

Formal Session Agenda
2-18-20
Referrals

PUBLIC HEALTH AND SAFETY STANDING COMMITTEE

17

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 1178 Event Name: Climate Leadership Conference Activation

Event Date: March 4 - 6, 2020

Street Closure: None

Organization Name: The Climate Registry

Street Address: 600 Wilshire Boulevard Los Angeles, CA 90017

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon ☐ Carnival/Circus ☐ Concert/Performance ☐ Run/Marathon
☐ Bike Race ☐ Religious Ceremony ☐ Political Ceremony ☐ Festival
☐ Filming ☐ Parade ☐ Sports/Recreation ☐ Rally/Demonstration
☐ Fireworks ☒ Convention/Conference ☒ Other: Car Activation
☐ 24-Hour Liquor License

Petition Communications (include date/time)

The Climate Leadership Conference will take place inside the Westin Book Cadillac located at 1114 Washington Boulevard and will place an electric Audi on the sidewalk during the duration of their event in a 11x25 space.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Downtown Services will provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stations Required Around Vehicle
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: B. Kisher

Date: 2-6-2020

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, January 31, 2020

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT BUILDINGS SAFETY ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

1178 *The Climate Registry, request to hold "Climate Leadership Conference" on March 4-6, 2020 from 7:00 AM to 6:00 PM each day at the Westin Book Cadillac, 1114 Washington Blvd. with temporary closure of the sidewalk at the corner of Washington and Michigan.*

2 Woodward Ave. Coleman A. Young Municipal Center Rm. 200, Detroit, MI 48226

(313) 224 - 3260 | Fax: (313) 224 - 1466

3-4-2020

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Climate Leadership Conference

Event Location: Westin Book Cadillac Detroit, 1114 Washington Blvd, Detroit, MI 48226

Is this going to be an annual event? ☐ Yes ☒ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Climate Registry

Organization Mailing Address: 600 Wilshire Blvd, Los Angeles, CA 90017

Business Phone: 213-213-1258

Business Website: www.theclimateregistry.org

Applicant Name: Alexandra Lilienfeld

Business Phone: 213-213-1258

Cell Phone: 818-521-1049

Email: alilienfeld@theclimateregistry.org

Event On-Site Contact Person:

Name: Alexandra Lilienfeld

Business Phone: 213-213-1258

Cell Phone: 818-521-1049

Email: alilienfeld@theclimateregistry.org

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☐ Concert/Performance

☐ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☐ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☒ Convention/Conference

☐ Fireworks

☐ Other: _____

Projected Number of Attendees: 400

Please provide a brief description of your event:

The annual Climate Leadership Conference is North America's premier event dedicated to addressing the climate crisis through policy, innovation, and business solutions. The conference is taking place in Detroit at the Westin Book Cadillac this year to bring together forward-thinking leaders from business, government, academia, and the non-profit community to explore energy and climate solutions and opportunities, and to showcase climate leadership.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date March 4, 2020 Time: 6:00am Complete Set-up Date: March 4, 2020 Time: 7:00am

Event Start Date: March 4, 2020 Time: 7:00am Event End Date: March 6, 2020 Time: 3:00pm

Begin Tearing Down Date: March 6, 2020 Complete Tear Down Date: March 6, 2020

Event Times (If more than one day, give times for each day):

7:00am - 6:00pm each day. On March 5, we also host and awards dinner from 7:00pm-9:30pm.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Westin Book Cadillac

Facilities to be used (Check) Street Sidewalk ☒ Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

n/a

Will a sound system be used? ☐ Yes ☒ No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

n/a

How many generators will be used? n/a

How will the generators be fueled?

Name of vendor providing generators:

Contact Person: n/a

Address: _____

Phone: _____

City/State/Zip _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☐ Yes ☒ No

If yes, please describe: _____

Will there be on-site ticket sales? ☐ Yes ☒ No

If yes, list price(s): _____

Will there be vending or sales? ☐ Yes ☒ No

If yes, check all that apply:

☐ Food ☐ Merchandise ☐ Non-Alcoholic Beverages ☐ Alcoholic Beverages

Indicate type of items to be sold: _____

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: It will be covered by Westin Book Cadillac Security

Contact Person: Meredith Hackett

Address: 1114 Washington Blvd

Phone: 313.442.1628

City/State/Zip: _____

Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

☐ Licensed

☐ Armed

☐ Bonded

How will you advise attendees of parking options?

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

The proposed display will be exclusively on the sidewalk and will not disrupt any car traffic. There is no amplified sound.

Have local neighborhood groups/businesses approved your event?

☒ Yes

☐ No

Indicate what steps you have or will take to notify them of your event:

My colleagues and I have visited the Westin Book Cadillac Detroit twice since June 2019 and have a great working relationship with the hotel. We have also engaged with a variety of local entities via phone, email and in-person meetings as Supporting Partners of the conference.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	n/a	
Tents (enclosed on 3 sides)	n/a	
Canopy (open on all sides)	n/a	
Staging/Scaffolding	n/a	
Bleachers	n/a	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns.

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Name of private catering company?

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Washington Blvd - only on the sidewalk

FROM: On the corner at Michigan Ave **TO:** _____

CLOSURE DATES: 03/04/2020 **BEG TIME:** 07:00am **END TIME:** _____

REOPEN DATE: 03/06/2020 at 3:00pm **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

This proposal is for an Audi installation featuring a car on the sidewalk in front of the Westin Book Cadillac Hotel as part of the Climate Leadership Conference. In a 11'x25' space at the corner of Washington Blvd and Michigan Ave, we will invite people to explore the all electric Audi e-tron SUV to educate them on the world of electric vehicles. There is a high importance on sustainability and working toward a green future, so as part of the program, Audi will be donating to four environmental charities

WHAT:

- (1) static car for education piece
- (1) Amazon Home Service EV
Charger

HOW:

Our team will be educating consumers on the technology and landscape of EVs.

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

12/30/2019

Date _____

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 1180 Event Name: Downtown Street Eats Food Truck Program

Event Date : March 17 - December 31, 2020

Street Closure: None

Organization Name: Downtown Detroit Partnership

Street Address: 1 Campus Martius Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>2020 Parks Programming</u> | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

The Downtown Detroit Partnership will program Cadillac Square, Beacon Park, Spirit Plaza, The Esplanade, Capitol Park and Grand Circus Park with Detroit based food trucks from 11:00am - 2:00pm daily and flexible weekend & event hours.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Eagle Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Fire Inspections of Food Trucks
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: B. Kusher

Date: 2-6-2020

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, January 31, 2020

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

PLANNING AND DEVELOPMENT DEPARTMENT DPW - CITY ENGINEERING DIVISION
MAYOR'S OFFICE BUSINESS LICENSE CENTER
POLICE DEPARTMENT FIRE DEPARTMENT
RECREATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

1180 *Downtown Detroit Partnership, request to hold "Downtown Street Eats Food Truck Program" in Downtown parks and other public spaces managed by DDP on Monday - Friday from March 17, 2020 to December 31, 2020 beginning at 11:00 AM with various end times each day.*

3/17-12/31, 2020

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: DOWNTOWN STREET EATS FOOD TRUCK PROGRAM

Event Location: DOWNTOWN PARKS AND PUBLIC SPACES MANAGED BY DDP

Is this going to be an annual event? ☒ Yes ☐ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: DOWNTOWN DETROIT PARTNERSHIP

Organization Mailing Address: 1 CAMPUS MARTIUS, SUITE 380

Business Phone: 313-715-9944

Business Website: DOWNTOWNDETROITPARKS.COM

Applicant Name: HEATHER BADRAK

Business Phone: 313-715-9944

Cell Phone: 313-715-9944

Email: HBADRAK@DETROIT300.ORG

Event On-Site Contact Person:

Name: NDIDIKA VERNON

Business Phone: 313-314-2710

Cell Phone: 313-715-9944

Email: downtownstreeteats@downtowndetroit.c

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☐ Concert/Performance

☐ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☐ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☐ Convention/Conference

☐ Fireworks

☒ Other: 2020 Parks Program

Projected Number of Attendees: varies daily 100 - 2500

Please provide a brief description of your event:

An initiative and program of the Downtown Detroit Partnership that provides affordable food and beverage options.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date DAILY Time:VARIES Complete Set-up Date: DAILY Time:VARIES

Event Start Date:3/17/20 Time:11A Event End Date:12/31/20 Time:VARIES

Begin Tearing Down Date:DAILY Complete Tear Down Date:DAILY

Event Times (If more than one day, give times for each day):

Monday - Friday, 11a - 2p, all locations, Flexible scheduling for events, weekends and evening hours.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Cadillac Sq., Beacon Park, Spirit Plaza, Esplanade, Capitol Park, Grand Circus

Facilities to be used (Check) Street Sidewalk Park ☒ City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Kickoff of program begins on March 17 with a St. Patrick's Day theme. Potentially a DJ for kickoff event.

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? amplified sound for kickoff event only

Describe specific power needs for entertainment and/or music:

House power

How many generators will be used? None

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☐ Yes ☒ No

If yes, please describe:

Will there be on-site ticket sales? ☐ Yes ☒ No

If yes, list price(s):

Will there be vending or sales? ☒ Yes ☐ No

If yes, check all that apply:

☒ Food ☐ Merchandise ☒ Non-Alcoholic Beverages ☐ Alcoholic Beverages

Indicate type of items to be sold:

food and non-alcoholic beverages

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Eagle Security

Contact Person: Matt Warner

Address: 500 Griswold

Phone: 734-306-4871

City/State/Zip:

Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift:

varies by location

Are the private security personnel (check all that apply):

☐ Licensed

☐ Armed

☐ Bonded

How will you advise attendees of parking options?

Website shows Downtown parking options

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
Downtown Street Eats continues to attract new and mainstay food trucks and local restaurant pop-ups and entrepreneurs to provide an increasing variety of quick food options for residents, employees and tourists.

Have local neighborhood groups/businesses approved your event?

☒ Yes

☐ No

Indicate what steps you have or will take to notify them of your event:
DDP's small business initiatives and regularly occurring BIZ connect

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns.

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Name of private catering company?

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant
Heather Badrak
Heather Badrak

01/14/2020

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: DOWNTOWN STREET EATS **Event**
Date: MARCH 17 - DECEMBER 31, 2020

Event Organizer:
DOWNTOWN DETROIT PARTNERSHIP

Signature of Applicant
Heather Badrak
Heather Badrak

Applicant Signature:

Date: 01/14/2020

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 1181 Event Name: Corktown Paddy's Parade Party

Event Date: March 15, 2020

Street Closure: None

Organization Name: The Home Team Group & Annex Group

Street Address: 48 Adelaide Detroit, MI 48201

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon
 ☐ Carnival/Circus
 ☐ Concert/Performance
 ☐ Run/Marathon
☐ Bike Race
 ☐ Religious Ceremony
 ☐ Political Ceremony
 ☐ Festival
☐ Filming
 ☐ Parade
 ☐ Sports/Recreation
 ☐ Rally/Demonstration
☐ Fireworks
 ☐ Convention/Conference
 ☒ Other: Tent Party

☒ **24-Hour Liquor License**

Petition Communications (include date/time)

The Corktown Paddy's Parade Party will erect a tent in the parking lot adjacent to 2024 Michigan Avenue from 9:00am - 7:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Private Security Company Pending
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Alley Closure Adjacent to Building
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bike Racks Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Heaters
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: B. Fisher

Date: 2-6-2020

Janice M. Winfrey
City Clerk

City of Detroit

OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, January 31, 2020

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE TRANSPORTATION DEPARTMENT
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
PLANNING AND DEVELOPMENT DEPARTMENT MUNICIPAL PARKING DEPARTMENT

1181 *The Home Team Group & The Annex Group, request to hold "Corktown Paddy's Parade Party" at 2024 Michigan Ave on March 15, 2020 from 9:00 AM to 7:00 PM.*

1181

3-15-2020

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Corktown Paddy's Parade Party

Event Location: 2024 Michigan Avenue, Detroit, MI 48216 - Parking Lot

Is this going to be an annual event? ☒ Yes ☐ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Home Team Group (non-profit) & The Annex Group

Organization Mailing Address: 48 Adelaide, Detroit, MI 48201

Business Phone: 248.219.4941

Business Website: www.thehometeamgroup.org

Applicant Name: Andrus McDonald

Business Phone: 248.219.4941

Cell Phone: 248.219.4941

Email: andrusm@me.com

Event On-Site Contact Person:

Name: Andrus McDonald

Business Phone: 248-219-4941

Cell Phone: 248.219.4941

Email: andrusm@me.com

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☐ Concert/Performance

☐ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☐ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☐ Convention/Conference

☐ Fireworks

☒ Other: Tent Party

Projected Number of Attendees: 800 - 1000

Please provide a brief description of your event:

Annual event held on the day of the Corktown St. Patrick's Day Parade - this is our 7th or maybe 8th year hosting this event. We have permission from the parade organizers to host this event and we donate a portion of the property to the organizers for parking and administration. We have hosted the event at this particular location for the past 5 years - I believe. Maybe 4 years.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date March 11, Time: 9 a.m Complete Set-up Date: 03/15/2020 Time: 9 a.m.

