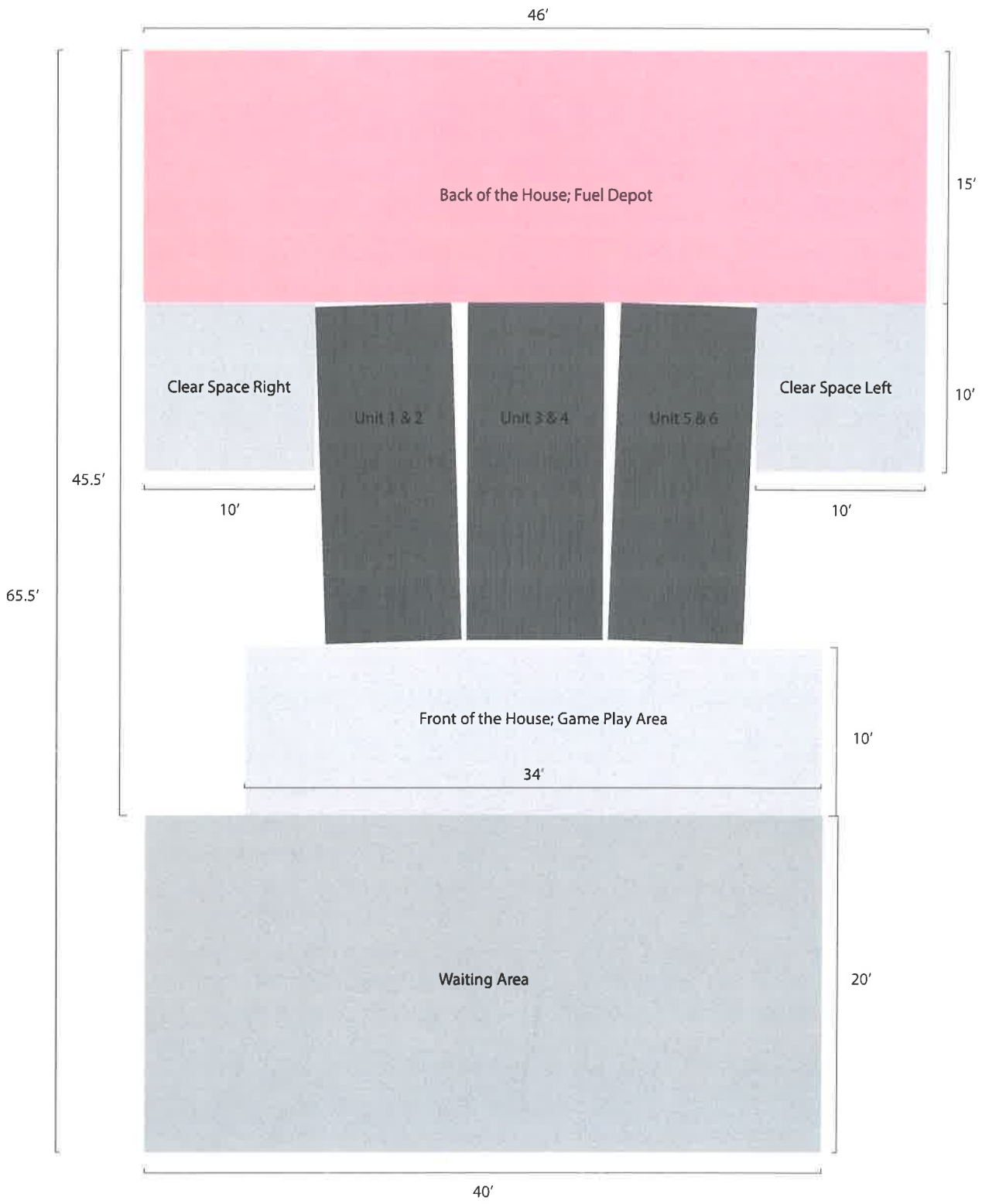
Hours: 11AM-2AM

harrysdetroit.com

harrysdetroit.com



The fuel used for the effect will be propane in vapor form. The plan of operation is to run the system for about four to five hours. Estimated consumption is approximately three hundred pounds each of the three evening shims throughout the events. Above is a diagram of the fuel placement as well as strategically placed fire extinguishers.



