

New Business

1-7-2020

Referrals

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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October 16, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2020 Woodsy Owl Conservation Corps Grant

Americas for Conservation + the Arts has awarded the City of Detroit General Services Department with the FY 2020 Woodsy Owl Conservation Corps (WOCC) Grant for a total of \$7,000.00. The grantor share is \$7,000.00 of the approved amount, and there is a required in-kind match of \$3,512.00. The in-kind match includes staff time, free usage of the Palmer Park Detroit Exploration and Nature (DEN) Center, and tools and equipment. The total project cost is \$10,512.00.

The objective of the grant is to educate youth about conservation. The funding allotted to the department will be utilized to provide stipends for youth participation in the WOCC program, pay for trainings and certifications for participants and support staff, provide supplies and materials required for educational events, and provide WOCC gear for members. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20688. With respect to match requirements, an in-kind match of staff time, in the amount of \$1,462.00, will come from appropriation 13990, and an in-kind match of DEN Center usage, in the amount of \$1,200.00, will come from appropriation 11830. In addition, an in-kind match of existing department-owned tools and equipment, in the amount of \$850.00, will be provided accordingly.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,
DocuSigned by:

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Ryan Friedrichs
Director, Office of Development and Grants
CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:

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Office of Budget
DocuSigned by:

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Approved as to Form
By the Law Department

CITY OF DETROIT
2020 JAN 2 10 15 AM EST



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department is requesting authorization to accept a grant of reimbursement from Americas for Conservation + the Arts, in the amount of \$7,000.00, to educate youth about conservation; and

WHEREAS, the Law Department has approved this agreement as to form; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20688, in the amount of \$10,512.00, which includes an in-kind match of staff time, in the amount of \$1,462.00, coming from appropriation 13990, and an in-kind match of Detroit Exploration and Nature Center usage, in the amount of \$1,200.00, coming from appropriation 11830, and an in-kind match of existing department-owned tools and equipment, in the amount of \$850.00, for the FY 2020 Woodsy Owl Conservation Corps (WOCC) Grant.

1. Invoicing, reimbursements and other funding responsibilities will be handled between the host organization and Americas for Conservation and the Arts 501(c)(3), Development Director.
2. Distribution/reimbursement of \$,7000 to cover training, equipment, WOCC materials necessary to train and support the deployment of a Woodsy Owl Conservation Corps in Detroit.
 - a. \$1,500 available to provide as stipends for youth participation in WOCC
 - b. \$3,000 available to pay for trainings and certifications for WOCC participants and support staff.
 - c. \$2,000 for supplies required for Educational/Stewardship Events associated with WOCC
 - d. \$500 for WOCC gear and materials for members
3. Share best-practices of their WOCC in Colorado
4. Provide support in terms of advice/suggestions when needed in creating and growing a WOCC in Detroit.

City of Detroit responsibilities.

The GSD will provide the following under this Agreement:

1. Engage 2 to 5 WOCC members in a variety of activities in the park and at our partner organizations, thus exposing them to various conservation topics and careers in natural resources.
2. WOCC members must receive at least 1 training or certification that will support their “green” career pathway
3. Deliver 3+ events/programs with WOCC team members as leads.
4. Report each event/program that is delivered as part of the WOCC through the NICE Database.
5. GSD will provide in-kind match funds through staff time, space and gear usage. These funds include the following:
 - a. Provide staff time to work with youth and deliver WOCC program
 - i. \$1,462: 86 hrs @ \$17/hr
 - b. Provide free usage of the Palmer Park DEN for WOCC programming
 - i. \$1,200: \$50/hr x 4 hr events, for six occasions
 - c. Utilization of tools and equipment to support WOCC events
 - i. \$850 in tools, camping equipment and supplies used at no cost for programs

Total in-kind match amount: \$3,512
6. Utilize the Woodsy Owl icon, materials and other Forest Service resources
7. Provide detailed and accurate financial records and activities performed under this Agreement.
8. Submit reimbursement requests to AF+C for payment of purchases associated with this program under this Agreement.

5. LEGAL TERMS

Definitions.

- A. The *City* owns Palmer Park (the "Park") located at 910 Merrill Plaisance, Detroit MI 48203, comprised of 296 acres of land, including but not limited to the DEN.