Event Start Date: March 15, Time: 9 a.m Event End Date: March 15, 2020 Time: 7 p.m. (Dusk)

Begin Tearing Down Date: March 15, 2020 Complete Tear Down Date: March 19, 2020

Event Times (If more than one day, give times for each day):
9 a.m. to 7 p.m. (or earlier, depending on day light)

Section 3- LOCATION/SITE INFORMATION

Location of Event: 2024 Michigan Avenue, Detroit 48216 - Parking Lot

Facilities to be used (Check) ☒ Street ☐ Sidewalk ☐ Park ☒ City ✓
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

DJ and Live Irish Bands

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? Amplified speakers

Describe specific power needs for entertainment and/or music:

Large Generator

How many generators will be used? One

How will the generators be fueled?
Gas

Name of vendor providing generators:

Contact Person: TBD

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No

If yes, please describe:

Will there be on-site ticket sales? ☒ Yes ☐ No

If yes, list price(s):

Will there be vending or sales? ☒ Yes ☐ No

If yes, check all that apply:

☒ Food

☒ Merchandise

☒ Non-Alcoholic Beverages

☒ Alcoholic Beverages

Indicate type of items to be sold:

T-shirts/Hats

Food Concessions

Alcoholic and Non-Alcoholic Beverages

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: TBD

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

☒ Licensed

☐ Armed

☒ Bonded

How will you advise attendees of parking options?

There is plentiful street parking and we secure the use of a small parking lot across the street from the location for staff parking and overflow parking.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
We are part of the larger parade festival

Have local neighborhood groups/businesses approved your event?

☒ Yes

☐ No

Indicate what steps you have or will take to notify them of your event:
Social Media marketing

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	3	TBD
Canopy (open on all sides)	2	TBD
Staging/Scaffolding	0	
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: TBD

Address:

City/State/Zip:

Name of company providing port-a-johns: TBD

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Alley behind 2024 Michigan Avenue

FROM: Vermont **TO:** Gaelic League

CLOSURE DATES: March 15, 2020 **BEG TIME:** 9 a.m. **END TIME:**

REOPEN DATE: March 15, 2020 **TIME:**

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:**

REOPEN DATE: _____ **TIME:**

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:**

REOPEN DATE: _____ **TIME:**

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:**

REOPEN DATE: _____ **TIME:**

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:**

REOPEN DATE: _____ **TIME:**

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

eSigned with Sanitization.com
Andrus McDonald
Key: w0bka11b02840f14a70a422547205

12/06/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Corktown Paddy's Parade Party **Event**
Date: December 6, 2019

Event Organizer:
The Home Team Group & The Annex Group

eSigned with Sanitization.com
Andrus McDonald
Key: w0bka11b02840f14a70a422547205

Applicant Signature:

Date: 12/06/2019

20

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 1183 Event Name: 62nd Annual St. Patrick's Parade

Event Date: March 15, 2020

Street Closure: Michigan Avenue

Organization Name: United Irish Societies

Street Address: 2086 Michigan Avenue Detroit, MI 48216

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon
 ☐ Carnival/Circus
 ☐ Concert/Performance
 ☐ Run/Marathon
☐ Bike Race
 ☐ Religious Ceremony
 ☐ Political Ceremony
 ☐ Festival
☐ Filming
 ☒ Parade
 ☐ Sports/Recreation
 ☐ Rally/Demonstration
☐ Fireworks
 ☐ Convention/Conference
 ☐ Other: _____
☐ 24-Hour Liquor License

Petition Communications (include date/time)

The 62nd Annual St. Patrick's Parade will be held in Corktown on Michigan Avenue between 6th Street and Roosevelt Park from 1:00pm - 4:00pm.

** ALL permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Staging, Scaffolding & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required for Saturday Closures & No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: B. Lushin

Date: 2-6-2020

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, January 31, 2020

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
PLANNING AND DEVELOPMENT DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

1183 *United Irish Societies, request to hold "62nd Annual St. Patrick's Parade" on Michigan Avenue 1:00 PM to 4:00 PM on March 15, 2020 with various temporary street closures.*

3-15-2020

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least **60 days** prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 62nd Annual Detroit St. Patrick's Parade

Event Location: Michigan Ave. Corktown, Detroit

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: United Irish Societies

Organization Mailing Address: 2086 Michigan Ave.

Business Phone: 313.475.4675

Business Fax: _____

Federal Tax ID # 38-2852489 501(c) (3) Status see attached.

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Michael L. Kelly

Title/Role: President & Parade Chairman

Email Address: mkelly@unitedirishdetroit.com

Mailing Address: 2068 Michigan Ave., Detroit, MI 48216

Business Phone: 313.475.4675

Business Fax: _____

Event On-Site Contact Person: _____

Mailing Address: Same

Business Phone: Same

Business Fax: _____

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: United Irish Societies, Ford Foundation & TBD

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Provide a brief description of your event:

61st Annual Detroit St. Patrick's Parade.

Over 3,000 participants in the Parade and 40-50k expected to watch from Michigan Ave in this family event that celebrates our Irish Heritage and recognizes the Charitable contributions of the Irish Community.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 3/14/20 6:00am Complete Set-up Date & Time: 3/15/20 10 am

Event Start Date & Time: 3/15/20 1:00 pm Event End Date & Time: 3/15/20 4:00 pm

Begin Tearing Down Date: 3/15/20 3:00 pm Complete Tear Down Date: 3/15/20 4:30pm

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? ☐ Yes ☒ No

If no, what years has the event been held in Detroit? 1958 - 2020 63 Years

When was the event last held in Detroit? 3/10/19

Where was the event last held in Detroit? Same Location

What were the hours last year? 6:00 am - 4:00 pm

Project Attendance This Year (Minimum - Maximum)? 30,000 - 50,000

What is the basis for your projected attendance? 2019 participation

Please describe your anticipated/ target audience:

Is this going to be an annual event? ☒ Yes ☐ No

If yes, do you have a preferred/proposed for next year? Always the Sunday before St. Patrick's Day

If a parade is planned. Indicate elements (check all that apply):

[X] People [] Balloons

[X] Floats [X] Animals

[X] Vehicles [X] Other: _____

[X] Bands

If animals included, specify type, number and how used. Detroit Mounted Police

Name of business supplying animal(s):

Contact Person: Sgt. Doug Muston

Address:

Phone: 313.999.0413

City/State/Zip:

Section 3- LOCATION/SITE INFORMATION

Location of Event: Michigan Ave. b/t 6th Street and Roosevelt Park

Facilities to be used (circle):

Street

Sidewalk

Park

City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms

- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

☐ Singers

☐ Magician

☐ Musicians

☒ Story Telling, Reviewing Stand w/ MC's

☐ Comedians

☒ Other: HS Marching Bands, Bagpipers, Step Dancers

Describe the entertainment for this year's event:

List proposed entertainers and/or bands performing at the event:

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system?

Brownstown Parks & Rec Mobile Sound Stage, speakers at Reviewing Stand

☐ Acoustic-audible, sound heard within natural range

☒ Amplified-augmented, sound increased to broaden range

The amplified sound will be used: Metro Audio Visual c/o Pete Hassett

Will the event consist of a musical concert? ☐ Yes ☒ No

If yes, what type of music? (check all that apply)

☐ Live

☐ Recorded

☐ Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:

Generators

How many generators will be used? Two small Honda Generators

How will the generators be fueled?

Gas

Name of vendor providing generators:

Contact Person: Metro Audio Visual

Address: 6731 N. Adams Rd.

Phone: c/o Pete Hasset, 248.514.6221

City/State/Zip: Bloomfield Hills, MI 48301

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

☒ Radio (Specify stations): WJR , WWJ, Irish Radio Show

☒ Television (Specific stations): Fox 2, WDIV & WXYZ

☒ Newspapers (specify papers): Detroit Free Press & Detroit News, Hometown Observer

☒ Web site (identify web address): www.detroitstpatricksparade.com

☐ Public Relations or Marketing Firm (Specify):

Contact Info:

☐ Raffle (List Item(s)):

☐ Billboards

☒ Flyers

☒ Street Banners

☒ Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? **Yes** ☒ **No**

If yes, please describe: _____

Will there be on-site ticket sales? **Yes** ☒ **No**

If yes, list price(s): _____

Will food be sold? ☒ **Yes** **No**

If yes, please pick up Special Events Vendor Packet in Suite 105: Ron Cooley & Bob McShane, UIS co-Chair for all Vendor Packets

Food Truck with City Vendor License

Will merchandise be sold? ☒ **Yes** **No**

If yes, describe: Vendors, sponsors in one tent

Will a percentage of the proceeds be distributed to a charitable organization? ☒ **Yes** ☐ **No**

If yes, describe: All proceeds go to Non-Profit to fund Detroit St. Patrick's Parade

If the event is a fundraiser, identify charity or recipient of funds: Detroit St. Patrick's Parade

Will there be vending or sales? ☒ **Yes** ☐ **No**

If yes, check all that apply:

☒ Food

☒ Merchandise

☒ Non-Alcoholic Beverages

☐ Alcoholic Beverages

☐ Other (specify):

Indicate type of items to be sold: Food Trucks, Coffee, Hats, T-Shirts. UIS to coordinate all Vendor packets and licenses.

Will these be exclusive vendors or outside vendors? (please describe): Exclusive UIS pre approved with city vendor licenses

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: NAIAS Security Services -- Harold Kuhn

Address: 1900 Big Beaver Rd

Phone: 248-722-4309

City/State/Zip: Troy, MI 48064

Number of Private Security Personnel Hired Per Shift: Two 3/9/19 - Six 3/10/19

Are the private security personnel (check all that apply):

☒ [X] Licensed

☐ [] Armed

☒ [X] Bonded

Describe the emergency evacuation plan: Public Announcements from three stages / Ham radio operators

Describe the parking plan to accommodate anticipated attendance: N/S Michigan Ave Large Parking lots and lots North of I-75

How will you advise attendees of parking options? Web site, local signage & traffic reports

Are you seeking a group parking rate? No Local private Parking.

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Corktown Businesses and Community supports the event

Have local neighborhood groups/businesses approved your event?

☒ X Yes ☐ No

Indicate what steps you have or will take to notify them of your event: Postcards, fliers, letters, posters

Indicate contact names and phone numbers (for verification) or attach approved letter(s): Ron Cooley 810-531-4898

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? (1) Bandstand-ShowMobile

Size/Height Similar to Detroit Park & Rec's

Booth Marshal Booth Michigan & 6th 4' high x 3' long x 2' deep

Tent (enclosed, 3 sides) One at Family Fun Zone

Canopy (open on all sides) _____

Staging/Scaffolding

Bike Barricades (1,108)

Bleachers

One pre-manufactured, Family

Company: Performance Staging will supply Bike Barricades and (1) portable bleacher

Grill

☐ Gas

☐ Charcoal

☐ Electrical

☐ Propane

Fireworks (Pyrotechnics)

☐ Aerial

☐ Stage

Provide Sketch:

Portable Restrooms:

☒ Standard

☒ ADA

Accessible Vehicles

Type/Weight:

Other:

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

Will additional utility services be used (power, water, etc.)? Please describe.

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

None

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: Republic Services / Matt Darcy

Address: 5400 Cogswell

Phone: 734-727-2117

City/State/Zip Wayne, MI 48184

Name of company providing emergency medical services?

Contact Person: Hart Medical – Adam Gottleib 248-789-3648

Address: 1836 W. Fort St.

City/State/Zip: Detroit, MI 48216

Name of company providing porta-johns.

Contact Person: Scott's Pottles - Christina

Address: P.O. Box 530846

Phone: 734-421-1400

City/State/Zip: Livonia, MI 48153

Name of private catering company?

Contact Person: None

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: (See Attached)

FROM
TO

Closure Dates:

Beg. Time:

End Time:

Reopen Date:

Time:



STREET NAME: (See Attached)

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- ☐ Posting no parking signs ☐ Light pole
☐ Electrical Services ☐ Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

12-23-19

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

The St. Patrick's Parade



A Detroit Tradition

January 3, 2020

Ms. Bethanie Fisher, Special Events
City of Detroit – Media Services
Coleman A Young Municipal Building
2 Woodward Ave., Suite 333
Detroit, MI 48226

Re: 2020 Detroit St. Patrick's Parade Permit

Dear Ms. Fisher:

Happy New Year, I haven't heard back from the City Council with a petition number yet. I wanted to copy you with the same information as a back-up.

The United Irish Societies, an umbrella group of 36 Detroit Metropolitan Area Irish Organizations requests a permit to stage the 62nd Annual Detroit St. Patrick's Parade on Sunday March 15, 2020.

