

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 1132 Event Name: Corktown Races 2020

Event Date: March 15, 2020

Street Closure: Various

Organization Name: Fraternal Order of the Irishmen

Street Address: 19460 Park Drive Harper Woods, MI 48225

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|------------------------------------|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input checked="" type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Fundraiser</u> | |
- 24-Hour Liquor License**

Petition Communications (include date/time)

The Fraternal Order of the Irishmen will host the Annual Corktown St. Patrick's Day Races at Roosevelt Park and surrounding streets from 10:30am - 2:00pm; with temporary street closures on Michigan Avenue, Vernor Highway, Rosa Parks Boulevard, Bagley and 1st Street.

** *ALL permits and license requirements must be fulfilled for an approval status* **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with NAIAS Security will Provide Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart EMS to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Street Closures
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

NOV 14 2019 - MTNB AS (2.0)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Stages, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: B. Lushier

Date: 11-6-19

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, November 7, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT BUSINESS LICENSE CENTER
RECREATION DEPARTMENT TRANSPORTATION DEPARTMENT

1132 *Fraternal Order of United Irishmen, request to hold "Corktown Races 2020" at Roosevelt Park on March 15, 2020 from 10:30 AM to 2:00 PM with various temporary street closures set up to begin on 3-14-20 and tear down to be complete on the event date, 3-15-20.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Corktown Races 2020

Event Location: Corktown - Roosevelt Park

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Fraternal Order of United Irishmen

Organization Mailing Address: Joe Parsky 19460 Park Dr. #713 Harper Woods. MI 48225

Business Phone: 313 885-4772 Business Fax: _____

Federal Tax ID # 36-4544254

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Doug Kurtis

Title/Role: Race Director

Email Address: dkurtis@gmail.com

Mailing Address: 8 Fairway View Dr. Weaverville. NC 28787

Business Phone: 734-673-5568 Business Fax: _____

Event On-Site Contact Person:

Mailing Address: 8 Fairway View Dr. Weaverville. NC 28787

Business Phone: 734-673-5568 Business Fax: _____

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: Huntington Bank, FOUI, McShane Pub, Slows, Detroit Free Press, New Balance

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input checked="" type="checkbox"/> Other: <u>Fund Raiser - St. Pats Senior Center</u> |

Provide a brief description of your event:

38th Annual Event. Kids Quarter Mile, Emerald Mile, Corktown 5km and Dublin Double.

Over 4,000 participants expected in this family event that precedes the Saint Patrick's Parade.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 3/14/20 10 am Complete Set-up Date & Time: 3/15/20 9 am

Event Start Date & Time: 3/15/20 10:30 am Event End Date & Time: 3/15/20 2 pm

Begin Tearing Down Date: 3/15/20 1 pm Complete Tear Down Date: 3/15/20 2 pm

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 1982 - 2019

When was the event last held in Detroit? 3/10/19

Where was the event last held in Detroit? Roosevelt Park

What were the hours last year? 9:30 am - 1 pm

Project Attendance This Year (Minimum - Maximum)? 4,000 - 5,000

What is the basis for your projected attendance? 2019 registrations

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? Always the Sunday before Saint Patrick's Day

If a parade is planned. Indicate elements (check all that apply):

[] People [] Balloons

[] Floats [] Animals

[] Vehicles [X] Other: UJS/ Saint Patrick's Parade will submit a separate application

[] Bands

If animals included, specify type, number and how used. None

Name of business supplying animal(s):

Contact Person:

Address:

Phone:

City/State/Zip:

Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers Magician
 Musicians Story Telling
 Comedians Other: DJ, Bagpipers, Step Dancers

Describe the entertainment for this year's event: Live Anthem Singer, paper mache big heads

List proposed entertainers and/or bands performing at the event:

Will a sound system be used? Yes No

If yes, what type of sound system? Parks & Rec Mobile Sound Stage, speakers at Start and Finish lines

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used:

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

Live Recorded Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:

Generators _____

How many generators will be used? Six

How will the generators be fueled? Gasoline

Name of vendor providing generators:

Contact Person: Pegasus

Address: 22008 W 8 Mile Rd

Phone: 248-353-6130

City/State/Zip: Southfield, MI 48033

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations): WJR , WWJ

Television (Specific stations):

Newspapers (specify papers): Detroit Free Press

Web site (identify web address): www.corktownrace.com

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: Online and hard copy entry forms

Will there be on-site ticket sales? Yes No

If yes, list price(s): Paper entry forms

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Food Trucks with City Vendor License

Will merchandise be sold? Yes No

If yes, describe: Vendors, sponsors in one tent

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: All proceeds go to the Saint Patrick's Senior Center

If the event is a fundraiser, identify charity or recipient of funds: Saint Patrick's Senior Center and Corktown affiliated charities

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise

Non-Alcoholic Beverages Alcoholic Beverages

Other (specify):

Indicate type of items to be sold: Coffee, Beignets, Tutu's, Running Gear

Will these be exclusive vendors or outside vendors? (please describe): Pre-approved with city vendor licenses

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: NAIAS Security Services

Address: 1900 Big Beaver Rd

Phone: 248-722-4309

City/State/Zip: Troy, MI 48084

Number of Private Security Personnel Hired Per Shift: Two 3/14/20 - Six 3/15/20

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Describe the emergency evacuation plan: Public Announcements from three stages / Ham radio operators

Describe the parking plan to accommodate anticipated attendance: Large Parking lots adjacent to the Central Depot

How will you advise attendees of parking options? Web site, eblasts

Are you seeking a group parking rate? Free Parking. donations for participating charities accepted

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Corktown Businesses and Community supports the event

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event: Postcards, fliers, letters, posters

Indicate contact names and phone numbers (for verification) or attach approved letter(s): Ron Cooley 810-531-4898

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many?

Start and Finish Lines

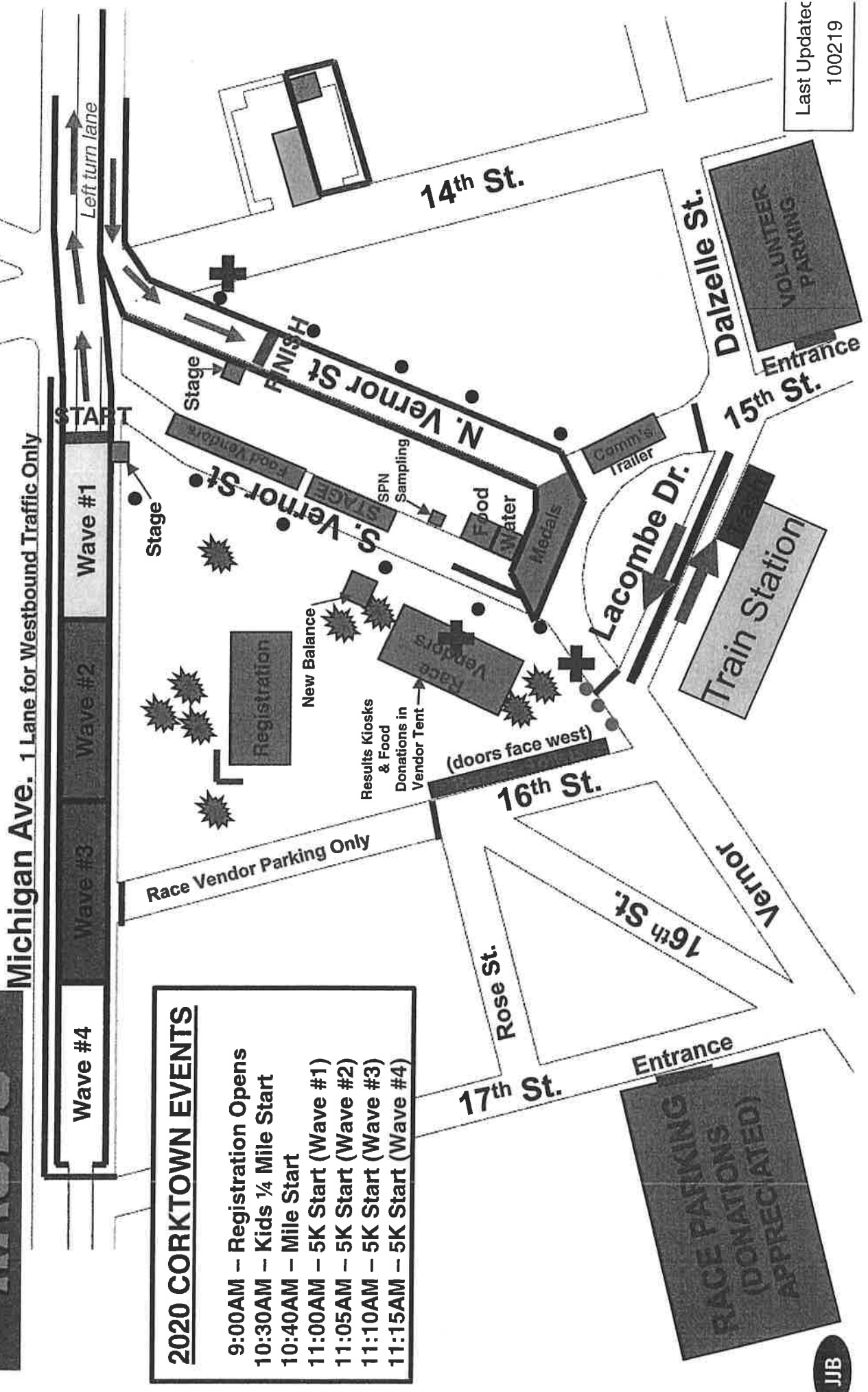
Size/Height

See Attached

Booth

CORKTOWN GRACES

2020 CORKTOWN ROOSEVELT PARK LAYOUT



- 2020 CORKTOWN EVENTS**
- 9:00AM -- Registration Opens
 - 10:30AM -- Kids ¼ Mile Start
 - 10:40AM -- Mile Start
 - 11:00AM -- 5K Start (Wave #1)
 - 11:05AM -- 5K Start (Wave #2)
 - 11:10AM -- 5K Start (Wave #3)
 - 11:15AM -- 5K Start (Wave #4)

RACE PARKING
(DONATIONS
APPRECIATED)

Canopy (open on all sides) One
Staging/Scaffolding Three
Bleachers None

Company:

Grill
 Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics)
 Aerial Stage

Provide Sketch:

Portable Restrooms:
 Standard ADA

Accessible Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

Will additional utility services be used (power, water, etc.)? Please describe.

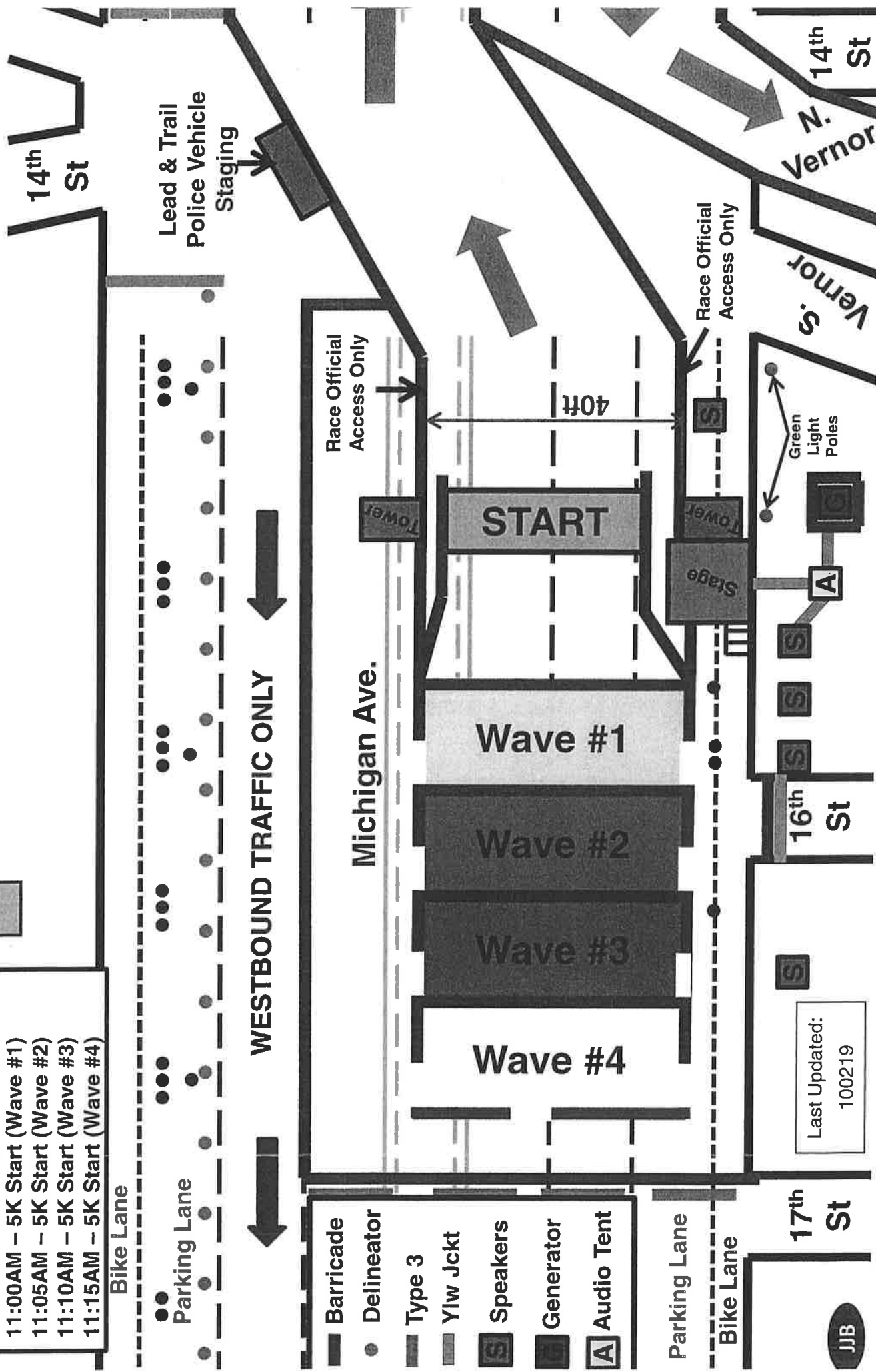
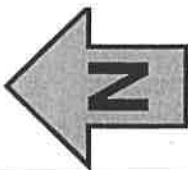
Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

None

2020 CORKTOWN EVENTS

- 9:00AM – Registration Opens
- 10:30AM – Kids 1/4 Mile Start
- 10:40AM – Mile Start
- 11:00AM – 5K Start (Wave #1)
- 11:05AM – 5K Start (Wave #2)
- 11:10AM – 5K Start (Wave #3)
- 11:15AM – 5K Start (Wave #4)

2020 CORKTOWN START AREA LAYOUT



- Barricade
- Delineator
- Type 3
- Ylw Jckt
- Speakers
- Generator
- Audio Tent


Last Updated:
100219



2020 CORKTOWN FINISH AREA LAYOUT

Michigan Ave.