Termination

(a) The City may terminate this Agreement in whole or in part for cause upon giving written notice of termination (herein called "Notice of Termination") to AFC+A at least fifteen (15) days before the effective date of the termination, should AFC+A: 1) fail to fulfill in a timely and proper manner its obligations under this Agreement; 2) violate any of the covenants or stipulations of this Agreement; 3) cease conducting business in the normal course by reason of insolvency, bankruptcy or any similar proceedings, whether voluntary or involuntary, filed under any present or future bankruptcy or other applicable law; or 4) admit in writing its inability to pay its debts generally as they become due; 5) without just cause, reduce its work force on this Agreement to a number that would be insufficient, in the judgment of the City, to complete the Services within a reasonable time, and AFC+A fails to sufficiently increase such work force when directed to do so by the City ; 6) allow any City officer or employee to exercise a profitable interest in this Agreement so as to create a conflict of interest; 7) in the sole judgment of the City, perform at substandard, unprofessional, or faulty and not adequate levels, to the demands of the task to be performed. The AFC+A shall be liable to the City for damages sustained by the City by virtue of the AFC+A breach and shall be liable for any reasonable attorney fees. If this Agreement is so terminated the City may take over the Services, and prosecute the same to completion by contract with another party or otherwise, and the AFC+A shall be liable to the City for any and all costs incurred by the City thereby.

(b). Either party may terminate this Agreement upon the material breach by the other party of any covenant, term or condition hereof, provided the breaching party first receives written notice of such breach and fails to remedy same within 15 (fifteen) days of said breach, monetary or non-monetary, or if the breaching party fails to commence remedying such breach within said 15 (fifteen) day period if such breach cannot be reasonably remedied within 15 (fifteen) days.

AFC+A may terminate this Agreement in whole or in part for cause upon giving Notice of Termination to the City at least 15 (fifteen) business days before the effective date of the termination, should the City fail to fulfill in a timely and proper manner its obligations under this Agreement.

IN WITNESS WHEREOF, the City and Americas for Conservation + the Arts, by and through their duly authorized officers and representatives, have executed this Agreement.

AFC+A:

BY: _____

Print: Zuza Bohley.

ITS: Education Director

CITY OF DETROIT GENERAL SERVICES
DEPARTMENT

BY: _____

Print: Janet G. Anderson, PhD.

ITS: Director

**Effective this _____ day of July 2019, and
terminating 11 months thereafter.**



CITY OF DETROIT
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December 18, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

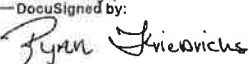
RE: Authorization to submit a grant application to the USA Swimming Foundation for the 2020 USA Swimming Foundation Grant

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the USA Swimming Foundation for the 2020 USA Swimming Foundation Grant. The amount being sought is \$10,000.00. There is no match requirement. The total project cost is \$10,000.00.

The 2020 USA Swimming Foundation Grant will enable the department to:

- Provide transportation to Brennan Pool for kids enrolled in the Learn To Swim Program

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,
DocuSigned by:

A38B48C2052F48B...

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

CITY CLERK 2020 JAN 2 PM 1:59

Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has requested authorization from City Council to submit a grant application to the USA Swimming Foundation, for the 2020 USA Swimming Foundation Grant, in the amount of \$10,000.00, to provide transportation to Brennan Pool for kids enrolled in the Learn To Swim Program; now

THEREFORE BE IT RESOLVED, the General Services Department is hereby authorized to submit a grant application to the USA Swimming Foundation for the 2020 USA Swimming Foundation Grant.



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Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, parkersa@detroitmi.gov and Greg Andrews, Program Analyst IV, andrewsgr@detroitmi.gov

City Department	General Services Department
Date	12/13/2019
Department Contact Name	Donna Miller
Department Contact Phone	313-224-1155
Department Contact Email	millerdo@detroitmi.gov
Grant Opportunity Title	USA Swimming Foundation Grant 2020
Grant Opportunity Funding Agency	USA Swimming Foundation
Web Link to Opportunity Information	masinfo@usaswimming.org
Award Amount (that Department will apply for)	\$10,000
Application Due Date	December 17, 2019
Anticipated Proposed Budget Amount	\$10,000
City Match Contribution Amount	No Match Required
Source of City Match (include Appropriation Number, Cost Center, and Object Code)	NA
List of programs/services/activities to be funded and the Budget for each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	-Learn To Swim transportation \$12,240.00 -Scholarships \$10,500.00
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	-To support transporting kids to the swim program at Brennan Pool for eight weeks
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	# of kids receiving learn to swim instruction -Average number of sessions attended across the project period -Skill attainment

LaJuan Counts

Director's Name (Please Print)


Director's Signature

12/13/19

Date