Detroit's oldest continuous ethnic parade will start at **1:00pm** on Michigan Ave at 6th Street and continue west on Michigan Ave. through the historic Irish Corktown neighborhood, pass by the reviewing stand and end at Roosevelt Park at approximately 3:00pm.

The Parade consisting of approx. 100 Marching Units, High School Marching Bands and spectator crowds in excess of 40,000 who will honor the memory of Ireland's Patron Saint and celebrate our Irish Heritage and the spirit and contributions of the members of the Detroit Area Irish Community.

I have attached the following information for your review and approval:

- City of Detroit Special Events Application
- Fun Zone Car Wash Agreement
- Specifications, 10 Row Speedy Mobile Bleacher System (Used Last Year)
- Parking Vendor's, Parade Day

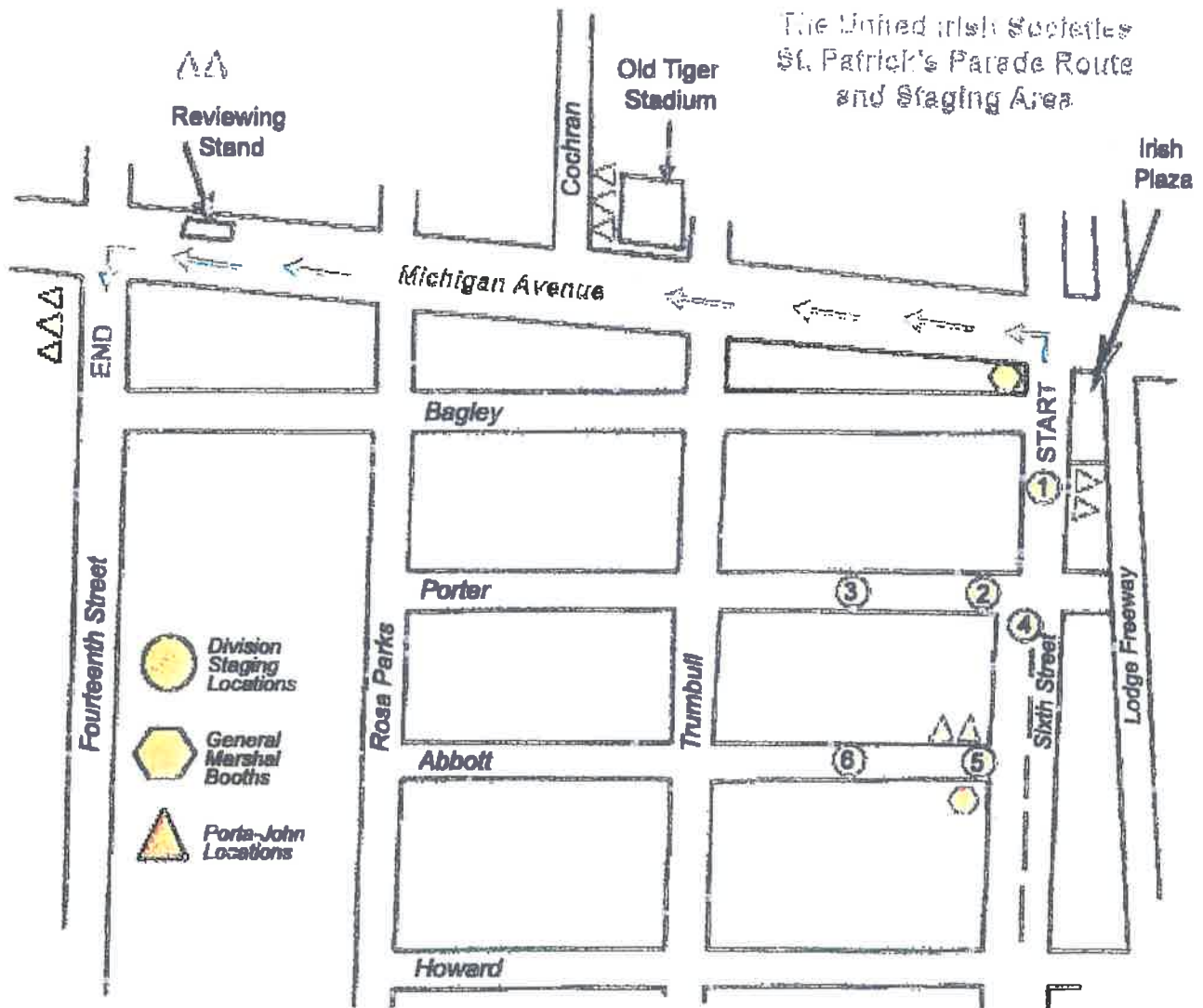
Once again on behalf of the United Irish Societies, thank you in advance for your help. If you have any questions or if I can be of further assistance please do not hesitate to call me on my cell at 313.475.4675.

Mise le meas -


Michael L. Kelly, United Irish Societies, St. Patrick's Parade Co-Chairman

2068 Michigan Ave. • Detroit, MI 48216 • (313) 475-4675

Sponsored by the United Irish Societies



Instruction for Marshals

All Division Marshal must report to the General Marshal's booth on Sixth Street, and Michigan Ave. one hour (12:30 pm) before assembly time to receive their Marshal's arm band and additional instructions.

Line up your divisions properly - only 10 abreast. You are responsible for the appearance of your division during the entire parade. Be proud of them - keep them in line.

Report all deletions to the General Marshals 15 minutes prior to starting time.

Don't physically or verbally abuse anyone. Any problems that you cannot resolve - please see the General Marshals.

No drinking of beverages of any kind is allowed during the parade.

The throwing of any type of candy, mementos or souvenirs is prohibited.

The United Irish Societies does not endorse any individual candidates for any elected office, consequently no political advertising of any type is allowed in the parade.

family fun
2028
07

CONTRACT FOR TEMPORARY LEASE OF PREMISES

A. LEASE OF EXTERIOR OF PREMISES

1. In consideration of the United Irish Societies (hereinafter the UIS) leasing the exterior of certain premises located at 1217 Michigan Avenue, Detroit, Michigan, which said location is a car wash. The UIS will lease said premises commencing at 3:00PM on March 10, 2018 and lease shall terminate on or before 7:00AM on March 12, 2018 for an amount of Six Hundred (\$600.00) dollars. The following same terms and conditions shall apply for March 9-11, 2019, with the times for occupancy remaining the same and the rental rate remaining the same.

The UIS shall have the option to extend this agreement for the years 2020 and 2021, with the same terms and conditions to apply in such successive years. The UIS will provide the owner/landlord with written notice of the option to extend this agreement no later than April 30, 2019.

B. TERMS AND CONDITIONS

2. The UIS shall have exclusive use of the exterior of the lease premises and no other business shall be conducted on said premises during the times in which the UIS is leasing said premises.
3. The UIS shall be permitted to place temporary bleachers on the premises which shall be placed along the sidewalk between the driveways on the premises. The installation of and removal of such bleachers shall be at the direction of the UIS and its membership, with the Landlord not being responsible for the same.
4. The UIS shall be permitted to place barricades around the property, to secure the property if necessary and supply generators as needed. The installation and removal of the barricades shall be at the direction of the UIS and its membership, with the Landlord not being responsible for the same.
5. The UIS shall be allowed access to the utilities, on the premises, such as electrical outlets, use of water from faucets located on the exterior of the building at no cost to the UIS.
6. The UIS shall be allowed to place portable toilets on the premises and shall be permitted to have a food truck parked and operating on the premises.
7. The UIS shall provide a general liability policy holding harmless the landlord/owner from claims that arise as a result of the UIS or its authorized guests being on the premises on the dates and times set forth above, with the limitations of said policy being \$2,000,000.00.

2



SPECIFICATONS

12/2011

10 row Speedy Bleacher Mobile Bleacher System

	<u>Seating Capacity</u>	<u>Row Length</u>	<u>Max Height</u>	<u>Static Jack Load Cap.</u>	<u>Unfolded For use</u>		<u>Folded For Towing</u>	
					<u>Width</u>	<u>Length</u>	<u>Width</u>	<u>Length</u>
Model SPBL3010	200	30'	12' 6"	140,000#	19' 4"	31' 6"	102"	35' 1"
Model SPBL4010	286	39'	12' 6"	210,000#	19' 4"	41' 6"	102"	45' 1"
Model SPBL4510	300	45'	12' 6"	210,000#	19' 4"	46' 6"	102"	50' 1"

Frame	Main Frame is two 16" rolled steel "I" beams, (weight 26 lbs. per lineal foot.) All steel parts are hot dip galvanized after fabrication. Folding section is 6061 T6 heavy duty high tensile tempered aluminum.
Width	102" (Which is the current standard width for trailers.)
Row Spacing	<u>24" row spacing</u> is standard in the bleacher industry to provide adequate knee room. (Succeeding generations are growing taller and taller, anything less is not adequate for adults.)
Seat Boards	Nominal 2" x 10" anodized (204 R1) aluminum 6063 T6
Foot Boards	Nominal 2 " x 10" mill finish aluminum 6063 T6 (Better traction than anodized aluminum, especially when wet.)
Risers	See option F4 for risers and double footboards.
Guard Rails	4" spaced vertical steel baluster bars, (Patent No. 404-141) are galvanized after fabrication. Guard rails across the back and down the sides to include the third row seat. Guardrails fold automatically with the seats.
Hitch	2 5/16" ball type standard (pintle type optional) with heavy safety chains and emergency break-away cable and switch. Fully adjustable to match height of hitch on towing vehicle.
Suspension	39' and 45' - 14,000 lb. (tandem 7,000 lb.), 30' - 12,000 lb. (tandem 6,000 lb.) Dexter Torflex shock absorbing rubber torsion cushioned axles (not leaf springs) for smoother, quieter towing and less wear and tear.
Brakes	Electric brakes on all four wheels with emergency break-away cable and switch
Tires	Load range "E", ST235/80-R16 (Heavy-Duty Special Trailer Tires)
Towing Electrical	<u>Meets DOT requirements</u> for stop, clearance, turn signal, license bracket lights. Lighting is the latest LED type to give a very long service life. 12 volt cable connector and safety break-away cable for brakes and is held in place on the tongue with magnets to avoid dragging on the ground.
Leveling Jacks	Leveling and stabilizing jacks are large semi-trailer type, each with 35,000 lbs. capacity. Telescoping tubes are 4-3/8" square steel with a large one foot square steel pad on the bottom. (144 sq. in. ground contact when set.) These are rigidly mounted to the main frame (no swivel jacks) to give extremely high sway-load capacity when loaded with people. (Patent# 6,499,258). SPBL30 has 4 jacks, each has a 35,000 lbs. capacity, total 140,000 lbs. SPBL40 has 6 jacks, each has a 35,000 lbs. capacity, total 210,000 lbs. SPBL45 has 6 jacks, each has a 35,000 lbs. capacity, total 210,000 lbs.

Jack Operation Leveling jacks are all operated from a standing position at the back side of the bleacher. (No stooping or kneeling to operate numerous small jacks)
A separate tongue jack is not needed.

Operation 40' long push button remote control cord allows operator full view to safely fold or unfold the bleacher

Power 12 volt electrically controlled hydraulic operating system allows complete set up in only 7 to 10 minutes. Includes 40 ft. control cord, 12 volt deep cycle battery for 15 to 20 up-down cycles, indicator gauge shows remaining battery power, main circuit on-off switch to protect the system, automatic battery charger and 12 volt DC powered hydraulic pump. All this is housed in a lockable aluminum box.

Operation Manual 2 operation manuals are supplied

Set-Up Complete set-up takes 7 to 10 minutes and no hand or power tools are required.

On-Site Training A factory representative will give a full demonstration at time of delivery.

Weight	<u>Base Unit</u>
SPBL30	7950 lbs. (without added options)
SPBL40	9,400 lbs. "
SPBL45	10,950 lbs. "

MCO A "Manufacturers Certificate of Origin" is provided with each unit

Engineering Speedy Bleachers are designed to meet the new IBC 2009 Code if F4, 48AHR options are ordered. *Note: 30' units require one (1) aisle, 39' and 45' units require two (2) aisle to meet IBC requirements.

Options F4, this option meets the "4" opening rule" in recent codes by using full double width footboards and riser boards underneath the seats to close that opening to less than four inches.

48AHR, option adds a 48" center aisle w/handrail.