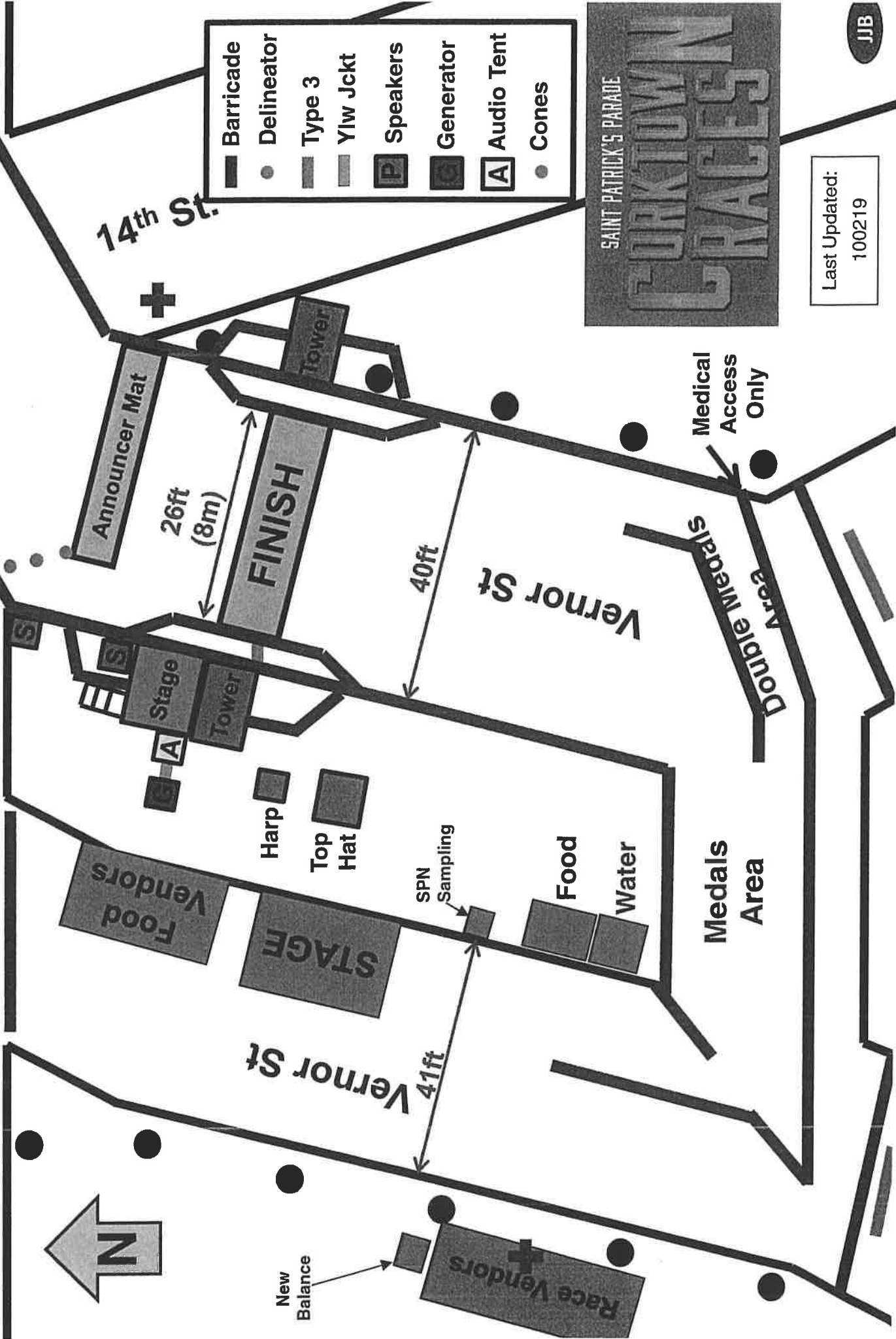
14th St.

-  Barricade
-  Delineator
-  Type 3
-  Ylw Jckt
-  Speakers
-  Generator
-  Audio Tent
-  Cones



Last Updated:
100219

JJB



New Balance

Race Vendors

Vernor St

STAGE

Food Vendors

Harp
Top Hat

SPN Sampling

Food
Water

Medals Area

Double Medals

Medical Access Only

Vernor St

FINISH

26ft
(8m)

40ft

Announcer Mat

Tower



Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: Republic Services / Matt Darcy

Address: 5400 Cogswell

Phone: 734-727-2117

City/State/Zip Wayne, MI 48184

Name of company providing emergency medical services?

Contact Person: Hart Medical – Adam Gotlieb 248-789-3648

Address: 1636 W. Fort St.

City/State/Zip: Detroit, MI 48216

Name of company providing porta-johns.

Contact Person: Scott's Potties - Christina

Address: P.O. Box 530846

Phone: 734-421-1400

City/State/Zip: Livonia, MI 48153

Name of private catering company?

Contact Person: None

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

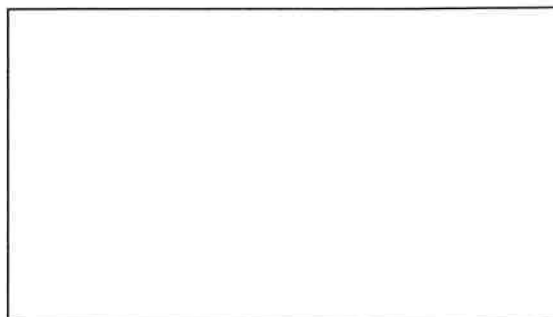
List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

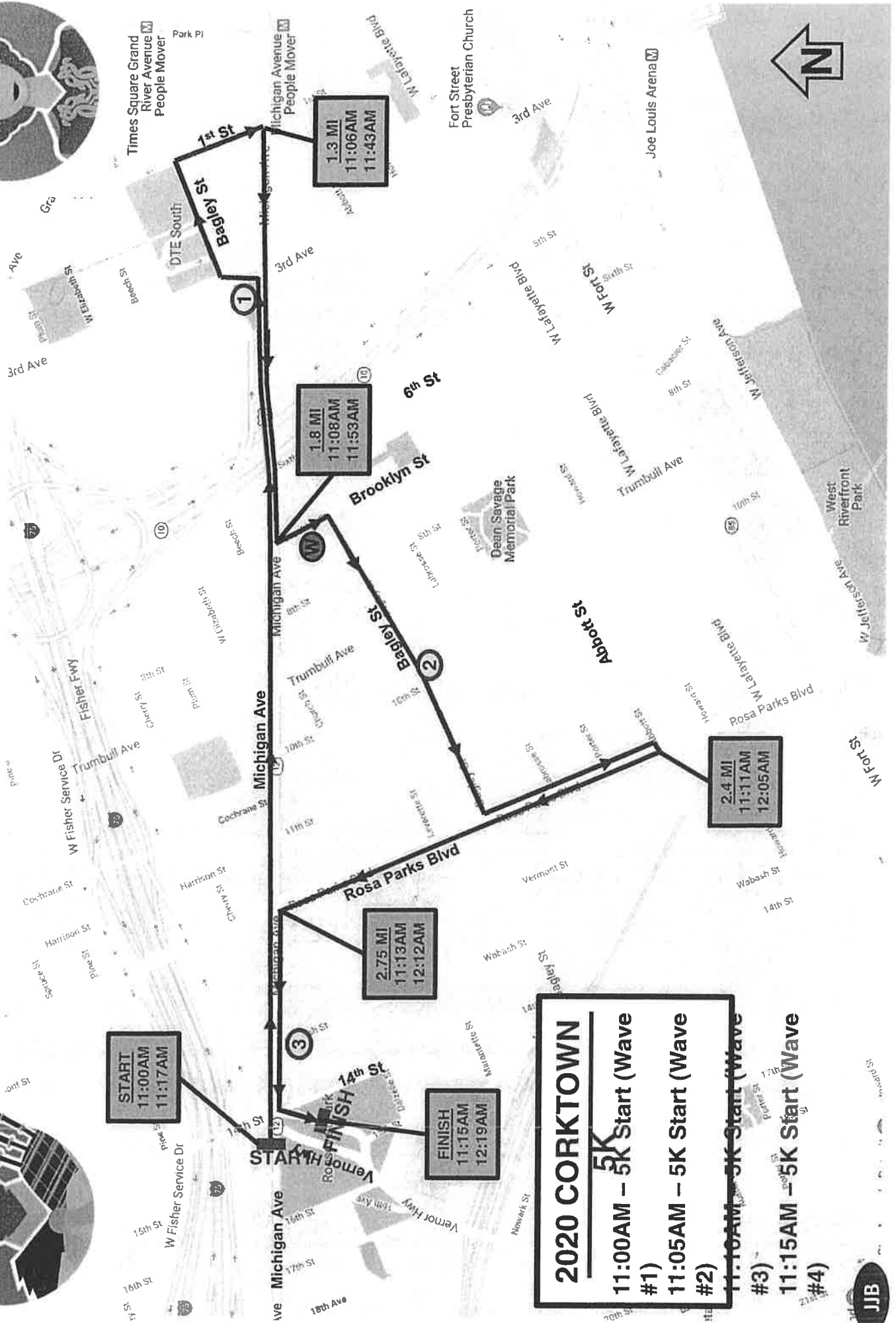
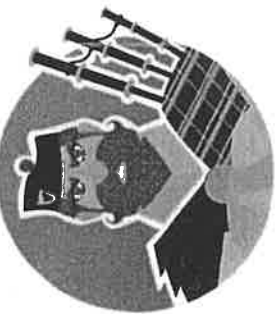
STREET NAME: (See Attached) _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



2020 CORKTOWN 5K COURSE



2020 CORKTOWN
5K
11:00AM - 5K Start (Wave #1)
11:05AM - 5K Start (Wave #2)
11:10AM - 5K Start (Wave #3)
11:15AM - 5K Start (Wave #4)

STREET NAME: (See Attached) _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

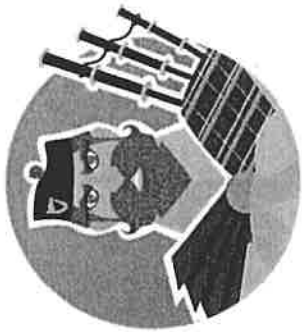
Street Closures:

- Posting no parking signs
- Light pole
- Electrical Services
- Storage for Trailers/Trunks

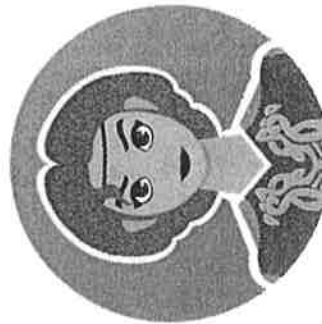
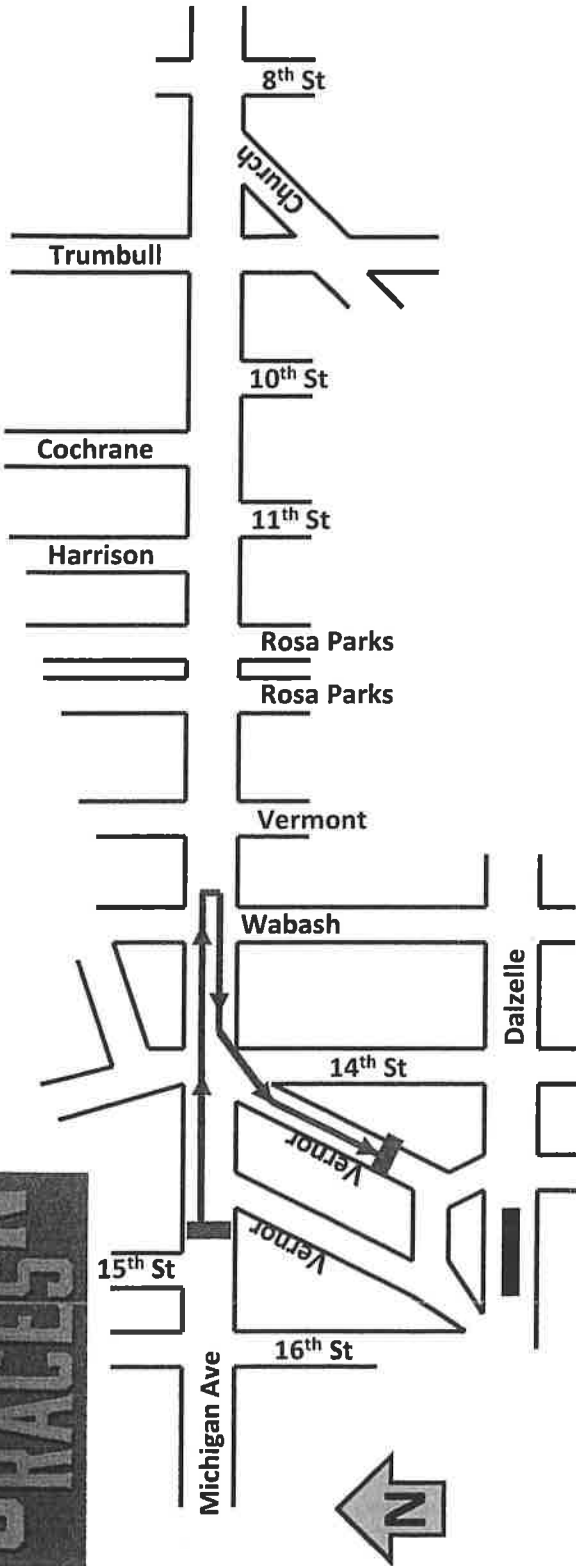
Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

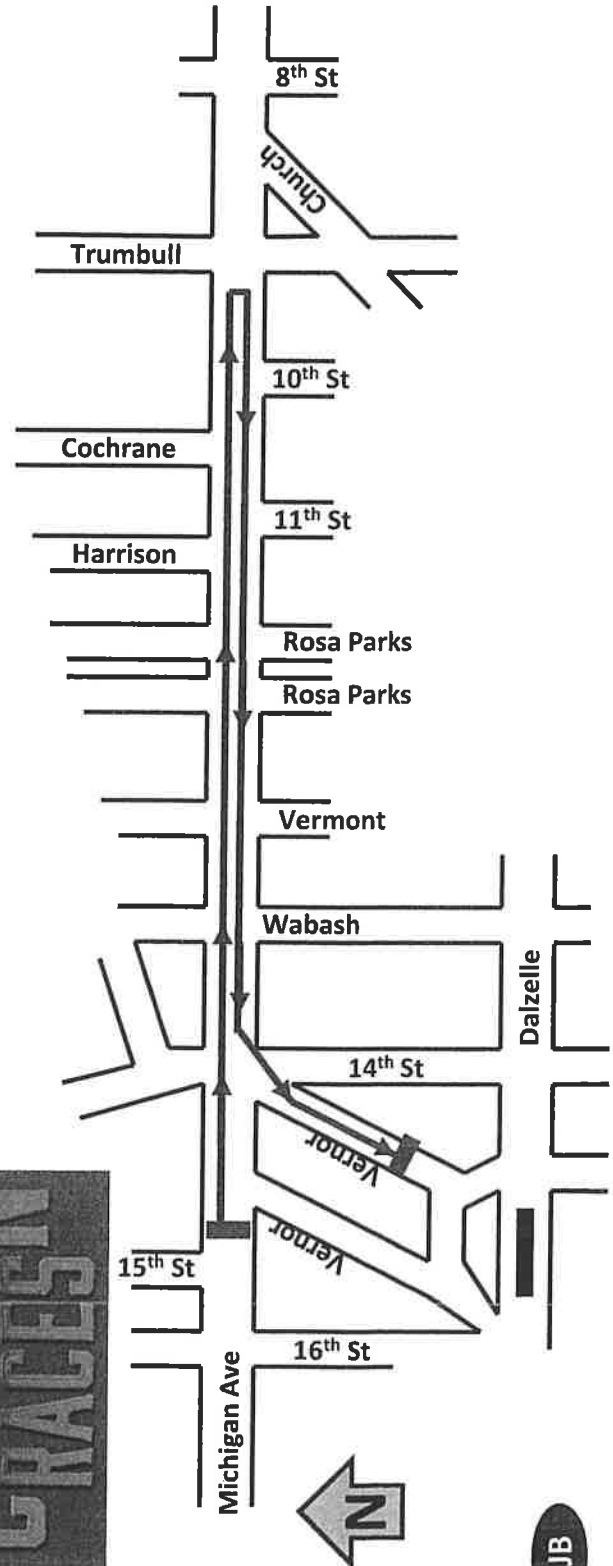
Is there any additional information that you feel is important to mention regarding your event or additional requests? _____