## Proposed Fire Skee Ball location and General Site Plan (Not To Scale)

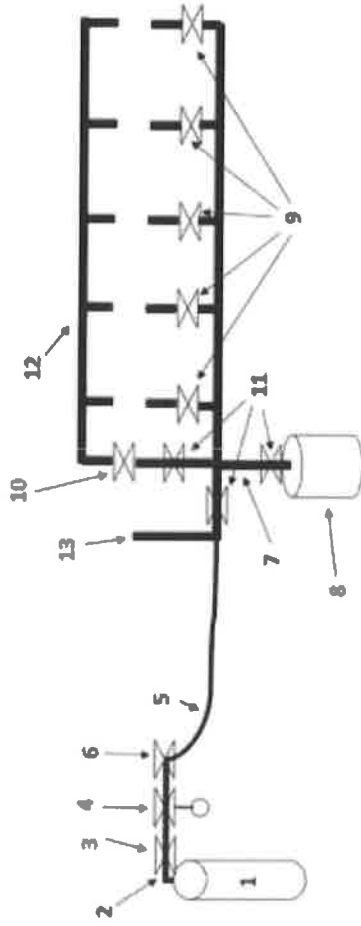
Fire Skee Ball is generically based on the arcade game, Skee Ball. As the name implies, fire is used to add another dimension to the game experience. Fire Skee Ball is a modification of the Riskee Ball base design implemented at the Burning Man 2013 Charcade by Christopher Guard / Site 3 Fire Arts, and Seth Hardy of Propane and Electrons. This system includes six participant lanes, fabricated in two lane pairs. The lane pairs can be deployed side-by-side and interconnected to one propane supply system for all six. Each pair of lanes would be independently functional, so that depending on the venue any multiple of two lanes could be set up and operated. The lanes themselves are 20 feet long, with aluminum frames. The ball rolling surface is marine plywood, and the sides are aluminum sheet metal. The “Headframe,” the system component that is mounted at the end of the lane, contains the microprocessor-controlled flame effect system and scoring display. It is also fabricated with an aluminum frame and sheet metal. The flame effect mechanism is designed in accordance with NFPA Part 160. All piping within the game itself is Schedule 40 black pipe or LPG rated hose, with LPG-rated solenoid valves containing Viton seals. When a ball is rolled with sufficient accuracy, and lands in one of the target holes, a switch is activated that is detected by the microprocessor in the control system. The system in turn

actuates the adjacent solenoid, releasing propane for a predetermined period of time (on the order of 1/2 or one second). This release is ignited by pilot lights that are constantly lit.

Only the immediate area around the headframe is affected by the effect, as it fires at a slight angle from vertical out of the headframe. The audience will be positioned out in front of the game. As the ball runways are 16 feet long, the audience is maintained sufficiently distant from the effect. The sides of the effect will be barricaded at least 15 feet from the effect to prevent audience ingress to the vicinity of the effect. The system operator will have an E-stop button that can be pressed to immediately shut down the system in the event of unauthorized participant ingress.

The six lanes will be located in the center of the lot. A conceptual crowd control is depicted at the lower part of the proposed layout, with barricades around the perimeter. This is not necessarily the final configuration for the crowd control concept, pending additional evaluation.

**Fire Sketchball  
Piping Diagram**



1	Propane supply cylinder (2 each)	8	30 lb. accumulator propane tank, current certification
2	1/4" x 1/4" NPT, 7/8" Nom. (Procter Supply)	9	Bluebird Solenoid Valve, Brass/White (Pesa) 12V DC 0.20A (The March)
3	1/4" turn 600 WOG Full Port Brass Ball Valve (Procter Supply)	10	Low pressure pancake regulator for pilot flames
4	Flabco HI Press. Adj. Regulator - 1/4" x 1/4" Inlet/Outlet - B. (Procter Supply)	11	1/4" turn 600 WOG Full Port Brass Ball Valve
5	1/2" OD 300 PWB LP-Gas Line (Procter Supply)	12	1/4" Schedule 40 black pipe manifold for pilot flames for powder
6	1/2" Electric Solenoid Valve, Brass/White (Pesa) 12V DC (The March)	13	Schedule 40 black pipe and LP-rated gas hose manifold to other lanes
7	Schedule 40 black pipe interconnections between accumulator and valves		

Supplemental fire protection features: An emergency stop button that removes power from all systems is included in the system. A solenoid valve at the supply is deenergized, cutting off propane supply to the system as well. 1/4 turn shutoff valves are placed throughout the system in the event that a malfunctioning part of the system needs to be isolated by the operator.

Inclement weather such as rain or winds above 25 mph would necessitate the suspension of operations for these circumstances.

Clearance to combustibles: No combustibles have been identified inside the area other than the incidental plastics in the mechanism and the marine plywood of the lanes themselves. A minimum of two 2-A:10B:C rated fire extinguisher will be on hand at all times.

Operator participation: The certified/registered operator currently identified in this document is not the designers or assembler of this flame effect system. This operator has worked this system in the past and has knowledge of its functionality. They will be in position to immediately press the stop button when an off-normal situation is identified, such as equipment malfunction or unauthorized ingress into the restricted area around the effect. Helpers may be on hand for assistance with the effect and/or crowd control, and will be trained in the system's behavior, location of shutoff valves, fire extinguishers and observational awareness. The operator

will conduct a tailgate safety briefing daily before the startup of operation, and operational checks will be made as part of the startup process. Shutdown will be a general reverse of the startup process.

Emergency response procedures: Off-normal occurrences will be handled on a case-by-case basis. In the event of a minor equipment malfunction, the response may be no more than isolating a particular part of the system and turning off the controller. For a major malfunction, the Emergency Stop button would be pressed by the operator, and, safety permitting, manual system valving would be closed, and participants would be directed to egress. Emergency response notifications would be made immediately through proper chain of command emergency response system depending on the situations.

The Operator is identified for the system will be determined from the Orlando Florida area.

### **EQUIPMENT NEEDED**

**on both dates:**

**3/28 -3/30**

**1x Forklift w/8" forks to remove lanes from trailer.**



# **RUN OF SHOW**

Estimated

## **Saturday March 28th 2020**

11AM- Arrival of FSB Lanes onsite.

## **Sunday March 29th 2020**

9 AM - Artist/Crew arrive for Build

## **Monday March 30th 2020**

8AM - 8PM SHOW DAY

*Mon-Wed 3/28-3/30 — SECURITY ONSITE ONLY*

### **Onsite Contacts:**

*Josh Levine 310-424-8801 / Aldo Ramon 305-212-4047*