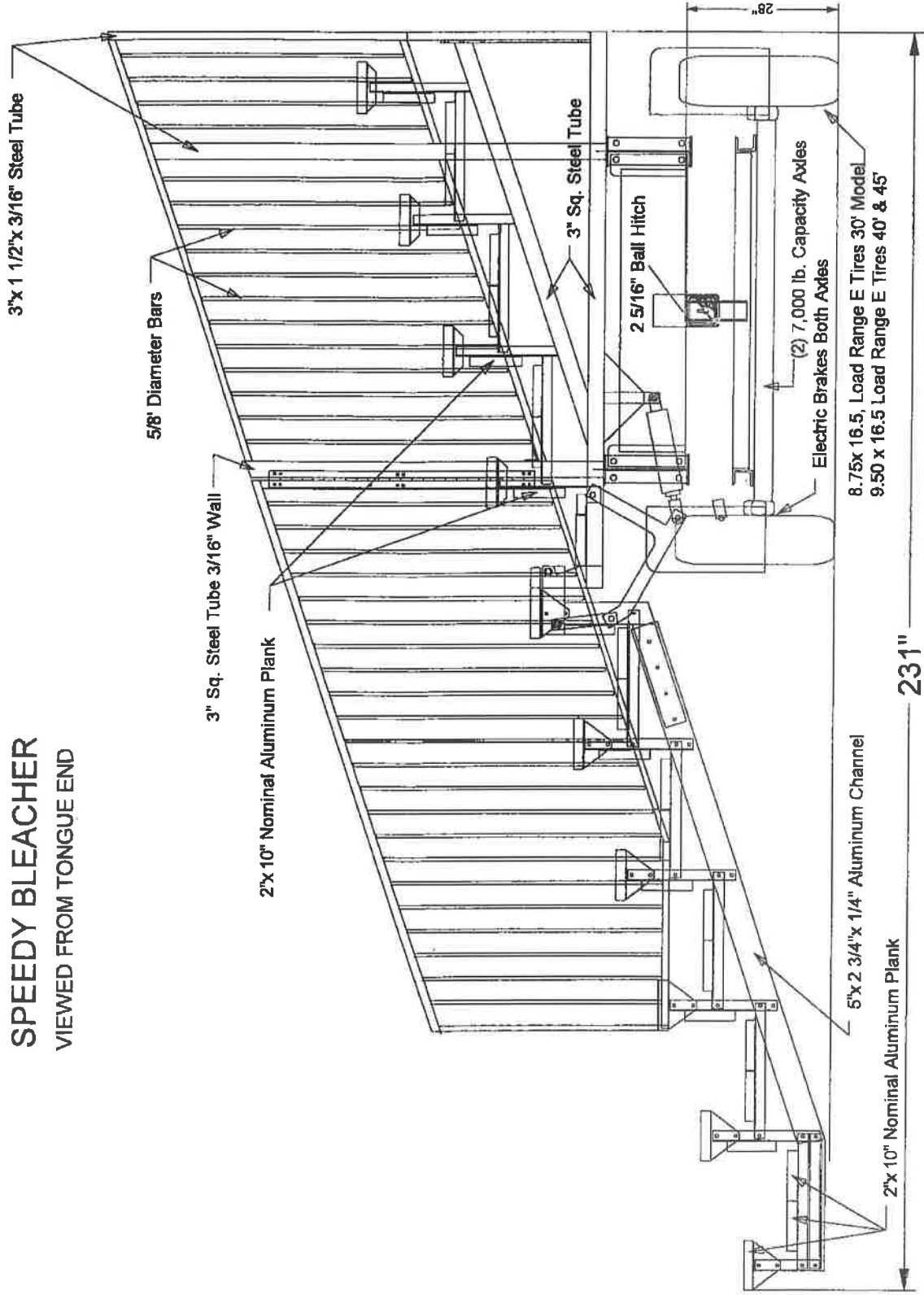
GN, Goose Neck hitch, this option replaces the telescoping ball/pintle hitch tongue with a folding goose neck system. This makes towing for long distances or with smaller vehicles easier. It also allows for better maneuvering to place the bleachers. Once the bleacher is placed you pull one pin and fold the goose neck arms up to the front on the bleacher to get them out of the way of spectators.

Both options are needed to comply with IBC 2009 Code. Code requirements and their interpretation, application and variances are determined by local authorities. Applicable codes can vary by local jurisdiction. Speedy Bleacher Corp., Kay Park-Rec Corp., nor any of its' representatives have authority to interpret or apply codes. The owner is responsible for compliance with applicable codes.

SPEEDY BLEACHER CORP.
KAY PARK-RECREATION CORP. – JANESVILLE, IA 50647
1-800-553-2476 www.kaypark.com

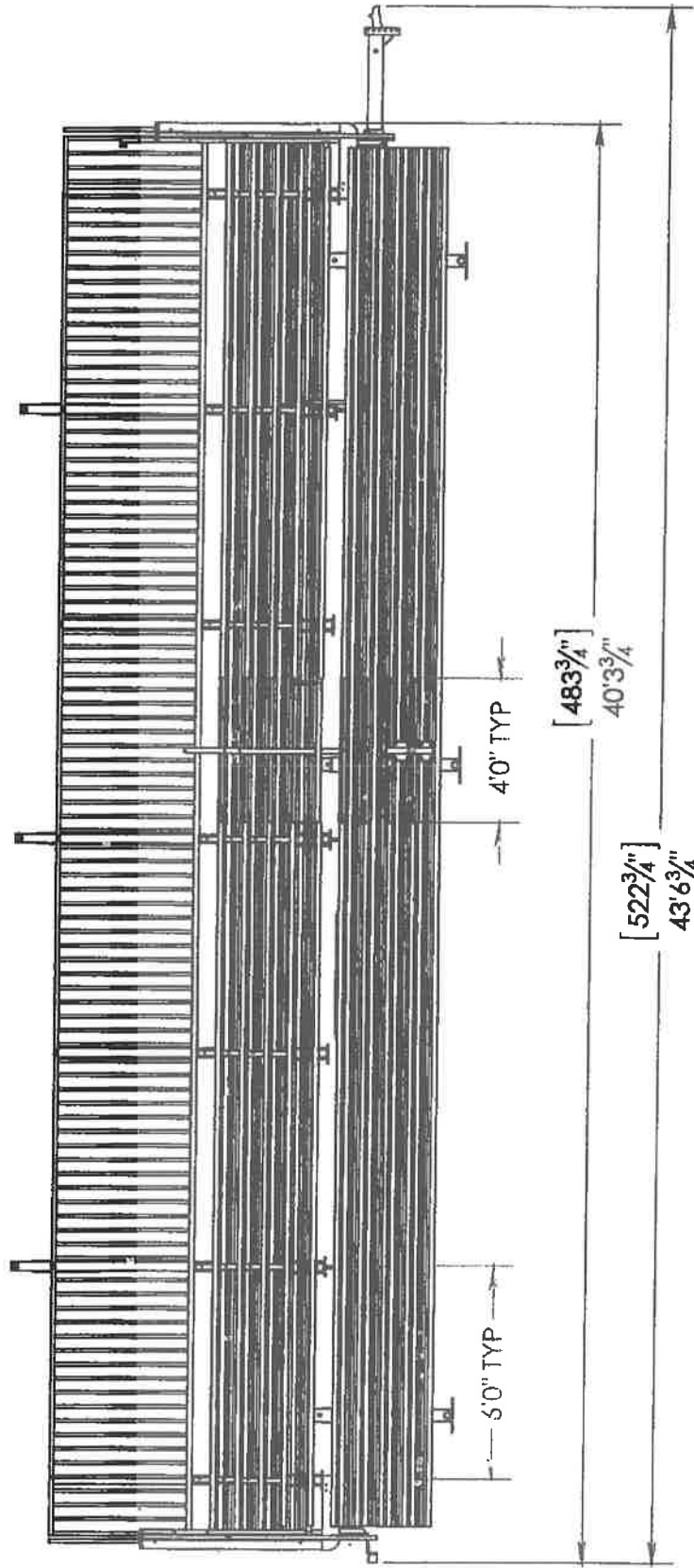
SPEEDY BLEACHER

VIEWED FROM TONGUE END



File: Speedy Bleacher/Speedy Assembled/Speedy 10 Row side view from tongue end
 Drwg. Date: 11/18/04 CKB

Kay Park Rec Corp.
 1301 Pine St.
 Janesville, IA 50647
 1-800-553-2476



GENERAL NOTES:

UNLESS OTHERWISE SPECIFIED:
 DIMENSIONS ARE IN INCHES
 TOLERANCES:
 FRACTIONAL $\pm 1/32$
 BEND $\pm 1/2^\circ$
 THREE PLACE DECIMAL $\pm .005$
 DO NOT SCALE DRAWING
 MATERIAL

NAME DATE
 CHA 10/1/2014
 DRAWN BY CHECKED
 ENG APPR. MFG APPR.
 LAST SAVED 6/21/2016 1:46:12 PM

K Industries, Inc.

DESC. SPEEDY 10 ROW BLEACHER
 W/AISLE

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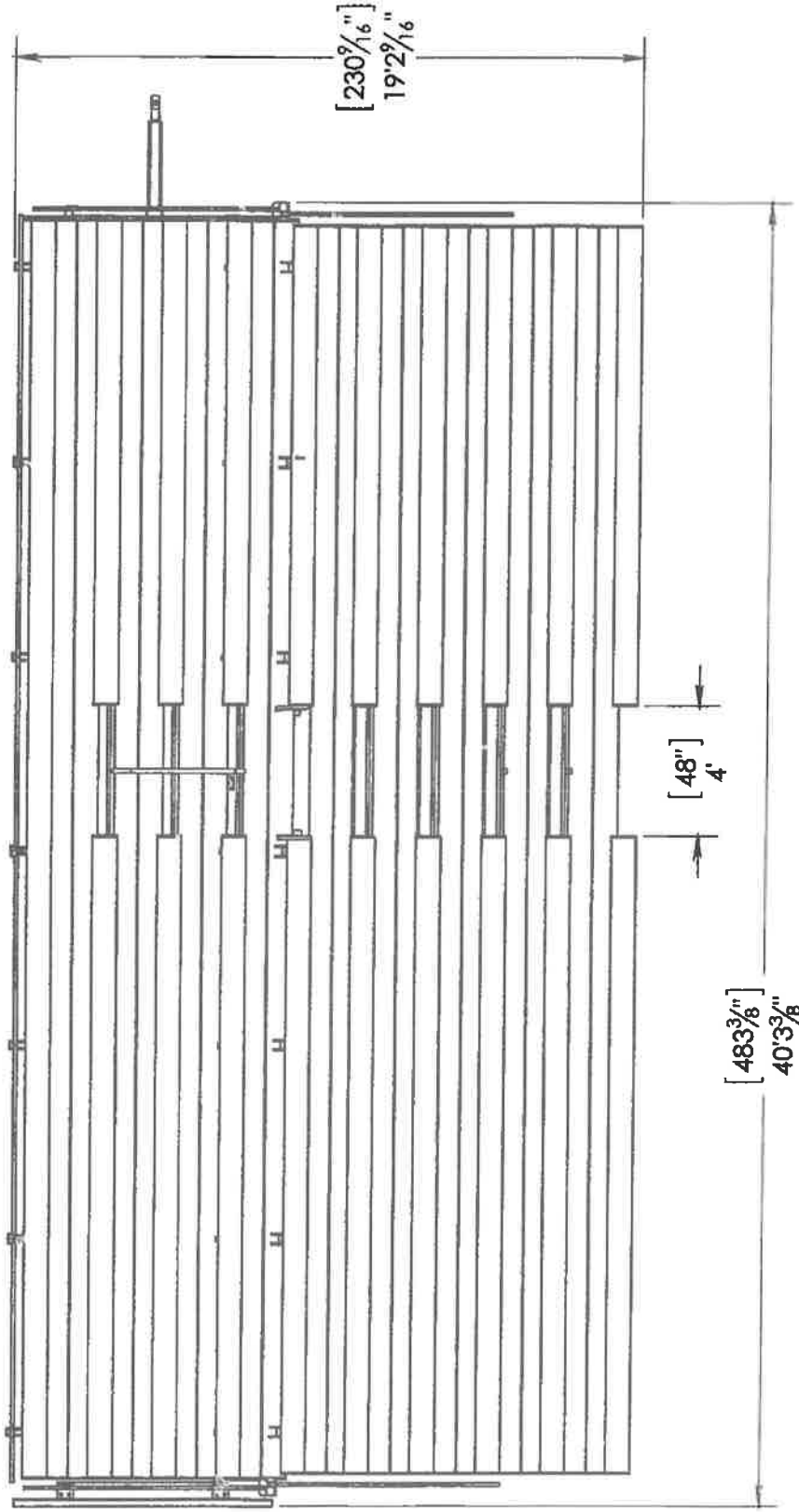
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COMMENTS:

Sheet 1 of 2
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Configuration - Open



GENERAL NOTES:

Confidential Drawing and Information
is Not to be Copied or Disclosed to Others
Without the Consent of Kay Industries.
Specifications are Subject to Change
Without Notice.

UNLESS OTHERWISE SPECIFIED:

DIMENSIONS ARE IN INCHES
TOLERANCES:
FRACTIONAL $\pm 1/32$
BEND $\pm 1/2"$
THREE PLACE DECIMAL $\pm .005$

DO NOT SCALE DRAWING

MATERIAL

NAME

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DATE

10/1/2014



Kay Park Rec

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ENG APPR.