2020 CORKTOWN KIDS 1/4 MILE COURSE



2020 CORKTOWN 1 MILE COURSE



AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



10/10/19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

8

[Handwritten signature]

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 1131 Event Name: Armed Forces Thanksgiving

Event Date: May 1, 2020

Street Closure: None

Organization Name: Armed Forces Thanksgiving

Street Address: 72 Monroe Center Grand Rapids, MI 49503

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Student/Military Appreciation Event
- 24-Hour Liquor License

Petition Communications (include date/time)

The Armed Forces will host a "Thanksgiving" event at DTE Circle Park from 9:00am - 12:00pm to showcase their equipment, vehicles and personnel. A processional will utilize the sidewalk from DTE Circle Park to the Westin Book Cadillac for an appreciation luncheon.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with DTE Energy Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: B. Lusher

Date: 11-6-19

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Andre P. Gilbert II
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, November 7, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION MAYYOR'S OFFICE
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT
FIRE DEPARTMENT RECREATION DEPARTMENT
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT

1131 *Armed Forces Thanksgiving, request to hold "Armed Forces Thanksgiving" at either Beacon Park or Capitol Park and the Westin Book Cadillac on May 1, 2020 from 9:00 AM to 12:00 PM with a temporary closure of Plaza Drive from Cass to 1st.*

5/1/2020

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Armed Forces Thanksgiving

Event Location: Beacon Park or Capitol Park and the Westin Book Cadillac

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Armed Forces Thanksgiving

Organization Mailing Address: 72 Monroe Center Grand Rapids, MI 49503

Business Phone: 6164436783 Business Website: www.armedforcesthx.org

Applicant Name: Suzanne Wickman

Business Phone: 6164436783 Cell Phone: 6164436783 Email: suzannewickman@gmail.com

Event On-Site Contact Person:

Name: Suzanne Wickman

Business Phone: 6164436783 Cell Phone: 6164436783 Email: suzannewickman@gmail.com

Event Elements (check all that apply)

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Event
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Convention/Conference
- Fireworks
- Other: Military Appreciation

Projected Number of Attendees: 200

Please provide a brief description of your event:

The Armed-Forces-Thanksgiving Committee's goal is to hold annual events each May during Armed Forces Month. We seek to provide a vehicle for our community, from teens to adults, to understand, honor, and express thanks for the service of each person who has served or is serving in our Armed Forces and to encourage those who will serve in the future. This is 'Our Salute' to our military...Past, Present, and Future
Over 175 students and military personnel will convene at either Beacon or Capitol park from 9am - 11am for an educational and hands-on experience a variety of static military displays of heavy-duty military vehicles and equipment and hands on educational displays. We would also invite local police

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 05/01/2020 Time:0600am Complete Set-up Date:05/01/2020 Time:09:00am

Event Start Date:May 1, 2020 Time:09:00am Event End Date:May 1, 2020 Time:12:00pm

Begin Tearing Down Date:May 1, 2020 Complete Tear Down Date:May 1, 2020

Event Times (If more than one day, give times for each day):
just one day

Section 3- LOCATION/SITE INFORMATION

Location of Event:Beacon Park or Capitol Park

Facilities to be used **(Check)** Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

No entertainment

Will a sound system be used? Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

TBD

How many generators will be used? 0

How will the generators be fueled?
N/A

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe:

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: n/a

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
Limited sound carryover - will need to cross attendees on Cass to Grand River - possibly close a side street if possible?

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:
Can email all notifying them of event and timing.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	0	
Canopy (open on all sides)	0	
Staging/Scaffolding	0	
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: N/A

Address:

City/State/Zip:

Name of company providing port-a-johns. N/A

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Plaza Drive - adjacent to Beacon Park

FROM: Cass **TO:** 1st

CLOSURE DATES: May 1, 2020 **BEG TIME:** 9am **END TIME:** _____

REOPEN DATE: May 1, 2020 1130am **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant
Suzanne Wickman
REGISTRATION NUMBER: 12345678901234567890

07/29/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Armed Forces Thanksgiving **Event**

Date: May 1, 2020

Event Organizer:
Suzanne Wickman

Signature of Applicant
Suzanne Wickman
REGISTRATION NUMBER: 12345678901234567890

Applicant Signature:

Date: 07/29/2019



Armed Forces Thanksgiving

Military Display Concept

Event: 1 May 2020

As of: 29 October 2019



1880 1st St, Detroit, MI 48226 to Westin Book Cadillac Hotel, 1114 Washington Blvd, Detroit, MI 48226

Walk 0.4 mile, 8 min

Walking Paths From Circle Park to Westin Book Cadillac



Imagery ©2019 Google, Imagery ©2019 CNES / Airbus, First Base Solutions, Maxar Technologies, Sanborn, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2019 Google 200 ft



via 1st St and Michigan Ave

8 min
0.4 mile



via Cass Ave

8 min
0.4 mile



MARRNG Timeline and Vehicle Specifications



Intent: Fully support the Armed Forces 2020 efforts to ensure widest participation and event success.

Purpose: Provide equipment and personnel support for the Armed Forces Thanksgiving

Tasks To Subordinate Units:

HHB: Provide 1 M1152 HMMWV w/ Command Post and Fire Direction Personnel to participate in constructive fire mission processing. Provide 1 Field Ambulance with a team of 68W's (Medics) and medical kit.
A BTRY: Provide 1 M142 HIMARS and Crew for static display. Provide 1xM4A1
SC: Provide 1 Wrecker and crew for static display, 1x240B, 1xMK19, 1xM2

Timeline:

- 0600-0700 Set Up
- 0700-1000 Rehearse/Interview
- 1000-1100 Displays / Photos/Possible flyby to be coordinated
- 1200 Tear Down

End State: 1-182d Full Time Support Force and MDAY leadership support the AFT 20, safely move and participate in the event and redeploy back to Home Station with zero injury or loss of equipment.

Considerations:

Pros: The 1-182d will display the full range of capability a HIMARS Battalion with a focus on long range precision fires. We will be able to process constructive fire missions and discuss the unclassified ranges and accuracy of our weapon system. Personnel attending will be able to witness how fire missions are generated and executed from receipt of mission to rounds complete.

Cons: Sensitive item accountability will be paramount. Spectators will not be able to climb into the M142 while fire mission processing. There are Secret systems that spectators will not be able to view while processing missions in the Fire Direction Center but they can enter the Command Post.



UH 72 Lakota

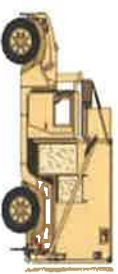
Field Ambulance w Medical Kit



M142 HIMARS



M1152 HMMWV w/ Command Post



M984 HEMTT Wrecker



UH-72

Length- 42ft 7in

Height- 11ft 9in

Rotor Area- 95m

Field Ambulance

Weight- 7,200lbs

Length-

Width- 7ft 1in

Height- 8ft 3in

M142 HIMARS

Weight- 28560lbs

Length- 26ft

Width- 8ft

Height- 9ft 6in

M1152 HMMWV w/ CP

Weight- 7100 lbs

Length- 16ft 6in

Width- 7ft

Height- 8ft 4in

M984 HEMMT Wrecker

Weight- 53,300 lbs

Length- 33ft 6in

Width- 9ft 4 in

Height- 11ft 7in



Aerial View 1





Aerial View 2





USE!

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November 12, 2019

9

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be considered at the Formal Session for October 22, 2019

Please be advised that the Contract listed was submitted on October 18, 2019 for the City Council Agenda for October 22, 2019 has been amended as follows:

- 1. The **Contract Amount** was Revised by the Office of Contracting and Procurement as Requested by City Council. Please see the correction(s) below:

Submitted as: Page 2

POLICE

6002468 100% City Funding – To Provide portable handheld proprietary specialized chemical analyzer testing equipment. The Initial Contract Purchase Totals \$51,953.15 and is for Two (2) TruNarc Narcotics Analyzers, One Hundred (100) TruNarc Solution Test Sticks and One Hundred (100) Solution Vials with Ethanol Kits. This Equipment Provides DPD with Immediate Detection of Cocaine, Heroin, Marijuana, Fentanyl and Potentially Deadly Substances. The Remaining Funds are for the Future Purchase of Specialized Equipment for the Time Period of Two (2) Years. **Contract Amount Not to Exceed \$500,000.00.** – Contractor: Thermo Scientific Portable Analytical Instruments (PAI), Inc. – Location: 2 Radcliff Road, Tewksbury, MA 01876 – Contract Period: Upon City Council Approval through November 1, 2021 – **Total Contract Amount: \$500,000.00.**

Should read as: Page 2

POLICE

6002468 100% City Funding – To Provide portable handheld proprietary specialized chemical analyzer testing equipment. The Initial Contract Purchase Totals \$51,953.15 and is for Two (2) TruNarc Narcotics Analyzers, One Hundred (100) TruNarc Solution Test Sticks and One Hundred (100) Solution Vials with Ethanol Kits. This Equipment Provides DPD with Immediate Detection of Cocaine, Heroin, Marijuana, Fentanyl and Potentially Deadly Substances. The Remaining Funds are for the Future Purchase of Specialized Equipment for the Time Period of Two (2) Years. – Contractor: Thermo Scientific Portable Analytical Instruments (PAI), Inc. – Location: 2 Radcliff Road, Tewksbury, MA 01876 – Contract Period: Upon City Council Approval through November 1, 2021 – **Total Contract Amount: \$200,000.00.**

Respectfully Submitted,

Boysie Jackson

NOV 18 2019 M.T.F to NB (RM) 2-0 (JA; RM)

Boysie Jackson
Chief Procurement Officer
BJ/AV

BY COUNCIL MEMBER: _____

RESOLVED, that **Contract #6002468** referred to in the foregoing communication dated October 18, 2019 be hereby and is approved.

JA

OFFICE OF CONTRACTING AND PROCUREMENT

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July 11, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002267 100% Bond Funding – To Provide Installation of ITS Equipment (Cameras and LPRs) at Locations along Greenfield Road and 7 Mile for Crime Prevention. – Contractor: J. Ranck Electric – Location: 1993 Gover Parkway, Mt. Pleasant, MI 48858 – Contract Period: Upon City Council Approval through August 1, 2020 – Total Contract Amount: \$1,545,350.12. POLICE

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6002267 referred to in the foregoing communication dated July 11, 2019, be hereby and is approved.

~~ENTERED JUL 22 2019 BB 2/9/19 JA (30)~~

~~ENTERED SEP 09 2019 BB 3 wks. (RM) 3-0
SEP 30 2019 M.T.F. (30) RM~~

~~10-8-19 - (Refer back to committee from Frank Sossor
to 8-19) m (10-14-19)~~

~~OCT 01 2019 BB 2 wks b.m. Fij
NOV 18 2019 M.T.F. to NB (RM) 2-0 (JA; RM)~~

JA

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OFFICE OF CONTRACTING
AND PROCUREMENT

October 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001034 100% City Funding – AMEND 1 – To Provide an Extension of Time and Increase of Funds for Vehicle Wash Services for the City of Detroit’s Police Department. – Contractor: Star Auto Wash & Detailing – Location: 18401 W Warren, Detroit, MI 48228 – Contract Period: Upon City Council Approval through October 31, 2020 – Contract Increase Amount: \$84,384.00 – Total Contract Amount: \$253,152.00. *Previous Contract Period: November 1, 2017 – October 31, 2019*
POLICE

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER Ayers
BENSON

RESOLVED, that Contract No. 6001034 referred to in the foregoing communication dated October 23, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (RM) 2-0 (JA;RM)

JA

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OFFICE OF CONTRACTING
AND PROCUREMENT

October 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001036 100% City Funding – AMEND 1 – To Provide an Extension of Time and Increase of Funds for Vehicle Wash Services for the City of Detroit’s Police Department. – Contractor: Turbo Auto Wash – Location: 4119 E Davison, Detroit, MI 48212 – Contract Period: Upon City Council Approval through October 31, 2020 – Contract Increase Amount: \$70,320.00 – Total Contract Amount: \$210,960.00. *(SHEKIA) Previous Contract Period: November 1, 2017 – October 31, 2019*
POLICE

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

Ayers

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6001036 referred to in the foregoing communication dated October 23, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (RM) 2-0 (JA; RM)

JA

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RM

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 30, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001033 100% City Funding – AMEND 1 – To Provide an Extension of Time and Increase of Funds for Vehicle Wash Services for the City of Detroit’s Police Department. – Contractor: Jefferson Car Wash – Location: 14615 E Jefferson, Detroit, MI 48215 – Contract Period: Upon City Council Approval through October 31, 2020 – Contract Increase Amount: \$66,804.00 – Total Contract Amount: \$200,412.00. **POLICE (Previous Contract Period: November 1, 2017 – October 31, 2019)**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

Ayers

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6001033 referred to in the foregoing communication dated October 30, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (RM) 2-D (JA; RM)

OFFICE OF CONTRACTING
AND PROCUREMENT

14

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October 30, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001608 100% City Funding – AMEND 1 – To Provide an Increase of Funds for Cardiac Monitoring Supplies for the City of Detroit's Fire Department EMS Division. – Contractor: Bound Tree Medical – Location: 5000 Tuttle Crossing Blvd., Dublin, OH 43016 – Contract Period: Upon City Council Approval through August 31, 2020 – Contract Increase Amount: \$134,578.20 – Total Contract Amount: \$328,297.22. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6001608 referred to in the foregoing communication dated October 30, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (JA) 3-0

OFFICE OF CONTRACTING
AND PROCUREMENT

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JK

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038651 100% Grant Funding – To Provide Services to Furnish and Deliver an All Welded, Aluminum Hulled Fire-Fighting and Rescue Watercraft. – Contractor: Silver Ships, Inc. – Location: PO Box 1260 (9243 Bellingrath Road), Theodore, AL 36590 (36582) – Contract Period: Upon City Council Approval through November 18, 2020 – Total Contract Amount: \$447,750.00 **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3038651 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 18 2019 M, T, F. to NB (JA) 3-0

OFFICE OF CONTRACTING
AND PROCUREMENT

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002387 100% City Funding – To Provide Services to Furnish and Install Commercial Turnout Gear Dryer for the City of Detroit’s Fire Department. – Contractor: R & R Fire Truck Repair, Inc. – Location: 751 Doheny Drive, Northville, MI 48167 – Contract Period: Upon City Council Approval through November 14, 2021 – Total Contract Amount: \$144,000.00 **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6002387 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (JA) 3-0

OFFICE OF CONTRACTING
AND PROCUREMENT

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Handwritten initials and the number 53.