MFG APPR.

LAST SAVED

6/21/2016 1:46:12 PM

COMMENTS:

TITLE:

DESC. SPEEDY 10 ROW BLEACHER W/AISLE

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SIZE

PART NO.
SPBL4010F44BAHR

REV

A

SHEET 2 OF 2

2020 St. Patrick's Parade Parking Lots

<u>Lot #</u>	<u>Address</u>	<u>Owner/Operator</u>
1	1750, 1941 and 1915-1925 Trumbull 1501 Church	Tony Formosa - Trumbull Parking
2	1426 and 1360-1374 Kaline Dr.	Ray Formosa - Brooks Lumber
3	2251-2297 Harrison	Trumbull Parking
4	2302-2310 Rosa Parks Blvd.	Trumbull Parking
5	2244-2292 Harrison	Trumbull Parking
6	2300-2332 Harrison	Trumbull Parking
7	2641 Trumbull	Tony Formosa
8	1231-1249 Beech & 1262-1266 Michigan	Derman Brown

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 1184 Event Name: Detroit Home Opener

Event Date: March 30, 2020

Street Closure: Mechanics Street

Organization Name: The Home Team Group & Annex Group

Street Address: 48 Adelaide Detroit, MI 48201

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Tent Party</u> | |
- ☒ **24-Hour Liquor License**

Petition Communications (include date/time)

The Detroit Home Opener will erect a tent in the parking lot located at 440 Madison from 9:00am - 8:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Private Security Company Pending
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Mechanics Street
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bike Racks Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Generators & Heaters
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No impact on buses

MAYOR'S OFFICE

Signature: B. Jushier

Date: 2-6-2020

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, January 31, 2020

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION MAYOR'S OFFICE
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

1184 *The Home Team Group & The Annex Group, request to hold "Detroit Home Opener" at 440 Madison Ave on March 30, 2020 from 9:00 AM to 8:00 PM.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Detroit Home Opener

Event Location: 440 Madison, Detroit, MI 48226

Is this going to be an annual event? ☒ Yes ☐ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Home Team Group (non-profit) & The Annex Group

Organization Mailing Address: 48 Adelaide, Detroit, MI 48201

Business Phone: 248-219-4941 Business Website: www.thehometeamgroup.org

Applicant Name: Andrus McDonald

Business Phone: 248-219-4941 Cell Phone: 248.219.4941 Email: andrusm@me.com

Event On-Site Contact Person:

Name: Andrus McDonald

Business Phone: 248-219-4941941 Cell Phone: 248.219.4941 Email: andrusm@me.com

Event Elements (check all that apply)

<input type="checkbox"/> Walkathon	<input type="checkbox"/> Carnival/Circus	<input type="checkbox"/> Concert/Performance
<input type="checkbox"/> Run/Marathon	<input type="checkbox"/> Bike Race	<input type="checkbox"/> Religious Ceremony
<input type="checkbox"/> Political Event	<input type="checkbox"/> Festival	<input type="checkbox"/> Filming
<input type="checkbox"/> Parade	<input type="checkbox"/> Sports/Recreation	<input type="checkbox"/> Rally/Demonstration
<input type="checkbox"/> Convention/Conference	<input type="checkbox"/> Fireworks	<input checked="" type="checkbox"/> Other: _____

Projected Number of Attendees: 1500 - 2000

Please provide a brief description of your event:

Annual opening day festival - I believe we've hosted this event at this location for the past 7 years. Or so. Tent party located in a parking lot directly across the street from 36th District Court.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 03/27/2020 Time: 5 p.m. Complete Set-up Date: 03/30/2020 Time: 9 a.m.

Event Start Date: March 30, Time: 9 a.m. Event End Date: March 30, 2020 Time: 8 p.m.

Begin Tearing Down Date: March 30, 2020 Complete Tear Down Date: April 2, 2020

Event Times (If more than one day, give times for each day):

March 30, 2020 from 9 a.m. to 8 p.m. (estimated - based on crowd size and day break)

Section 3- LOCATION/SITE INFORMATION

Location of Event: 440 Madison, Detroit MI 48226

Facilities to be used (Check) ☒ Street ☐ Sidewalk ☐ Park ☒ City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

DJ and Live Band

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? Amplified speakers

Describe specific power needs for entertainment and/or music:

One large generator and 2 Small Generators

How many generators will be used? 3

How will the generators be fueled?

Gas

Name of vendor providing generators:

Contact Person: TBD

Address: _____

Phone: _____

City/State/Zip: _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No

If yes, please describe: _____

Will there be on-site ticket sales? ☒ Yes ☐ No

If yes, list price(s): _____

Will there be vending or sales? ☒ Yes ☐ No

If yes, check all that apply:

☒ Food

☒ Merchandise

☒ Non-Alcoholic Beverages

☒ Alcoholic Beverages

Indicate type of items to be sold: _____

Food concessions

Hats and other wearables

Alcoholic and Non-Alcoholic Beverages

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: TBD

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

☒ Licensed

☐ Armed

☒ Bonded

How will you advise attendees of parking options?

Plentiful parking in the area - social media and general public information

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
We are in the heart of the central area for opening day celebrations

Have local neighborhood groups/businesses approved your event?

☒ Yes ☐ No

Indicate what steps you have or will take to notify them of your event:
social media and general market advertising

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	8	10 x 10
Tents (enclosed on 3 sides)	2	TBD
Canopy (open on all sides)	2	TBD
Staging/Scaffolding	1	10' x 20'
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: TBD

Address:

City/State/Zip:

Name of company providing port-a-johns: TBD

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: TBD

FROM: _____ **TO:** _____

CLOSURE DATES: March 29, 2020 **BEG TIME:** 9 a.m. **END TIME:** _____

REOPEN DATE: March 30, 2020 **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

#Signed via DocuSign
Andrus McDonald
My #1661102400541670462001705

12/06/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Detroit Home Opener Festival **Event**
Date: March 30, 2020

Event Organizer:
The Home Team Group & The Annex Group

Applicant Signature:

#Signed via DocuSign
Andrus McDonald
My #1661102400541670462001705

Date: 12/06/2019

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ APPROVED ☐ DENIED ☐ N/A ☐ CANCELED

Petition #: 1185 Event Name: PH1LL Annual 5K 2020

Event Date : April 4, 2020

Street Closure: None

Organization Name: PH1LL Incorporated

Street Address: P.O. Box 2754 Belleville, MI 48111

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input checked="" type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

The PH1LL Foundation will host their annual 5K at the honoring Fallen Detroit Police Officer Patrick Hill & Fallen Wayne State Police Officer Collin Rose at the Detroit Riverwalk & Dequindre Cut from 9:00am - 10:30am.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Approval
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: B. Lushier

Date: 2-6-2020

Janice M. Winfrey
City Clerk

City of Detroit
OFFICE OF THE CITY CLERK

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, January 31, 2020

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

PLANNING AND DEVELOPMENT DEPARTMENT DPW - CITY ENGINEERING DIVISION
MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT RECREATION DEPARTMENT
MUNICIPAL PARKING DEPARTMENT TRANSPORTATION DEPARTMENT

1185 *PHILL Incorporated/The PHILL Foundation, request to hold "PHILL Annual 5k 2020" at the Detroit Riverfront on April 4, 2020 from 9:00 AM to 10:30 AM.*

4-4-2020

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: PH1LL annual 5k 2020

Event Location: Detroit Riverfront

Is this going to be an annual event? ☒ Yes ☐ No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: PH1LL incorporated/ The PH1LL Foundation

Organization Mailing Address: P.O. Box 2754 Belleville, Mi 48111

Business Phone: 313-475-8896

Business Website: ph1ll.org

Applicant Name: Deodge Hill

Business Phone: 734-699-6880

Cell Phone: 313-475-8896

Email: ph1ll.organization@gmail.com

Event On-Site Contact Person:

Name: Shalamar Guerrant

Business Phone: 313-300-5822

Cell Phone: 313-300-5822

Email: doorsofsuccessfoundation1@gmail.com

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☐ Concert/Performance

☒ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☐ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☐ Convention/Conference

☐ Fireworks

☐ Other: _____

Projected Number of Attendees: 300

Please provide a brief description of your event:

We will start at Rivard Plaza, run west to the end of the riverwalk conservancy, loop back around near the Renaissance Center and run east along the river walk down around the big hill then cross Atwater and run down through the Dequindre cut and halfway through to go back to the Rivard Plaza.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 04/04/2020 Time:06:00 Complete Set-up Date:04/04/2020 Time:0730

Event Start Date:04/04/2020 Time:0900 Event End Date:04/04/2020 Time:10:30

Begin Tearing Down Date:04/04/2020 Complete Tear Down Date:04/04/2020

Event Times (If more than one day, give times for each day):
one day

Section 3- LOCATION/SITE INFORMATION

Location of Event: 1340 Atwater Detroit Mi 48243

Facilities to be used (Check) Street ☒ Sidewalk ☒ Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

There will be a DJ.

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system? speakers

Describe specific power needs for entertainment and/or music:

The DJ will have a generator

How many generators will be used? 1

How will the generators be fueled?
unsure

Name of vendor providing generators:

Contact Person: Richard Johnson

Address:

Phone: 586-354-3871

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No

If yes, please describe:

Will there be on-site ticket sales? ☒ Yes ☐ No

If yes, list price(s):

Will there be vending or sales? ☒ Yes ☐ No

If yes, check all that apply:

☐ Food ☒ Merchandise ☐ Non-Alcoholic Beverages ☐ Alcoholic Beverages

Indicate type of items to be sold:

t-shirts challenge coins

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: no private security

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

☐ Licensed

☐ Armed

☐ Bonded

How will you advise attendees of parking options?

Flyers and on the runners sign up page

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
there will be loud sounds and the atwater will be blocked during the event.

Have local neighborhood groups/businesses approved your event?

☒ Yes

☐ No

Indicate what steps you have or will take to notify them of your event:
I send a flyer to the residents in the condos that are near.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns.none

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Name of private catering company?none

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Atwater

FROM: _____ TO: _____

CLOSURE DATES: 04/04/2020 BEG TIME: 08:30am END TIME:

REOPEN DATE: 04/04/2020; 11:00am TIME:

STREET NAME: Franklin St

FROM: _____ TO: _____

CLOSURE DATES: 04/04/2020 BEG TIME: 08:30am END TIME:

REOPEN DATE: _____ TIME:

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:

REOPEN DATE: _____ TIME:

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:

REOPEN DATE: _____ TIME:

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:

REOPEN DATE: _____ TIME:

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

will be submitted at a later date; the day event insurance, sanitation agreement, community communication,

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: PH1LL annual 5k 2020 **Event**
Date: 10-23-2019

Event Organizer:
Deodge Hill

Applicant Signature: _____
Date: _____

OFFICE OF CONTRACTING
AND PROCUREMENT

23

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002268 100% State Funding – To Provide a Unique Expertise in Data Collection, Recruiting and Training of Participants to Administer a Potentially Lifesaving Drug. – Contractor: Wayne State University – Location: 5425 Woodward Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through May 31, 2024 – Total Contract Amount: \$216,400.00 **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 6002268 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

24

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002283 100% State Funding – To Provide a Unique Expertise in Data Analysis, Evaluation and Reporting. – Contractor: Regents of The University of Michigan – Location: 3818 SPH I, 1415 Washington Heights, Ann Arbor, MI 48109 – Contract Period: Upon City Council Approval through May 31, 2023 – Total Contract Amount: \$399,548.00 **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6002283 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT



February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041207 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 138) of Property, 6084 Vermont. – Contractor: Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman Parkway, Bay City, MI 48706 – Contract Period: Upon City Council Approval through February 11, 2021 – Total Contract Amount: \$17,000.02 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041207 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

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**OFFICE OF CONTRACTING
AND PROCUREMENT**

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041208 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 139) of Property, 14201 Meyers. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 11, 2021 – Total Contract Amount: \$34,977.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041208 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT



February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041420 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 146) of Property, 12371 LaSalle Boulevard. – Contractor: Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman Parkway, Bay City, MI 48706 – Contract Period: Upon City Council Approval through February 6, 2021 – Total Contract Amount: \$20,250.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041420 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

28

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041422 100% Federal (CDBG) Funding – To Provide a Commercial
Demolition (Group 147) of Property, 15459 Wabash. – Contractor:
Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman
Parkway, Bay City, MI 48706 – Contract Period: Upon City Council
Approval through February 6, 2021 – Total Contract Amount:
\$18,000.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041422 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

29

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041427 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 149) of Property, 18865 Mound. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 6, 2021 – Total Contract Amount: \$16,018.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041427 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

30

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041430 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 151) of Property, 1245 E Nevada. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 6, 2021 – Total Contract Amount: \$26,086.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041430 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

31

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041436 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 152) of Property, 31 Harmon. – Contractor: Able Demolition, Inc. – Location: 1001 Woodward Avenue Suite 500, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 6, 2021 – Total Contract Amount: \$93,744.00
HOUSING AND REVITAIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041436 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