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038192 100% 2018 UTGO Bond Funding – To Provide Motorola SLR8000 Base Radio System for Neighborhood Watch Patrol. – Contractor: Comsource, Inc. – Location: 41271 Concept Drive, Plymouth, MI 48170 – Contract Period: Upon City Council Approval through November 30, 2020 – Total Contract Amount: \$78,865.00 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3038192 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 18 2019 M. T. F. to NB (RM) 2-0 (SB; RM)

OFFICE OF CONTRACTING
AND PROCUREMENT

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000986 100% City Funding – AMEND 1 – To Provide an Extension of Time, an Increase of Funds and an Amendment to the Contract Scope to Cover Uniform Requirements for Police (\$350,000.00) and Municipal Parking (\$25,968.00). – Contractor: Enterprise Uniform Company – Location: 2862 E Grand Blvd., Detroit, MI 48202 – Contract Period: Upon City Council Approval through November 1, 2020 – Contract Increase Amount: \$375,968.00 – Total Contract Amount: \$1,775,968.00 **POLICE** (*Previous Contract Period: November 1, 2017 to October 31, 2019*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6000986 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (RM) 2-D (SB; RM)

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59

OFFICE OF CONTRACTING
AND PROCUREMENT

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002400 100% Federal Funding – To Provide Tools and Equipment for the Detroit Department of Transportation’s Bus Stop Project. – Contractor: United States Socket Screw – Location: 33675 Riviera Drive, Fraser, MI 48026 – Contract Period: Upon City Council Approval through October 15, 2021 – Total Contract Amount: \$36,674.72 **TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6002400 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (JA) 3-0

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**OFFICE OF CONTRACTING
AND PROCUREMENT**

November 1, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002416 100% City Funding – To Provide Salt for the 2019-2020 Season in Accordance with MiDEAL Contract #171800000768. – Contractor: Detroit Salt Company, LLC – Location: 12841 Sanders Street, Detroit, MI 48217 – Contract Period: Upon City Council Approval through December 1, 2020 – Total Contract Amount: \$2,683,427.40. **PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6002416 referred to in the foregoing communication dated November 1, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (JA) 3-0

21

Handwritten initials or signature in the top right corner.

**OFFICE OF CONTRACTING
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002354 100% City Funding – To Provide Animal Carcass Pickup and Cremation Services. – Contractor: Pet and Animal Cremation Exchange, LLC – Location: 36419 Groesbeck Highway, Clinton Township, MI 48035 – Contract Period: Upon City Council Approval through August 31, 2021 – Total Contract Amount: \$58,774.76 **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6002354 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 18 2019 M.T.F. to NB (RM) 3-0

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**OFFICE OF CONTRACTING
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3036643 100% 2019 UTGO Bond Funding – To Provide Ten (10) Mobile Generators on a Trailer for the General Services Department. – Contractor: William Phelan Co – Location: 21 Sioux Drive, Commack, NY 11725 – Contract Period: Upon City Council Approval through June 30, 2020 – Total Contract Amount: \$430,780.00
GENERAL SERVICES

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER _____ **SHEFFIELD** _____

RESOLVED, that Contract No. 3036643 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 - MTNB - (pending to corrections) AS (20)

OFFICE OF CONTRACTING
AND PROCUREMENT

23

AS

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002426 100% City Funding – To Provide Mini Street Sweepers, which Assist with Sweeping Protected Bike Lanes. – Contractor: The Safety Company, LLC dba Mtech Company – Location: 7401 First Place, Bedford, OH 44146 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$345,730.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002426 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 - MTNB AS (2.0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002427 100% City Funding – To Provide Rental and Purchase Options for Front Loaders with Wheels and Tracks, Bulldozers, Backhoes, Skid Loaders with Wheels and Tracks, Road Graders, Small Rollers, Medium Rollers, Large Rollers, Excavators, and Large Equipment Trailers that will Assist with General Construction, Backfill Grading, Snow and Refuse Removal, Leveling and Structure Removal. – Contractor: Michigan CAT – Location: 7700 Caterpillar Court, Grand Rapids, MI 49548 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$5,000,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002427 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 — MTNB AS (2.0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002429 100% City Funding – To Provide Purchase and Rental Options for Power Washers which Assist with Washing Bus Shelters, Benches and Other Public Areas. – Contractor: Atomic Cleaning Systems, LLC – Location: 32310 W 8 Mile Road, Farmington Hills, MI 48336 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$50,000.00
GENERAL SERVICES

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002429 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 – MTNB (Pending additional information) AS (20)

OFFICE OF CONTRACTING
AND PROCUREMENT

JA
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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002430 100% City Funding – To Provide Rental and Purchase Options for Skid Loaders, 4-Wheel Asphalt Mills, Rough Terrain Forklifts and Medium Rollers which will Assist with General Construction, Park Development, Road Milling, Outdoor/Uneven Ground Lifting and Transporting of Equipment/Supplies. – Contractor: Southeastern Equipment Company, Inc. – Location: 48545 Grand River Avenue, Novi, MI 48374 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$350,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002430 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

~~NOV 14 2019~~
NOV 14 2019 - MTNB AS (2.0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002431 100% City Funding – To Provide Rental and Purchase Options for 3-Wheel Street Sweepers which are Required for Municipal Street Sweeping. (MiDeal Contract Number 071B7700091) – Contractor: Bell Equipment Company – Location: 78 Northpointe Drive, Lake Orion, MI 48359 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$4,000,000.00
GENERAL SERVICES

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002431 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 — MTNB (Pending additional information) AS EO

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OFFICE OF CONTRACTING
AND PROCUREMENT

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002432 100% City Funding – To Provide Rental and Purchase Options for Asphalt Pavers, Road Brooms, Hot Patch Trailers, Medium Equipment Trailers and Roller Trailers which will Assist with Asphalt Paving, Street Resurfacing Prep, Residential Road Pothole Filling and Road Repairs. – Contractor: Alta Equipment Company, Inc. – Location: 5105 Loraine Street, Detroit, MI 48208 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$1,000,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002432 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 - MTNB AS (2.0)

OFFICE OF CONTRACTING
AND PROCUREMENT

29

70
H

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002446 100% City Funding – To Provide New Holland Tractor Repair Services, Labor and/or Parts for the City of Detroit's New Holland Tractors and Components. – Contractor: Munn Tractor & Lawn, Inc. – Location: 3700 Lapeer Road, Auburn Hills, MI 48326 – Contract Period: Upon City Council Approval through November 18, 2022 – Total Contract Amount: \$150,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002446 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 – MTNB AS (2.0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002447 100% City Funding – To Provide Repair, Maintenance and Inspection Services for Overhead Crane/Hoists for GSD. – Contractor: Crane Technologies Group, Inc. – Location: 1954 Rochester Industrial Drive, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through November 18, 2022 – Total Contract Amount: \$225,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002447 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 – MTNB #2 [Signature]

OFFICE OF CONTRACTING
AND PROCUREMENT

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November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002508 100% City Funding – To Provide Various After School Supplies for the Recreation Department. – Contractor: SS Worldwide, Inc. – Location: 75 Mill Street, Colchester, CT 06415 – Contract Period: Upon City Council Approval through November 25, 2020 – Total Contract Amount: \$73,911.20
RECREATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002508 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

NOV 14 2019 - MTNB w/o AS (2.5)
Recommendation



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

32

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

Handwritten initials and a signature.

October 10, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate a Sub-award of the FY 2018 Project Safe Neighborhoods Grant

Black Family Development, Inc. has awarded the City of Detroit Police Department with the FY 2018 Project Safe Neighborhoods Grant for a total of \$351,365.00. This grant is a sub-award from the U.S. Department of Justice to Black Family Development, Inc. There is no match requirement for this grant.

The objective of the grant is to create safer neighborhoods through a sustained reduction in gang violence and gun crime. The funding allotted to the department will be utilized to pay for overtime, travel, and supplies for Detroit Police personnel. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20696.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department

This request has been approved by the Office of Budget
NOV 18 2019 M.T.F. to NB (RM) 2-0 (SB; RM)

CITY CLERK 2019 OCT 30 AM 10:59

RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from Black Family Development, Inc. in the amount of \$351,365.00, to create safer neighborhoods through a sustained reduction in gang violence and gun crime; and

WHEREAS, this request has been approved by the Law Department; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20696, in the amount of \$351,365.00, for the sub-award of the FY 2018 Project Safe Neighborhoods Grant.

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

PROJECT SAFE NEIGHBORHOODS

Subaward to The Detroit Police Department from Black Family Development under its Project Safe Neighborhoods Federal Grant Award for Violent Gang and Gun Crime Reduction; Federal Award Number 2018-GP-BX-0036

Contract Time Frame – April 16, 2019 – September 30, 2021

Contract Subaward Amount - \$351,365.00

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

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BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

THIS CONTRACT is between Black Family Development, Inc., a Michigan non-profit corporation with principal offices at 2995 East Grand Blvd., Detroit, Michigan 48202 and the City of Detroit, Police Department (the contractor) with its principal offices at 1301 Third Street, Detroit, Michigan 48226.

1. PURPOSE

- 1.01** The implementation of Project Safe Neighborhoods in the Eastern District of Michigan is designed to “create safer neighborhoods through a sustained reduction in gang violence and gun crime. The effectiveness of Project Safe Neighborhoods is based on the cooperation of local, state, and federal agencies engaged in a unified approach led by the U.S. Attorney's Office.”
- 1.02** The following five design features to address specific gun crime and gage violence will be implemented in Project Safe Neighborhoods: partnerships, strategic planning, training, outreach, and accountability. (See Exhibit 1)

2. ENGAGEMENT OF CONTRACTOR

- 2.01** Black Family Development engages the Contractor and the Contractor agrees to faithfully and diligently perform the services according to the terms and conditions contained in this Contract and the standard of profession practice within your respective organization.
- 2.02** City of Detroit, Police Department, as the contractor, shall not subcontract work described in this Contract as subcontracting is prohibited within the terms of the Project Safe Neighborhoods federal grant conditions.

3. RELATIONSHIP OF PARTIES

- 3.01** Contractor Status: The relationship between Black Family Development

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

and said Contractor, as well as their respective employees and agents, is that of Contractor, and neither shall be considered an agent or representative of the other Party for any purposes, nor shall either hold itself out to be an agent or representative of the other for any purposes.

4. DESCRIPTION OF PROJECT

- 4.01** Project Safe Neighborhoods (PSN) Task Force for the Eastern District, of Michigan, of which City of Detroit, Police Department is a member, will implement a 36 month comprehensive gang and gun crime reduction program to reduce gang crime and violence through coordinated suppression, prosecution, community policing, and prevention, intervention and treatment. Detroit Police personnel, will conduct uniform, plainclothes and undercover operations, including intelligence gathering, and spotting collaboratively with DPD operation units, CVRP, state, federal and county law enforcement agencies
- 4.02** "Task Force" is defined as an operational entity that works together in a multi-jurisdictional capacity, on a full-time basis and reports for duty in a space defined as the Task Force Operations Office by the multi-jurisdictional partners.

5. PERFORMANCE OBJECTIVES

- 5.01 Objective 1:** Establish and expand evidence-based programming in PSN task forces so that they can effectively and sustainably prevent and respond to gun and gang crime.
- 5.02 Objective 2:** Create and maintain coordination among federal, state, local, and tribal law enforcement and prosecution officials; researchers; social service providers; and community members with an emphasis on prevention,

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

tactical intelligence gathering, more vigorous and strategic prosecutions of gun and gang crimes, and enhanced accountability

6. SCOPE OF SERVICE

6.01 The role of the Detroit Police Officer is to protect and serve the people of Detroit. Officers do this by enforcing laws, including traffic codes, and assisting the public in times of crisis. Officers can specialize in different areas of law enforcement, such as detective work, bomb squad, mounted unit, or marine unit. The Detroit Police Department will serve as the primary local law enforcement partner. Detroit Police Department will also provide a Gang Resistance Education and Training (GREAT) Officer.

For purposes of this Task Force, Officers will be working in a multi-jurisdictional unit to include federal, state and additional local law enforcement municipalities to target firearm and gang offenders, investigate violent crimes with a firearm and/or gang nexus, analyze intelligence in concert with Task Force Members, execute arrests, and testify in court. Additionally, duties will include outreach efforts to youth in school, and participate in town hall and community meetings to assist with primary and secondary interventions programming.

As a Project Safe Neighborhoods partner, Detroit Police Department will meet regularly as a Task Force Member to review its respective achievement toward the project's collective strategies, which include: 1) targeted police operations; 2) court/ prosecution partnerships; 3) researcher involvement in the design, implementation and evaluation of activities; 4) probation/parole compliance; 5) school-based interventions and parental empowerment, education; 6) increased community capacity for service delivery, and policing by community and faith-based organizations.

7. PERFORMANCE METRICS

7.01 Project Safe Neighborhoods contractors are required to capture, measure

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

and report out on data that aligns with establishing and expanding evidence-based programming as outlined in **Exhibit 1, Performance Measures Metric.**

8. INTERNAL CONTROLS

8.01 All contractors are required to have accounting systems that accurately account for funds contracted to them. A contractor's financial management system may be reviewed at any time after receiving a contract.

8.02 To be an acceptable financial management system, the contractors system must:

- Maintain detailed and auditable records.
- Track the funding received from Black Family Development, Inc. for Project Safe Neighborhoods separately from other grants and other funding sources.
- Document the following information:
 - Amounts received
 - Amounts billed

9. DEBARMENT & SUSPENSION

9.01 All contractors involved in the Project Safe Neighborhoods Grant must complete and return the Debarment and Suspension Certification with their signed BFDI contract. The certification must be submitted to the Chief Executive Officer of Black Family Development, Inc. Guidance on the Government-wide common rule for debarment and suspension is found at Title 2 CFR Part 180. Actions that lead to Debarment and Suspension include; Fraud, Falsifying Certifications, No Drug Free Workplace, Lobbying, Misappropriating Funds, Not Turning In Required Reports, Material Findings In Audits, No Audits and Lack of Internal Controls.

10. COST ALLOCATIONS

BLACK FAMILY DEVELOPMENT (BFDI)

**Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract**

10.01 Per Title 2 CFR Part 225 and Part 230, Black Family Development, Inc. require that a cost billed to the Project Safe Neighborhoods be all of the following:

- Allowable
- Necessary to the performance of the project
- Reasonable
- Allocable to the project and consistently treated as a direct cost on other projects
- Not profitable
- Claimed against only one contract
- Permissible under State and Federal laws and regulations

10.02 All costs billed for Project Safe Neighborhoods, must:

- Be approved in the budget
- Be in line with and necessary to achieve the program goals and objectives
- Include sufficient support
- Not be supplanted

10.03 For purposes of Project Safe Neighborhoods budgeting and billing, the following Table 1 outlines cost that are allowable and unallowable:

BLACK FAMILY DEVELOPMENT (BFDI)

Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Detroit Police Department Subaward - Provider Contract

Table 1. Allowable and Unallowable - Cost Categories

Allowable Direct	Allowable Indirect	Unallowable
<ul style="list-style-type: none"> • Salaries and wages for direct labor employees (including fringe benefits, such as holidays, sick leave, etc.) • Other employee fringe benefits allocable to direct labor employees • Consultant services contracted to accomplish specific project objectives • Travel of direct labor employees • Materials and supplies purchased directly for use on a specific project < \$5k • Equipment > \$5K 	<ul style="list-style-type: none"> • Maintenance of buildings (rent, electricity, heat) • Expenses associated with telephone and IT services • General supplies • Depreciation • Costs associated with overhead staff • Other costs not readily identifiable with a particular project 	<ul style="list-style-type: none"> • Lobbying • Items not included in approved budget • Cost that should be charged to another grant • Alcoholic beverages • Entertainment, including amusements, diversions, social activities, and tickets to shows or sporting events (including associated meals, lodging, rentals, transportation, or gratuities) • Fines and penalties • Visa and passport fees • Write-offs for bad debt expenses • Contributions or donations to charities • Contingencies • Fundraising and investment management costs • Goods or services for personal use • Interest on borrowings, regardless of form • Land acquisition • Compensation of full-time Federal employees • Travel of most Federal employees

11. FRAUD, WASTE AND ABUSE

11.01 Contractors for Project Safe Neighborhoods are encouraged to be aware of common contract fraud schemes. This knowledge is the best way to reduce or even eliminate the risk of fraud. Therefore Contractors are required to adopt effective fraud risk-management efforts within their organizations, and to encourage their staff and vendors to do the same in order to prevent and detect fraud as early as possible. Please note that the consequences of contract fraud can include:

- Debarment from receiving Federal Funding or Black Family Development, Inc. contracts
- Black Family Development, Inc. recovery of funds
- Civil lawsuits and criminal prosecution/incarceration
- A combination of all or some of these remedies

12. BUDGET LINE ITEM CHANGES

12.01 Black Family Development, Inc. requires that all changes in contract

BLACK FAMILY DEVELOPMENT (BFDI)
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budget line items have prior written approval. In some instances budget line item changes may require a Grant Adjustment Notice (GAN) which will need to be approved by both BFDI and the Department of Justice. Note also that the policy for GAN's is that only one can be approved per award.

13. INVOICING

13.01 All activities for funding reimbursement must be executed within the geographic area defined by the grant proposal. The PSN focus area is Detroit's 9th precinct, and hotspots within the 9th precinct. This area is bounded by McNichols (South), Gratiot to 7 Mile and 7 Mile to Hayes (East), Hoover to 7 Mile and 7 Mile to Outer Drive (West), and 8 Mile (North).

13.02 Contractors involved in Project Safe Neighborhoods are required to submit invoices no later than 7 days after the month of the invoice (**Example, May 2019 invoice must be submitted by June 7, 2019, in order to be paid by June 14, 2019 if approved**). Invoices should contain the following pieces of information that tie the expense directly to the funded program:

- Name of contractor and invoice date.
- Invoice number, as assigned by the contractor.
- Description, price, and quantity of the item and/or services actually delivered that match each line in the approved budget. Examples of required and authorized documentation include:
 - Time Sheets
 - Payment Receipts
 - Mileage Forms
 - Conference Registrations including Training Topics and verification of attendance
 - Lodging
- Payment terms that include the contractors' invoice due date.
- Other substantiating documentation or information as required by a contract.
- Name, title, telephone number, and complete mailing address of contract contact person.
- Prior to payment, invoices must be approved by persons in Black Family Development, Inc. with the authority to do so.

BLACK FAMILY DEVELOPMENT (BFDI)
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Approved invoices will be paid within 7 days of receipt after funds are received from the Department of Justice.

14. REPORTING REQUIREMENTS

14.01 Black Family Development, Inc. requires contractors for Project Safe Neighborhoods to submit both financial and program reports. These reports describe the status of the invoices billed to the project, compare actual accomplishments to objectives, and provide other pertinent information. Contractor agreements may also include information regarding reporting requirements specific to the particular contract. Progress reports must be submitted within 14 days after the end of the reporting periods for the life of the contract. Unless otherwise noted, the final report, including the final evaluation report, is due within 45 days after the end date of the contract period.

2018-21 Reporting Periods				
Report Months	Report Required	2018-19 Due Date	2019-20 Due Date	2020-21 Due Date
Oct – Dec 1 st Quarter	Performance Metrics Tool (PMT)	January 14, 2019	January 14, 2020	January 14, 2021
Jan – Mar 2 nd Quarter	PMT and Progress Report	April 14, 2019	April 14, 2020	April 14, 2021
Apr – June 3 rd Quarter	PMT	July 14, 2019	July 14, 2020	July 14, 2021

BLACK FAMILY DEVELOPMENT (BFDI)
 Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Detroit Police Department Subaward - Provider Contract

Jul – Sept 4 th Quarter	PMT and Progress Report	October 14, 2019	October 14, 2020	October 14, 2021
Final Closeout Report	PMT, Progress, and Evaluation Report			November 15, 2021
Site Reviews Scheduled			May 2020	November 2021

15. CONTRACT CLOSEOUT

15.01 Contractors have 45 days after the contract period end date to close out their contracts. This is also called the liquidation period. It is intended to allow contractors the necessary time to provide support for all open issues and invoices. **This time frame cannot be used to add new cost for services that have not been billed before or for services that were not approved in the original contract.**

Contractors should start the closeout process as soon as the project is completed and all approved funding has been spent.

If the closeout process has not been initiated within 30 days of the project period end date, Black Family Development, Inc. will begin the closeout process without the contractor's consent. This is referred to as an administrative closeout.

16. TERMINATION

16.01 Black Family Development, Inc. or the contractor, may terminate this contract at any time for any reason by giving at least thirty (30) day notice in writing to Black Family Development, Inc. If the contract is terminated by Black Family Development, Inc., the contractor will be paid for all approved and completed services as of the termination date.

17. INSURANCE REQUIREMENT

17.01 The City of Detroit is a Michigan municipal corporation, and is self-insured.

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

18. INDEMNIFICATION

18.01 Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law. The City does not waive any right or defense of governmental immunity as granted by statute, case law or otherwise.

19. CONTRACT BUDGET/TIME FRAME

19.01 The total budget allocation is \$351,365.00, with Year One (1) funding at \$140,546.00, and Year Two (2) funding at \$105,409.50 and Year Three (3) at \$105,409.50. This budget will support overtime, training, conferences, meetings, and supply cost as indicated in the proposal budget. Please see detailed budget in Appendix 3.

19.02 The contract time frame is from April 16, 2019 to September 30, 2021.

20. SIGNATURES

Wherefore, the undersigned parties have executed this agreement, intending to be bound hereby.

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

20. SIGNATURES

Wherefore, the undersigned parties have executed this agreement, intending to be bound hereby.

City of Detroit, Police Department

By: 

Date: 9/12/2019

Printed Name: James E. Craig

Title: Chief of Police

Address: 1301 Third Street, Ste. 7S-751
Detroit, Michigan 48226

Black Family Development, Inc.

By: 

Date: 9/23/19

Printed Name: Alice G. Thompson

Title: Chief Executive Officer

Address: 2995 East Grand Boulevard
Detroit, MI 48202

Exhibit 1. Performance Measures

Performance Measures

Report Due Dates:

1st Quarter - Due January 1, 2019

2nd Quarter - Due April 14, 2019

3rd Quarter - Due July 14, 2019

4th Quarter - Due October 14, 2019

BLACK FAMILY DEVELOPMENT (BFDI)

Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program Detroit Police Department Subaward - Provider Contract

The following pages outline general questions and performance measures for the Bureau of Justice Assistance (BJA) and BFDI - *Violent Gang and Gun Crime Reduction (also known as Project Safe Neighborhoods; PSN) Grant Program*.

A PSN evaluation, funded by the National Institute of Justice and conducted by Michigan State University (MSU), found that PSN target cities achieved a 4.1 percent decline in violent crime compared to a 0.9 percent decline in non-target cities and of the PSN sites for which case studies were conducted, 8 out of 10 experienced statistically significant reductions in violent crime, ranging from 2 percent to 42 percent. Key factors for success included U.S. Attorney's Office leadership, cross-agency buy-in, and the flexibility of the program to adjust to the realities of individual jurisdictions.

Drawing on the results of MSU's evaluation, PSN's goal is to reduce gun and gang violence by the most violent individuals in target neighborhoods by employing a research-driven, intelligence-led, and problem-solving approach to reducing firearm and gang violence through enforcement, deterrence, and prevention.

PROGRAM OBJECTIVES

- OBJECTIVE 1: Establish and expand evidence-based programming in PSN task forces so that they can effectively and sustainably prevent and respond to gun and gang crime.
- OBJECTIVE 2: Create and maintain coordination among Federal, State, local, and tribal law enforcement and prosecution officials; researchers; social service providers; and community members with an emphasis on prevention, tactical intelligence gathering, more vigorous and strategic prosecutions of gun and gang crimes, and enhanced accountability.

STRUCTURE OF THE QUESTIONNAIRE

The *PSN Grant Program* questionnaire contains performance measures and narrative (goals and objectives) questions. Complete the performance measures in the **BJA – BFDI Performance Measurement Tool (PMT) four times per year to report on your activity during the prior 3 months**, also known as a reporting period. Complete the goals and objectives questions twice each year.

ROLES AND RESPONSIBILITIES FOR COMPLETION

BJA and BFDI's expectation is that the person completing these questions will know the status and progress of all aspects of your PSN program. Therefore, your agency's PSN coordinator/grantee point of contact (or another designated person with working knowledge of the PSN project) should complete these questions on your PSN initiative's behalf. Your agency may also need to consult with BFDI, the PSN research partner and other partner agencies to complete these responses.

PMT REPORTING PERIODS

In July and January of each year, you will be responsible for creating a report from the PMT below that BFDI will upload into the Grants Management System (GMS). This is the GMS report. During the non-submission reporting periods, you are encouraged to create reports for your records, but you will not upload them to the GMS. Enter your responses to the questions that follow in the PMT. If you have any questions about the PMT or performance measures, please call BFDI's PSN Program Manager – Kevin Bryant at 313-758-0150 or send an e-mail to kbryant@blackfamilydevelopment.org.

Note: Data entry will occur quarterly, with a 30day submission period following the close of the reporting period.

If you have questions about your program, please contact your State Policy Advisor (SPA) at <https://www.bja.gov/About/Contacts/ProgramsOffice.html>

BLACK FAMILY DEVELOPMENT (BFDI)
 Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Detroit Police Department Subaward - Provider Contract

AWARD ADMINISTRATION

Is this the last reporting period for which the contractor will have data to report?

Yes/No

CONTRACT ACTIVITY

1. Was there **contract activity** during the reporting period? *There is contract activity when the contractor has obligated, expended, or drawn down grant funds to implement objectives proposed in the BJA-BFDI approved contract. If you select "Yes," the program becomes Operational and should remain so until the contract ends.*

A. Yes/No

B. If No, please select from the following responses:

Reason(s) for no grant activity during the reporting period.	Select all that apply
In procurement	<input type="checkbox"/>
Project or budget not approved by BFDI, county, city, or State governing agency	<input type="checkbox"/>
Waiting to hire project manager, additional staff, or coordinating staff	<input type="checkbox"/>
Paying for the program using prior Federal funds	<input type="checkbox"/>
Administrative hold (e.g., court case pending)	<input type="checkbox"/>
Still seeking BFDI budget approval	<input type="checkbox"/>
Waiting for partners or collaborators	<input type="checkbox"/>
Other	<input type="checkbox"/>
If Other, please explain	

2. Please complete the following table indicating the percentage of your PSN contract allocated for each of the following categories. *Percentage allocations should represent the entire life of the award but can be updated by reporting period as needed. Please enter whole numbers only. Total must be equal to 100%.*

Allocation category	Percent of overall program funding
Police agency	
Research partner	
All other partners/agencies	
Total	

A. If Other, please explain _____

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract

SITE/PROJECT INFORMATION

This section's purpose is to collect baseline information about your PSN project. All of these questions are required during the first reporting period and will carry forward into subsequent reporting periods. Your responses can be updated as needed.

3. What was the start date (month/year) of your PSN program? *Your program's start date may be different from the date when you received your contract. (Baseline)*

A. Month/Year: _____

4. Please provide the **primary** point of contact (POC) for the PSN initiative. *If there has been a change in the POC, please update. (Carry-forward)* A. Name: _____

B. PSN POC information:

1. Telephone number: _____

2. E-mail: _____

3. Address: _____

5. Has there been a change in **agency or project leadership** during the reporting period? *(Carry-forward)* A. Yes/No

B. If Yes, please explain _____

6. Please provide the **primary** POC for the research partner that your agency will be working with as part of this PSN program. *If there has been a change in the research partner POC, please update. (Carry-forward)*

A. Name: _____ B. Research partner POC information:

1. Telephone number: _____

2. E-mail: _____

3. Address: _____

7. Has there been a change in your PSN research partner or a significant change in the research partner team members during the reporting period? *(Carry-forward)*

A. Yes/No

B. If Yes, please explain _____

8. How does your site plan to sustain the PSN program post-funding completion, possibly without subsequent PSN funding? *Select all that apply. (Carry-forward)*

A. _____ Continue to invest in research partnerships

B. _____ Continue to use data analysis to inform and improve strategic and tactical responses

C. _____ Foster community partnerships through systematic public outreach

D. _____ Systematically offer in-service training

BLACK FAMILY DEVELOPMENT (BFDI)

**Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Detroit Police Department Subaward - Provider Contract**

- E. Replicate the PSN programs, if applicable
- F. Plan to seek long-term funding (grants, local funding, foundation funding)
- G. Other (please describe)

9. Which of the following partners did you consult when completing the performance measures during the reporting period? (*Carry-forward*) *Select all that apply.*

- A. Law enforcement partner
- B. Research partner
- C. United States Attorney's Office representative
- D. Community partner
- E. Prosecutors
- F. Corrections/community corrections
- G. Other (please describe)

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PLANNING AND UNDERSTANDING THE PROBLEM

This section’s purpose is to measure the establishment of sustainable research activities and analysis that PSN task force community agencies have integrated into their strategic and tactical operations. Overall OJP program measures related to this section include: • Percentage of PSN sites with completed strategic action plans, and

- Percentage of PSN sites that have completed a problem analysis.

10. Has your PSN task force completed all activities that were defined and outlined in your site’s Strategic Action Plan?

- A. Yes/No
- B. If Yes, skip to question 12

11. Based on the Strategic Action Plan template, please select the development status of each of the following PSN Strategic Action Plan activities during the reporting period.

Action plan activities	Not applicable	Not started	In progress	Completed
Analyzed most recent violent crime, gun, and gang crime data in the target area, based on Uniform Crime Reporting or other local source(s) information	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified the problem and research methods based on specific data elements and analysis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utilized the Violence Reduction Assessment Tool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified target areas for the PSN initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified goals for the PSN initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified an approach (evidence-based, promising, and/or innovative strategies to be employed to address the target problem)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Established a research design or plan (describing special experience of the research team and how the plan defines a dynamic problem-solving process that will periodically use data analysis)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified community partners/members that will help with implementing the PSN initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified collaboration and outreach strategies to accomplish project objectives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Developed a sustainability plan for the PSN initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted Strategic Action Plan to BFDI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Did you complete the problem analysis during the reporting period? *Problem analysis is an approach/method/process conducted within the police agency in which formal criminal justice theory, research methods, and comprehensive data collection and analysis procedures are used in a systematic way to conduct in-depth examination of, develop informed responses to, and evaluate crime and disorder problems.*¹

- A. Yes/No
- B. if No, skip to Data Tracking and Data Analysis section

13. In which of the following activities did your research partner assist with the problem analysis during the reporting period? *Select all that apply.*

- A. Provided training and/or technical assistance to agency analysts
- B. Introduced new partners to the working group to assist with problem response
- C. Collected data for the problem analysis
- D. Conducted or assisted in ongoing data analysis
- E. Interpreted analysis results
- F. Provided recommendations on program strategies
- G. Presented analysis results/recommendations to the agency and/or PSN working group partners
- H. Communicated analysis results/recommendations to groups outside of the agency and/or PSN project working group (e.g., local government, community organizations, media)

DATA TRACKING AND DATA ANALYSIS

Data tracking and analysis are important to assist in targeting responses appropriately. Data tracking and analysis are also used to assure the program is being implemented as planned so the targeted response can be improved if needed. This section asks specific questions about analysis you conducted as part of your PSN program and how you use this analysis in the response/implementation process. Overall OJP program measures related to this section include:

- Percentage of PSN sites performing data analysis, and
- Percentage of PSN sites using certain data.