32

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041444 100% Federal (CDBG) Funding – To Provide a Commercial
Demolition (Group 154) of Property, 18069 Schoenherr. – Contractor:
Able Demolition, Inc. – Location: 1001 Woodward Avenue Suite
500, Detroit, MI 48226 – Contract Period: Upon City Council
Approval through February 9, 2021 – Total Contract Amount:
\$52,276.11 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041444 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

(33)

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041446 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 156) of Property, 8902 Charlevoix. – Contractor: Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman Parkway, Bay City, MI 48706 – Contract Period: Upon City Council Approval through February 9, 2021 – Total Contract Amount: \$23,800.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041446 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

34

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041455 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 157) of Property, 11036 Chalmers. – Contractor: Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman Parkway, Bay City, MI 48706 – Contract Period: Upon City Council Approval through February 9, 2021 – Total Contract Amount: \$28,500.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041455 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

35

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041459 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 158) of Property, 12505 Elmdale. – Contractor: Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman Parkway, Bay City, MI 48706 – Contract Period: Upon City Council Approval through February 9, 2021 – Total Contract Amount: \$29,900.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041459 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT



February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041460 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 159) of Property, 12701 Filbert. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 9, 2021 – Total Contract Amount: \$36,079.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041460 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

37

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041461 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 160) of Property, 11510 Conner. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 9, 2021 – Total Contract Amount: \$56,793.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041461 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT



February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041464 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 161) of Property, 3921 Fenkell. – Contractor: Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman Parkway, Bay City, MI 48706 – Contract Period: Upon City Council Approval through February 9, 2021 – Total Contract Amount: \$17,800.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041464 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

39

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041470 100% Federal (CDBG) Funding – To Provide a Commercial Demolition (Group 163) of Property, 12438 Birwood. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 9, 2021 – Total Contract Amount: \$29,806.00 **HOUSING AND REVITAIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3041470 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

40

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3040123 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 9692 Grand River. – Contractor: Dore & Associates Contracting, Inc. – Location: 400 Harry S Truman Parkway, Bay City, MI 48706 – Contract Period: Upon City Council Approval through January 20, 2021 – Total Contract Amount: \$19,600.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3040123 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT



February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3040415 100% City Funding – To Provide an Emergency Demolition for the Commercial Property, 2100 Central. – Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 – Contract Period: Upon City Council Approval through January 13, 2021 – Total Contract Amount: \$46,235.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3040415 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

42

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3040547 100% City Funding – To Provide an Emergency Demolition for the
Following Residential Properties, 4626 Allendale and 10157
Cedarlawn. – Contractor: Detroit Next, Inc. – Location: 1001
Woodward Avenue Suite 500, Detroit, MI 48226 – Contract Period:
Upon City Council Approval through February 11, 2021 – Total
Contract Amount: \$44,280.00 **HOUSING AND
REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3040547 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

43

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3040548 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties, 17165 Conley, 20187 Keating and 17320 Lamont. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Period: Upon City Council Approval through January 21, 2021 – Total Contract Amount: \$50,900.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3040548 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT



February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041199 100% City Funding – To Provide an Emergency Demolition for the Residential Property, 524 W Brentwood. – Contractor: Able Demolition, Inc. – Location: 1001 Woodward Avenue Suite 500, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 3, 2021 – Total Contract Amount: \$12,726.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041199 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.



OFFICE OF CONTRACTING
AND PROCUREMENT

February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041279 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties, 3406 Pennsylvania and 3431 W Warren. – Contractor: Able Demolition, Inc. – Location: 1001 Woodward Avenue Suite 500, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 4, 2021 – Total Contract Amount: \$28,633.50 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041279 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT



February 13, 2020

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3041328 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties, 14265 Glenwood, 14150 Liberal, 14081 Linnhurst and 14142 Young. – Contractor: SC Environmental Services, LLC – Location: 1234 Washington Boulevard 5th Floor, Detroit, MI 48226 – Contract Period: Upon City Council Approval through February 5, 2021 – Total Contract Amount: \$53,465.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3041328 referred to in the foregoing communication dated February 13, 2020, be hereby and is approved.



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION DIVISION



COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 611
DETROIT, MICHIGAN 48226
(313) 224-3901 • TTY: 711
(313) 224-1464
WWW.DETROITMI.GOV

February 7, 2020


Honorable City Council:

Re: Dangerous Sidewalks at 19955 Berg

In response to the Council Member Tate's memorandum regarding dangerous sidewalks at 19955 Berg, the Department of Public Works (DPW) provides the following response.

The damaged sidewalk was replaced in November 2019.

Respectfully submitted,


Ron Brundidge, Director
Department of Public Works

Cc: Stephanie Washington, Mayor's Office
Oladayo Akinyemi, DPW
Richard Doherty, DPW – City Engineering



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION



COLEMAN A. YOUNG MUNICIPAL CENTER
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PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

February 7th, 2020

Honorable City Council:

RE: Petition No. 859 — Carolyn Northington, request an alley closure behind the home located at 3362 Electric Street.

Petition No. 859 — Carolyn Northington, request to vacate and convert to easement the north-south alley, 16 feet wide, in the block of Electric Avenue, 136 feet wide, Edsel Avenue, 50 feet wide, Le Blanc Avenue, 50 feet wide, and Gleason Avenue, 50 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made to provide security. The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW, and City Engineering - DPW.

Detroit Water and Sewerage Department (DWSD) has no objection to the conversion to easement. The specific DWSD provisions for easements are included in the resolution.

DTE Energy – Electric and Gas divisions report having services in the area. Provisions to maintain access to DTE facilities is a part of the resolution.

All other involved City Departments, and privately owned utility companies have reported no objections to the conversion of the public rights-of-way into a private easements for public utilities. Provisions protecting utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

CITY CLERK 2020 FEB 12 AM 10:21

BY COUNCIL MEMBER _____

RESOLVED, that all the north-south alley, 16 feet wide, in the block of Electric Avenue, 136 feet wide, Edsel Avenue, 50 feet wide, Le Blanc Avenue, 50 feet wide, and Gleason Avenue, 50 feet wide; Further described as land in the City of Detroit, Wayne County, Michigan being: the north-south alley, 16 feet wide, lying easterly of and adjoining Lots 38 through 52, both inclusive, and lying westerly of and adjoining Lots 85, through 106, both inclusive "Fort Park Subdivision, Part of P.C. 61 between Pepper and Visger Roads, Ecorse Twp. (Now Detroit) Wayne County, Michigan" as recorded in Liber 35, Page 21 of Plats, Wayne County Records; also, lying easterly of and adjoining Lots 51 through 63, both inclusive, and lying westerly of and adjoining Lots 32, through 50, both inclusive "Victory Park Subdivision of part of P.C. 61 North of Pepper Road, Village of Oakwood (Now Detroit) Wayne County, Michigan" as recorded in Liber 39, Page 30 of Plats, Wayne County Records

Be and the same is hereby vacated as a public right-of-way and converted into a private easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said rights-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public alley herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public right-of-way in the City of Detroit, with the right to ingress and egress at any time to and over said easement for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated alley herein above described shall be forever accessible to the maintenance and inspection forces of the utility companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,

Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences or gates), shall be built or placed upon said easement, nor change of surface grade made, without prior approval of the City Engineering Division – DPW,

Fourth, that if the owners of any lots abutting on said vacated alleys shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners shall pay all

costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, that if any utility located in said property shall break or be damaged as a result of any action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns shall be liable for all costs incidental to the repair of such broken or damaged utility; and

Provided, that the property owners maintain for DTE Energy, full access to their facilities at all times (i.e. gated access with DTE locks at all ends of the easement) and that free and easy access to the DTE facilities is reserved for DTE equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of DTE facilities, and further

Provided, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

Provided, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

Provided, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide post over its water mains at reasonable intervals and at points deflection; and be it further

Provided, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department; and be it further

Provided, that if any time in the future, the owners of any lots abutting on said vacated alleys shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners shall pay all costs incident to such removal and/or relocation. It is further provided that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any action on the part of the owner, or assigns, then in such event, the owner or assigns shall be liable for all costs incident to the repair of such broken or damaged sewers and water mains, and shall also be liable for all claims for damages resulting from his action; and be it further

Provided, that if it becomes necessary to remove the paved alley returns at the entrances (into Le Blanc Avenue and/or Gleason Avenue) such removal and construction of new curb and sidewalk

shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

Provided, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 859
 CAROLYN NORTHINGTON
 3362 S. ELECTRIC STREET
 DETROIT, MICHIGAN 48217
 PHONE NO. (313) 386-6036

LE BLANC AVE. 50 FT.WD.



ELECTRIC AVE. 136 FT.WD.

EDSEL AVE. 50 FT.WD.

32	32	109.50	100	63	31
20	"	109.29			30
"	"	109.16			"
"	34	109.09	61		"
"	"	108.90			"
"	36	108.77			"
"	"	108.60			"
"	38	108.50	59		"
"	"	108.37			"
"	40	108.24			"
"	"	108.11	57		"
"	42	107.98			"
"	"	107.85			"
"	44	107.71	55		"
"	"	107.58			"
"	46	107.45			"
"	"	107.32	53		"
"	48	107.19			30
"	"	107.06			31
20	50	106.93	100	51	28.58
20	106	106.93	100	38	30
"	"	106.83			"
"	"	106.73			"
"	104	106.64			"
"	"	106.54	40		"
"	102	106.45			"
"	"	106.35			"
"	100	106.25	42		"
"	"	106.16			"
"	98	106.06			"
"	"	105.97	44		"
"	96	105.87			"
"	"	105.77			"
"	94	105.68	46		"
"	"	105.58			"
"	92	105.49			"
"	"	105.39	48		"
"	90	105.29			"
"	"	105.20			"
"	88	105.10	50		"
"	"	105.01			"
20	86	104.91			"
28.58	85	104.71	100	52	30



- CONVERSION TO EASEMENT

GLEASON AVE. 50 FT.WD.

(FOR OFFICE USE ONLY)

CARTO 73 E

B					
A					
DESCRIPTION					
REVISIONS					
DRAWN BY	SA	CHECKED	KSM	DATE	
DATE	05-21-19	APPROVED			

CONVERSION TO EASEMENT
 THE PUBLIC ALLEY, 16 FT. WD.
 IN THE BLOCK BOUND BY
 ELECTRIC AVE., LE BLANC AVE.,
 EDSSEL AVE. AND GLEASON AVE.

CITY OF DETROIT	
CITY ENGINEERING DIVISION	
SURVEY BUREAU	
JOB NO.	01-01
DRWG. NO.	X 859



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION



COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
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FAX: (313) 224-3471
WWW.DETROITMI.GOV

February 7th, 2020

Honorable City Council:

RE: Petition No. 1171 — Archdiocese of Detroit, request to vacate one alley and two streets that abut Sacred Heart Seminary located at the southwest corner of Chicago Boulevard and Linwood Street.

Petition No. 1171 — Archdiocese of Detroit, request to vacate and convert to easement Lawton Avenue, 60 feet wide, from Joy Road, 66 feet wide, to West Chicago Avenue, 194 feet wide; also Longfellow Avenue, 50 feet wide from north-south alley, 20 feet wide, first east of Genesee Avenue, to Lawton Avenue; also east-west alley, 20 feet wide in the block of Joy Road, West Chicago Avenue, Genesee Avenue, 60 feet wide, and Lawton Avenue. The request is also for an encroachment into Lawton Avenue with a guardhouse and gate, located approximately 122 feet south of West Chicago Avenue.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made as a part of a plan to expand the Seminary complex including relocating the main entrance to Chicago Boulevard, expanding on-site parking, and providing for future expansion by combining properties.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW, and City Engineering - DPW.

Detroit Water and Sewerage Department (DWSD) has no objection to the conversion to easement. The specific DWSD provisions for easements are included in the resolution.

DTE Energy – Electric and Gas divisions report having services in the area. Provisions to maintain access to DTE facilities is a part of the resolution.

All other involved City Departments, and privately owned utility companies have reported no objections to the conversion of the public rights-of-way into a private easements for public utilities. Provisions protecting utility installations are part of the attached resolution.