14. Which of the following groups performed data analysis for the PSN program during the reporting period? *Data analysis includes reviewing data to find information and support decision making. Select all that apply.*

- A. Data was not analyzed this reporting period (skip to question 18)
- B. Sworn employees of the police agency

¹ Boba, R. (2003). *Problem analysis in policing*. Washington, D.C.: Police Foundation.

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- C. Civilian employees of the police agency
- D. Research partner E. Outside contractor
- F. Community partners
- G. Employees of the prosecutor's office
- H. Other (please describe)

15. Which of the following data sources did your site use for your PSN project during the reporting period? *Select all that apply.*

- A. Official police call, crime and arrest data (e.g., calls for service, officer-initiated calls for service, crime incident reports, or arrest reports)
- B. Internal agency pre-existing data tracking (e.g., citizen complaints)
- C. Community data (e.g., foreclosures, health and human services data, or other community data)
- D. Corrections data (probation and parole data)
- E. Prosecution data (pretrial data)
- F. Court data (case outcomes, convictions, sentences)
- G. Social service provider data (number of clients, number of sessions)
- H. Client risk assessments
- I. Focus group data (focus groups of community members, officers, or victims)
- J. Survey data (surveys of community members, officers, clients, or victims)
- K. Systematic observations of places by trained observers (e.g., physical disorder)
- L. Intelligence from confidential or other informants
- M. Youth-focused data (juvenile justice system data, gang-related data, school data)
- N. National Integrated Ballistics Intelligence Network
- O. Other (please describe)

16. What types of data analysis did you conduct to inform the work of your PSN site task force during the reporting period? *Select all that apply.*

- A. Trend analysis
- B. Crime mapping C. Risk terrain mapping
- D. Social network analysis E. Gang audits
- F. Repeat violent persons analysis
- G. Crime pattern analysis
- H. Gunshot detection and location analysis (e.g., shot spotter)
- I. None of the above
- J. Other (please describe)

17. Please indicate whether your task force used analysis to inform the following PSN program activities during the reporting period. *Analysis includes the review of crime data, disorder data, objective criteria, or other systematic data sources (e.g., systematic observations of place, survey data) to inform task force activities and decision making. If you answer "Not applicable," this*

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indicates that you do not perform this activity at your site. If you answer "No," this indicates that your site performed this activity but did not use analysis to inform the activity.

	Not applicable	Yes	No
Working group activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prosecution partner activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Law enforcement partner activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Call-in meetings for at-risk people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adjustment to the target area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compilation/adjustments to at-risk person list/population	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Corrections, reentry, or community corrections interventions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Criminal investigations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crime-prevention activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hospital-based Interventions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community empowerment through information dissemination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If Other, please describe			

18. In which of the following activities did your research partner assist with the PSN program response during the reporting period? *Select all that apply.*

- A. ___ Provided training and/or technical assistance to agency analysts
- B. ___ Introduced new partners to the PSN working group to assist with problem response
- C. ___ Collected data for the problem response analysis
- D. ___ Conducted or assisted in ongoing data analysis
- E. ___ Interpreted analysis results
- F. ___ Provided recommendations on program strategies
- G. ___ Presented analysis results/recommendations to the agency and/or PSN working group partners
- H. ___ Communicated analysis results/recommendations to groups outside of the agency and/or PSN project working group (e.g., local government, community organizations, media)
- I. ___ Other (please explain)

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19. Has your research partner provided you with any PSN project products (e.g., community survey findings, defined gun violence hot spots and comparison areas, progress reports, presentation slides, final report) during the reporting period?

A. Yes/No

B. If Yes, how many products were provided? _____

C. If Yes, please list and briefly describe the products you received

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TRAINING AND TECHNICAL ASSISTANCE

This section’s purpose is to measure training availability on PSN initiatives during reporting periods. This section also focuses on the frequency and quality of training and technical assistance (TTA) provided by BJA or BFDI-funded training assistance partners. The overall OJP program measures related to this section are:

- Number of personnel trained on methods used for the PSN initiative (gun and gang violence),
- Number of TTA requests during the reporting period, and
- Quality of the TTA interaction during the reporting period.

20. Did PSN task force members receive training during the reporting period?

- A. Yes/No
- B. If No, please skip to question 22
- C. If Yes, how many types of trainings did your task force members attend during the reporting period? _____

21. For each of the trainings task force members received, please indicate the number of task force members who attended the training and the length of the course in hours during the reporting period. *Count each person only once per training topic, regardless of how many times he/she attended the training.*

Training name	Number of training sessions received	Number people trained	Length of course	Training provided by

22. Did you/your agency/entire task force receive any technical assistance from BFDI or any other BJA funded programs during the reporting period? *Technical assistance can be defined as using a partner for assistance implementing programs, strategic planning, curriculum development, data analysis, meetings, fostering relationships, trainings, research and information requests, and other technical areas that would supplement your PSN program.*

- A. Yes/No
- B. If No, skip to Task Force Partnerships section.
- C. if Yes, how many TTA providers did you work with during the reporting period? _____

23. For each of the technical assistance engagements with a TA provider during the reporting period, please enter the following questions. *The number of entries should equal the number you entered in question 22 C.*

Name of technical assistance provider	Nature of contact (select all that apply)	Number of engagements	Satisfaction	Feedback on your encounters with this TA Provider

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	Phone call In-person meeting Video conference Site visit Conference Other (if Other, please explain)	[Positive whole number]	Very satisfied Satisfied Neither satisfied nor dissatisfied Dissatisfied Very dissatisfied	
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TASK FORCE PARTNERSHIPS

The PSN task force partnerships (or working groups) are an important component of the PSN program. The task force is defined as personnel within the law enforcement agency, the research partner, and any other external partner(s) who are involved in the project’s strategic operations. This group may also include task force subcommittees and any other agency staff who will experience an impact as a result of the PSN program implementation. The task force and other partners should collaborate throughout the PSN program to help with planning and implementation activities.

This section asks questions about your PSN task force and other partnership activity during the reporting period. Overall OJP program measures related to this section include:

- Frequency of PSN task force partnership meetings,
- Number of partners involved in PSN task force partnerships, and
- Number of activities PSN task force is conducting.

24. How often did your PSN task force hold organized meetings during the reporting period?
 Select the answer that best approximates how often you met.

- A. ___ We did not meet this quarter (skip to Response to Problem section)
- B. ___ Daily
- C. ___ Weekly/biweekly
- D. ___ Monthly
- E. ___ Quarterly

25. Please rate the following PSN task force partners based on this statement: “This partner was actively involved in the PSN initiative this reporting period.” Please rate your partners on a scale of 1–5 as indicated below. If you have multiple partners in a category, please rate them as a whole. If a partner fits in more than one category, please rate it in the one category that fits the best for that partner. Please do not rate yourself.

	NA	1	2	3	4	5
<i>This partner is actively involved in the PSN program</i>						

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State leadership (e.g., governor’s office)						
Tribal leadership						
Local leadership (e.g., mayor’s office)						
Federal law enforcement agencies						
State law enforcement agencies						
Local law enforcement agencies						
Community-based victim services						
Pretrial service organizations						
U.S. Attorney’s Office						
Prosecutor (District attorney’s office or State’s attorney’s office)						
Public defense						
Courts						
Community corrections (probation/parole)						
Corrections						
Health care providers						
Mental health providers						
Substance use disorder treatment providers						
Child protective services						
Community-based service providers (e.g., housing, employment)						
Community groups (e.g., neighborhood watch, community center, community representatives)						
Faith-based organizations						
Subject-matter experts						
Foundations/philanthropic organizations						
Researcher, evaluator, or statistical analysis center						
Training and technical assistance provider(s)						
Tribal criminal justice agencies						

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Businesses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
K–12 schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public services (e.g., trash collection, public works)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please describe)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

26. Please indicate activities the task force carried out during the reporting period. *Select all that apply.*

- A. Briefed agency leaders
- B. Conducted planning meetings
- C. Discussed group membership/participation
- D. Discussed resources needed/resource sharing
- E. Invited outside partners to speak with the members (e.g., faith based)
- F. Planned related activities for group members
- G. Reviewed initiative responses (e.g., directed patrol, prosecution status, at-risk persons list)
- H. Planned prevention programs (e.g., school-based enrichment programs, Citizens on Patrol)
- I. Planned at-risk persons call-in meetings
- J. Reviewed analysis products
- K. Reviewed project progress
- L. Engaged in project-sustainability planning
- M. Other (please describe)

27. Does your taskforce have any subcommittees that work on assigned PSN tasks?

- A. Yes/No
- B. If Yes, please enter the number of subcommittees

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RESPONSE TO PROBLEM

This section addresses activities that specifically focus on a response to a crime, disorder, or other community problem (e.g., mental health problems, community satisfaction, community engagement) as determined by your PSN task force’s problem analysis. Overall OJP program measures related to this section include:

- Percentage of PSN sites using a targeted response model based on their problem analysis, and
- Percentage of PSN sites providing direct services as part of the PSN initiative.

28. Does your PSN task force focus efforts around any of the following models? *Check all that apply.*

- A. ____ Community-oriented approach (e.g., community policing, community prosecution)
- B. ____ Problem-solving approach (e.g., problem-oriented policing, prosecutor as problem solver)
- C. ____ Geographic focus (e.g., hot spots policing) D. ____ High-rate persons focus (e.g., focused deterrence)
- E. ____ High-rate group/gang focus (e.g., pulling levers)
- F. ____ Procedural justice (ensuring individuals feel law enforcement is fair and just)
- G. ____ Violence interrupters, gang interventions, conflict mediators (e.g., Cure Violence)
- H. ____ Crime Prevention Through Environmental Design strategies (CPTED)
- I. ____ Situational crime prevention
- J. ____ Unsure/don’t know
- K. ____ Other (please describe)

29. How often did your task force conduct the following activities as part of your PSN program during the reporting period?

	Not applicable	Don't know	Daily	Weekly	Monthly	Quarterly
Created or reviewed at-risk persons list						
Utilized directed/hot spots patrol						
Utilized at-risk persons call-in/notification meetings						
Conducted public outreach (e.g., contacted potential victims, employed focused-media outreach)						
Conducted community engagement (e.g., chief’s roundtables, community advisory boards)						

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Engaged in community problem solving (e.g., partnerships with businesses, faith-based institutions, community groups)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided or referred individuals to community services, assistance, or counseling (e.g., mental health assistance, victim services)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Referred cases for Federal prosecution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Referred cases for State/local prosecution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advocated for the diversion of individuals from prosecution to alternative sanctions or programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diverted those with mental health or substance abuse problems from arrest to treatment/drop-off centers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided group or classroom instruction for at-risk population	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided direct services for at-risk population	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utilized intervention teams (e.g., crisis intervention, violence interrupters, gang interventions, conflict mediators)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If Other, please explain						

30. If you have provided direct services during this reporting period, which of the following services were provided to your at-risk population? (*Select all that apply*)

- A. ___ Cognitive based. These services include therapeutic programs used to change criminal thinking and behavior, such as moral reconnection therapy, Think for a Change, or aggression replacement training.
- B. ___ Educational. These services foster knowledge by helping participants develop daily life skills that can enhance their opportunities.
- C. ___ Employment. These services are designed to help people find and obtain suitable job opportunities.
- D. ___ Health care/Medicaid eligibility. These services are designed to help individuals or families find, obtain, or retain health care.
- E. ___ Housing. These services are designed to help individuals or families find, obtain, or retain suitable housing, including transitional housing
- F. ___ Mental health. These services are provided in correctional facilities or in the community for those participants under supervision and may include counseling programs or group self-help programs.
- G. ___ Pro-social. These services use directed skill building to help participants interact in a positive way with others.
- H. ___ Substance abuse. These services include substance abuse education, treatment, or aftercare.
- I. ___ Transportation. These services include assistance with public transportation costs or help in finding other reliable transportation.

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- J. ___ Vocational. These services help participants learn a trade and enhance their job opportunities.
- K. ___ Individualized case planning. These services help participants set goals, objectives, and conditions for reentering society.
- L. ___ Family engagement. These services focus on involving family members in the treatment process to help provide support and encouragement
- M. ___ Other (please describe)

Prevention and Community Empowerment

This section’s purpose is to measure your program’s development and promotion of community outreach and empowerment efforts to support other gun and gang violence reduction strategies. Overall OJP program measures related to this section include:

- Percentage of PSN sites incorporating prevention methods into their task force activities, and
- Frequency of outreach conducted in the target area.

31. How often was your PSN task force involved in the following community activities as part of your PSN program during the reporting period?

	Not applicable	Daily	Weekly	Monthly	Quarterly
Parent-focused programs (e.g., parenting skills)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth-focused programs (e.g., Boys and Girls Club, children of incarcerated parents programs, school enrichment programs)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Media outreach (e.g., TV ads, billboards, news spots)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community-leadership programs (e.g., community mobilization)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public meetings (e.g., joint problem solving, presentations)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community events (e.g., National Night Out,™ block parties, and other programs to promote police-community relations)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Distributing a newsletter, e-mail, or other bulletin	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Social media activities (e.g., Facebook, Twitter)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Outreach to target populations (e.g., street outreach, gang contacts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If Other, please describe					

32. Which of the following crime prevention models/strategies, if any, did your PSN site use during the reporting period? *Select all that apply.*
- A. Crime Prevention Through Environmental Design strategies (CPTED); situational crime prevention (approaches that change the perceived opportunities for a crime, such as leading individuals to believe the crime is more difficult or risky; for example, access control to parking lots or improved lighting on a walkway)
 - B. Youth development (programs that promote positive behavior and decrease negative behavior in youth; for example, any of the Blueprints programs)
 - C. Crime awareness (programs aimed at increasing the awareness of a crime problem, including solutions to prevent crime; for example, a “lock it or lose it” program)
 - D. Increase personal safety (programs that provide instruction on increasing personal safety; for example, a rape aggression defense class)
 - E. Community building (programs that promote community cohesion, including public safety partnerships between the community and elements of the criminal justice system; for example, National Night Out™)
 - F. At-risk persons call-in/notification meetings
 - G. None of the above
 - H. Other crime prevention model/strategy (please explain)

Program Impact

This section’s purpose is to measure the impact and organizational integration of the PSN initiative to support gun and gang violence reduction strategies. Overall OJP program measures related to this section include:

- Percentage of PSN sites using data to measure the impact of their PSN initiative, and
- Percentage of sites with a measurable/identifiable addition to their community due to the integration of PSN.

33. Since the beginning of your program, has it demonstrated a measurable impact on the problem of focus? *When answering this question, please consider your comparison areas and/or implementation design and analysis findings to this point. Please consult with the research partner when answering this question.*

- A. Yes, positive impact
- B. Yes, negative impact
- C. No measurable impact
- D. Not yet been measured
- E. Please explain your response, using data measures, such as percentage and raw number increases or decreases in gun or gang crime, where possible. _____

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34. What data did you use to support your conclusion about your PSN program's impact?
- A. ___ Official police call, crime, and arrest data (e.g., calls for service, officer-initiated calls for service, crime incident reports, or arrest reports)
 - B. ___ Internal agency pre-existing data tracking (e.g., use of force reports, citizen complaints)
 - C. ___ Community data (e.g., foreclosures, health and human services data, or other community data)
 - D. ___ Corrections data (e.g., probation and parole data)
 - E. ___ Prosecution data (e.g., pre-trial data)
 - F. ___ Court data (e.g., case outcomes, convictions, sentences)
 - G. ___ At-risk persons risk assessments
 - H. ___ Focus-group data (e.g., focus groups of community members, officers, or victims)
 - I. ___ Survey data (e.g., surveys of community members, officers, clients, or victims)
 - J. ___ Systematic observations of places by trained observers (e.g., physical disorder)
 - K. ___ Intelligence from confidential or other informants
 - L. ___ Youth-focused data (e.g., juvenile justice system data, gang-related data, school data)
 - M. ___ NIBIN (National Integrated Ballistics Intelligence Network)
 - N. ___ Other (please explain)

35. Please indicate what new resources, practices, or other features were *new* this reporting period and made possible due to the funding provided to your PSN initiative.