CITY CLERK 2020 FEB 12 10:15:24



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

BY COUNCIL MEMBER _____

RESOLVED, that all of Lawton Avenue, 60 feet wide, from Joy Road, 66 feet wide, to West Chicago Avenue, 194 feet wide; also Longfellow Avenue, 50 feet wide from north-south alley, 20 feet wide, first east of Genesee Avenue, to Lawton Street; also east-west alley, 20 feet wide in the block of Joy Road, West Chicago Avenue, Genesee Avenue, 60 feet wide, and Lawton Avenue, further described as land in the City of Detroit, Wayne County, Michigan being:

- 1) Lawton Avenue, 60 feet wide, westerly half, as deeded to the City of Detroit on April 10, 1923 described as follows: All that part of the southeast quarter of quarter section 33, 10,000 acre tract described as follows: Beginning at a point on the south line of said $\frac{1}{4}$ section 33, distant 478.04 feet $N63^{\circ}41'E$ from the easterly line of "Montclair Heights Subdivision" of the east half of the southwest quarter of quarter section 33, 10,000 acre tract as recorded in Liber 30, page 89 of Plats of Wayne County Records, extended $S25^{\circ}32'E$ to the south line of said quarter section 33; thence along a line $N25^{\circ}59'W$ 831.57 feet to a point on the south line of "Morrison's Longfellow Subdivision" of the southerly 5 acres of the northerly 15 acres of the southeast quarter of quarter section 33 10,000 acre tract as recorded in Liber 35, page 11 of Plats of Wayne County Records; thence along said north line $N63^{\circ}59'E$ 30 feet to a point on the center line of Lawton Avenue as platted in said "Morrison's Longfellow Subdivision"; thence along said line $S25^{\circ}59'E$ 831.41 feet to a point on the south line of said quarter section; thence along said line $S63^{\circ}41'W$ 30 feet to the place of beginning, Wayne County Records, Detroit, Wayne County, Michigan; Except from above the southerly 33 feet thereof, being north half of Joy Road, 66 feet wide.

Lawton Avenue, 60 feet wide, easterly half, as deeded to the City of Detroit on May 8, 1923 described as follows: The easterly half of Lawton Avenue lying between Joy Road and the alley first south of Longfellow Avenue, and described as follows: All that part of the southeast one-quarter of one-quarter section 33, Ten Thousand Acre Tract T.1S.R.11E. Beginning at a point on the south line of said one-quarter section 33, distant 508.04 feet $N63^{\circ}41'E$ from the easterly line of "Montclair Heights Subdivision" of the east half of the southwest one-quarter of one-quarter section 33, 10,000 acre tract as recorded in Liber 30, page 89 of Plats of Wayne County Records extended $S25^{\circ}32'E$ to the south line of said one-quarter section 33; thence along a line $N25^{\circ}59'W$ 831.41 feet to a point on the south line of "Morrison's Longfellow Subdivision" of the southerly 5 acres of the northerly 15 acres of the southeast one-quarter of one-quarter section 33 Ten Thousand Acre Tract as recorded in Liber 35, page 11 of Plats of Wayne County Records; thence along said north line $N63^{\circ}59'E$ 30 feet to a point on the east line of Lawton Avenue as platted in said "Morrison's Longfellow Subdivision"; thence along said line $S25^{\circ}59'E$ 831.25 feet to a point on the south line of said one-quarter section; thence along said south line $S63^{\circ}41'W$ 30 feet to the place of beginning; Except from above the southerly 33 feet thereof, being north half of Joy Road, 66 feet wide.

Lawton Avenue, 60 feet wide, lying east of and adjoining the east line of Lots 1 and 10 and Longfellow adjoining said Lots "Chicago Boulevard Land Company's Subdivision of Lots 26 to 38 inclusive of Reichenbach's West Longfellow Sub'n also of Lots 23 to 33 inclusive of Morrison's Longfellow Sub'n and vacated streets and alleys all in $\frac{1}{4}$ section 33 10,000 acre tract" as recorded in Liber 59, Page 8 of Plats, Wayne County Records; Also lying west of and adjoining the west line of Lot 22 and Longfellow and public alley

adjoining "Morrison's Longfellow Subdivision of the southerly 5 acres of the northerly 15 acres of the southeast quarter of quarter section 33 Ten Thousand Acre Tract" as recorded in Liber 35, page 11 of Plats of Wayne County Records; Also lying west of and adjoining the west line of Lot 25 and Longfellow and public alley adjoining "Reichenbach's West Longfellow Subdivision of the south 5 acres of the north 10 acres of SE ¼ of ¼ section 33 of 10,000 acre tract" as recorded in Liber 34, Page 7 of Plats, Wayne County Records.

- 2) Longfellow Avenue, 50 feet wide, lying north of and adjoining the north line of Lots 8, 9, and 10, also lying southerly of and adjoining the southerly line of Lots 1, 2, 3, and the east 99.23 feet of Lot 4 Lots "Chicago Boulevard Land Company's Subdivision of Lots 26 to 38 inclusive of Reichenbach's West Longfellow Sub'n also of Lots 23 to 33 inclusive of Morrison's Longfellow Sub'n and vacated streets and alleys all in ¼ section 33 10,000 acre tract" as recorded in Liber 59, Page 8 of Plats, Wayne County Records.
- 3) The east-west alley, 20 feet wide, (north 9 feet) lying south of and adjoining the south line of Lots 8, 9, and 10 "Chicago Boulevard Land Company's Subdivision of Lots 26 to 38 inclusive of Reichenbach's West Longfellow Sub'n also of Lots 23 to 33 inclusive of Morrison's Longfellow Sub'n and vacated streets and alleys all in ¼ section 33 10,000 acre tract" as recorded in Liber 59, Page 8 of Plats, Wayne County Records; (said alley originally platted in "Morrison's Longfellow Subdivision of the southerly 5 acres of the northerly 15 acres of the southeast quarter of quarter section 33 Ten Thousand Acre Tract" as recorded in Liber 35, page 11 of Plats of Wayne County Records).

The east-west alley, 20 feet wide, (south 11 feet) as deeded to the City of Detroit on May 20, 1924 described as follows: All that part of the southeast quarter of quarter section 33, 10,000 acre tract described as follows: Beginning at a point on the easterly line of "Montclair Heights Subdivision" of the east half of the southwest quarter of quarter section 33, 10,000 acre tract as recorded in Liber 30, page 89 of Plats of Wayne County Records; said point being distant 701.36 feet N25°35'W from the northeasterly corner of Lot 1 of said "Montclair Heights Subdivision" L.30, P.89 P.W.C.R. thence N63°59'E 472.35 feet; thence S25°59'00E along the westerly line of Lawton Avenue, 11 feet; thence S63°59'W 472.43 feet; thence N25°59'00W along the said easterly line of "Montclair Heights Subdivision" L.30, P.89 P.W.C.R., 11 feet to the point of Beginning.

Be and the same are hereby vacated as public rights-of-way and converted into a private easements for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said rights-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public streets and alley herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public right-of-way in the City of Detroit, with the right to ingress and egress at any time to and over said easement for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated streets and alley herein above described shall be forever accessible to the maintenance and inspection forces of the utility

companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,

Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences or gates), shall be built or placed upon said easement, nor change of surface grade made, without prior approval of the City Engineering Division – DPW,

Fourth, that if the owners of any lots abutting on said vacated streets and alley shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners shall pay all costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, that if any utility located in said property shall break or be damaged as a result of any action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns shall be liable for all costs incidental to the repair of such broken or damaged utility; and

PROVIDED, that access is maintained to all fire department connections and to all buildings, and further

PROVIDED, that the property owners maintain for DTE Energy, full access to their facilities at all times (i.e. gated access with DTE locks at all ends of the easement) and that free and easy access to the DTE facilities is reserved for DTE equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of DTE facilities, and further

PROVIDED, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

PROVIDED, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

PROVIDED, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide post over its water mains at reasonable intervals and at points deflection; and be it further

PROVIDED, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department; and be it further

PROVIDED, that if any time in the future, the owners of any lots abutting on said vacated streets and alley shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners shall pay all costs incident to such removal and/or relocation. It is further

PROVIDED that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any action on the part of the owner, or assigns, then in such event, the owner or assigns shall be liable for all costs incident to the repair of such broken or damaged sewers and water mains, and shall also be liable for all claims for damages resulting from his action; and be it further

PROVIDED, that any construction in the public rights-of-way such as curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and be it also

RESOLVED, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Archdiocese of Detroit or their assigns to install and maintain encroachments with a guardhouse and gate located in Lawton Avenue, 60 feet wide,, located approximately 122 feet south of West Chicago Avenue, and further described as being land in the City of Detroit, Wayne County, Michigan: Part of Lawton Avenue, 60 feet wide, Commencing at the northeast corner of Lot 1 of “Chicago Boulevard Land Company’s Subdivision of Lots 27 to 38 inclusive of Montclair Heights Subdivision, also of Lots 26 to 38 inclusive of Reichenbach’s West Longfellow Subdivision, also of Lots 23 to 33 inclusive of Morrison’s Longfellow Subdivision and vacated street and alleys, all in ¼ Section 33, 10,000 A.T., City of Detroit, Wayne County, Michigan” as recorded in Liber 59, Page 8 of Plats, Wayne County Records; thence S27°37’21”E along the westerly right-of-way line of Lawton Avenue, 112.03 feet to the Point of Beginning; thence N62°22’39”E 60.00 feet; thence S27°37’21”E along the easterly right-of-way line of Lawton Avenue, 10.40 feet; thence S62°22’39”W 40.49 feet; thence S27°37’21”E 16.60 feet; thence S62°22’39”W 19.51 feet; thence N27°37’21”W along the westerly right-of-way line of Lawton Avenue, 27.00 feet to the Point of Beginning

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that access is maintained to all fire department connections, and be it further

PROVIDED, that the remaining sidewalk width meets minimum ADA requirements and all City standards and policies are met; and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be PROVIDED in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Archdiocese of Detroit or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Archdiocese of Detroit or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Archdiocese of Detroit or their assigns. Should damages to utilities occur Archdiocese of Detroit or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Archdiocese of Detroit or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Archdiocese of Detroit or their assigns of the terms thereof. Further, Archdiocese of Detroit or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, that filing of said indemnity agreement shall be construed as acceptance of this Resolution by the “permittee”; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Archdiocese of Detroit, or their assigns; and further

PROVIDED, this resolution for encroachment is revocable at the will, whim or caprice of the City Council, and Archdiocese of Detroit acquires no implied or other privileges hereunder not expressly stated herein; and further

PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

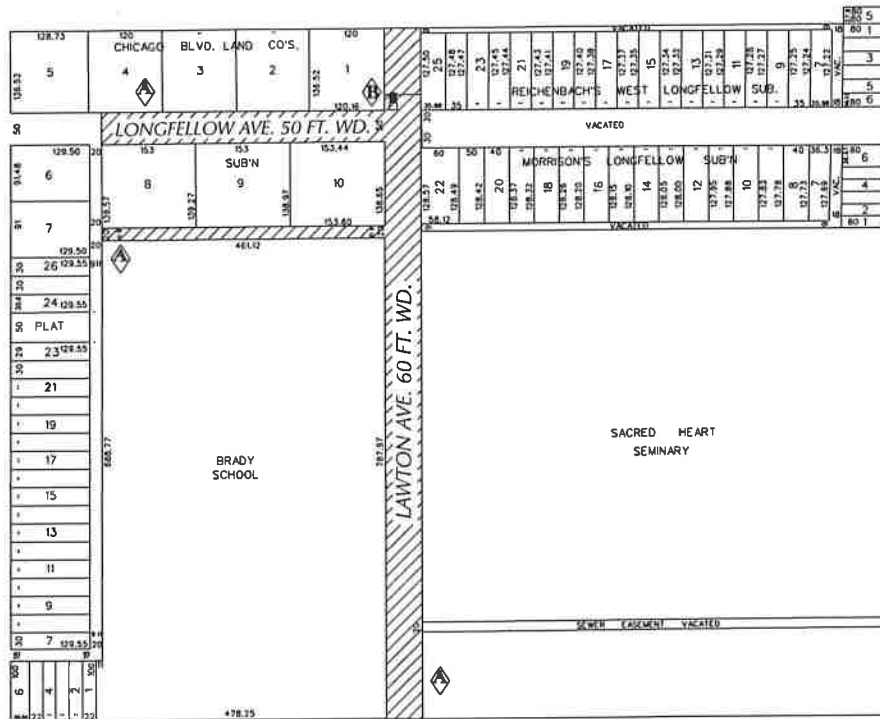
PETITION NO. 1171
 ARCHDIOCESE OF DETROIT
 12 STATE ST.
 DETROIT, MICHIGAN 48226
 C/O MIKE MCINERNEY
 PHONE NO. 313 596-7161

"REVISED"



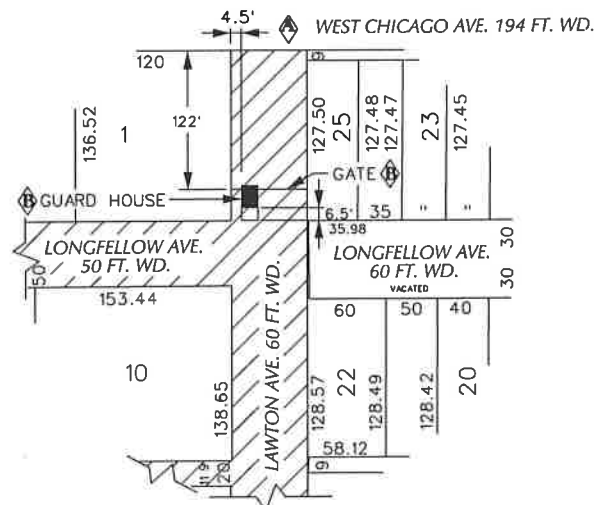
WEST CHICAGO AVE. 194 FT. WD.