- A. ___ Crime data analyst
- B. ___ Increase in crime analysis capacity
- C. ___ Data housing, sharing, and networking across agencies
- D. ___ Integration of data analysis into the culture of partner agencies
- E. ___ Identified target/focus areas
- F. ___ Partnerships across organizations that impact the community
- G. ___ Partnerships between Federal and local law enforcement and/or prosecutors
- H. ___ Increased involvement of noncriminal justice entities (e.g., community organizations, social service providers, community leaders)
- I. ___ Community mobilization aimed at reducing/preventing crime
- J. ___ Targeted crime reduction/prevention strategies
- K. ___ Collaboration with a research partner L. ___ Other (please explain)

GOALS AND OBJECTIVES MODULE

This module should be completed in January and July by all grantees that had any activity during the reporting period or at the close of the grant, based on the previous or next 6 months.

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1. Please identify the goal(s) you hope to achieve with your funding. If you have multiple goals, please report on each separately (one at a time), and repeat questions 1–4 for each goal.

2. What is the current status of this goal?

- A. Not yet started
- B. In progress
- C. Delayed
- D. Completed
- E. Goal no longer applicable

3. During the past 6 months, please describe any progress you made or barriers you encountered related to this goal.

4. In the next 6 months, what major activities are planned for this goal?

Please answer the following questions based on your overall activity during the previous 6 months.

5. Did you receive or do you desire any assistance from BFDI, BJA or a BJA-funded technical assistance provider? *Check all that apply.*

- A. Yes, we received assistance (please describe)
- B. Yes, we would like assistance or additional assistance (please describe)
- C. No

6. BJA likes to showcase grantees who are working on successful, innovative, and/or evidence based programs. Do you have any noteworthy accomplishments, success stories, or program results from this reporting period that you would like to showcase?

- A. Yes (Please share your story at: <https://www.bja.gov/SuccessStoryList.aspx>.)
- B. No

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Exhibit 2 Detailed Budget

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Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Provider Contract – City of Detroit, Police Department

BLACK FAMILY DEVELOPMENT (BFDI)

Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Provider Contract – City of Detroit, Police Department



INTER-OFFICE MEMORANDUM
SUPPORT OPERATIONS

Date
May 1, 2019

To: Chief of Police, James E. Craig (Through Channels) *JEC*
Subject: **SIGNATURE REQUEST: PROJECT SAFE NEIGHBORHOOD BUDGET**
From: Director, Trisha Stein, Administrative Operations

In 2018 the Detroit Police Department (DPD) was awarded \$351,365.00 funding over three years (October 1, 2018 to September 30, 2021) from the Department of Justice to support work related to the Project Safe Neighborhood (PSN) program. This program – a partnership between DPD, the US Attorney's Office, Michigan Department of Corrections, Wayne County Prosecutor's Office, and other state and federal law enforcement agencies – was based in the 8th Precinct during previous years. Starting in January 2019, the PSN program focused its work in scout car areas 901, 902, 905, 906, and 907.

The intended goal of PSN is to reduce gun crime and gang violence in the focus area. The primary activities of DPD as a partner in PSN are to support case development for federal prosecution of a violent gang and conduct regular enforcement operations in the focus area.

To proceed with the initiative, the budget must be submitted to the Department of Justice with your signature. The following is a high-level summary of the three-year budget:

	Year 1	Year 2	Year 3	Total
Overtime	\$ 131,422.00	\$ 96,278.00	\$ 96,278.00	\$ 323,978.00
Travel	\$ 7,993.35	\$ 7,993.35	\$ 7,993.35	\$ 23,980.05
Supplies	\$ 1,130.65	\$ 1,138.15	\$ 1,138.15	\$ 3,406.95
Total	\$ 140,546.00	\$ 105,409.80	\$ 105,409.50	\$ 351,365.00

- Overtime: Cost of Detroit Police personnel, who will conduct operations collaboratively with DPD operation units, CVRP, state, federal and county law enforcement agencies.
- Travel: DPD has estimated up to five officers that will be traveling to various trainings and required DOJ Conference / Meetings.
- Supplies: Monies for office supplies and PSN task force attire.

I request your review and signature on the attached PSN Budget Document so that it may be submitted to the Department of Justice. Thank you for your consideration.

Trisha Stein

TRISHA STEIN
Director
Administrative Operations

APPROVED
MAY 02 2019
ASSISTANT CHIEF
OFFICE OF NEIGHBORHOOD
POLICING
James E. Craig

APPROVED
MAY 03 2019
ASSISTANT CHIEF
OFFICE OF THE CHIEF
Trisha Stein

BLACK FAMILY DEVELOPMENT (BFDI)

Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Provider Contract – City of Detroit, Police Department

**Project Safe Neighborhoods: Community Policing Partner
 Detroit Police Department (DPD) – Budget Narrative Beginning
 October 1, 2018-September 30, 2021**

	Year 1	Year 2	Year 3	Total
Overtime	131422	96278	96278	323978
Travel	7993.35	7993.35	7993.35	23980.05
Supplies	1130.65	1138.15	1138.15	3406.95
Total:	140546	105409.5	105409.5	351365

Year 1

The DPD Proposal Covers a 36 month period Beginning October 1, 2018-September 30, 2021. For year 1 The Comprehensive Violent Reduction Partnership (CVRP) Overtime allocation monies will be used to cover the overtime cost of Detroit Police personnel, who will conduct uniform, plainclothes and undercover operations, including intelligence gathering, and spotting collaboratively with DPD operation units, CVRP, state, federal and county law enforcement agencies. Projected schedule for year 1, 12 months consists of Sergeants and Officers working at an approximate overtime rate of \$46.00 for two thousand eight hundred fifty seven (2,857) working hours. The gap in the current PSN strategy is the lack of funds to expand the concentrated PSN program beyond these precincts to other targeted areas that are inundated with violent crime. Law enforcement would benefit from additional funds for gun interdiction and investigation training. The current budget deficit for the city of Detroit has greatly impacted the manpower and ultimately the services that were provided by the Detroit Police Department. Funding will be used to pay for overtime of officers that are assigned to investigate gun crimes.

Overtime Cost	Approximate Rate	Hours	Total Cost
Sergeants/Police Officers	46.00	2,857.00	\$ 131,422.00
Sub Total Budget		2,857.00	\$ 131,422.00

Travel - The Detroit Police Department has estimated up to five officers that will be traveling to various trainings in the 12 month period. Program staff is expected to attend required DOJ Conference/Meetings, out-of-state meetings/conferences, operation enforcement training and G.R.E.A.T. certification. Cost includes: airfare, lodging, baggage, meals, and ground transportation.

Budget Item		Travel Total	Year 1
DPD			\$7,993.35
TBD Training, Conferences and Meetings			
Hotel Accommodations 5 Officers 3 nights	Lodging for 15 nights @ \$288.89 night including taxes	\$4,333.35	
Transportation	Round trip air fare transportation from Detroit @ \$500.00 round trip X 5	\$2,500.00	
Local Transportation	\$50 per day for vehicle rental @ 4 days	\$200.00	
GSA M&IE Per Diem 15 Days	Average \$64/day	\$960.00	

BLACK FAMILY DEVELOPMENT (BFDI)

Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Provider Contract – City of Detroit, Police Department

Sub Total	\$7,993.35
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Supplies - all supplies will be used by assigned PSN personnel for investigations. Office supplies will be dedicated for program only. Law enforcement identification will be embroidered on all clothing gear. Note the larger quantity of task force attire items will be ordered in year one start up and less in years 2 and 3 (see yrs. 2 and 3 budget narratives).

Item	Quantity	Cost	Subtotal
PSN CVRP Task Force attire (t-shirts, sweat shirts and jackets less will be ordered in years 2 and 3)	Cost for all items	\$831.99	\$831.99
Box of Xerox paper	2	\$34.99	\$69.98
Printer Toner Ink	2	\$79.34	\$158.68
Ink Pens		\$70.00	\$70.00
Sub Total Supply Cost			\$1,130.65
Grand Total			\$ 140,546.00

Detroit Police Department (DPD) Year 2 Narrative

The DPD Proposal Covers a 36 month period. For year 2 The Comprehensive Violent Reduction Partnership (CVRP) Overtime allocation monies will be used to cover the overtime cost of Detroit Police personnel, who will conduct uniform, plainclothes and undercover operations, including intelligence gathering, and spotting collaboratively with DPD operation units, CVRP, state, federal and county law enforcement agencies. Projected schedule for year 2, 12 months consists of Sergeants and Officers working at an approximate overtime rate of \$46.00 for two thousand ninety three (2,093) working hours.

The gap in the current PSN strategy is the lack of funds to expand the concentrated PSN program beyond these precincts to other targeted areas that are inundated with violent crime. Law enforcement would benefit from additional funds for gun interdiction and investigation training. The current budget deficit for the city of Detroit has greatly impacted the manpower and ultimately the services that were provided by the Detroit Police Department. Funding will be used to pay for overtime of officers that are assigned to investigate gun crimes.

Overtime Cost	Approximate Rate	Hours	Total Cost
Sergeants/Police Officers	46.00	2,093.00	\$ 96,278.00
Total Budget		2,093.00	\$ 96,278.00

Travel - The Detroit Police Department has estimated up to five officers that will be traveling to various trainings in the 12 month period. Program staff is expected to attend required DOJ Conference/Meetings, out-of-state meetings/conferences, operation enforcement training and G.R.E.A.T. certification. Cost includes: airfare, lodging, baggage, meals, and ground transportation.

BLACK FAMILY DEVELOPMENT (BFDI)

Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Provider Contract – City of Detroit, Police Department

Budget Item		Travel Total	Year 2
DPD			\$7,993.35

TBD Training, Conferences and Meetings		
Hotel Accommodations 5 Officers 3 nights	Lodging for 15 nights @ \$288.89 night including taxes	\$4,333.35
Transportation	Round trip air fare transportation from Detroit @ \$500.00 round trip X 5	\$2,500.00
Local Transportation	\$50 per day for vehicle rental @ 4 days	\$200.00
GSA M&IE Per Diem 15 Days	Average \$64/day	\$960.00
Sub Total		\$7,993.35

Supplies - all supplies will be used by assigned PSN personnel for investigations. Office supplies will be dedicated for program only. Law enforcement identification will be embroidered on all clothing gear.

Item	Quantity	Cost	Subtotal
PSN CVRP Task Force attire (t-shirts, sweat shirts and jackets)	Cost for all items	\$839.49	\$839.49
Box of Xerox paper	2	\$34.99	\$69.98
Printer Toner Ink	2	\$79.34	\$158.68
Ink Pens		\$70.00	\$70.00
	Total Supply Cost		\$1,138.15

Grand Total **\$ 105,409.50**

BLACK FAMILY DEVELOPMENT (BFDI)

Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Provider Contract – City of Detroit, Police Department

Detroit Police Department (DPD) Year 3 Narrative

The DPD Proposal Covers a 36 month period. For year 3 The Comprehensive Violent Reduction Partnership (CVRP) Overtime allocation monies will be used to cover the overtime cost of Detroit Police personnel, who will conduct uniform, plainclothes and undercover operations, including intelligence gathering, and spotting collaboratively with DPD operation units, CVRP, state, federal and county law enforcement agencies. Projected schedule for year 3, 12 months consists of Sergeants and Officers working at an approximate overtime rate of \$46.00 for two thousand ninety three (2,093) working hours.

The gap in the current PSN strategy is the lack of funds to expand the concentrated PSN program beyond these precincts to other targeted areas that are inundated with violent crime. Law enforcement would benefit from additional funds for gun interdiction and investigation training. The current budget deficit for the city of Detroit has greatly impacted the manpower and ultimately the services that were provided by the Detroit Police Department. Funding will be used to pay for overtime of officers that are assigned to investigate gun crimes.

Overtime Cost	Approximate Rate	Hours	Total Cost
Sergeants/Police Officers	46.00	2,093.00	\$ 96,278.00
Total Budget		2,093.00	\$ 96,278.00

Travel - The Detroit Police Department has estimated up to five officers that will be traveling to various trainings in the 12 month period. Program staff is expected to attend required DOJ Conference/Meetings, out-of-state meetings/conferences, operation enforcement training and G.R.E.A.T. certification. Cost includes: airfare, lodging, baggage, meals, and ground transportation.

Budget Item	Travel Total	Year 3
DPD		\$7,993.35


TBD Training, Conferences and Meetings		
Hotel Accommodations 5 Officers 3 nights	Lodging for 15 nights @ \$288.89 night including taxes	\$4,333.35
Transportation	Round trip air fare transportation from Detroit @ \$500.00 round trip X 5	\$2,500.00
Local Transportation	\$50 per day for vehicle rental @ 4 days	\$200.00
GSA M&IE Per Diem 15 Days	Average \$64/day	\$960.00
Sub Total		\$7,993.35

BLACK FAMILY DEVELOPMENT (BFDI)
 Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
 Provider Contract – City of Detroit, Police Department

Supplies - all supplies will be used by assigned PSN personnel for investigations. Office supplies will be dedicated for program only. Law enforcement identification will be embroidered on all clothing gear.

Item	Quantity	Cost	Subtotal
PSN CVRP Task Force attire (t-shirts, sweat shirts and jackets)	Cost for all items	\$839.49	\$839.49
Box of Xerox paper	2	\$34.99	\$69.98
Printer Toner Ink	2	\$79.34	\$158.68
Ink Pens		\$70.00	\$70.00
	Total Supply Cost		\$1,138.15
Grand Total			\$ 105,409.50

Agency: Detroit Police Department

Authorized Signor: 

Title: Chief of Police

Date: 5/3/2019

BLACK FAMILY DEVELOPMENT (BFDI)
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program
Provider Contract – City of Detroit, Police Department



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

33

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

[Handwritten signature]

October 1, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2019 Innovations in Community-Based Crime Reduction Program

The U.S. Department of Justice has awarded the City of Detroit Police Department with the FY 2019 Innovations in Community-Based Crime Reduction Program for a total of \$999,860.00. The total project cost is \$999,860.00. The grant period is October 1, 2019 through September 30, 2023.

The objective of the grant is to reduce gun-related, violent and drug crimes in areas targeted for demolition of vacant properties. The funding allotted to the department will be utilized to convene a cross sector partnership to develop and implement a place-based, data-driven strategy to address violent crime. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20693.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

[Handwritten signature of Ryan Friedrichs]

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department
This request has been approved by the Office of Budget

NOV 18 2019 M.T.F. to NB (RM) 2-D

(SB; RM)



RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from the U.S. Department of Justice, in the amount of \$999,860.00, to reduce gun-related, violent and drug crimes in areas targeted for demolition of vacant properties; and

WHEREAS, this request has been approved by the Law Department; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED, that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20693, in the amount of \$999,860.00, for the FY 2019 Innovations in Community-Based Crime Reduction Program.



U.S. Department of Justice
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 28, 2019

The Honorable Mike Duggan
City of Detroit
1 Woodward Ave, Ste 1126
Detroit, MI 48226

Dear Mayor Duggan:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 18 Innovations in Community-Based Crime Reduction Program in the amount of \$999,860 for City of Detroit.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Linda Hill-Franklin, Program Manager at (202) 514-0712; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Sullivan", written over a horizontal line.

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Enclosures



U.S. Department of Justice
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 28, 2019

The Honorable Mike Duggan
City of Detroit
1 Woodward Ave, Ste 1126
Detroit, MI 48226

Dear Mayor Duggan:

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director


cc: Grant Manager
Financial Analyst



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 22

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Detroit 1 Woodward Ave, Ste 1126 Detroit, MI 48226		4. AWARD NUMBER: 2019-BJ-BX-0005					
		5. PROJECT PERIOD: FROM 10/01/2019 TO 09/30/2023 BUDGET PERIOD: FROM 10/01/2019 TO 09/30/2023					
2a. GRANTEE IRS/VENDOR NO. 386004606		6. AWARD DATE 09/28/2019	7. ACTION				
2b. GRANTEE DUNS NO. 137199266		8. SUPPLEMENT NUMBER 00	Initial				
3. PROJECT TITLE FY 19 C'BCR Program		9. PREVIOUS AWARD AMOUNT \$ 0					
		10. AMOUNT OF THIS AWARD \$ 999,860					
		11. TOTAL AWARD \$ 999,860					
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).							
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY19(BJA - CBCR) Pub. L. No. 116-6, 133 Stat 13, 114							
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16 B17 - Byrne Criminal Justice Innovation Program							
15. METHOD OF PAYMENT GPRS							
AGENCY APPROVAL		GRANTEE ACCEPTANCE					
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mike Duggan Mayor					
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE				
AGENCY USE ONLY							
20. ACCOUNTING CLASSIFICATION CODES		21. UBJUGT1818					
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB	POMS	AMOUNT
X	B	BJ	80	00	00		855859
X	B	BJ	80	00	00	00	144001

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

I. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
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Grant**

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PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
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Grant**

PAGE 4 OF 22

PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 5 OF 22

PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



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any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



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13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



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19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



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24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award – (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by—(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



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27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2019-BJ-BX-0005 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

32. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.



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33. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

34. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

35. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

36. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.



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37. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

38. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtaining of Institutional Review Board approval, if appropriate, and subject informed consent.

39. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

40. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

41. Required attendance at BJA-sponsored events

The recipient (and its subrecipients at any tier) must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.



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42. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

43. The recipient is authorized to incur obligations, expend, and draw down funds in an amount not to exceed \$20,000 for the sole purpose of submitting additional information to BJA to obtain budget approval; working with the BJA TTA provider to conduct a needs assessment; securing a project coordinator; participating in BJA and TTA provider orientation and training webinars; formalizing and meeting with cross-sector management teams; developing or revising MOUs and MOAs; negotiating contract/scope of work with research partner and other subcontractors; identifying primary data sources and beginning data exchanges; and, developing "early action" projects. The grantee is not authorized to incur any additional obligations, or expenditures or drawdowns until the awarding agency and the Office of the Chief Financial Officer (OCFO) has reviewed and approved the recipient's budget and budget narrative, and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
44. Recipient understands and agrees to report on the use and status of real property acquired, constructed, or improved under this award, throughout the useful life of the property or until the federal interest in the property ceases, whichever is shorter. Recipient further agrees to provide the required use and status reports on federal Standard Form 429, or by other reasonable method as directed by OJP, in conformance with 2 C.F.R. 200.329.
45. To demonstrate program progress and success, as well as to assist the Department with fulfilling its responsibilities under the Government Performance and Results Act of 1993 (GPRA), Public Law 103-62, and the GPRA Modernization Act of 2010, Public Law 111-352, the recipient must regularly provide data to measure the results of their work done under this solicitation. Recipients will be required to submit quarterly performance metrics through BJA's online Performance Measurement Tool (PMT), located at bjapmt.ojp.gov. The complete list of BCJI Program performance measures is available here: <https://www.bjaperformancetools.org/help/BCJIPerformanceIndicatorgrid.pdf>.
46. The recipient may not obligate, expend, or draw down more than \$150,000 under this award until: (1) the recipient submits a comprehensive implementation plan; (2) BJA approves the implementation plan and determines that the recipient has satisfactorily completed the Planning Phase; and (3) a Grant Adjustment Notice (GAN) has been issued to remove this condition.



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**AWARD CONTINUATION
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Grant**

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PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

47. Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the period of performance, no State or local government entity, -agency, or -official may prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof, but not any institution of higher education or any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) Pursuant to the provisions set out at (or referenced in) 8 U.S.C. 1551 note ("Abolition ... and Transfer of Functions"), references to the "Immigration and Naturalization Service" in 8 U.S.C. 1373 and 1644 are to be read as references to particular components of the Department of Homeland Security (DHS).

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance



U.S. Department of Justice
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**AWARD CONTINUATION
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PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

48. No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. Throughout the period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.



PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

49. Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.



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Office of Justice Programs
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**AWARD CONTINUATION
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Grant**

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PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

50. Authority to obligate award funds contingent on no use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification
1. If the recipient is a "State," a local government, or a "public" institution of higher education:
 - A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."
 - B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.
 - C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."
 - D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.
 2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.
 3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "No use of funds to interfere ... 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.
 4. Rules of Construction. The "Rules of Construction" set out in the "Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification" condition are incorporated by reference as though set forth here in full.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

51. Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no public disclosure may be made of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

- A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law enforcement information" means law enforcement sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperation, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law enforcement sensitive information" means records or information compiled for any law enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644 and ongoing compliance" award condition are incorporated by reference as though set forth here in full.



U.S. Department of Justice
Office of Justice Programs
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**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2019 BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

52. No use of funds to interfere with federal law enforcement: No public disclosure of certain law enforcement sensitive information

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no funds under this award may be used to make any public disclosure of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information" award condition are incorporated by reference as though set forth here in full.

53. Requirement to collect certain information from subrecipients

Except as provided in this condition, the recipient may not make a subaward to a State, a local government, or a "public" institution of higher education, unless it first obtains from the proposed subrecipient responses to the questions identified in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)." All subrecipient responses must be collected and maintained by the recipient, consistent with document retention requirements, and must be made available to DOJ upon request. Responses to these questions are not required from subrecipients that are either a tribal government/organization, a nonprofit organization, or a private institution of higher education.

54. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
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PROJECT NUMBER 2019-BJ-BX-0005

AWARD DATE 09/28/2019

SPECIAL CONDITIONS

55. Withholding of funds: DHS questions

The recipient may not obligate, expend or drawdown funds until the Office of Justice Programs has received and approved the required application attachment(s) described in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)," and has issued a Grant Adjustment Notice (GAN) releasing this special condition.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File
From: Orbin Terry, NEPA Coordinator
Subject: Categorical Exclusion for City of Detroit

The Innovations in Community-Based Crime Reduction Program (CBCR) will target hot spots of crime where a significant proportion of crime occurs as compared to the overall jurisdiction. CBCR furthers the Department's mission by leading efforts to enhance the capacity of local and tribal communities to effectively target and address significant crime issues through collaborative cross-sector approaches that help advance broader neighborhood development goals. Awards under this program will focus on funding Planning and Implementation efforts.

None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

(1) New construction.

(2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.

(3) A renovation that will change the basic prior use of a facility or significantly change its size.

(4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.

(5) Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project that when reviewed in its entirety would not meet the criteria for a categorical exclusion.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2019-BJ-BX-0005

PAGE 1 OF 1

This project is supported under FY19(BJA - CBCR) Pub. L. No. 116-6, 133 Stat 13, 114

1. STAFF CONTACT (Name & telephone number)

Linda Hill-Franklin
(202) 514-0712

2. PROJECT DIRECTOR (Name, address & telephone number)

Trisha Stein
Director of Administrative Operations
2 Woodward Ave, Ste 1162
Detroit, MI 48226
(313) 396-2918

3a. TITLE OF THE PROGRAM

BJA FY 19 Innovations in Community-Based Crime Reduction Program

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

00

4. TITLE OF PROJECT

FY 19 CBCR Program

5. NAME & ADDRESS OF GRANTEE

City of Detroit
1 Woodward Ave, Ste 1126
Detroit, MI 48226

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2019 TO: 09/30/2023

8. BUDGET PERIOD

FROM: 10/01/2019 TO: 09/30/2023

9. AMOUNT OF AWARD

\$ 999,860

10. DATE OF AWARD

09/28/2019

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Innovations in Community-Based Crime Reduction Program (CBCR) enhances the capacity of local and tribal communities to effectively reduce violent crime issues in distressed neighborhoods through coordinated cross-sector approaches that are linked with broader neighborhood revitalization efforts.

The goal of CBCR is to reduce crime, increase trust, and improve community safety as part of a comprehensive strategy to rebuild and revitalize neighborhoods. Through a broad cross-sector partnership team, including neighborhood residents, CBCR grantees target neighborhoods with hot spots of violent and serious crime and employ data-driven, cross-sector strategies to accomplish this goal.

The grant recipient will use the Planning and Implementation funds to develop and complete a strategic, collaborative, and community-oriented plan to reduce crime in a target neighborhood and then begin implementation of the plan during the project period. Applicants will use Planning and Implementation funds to

engage in a planning phase that will generally last nine to 18 months to: identify, verify, and prioritize crime hot spots within the identified neighborhood, work with cross-sector team and law enforcement partners to develop a multi-faceted strategy, drawing on a continuum of approaches to address crime drivers; complete an early action project; pursue community partnerships and leadership that ensures the community is active in the process; collaborate regularly with local law enforcement and community partners to conduct analysis of crime drivers, and an assessment of needs and available resources; and develop a comprehensive implementation plan to reduce crime that includes a plan that articulates the range of strategies that the CBCR partners plan to pursue. Upon completion of the planning phase, applicants will engage in an implementation phase to: convene regular, ongoing meetings with cross-sector partners and the management team; share regular input/discussions with the research partner and assess program implementation; build the capacity of residents and the management team to coordinate and engage in a problem solving approach; implement, modify, and evaluate strategies, as appropriate; redirect program activities when ongoing analysis indicates program goals are not being met; and identify and develop a sustainability strategy for longer-term implementation of CBCR Program core elements, including the active role of community stakeholders.

The project will convene a cross-sector partnership to create and implement a CBCR implementation plan, reduce crime in the target area by leveraging existing economic development plans and strengthening community partnerships; increase safety through targeted enforcement; strengthen community capacity, connectivity, and support; and connect residents to workforce development opportunities.

CANCF

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Totals
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$97,572	\$0	\$238,736	\$0	\$243,234	\$0	\$243,234	\$0	\$0	\$0	\$922,776
B. Fringe Benefits	\$7,553	\$0	\$7,553	\$0	\$7,553	\$0	\$7,553	\$0	\$0	\$0	\$30,212
C. Travel	\$0	\$0	\$3,376	\$0	\$3,376	\$0	\$0	\$0	\$0	\$0	\$6,752
D. Equipment	\$13,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000
E. Supplies	\$6,780	\$0	\$6,780	\$0	\$6,780	\$0	\$6,780	\$0	\$0	\$0	\$27,120
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$25,000	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000	\$0	\$0	\$0	\$100,000
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$149,905	\$0	\$281,445	\$0	\$285,943	\$0	\$287,567	\$0	\$0	\$0	\$999,850
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$149,905	\$0	\$281,445	\$0	\$285,943	\$0	\$287,567	\$0	\$0	\$0	\$999,850

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? Y/N



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

34

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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September 19, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2020 Pedestrian & Bicycle Overtime Enforcement Grant

The Michigan Office of Highway Safety Planning has awarded the City of Detroit Police Department with the FY 2020 Pedestrian & Bicycle Overtime Enforcement Grant for a total of \$45,000.00. The state share is \$45,000.00 of the approved amount, and there is a required cash match of \$11,250.00. The total project cost is \$56,250.00.

The objective of the grant is to reduce pedestrian and bicyclist accidents with motor vehicles. The funding allotted to the department will be utilized to provide overtime enforcement personnel costs in order to reduce accidents and educate pedestrians, bicyclists, and motorists about traffic safety rules.

If approval is granted to accept and appropriate this funding, the appropriation number is 20689, with the match amount coming from appropriation number 00380.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department

This request has been approved by the Office of Budget

NOV 18 2019 M.T.F. to NB (RM) 3-0
(Pending receipt of information)

CITY CLERK 2019 OCT 31 PM 12:06



RESOLUTION

Council Member _____

WHEREAS, the Detroit Police Department is requesting authorization to accept a grant of reimbursement from the Michigan Office of Highway Safety Planning, in the amount of \$45,000.00, to reduce pedestrian and bicyclist accidents with motor vehicles; and

WHEREAS, this request has been approved by the Law Department; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director for the Office of Development and Grants is hereby authorized to sign the grant agreement on behalf of the City of Detroit, and that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20689, in the amount of \$56,250.00, which includes a cash match coming from Appropriation 00380, for the FY 2020 Pedestrian & Bicycle Overtime Enforcement Grant.



STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

GRETCHEN WHITMER
GOVERNOR

COL. JOSEPH M. GASPER
DIRECTOR

September 11, 2019

Ms. Qiana Rivers
Detroit Police Department - Grants & Contracts
1301 Third Street
Detroit, Michigan 48226

Subject: PS-20-04

Dear Ms. Rivers:

The Michigan Office of Highway Safety Planning (OHSP) has approved \$45,000 in federal funds for Highway Safety Project grant number PS-20-04, "FY20 Pedestrian & Bicycle Overtime Enforcement: City of Detroit," for the grant period of October 1, 2019 through September 30, 2020.

This grant is approved with the following conditions:

1. **Funding is contingent upon the availability of U.S. Department of Transportation Highway Safety Funds.**
2. A grant orientation meeting is required and will be scheduled by your OHSP grant coordinator.
3. Quarterly progress and financial reports are due: January 30, April 30, July 30, and October 30.
4. Grantees must comply with the Grant Management Requirements set forth in this grant. Please consult the grant application for further details.
5. Any changes to the grant's objectives, activities, and/or approved budget must have OHSP approval.

If you have any questions regarding your grant, please contact your OHSP grant coordinator, Emily Shinevar at 517-284-3071. We look forward to working with you during the course of the project.

Sincerely,

Michael L. Prince, Director
Office of Highway Safety Planning

Enclosures

cc: Ms. Katerli Bounds
Mr. Aharon Elchonen

PAGE 1A - FOR OHSP USE ONLY**FISCAL YEAR:**
2020**PROJECT TITLE:**

FY20 Pedestrian & Bicycle Overtime Enforcement: City of Detroit

GRANT NUMBER:

PS-20-04

APPLICANT:

Detroit Police Department - Grants & Contracts

APPROVED GRANT PERIOD:

10/01/2019 through 09/30/2020

FUNDING BREAKDOWN

FUND TYPE/CFDA #	PAP	TASK	FEDERAL FUNDS COMMITTED	FAIN#
405h-20.616	20-PS	3	\$45,000	69A3751830000405hM10

APPROVED BUDGET SUMMARY

COST CATEGORY	FEDERAL	NON-FEDERAL	TOTAL
PERSONNEL COSTS	\$45,000	\$11,250	\$56,250
CONTRACTUAL SERVICES	0	0	0
OPERATING COSTS	0	0	0
EQUIPMENT	0	0	0
INDIRECT COSTS	0		0
TOTAL APPROVED COSTS	\$45,000	\$11,250	\$56,250

OHSP APPROVAL

SIGNATURE	TITLE	DATE APPROVED
	Division Director	9/10/19