GENESSEE AVE. 60 FT. WD.



LINWOOD AVE. 86 FT. WD.

JOY RD. 66 FT. WD.



- CONVERSION TO EASEMENT

(FOR OFFICE USE ONLY)

CARTO 22 B

B	ADDING A GUARD SHACK AND GATE INTO LAWTON ST. EAS.	WLW	KSM	KSM	07/1/19
A	CHANGE FROM OUTRIGHT VACATION TO CONVERSION TO EASEMENT	WLW	KSM	KSM	07/1/19
REVISIONS					
DESCRIPTION	DRWN	CHKD	APPD	DATE	
DRAWN BY	WLW	CHECKED	KSM		
DATE	06-14-16	APPROVED			

CONVERSION TO EASEMENT
 A PORTION OF LONGFELLOW AVE. 50 FT. WD.
 LAWTON AVE. 60 FT. WD. AND THE
 EAST/WEST PUBLIC ALLEY 20 FT. WD.
 IN THE AREA BOUND BY
 GENESSEE, W. CHICAGO, LINWOOD AVE.
 AND JOY RD.

CITY OF DETROIT	
CITY ENGINEERING DEPARTMENT	
SURVEY BUREAU	
JOB NO.	01-01
DRWG. NO.	X 1171



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION



COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

February 6th, 2020

Honorable City Council:

RE: Petition No. 618 – Giffels Webster, request for a series of encroachments within the Cass Avenue, Lafayette Blvd, and Washington Blvd rights-of-way.

Petition No. 618 – Giffels Webster on behalf of Bedrock Management Services, LLC, request for encroachments with existing vaults, structural vent grating, and stamped concrete sidewalk and integrated snow-melt system. The encroachments are at 321 West Lafayette Boulevard which is bounded by Cass Avenue, 80 feet wide, Lafayette Blvd, 80 feet wide, Washington Blvd, 80 feet wide, and the east/west alley, 20 feet wide, south of Lafayette Boulevard.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request is being made for enhancement and redevelopment of the building.


The request was approved by the Solid Waste Division – DPW, City Engineering Division – DPW, and Traffic Engineering – DPW with provisions that are a part of the resolution.

Detroit Water and Sewerage Department (DWSD) reports involvement, but no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,


Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

JMK/SW

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

CITY CLERK 2020 FEB 12 10:14 AM

COUNCIL MEMBER _____

RESOLVED, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Bedrock Management Services, LLC or their assigns to install and maintain encroachments with existing vaults, structural vent grating, and stamped concrete sidewalk and integrated snow-melt system. The encroachments are at 321 West Lafayette Boulevard which is bounded by Cass Avenue, 80 feet wide, Lafayette Blvd, 80 feet wide, Washington Blvd, 80 feet wide, and the east/west alley, 20 feet wide, south of Lafayette Boulevard being lots 2 through 5, both inclusive lying south of West Lafayette "Military Reserve" as recorded in Liber 5 of city records, Page 218, Wayne County Records. Encroachments are further described as follows:

- 1) Vault areaways the full length of the property lines and 20.5 feet below grade extending 8 feet into the Cass Avenue right-of-way, 13 feet into the Lafayette Boulevard right-of-way, 9 feet into the Washington Boulevard right-of-way, and 3 feet into the alley right-of-way.
- 2) Structural vent grating for the existing vault areaway along the Cass Avenue right-of-way extending 8 feet into the Cass Avenue right-of-way and begins 20 feet northwest of the southwest corner of the property line and continues northwest 75 feet.
- 3) Stamped concrete sidewalk and integrated snow-melt system extending 13 feet into Lafayette Boulevard starting 82 feet northeast of the northwest corner of the property line and ending 82 feet southwest of the northeast corner of the property line on the Lafayette side of the building.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that access is maintained to all fire department connections, and be it further

PROVIDED, that the remaining sidewalk width meets minimum ADA requirements and all City standards and policies are met; and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Bedrock Management Services, LLC or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Bedrock Management Services, LLC or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Bedrock Management Services, LLC or their assigns. Should damages to utilities occur Bedrock Management Services, LLC or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Bedrock Management Services, LLC or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Bedrock Management Services, LLC or their assigns of the terms thereof. Further, Bedrock Management Services, LLC or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, that filing of said indemnity agreement shall be construed as acceptance of this Resolution by the “permitee”; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Bedrock Management Services, LLC, or their assigns; and further

PROVIDED, that construction of the encroachments shall constitute acceptance of the terms and conditions as set forth in this resolution; and be it further

PROVIDED, this resolution or part thereof is revocable at the will, whim or caprice of the City Council, and Bedrock Management Services, LLC acquires no implied or other privileges hereunder not expressly stated herein; and further

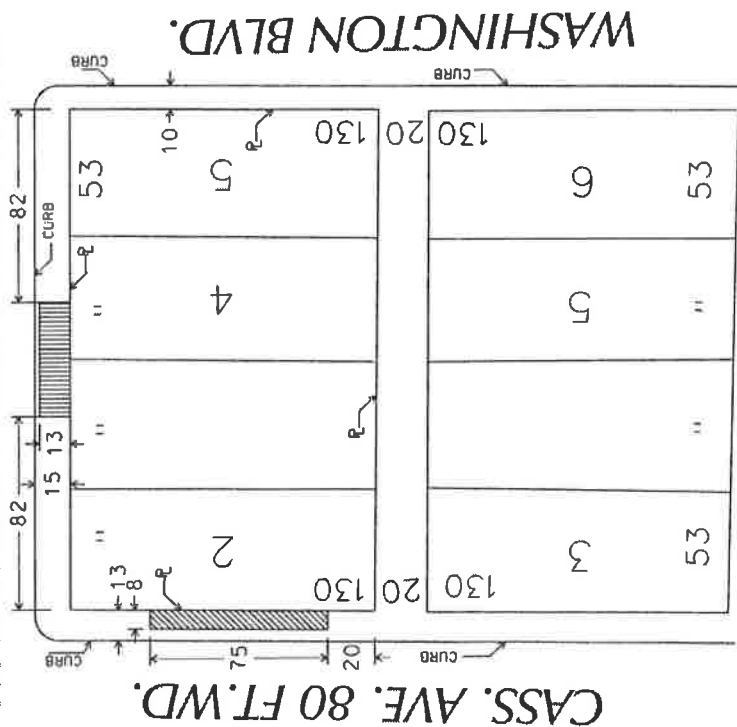
PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 618
GIFFELS WEBSTAR
28 W. ADAMS, SUITE 200
DETROIT, MICHIGAN 48201
MICHAEL DARGA
PHONE NO. (313) 555-1234

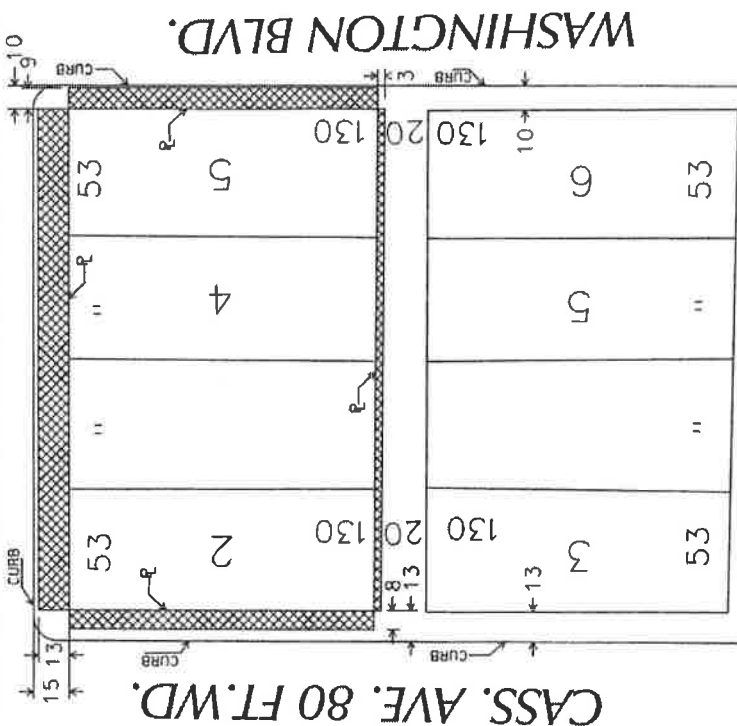


W. LAFAYETTE BLVD. 80 FT. WD.



FORT ST. 100FT. WD.

W. LAFAYETTE BLVD. 80 FT. WD.



FORT ST. 100FT. WD.

- REQUEST ENCROACHMENT
(ALONG THE WEST, EAST, NORTH
AND SOUTH WALLS OF THE BUILDING FOR THE EXISTING VAULT AREAWAY)
- REQUEST ENCROACHMENT
(THE STRUCTURAL VENT GRATING FOR EXISTING VAULT AREAWAY)
- REQUEST ENCROACHMENT
(FOR A SECTION OF STAMPED CONCRETE SIDEWALK
AND INTEGRATED SNOW-MELT SYSTEM)

(FOR OFFICE USE ONLY)

CARTO 28 F

REQUEST FOR A SERIES OF ENCROACHMENTS
VARIOUS WIDTHS WITHIN THE CASS. AVE.,
W. LAFAYETTE BLVD. AND WASHINGTON BLVD.

[illegible]

City of Detroit
CITY COUNCIL
COUNCIL PRESIDENT BRENDA JONES

52

MEMORANDUM

TO: Gary Brown, Director
Detroit Water and Sewerage

CC: Honorable Colleagues
Janice Winfrey, City Clerk
Stephanie Washington, Legislative Liaison

FROM: Council President Brenda Jones *BQ*

DATE: February 12, 2020

RE: WRAP Program Expansion Questions and Concerns

1. How many Detroit residents are represented in the 6% delinquent payment percentage?
2. Of the 6%, how many are at the \$750 delinquent balance service interruption stage?
3. How are residents notified of WRAP?
4. How many residents are currently receiving WRAP funds?
5. How are WRAP funds administered?
 - a. Are they one-time funds or monthly support funds?
6. Will the increase in WRAP funds address all 6% of the residents in delinquent status?
7. How are water shut offs implemented?



City of Detroit
Office of Councilman Roy McCalister, Jr.

2 Woodward Avenue, Suite 1340
Detroit, Michigan 48226
Phone: (313) 224-4535



TO: Director David Bell
BSEED

THROUGH: Brenda Jones, President
Detroit City Council

FROM: Roy McCalister, Jr.
Council Member- District 2


DATE: February 10, 2020

RE: **1601 Clark (Former YMCA Building)**

1601 Clark – Clark Street Enterprises, LLC is up to date on their taxes according to the Land Grid (Love Land). Based upon the report Council received today at Public Health and Safety Standing Committee, it appears as though there have been several complaints and inspections at this location from 2005 to date. A direct result of the inspections resulted in several violations being issued to the property owners by BSEED. Can you please give me a timetable accounting for the mitigation of all of the ordinance violations issued to the owners of 1601 Clark? Can you please describe all steps involved in the process up to and including court proceedings and or criminal liability?

Lastly, where is the accountability of the owners after receiving tickets? What other recourse does the City have in protecting the citizens from an unsafe and blighted structure?

Respectfully,


Roy McCalister, Jr.
Detroit City Council

CC:	Council President Brenda Jones	Council Member Andre Spivey
	President Pro Tem Mary Sheffield	Council Member James Tate
	Council Member Janee' Ayers	Council Member Scott Benson
	Council Member Gabe Leland	Council Member Raquel Constaneda- Lopez'

CITY CLERK 2020 FEB 10 PM 6:20



District Office: 11000 W. McNichols Rd., Ste. 117 • Detroit, Michigan 48221 • (313) 340-2073
councilmembermccalister@detroitmi.gov



City of Detroit

CITY CLERK 2020 FEB 12 PM 3:39

54

GABE LELAND
COUNCIL MEMBER

MEMORANDUM

TO: David Bell, Director
B-SEED

THRU: Council Member Scott Benson, Chairperson
Public Health and Safety Standing Committee

FROM: Gabe Leland
Councilman District 7

DATE: February 12, 2020

RE: 11326 Archdale

Please assist us in investigating and responding to the issues at 11326 Archdale. It is my understanding that this particular property has changed status from demo to non-demo numerous times. If so, why? In addition, please investigate and respond if there are any outstanding city issued tickets (blight or otherwise) for this property and what is the total amount owed?

Thank you in advance for an update and resolution.

cc: Honorable Colleagues
Stephanie Washington / Gail Fulton, Mayor's Liaisons
Janice Winfrey, City Clerk

gl:ab