

November 26, 2019

**NEW**

**BUSINESS**



## TAKEN FROM THE TABLE

**Council President Jones** moved to take from the table a Proposed Ordinance amends Chapter 33 of the 2019 Detroit City Code, *Parks and Recreation*, Article I, *Regulations for parks*, by adding Division 5, *Park naming procedures*, to include Section 33-1-81, *Definitions*, Section 33-1-82, *Park naming, renaming permitted; amenities reserved to the Department*, Section 33-1-83, *Official application form required*, Section 33-1-84, *Application; information required*, Section 33-1-85, *Duties of the Department*, 33-1-86, *Fee*, Section 33-1-87, *Department review of application*, Section 33-1-88, *Report; recommended action to be taken*, Section 33-1-89, *Public hearing; notice*, Section 33-1-90, *Authority of the City Council to deny, approve, or amend*, Section 33-1-91, *Resolution by the City Council authorizing the naming or renaming of a City park*, Section 33-1-92, *Park signage; payment required*, and Section 33-1-93, *Reservation of authority*, to establish a process to name or rename City parks, laid on the table November 12, 2019. **(SIX (6) VOTES REQUIRED TO BECOME EFFECTIVE IMMEDIATELY AFTER PUBLICATION)**

**(ROLL CALL)**

The Ordinance was then placed on the order of third reading.

THIRD READING OF ORDINANCE.

The title to the Ordinance was read a third time.

The ordinance was then read.

The question being "Shall this Ordinance Now Pass?"

The Ordinance was passed, a majority of the Council Members present voting therefore as follows:

Pro Tem Sheffield moved on behalf of President Jones

Introduced (New Business)  
11/12/19  
(mgw)

1 BY COUNCILMEMBER Jones :

2 AN ORDINANCE to amend Chapter 33 of the 2019 Detroit City Code, *Parks and*  
3 *Recreation*, Article I, *Regulations for parks*, by adding Division 5, *Park naming procedures*, to  
4 include Section 33-1-81, *Definitions*, Section 33-1-82, *Park naming, renaming permitted;*  
5 *amenities reserved to the Department*, Section 33-1-83, *Official application form required*, Section  
6 33-1-84, *Application; information required*, Section 33-1-85, *Duties of the Department*, 33-1-86,  
7 *Fee*, Section 33-1-87, *Department review of application*, Section 33-1-88, *Report; recommended*  
8 *action to be taken*, Section 33-1-89, *Public hearing; notice*, Section 33-1-90, *Authority of the City*  
9 *Council to deny, approve, or amend*, Section 33-1-91, *Resolution by the City Council authorizing*  
10 *the naming or renaming of a City park*, Section 33-1-92, *Park signage; payment required*, and  
11 Section 33-1-93, *Reservation of authority*, to establish a process to name or rename City parks.

12 IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT  
13 THAT:

14 Section 1. Chapter 33 of the 2019 Detroit City Code; *Parks and Recreation*; Article I,  
15 *Regulations for Parks*, by adding Division 5, *Park naming procedures*, consisting of Sections 33-  
16 1-81 through 33-1-95, to read as follows:

17 CHAPTER 33. PARKS AND RECREATION

18 ARTICLE I. REGULATIONS FOR PARKS

19 DIVISION 5. PARK NAMING PROCEDURES

20 Sec. 33-1-81. Definitions.

21 For the purpose of this division, the following words and phrases shall have the meanings  
22 respectively ascribed to them by this section:



1 Amenities means resources, conveniences, facilities or benefits offered to the general public  
2 for their use, with or without charge, such as restrooms, information displays, public telephones,  
3 rain shelters, and drinking fountains.

4 Applicant means a resident of the City that is at least 18 years old or a property owner.

5 Department means the City's General Services Department.

6 Radial feet means the measurement between two properties, measured as the shortest  
7 straight line connecting such properties, drawn irrespective of intervening property lines, rights-  
8 of-way, or natural or built environment, and is measured from the perimeter of the park.

9 Service area means the radius around the park based on the park's size.

10 **Sec. 33-1-82. Park naming, renaming, permitted; amenities reserved to the Department.**

11 (a) Parks located within, and under the jurisdiction of, the City may be named or  
12 renamed in accordance with this division.

13 (b) The naming or renaming of amenities shall be reserved to the Department and  
14 approved or denied unilaterally, without submission to the City Council.

15 **Sec. 33-1-83. Official application form required.**

16 (a) Applications for the naming or renaming of City parks shall be provided by the  
17 Department and shall be made available on the Department's website.

18 (b) The application shall state in bold face type the number of signatures required of  
19 those who own or occupy property within the service area for the proposed park naming or  
20 renaming, such number shall be determined by the Department and approved by resolution of the  
21 City Council.

22 (c) No form other than that referenced in Subsection (a) of this section shall be  
23 accepted as a valid application.

1 **Sec. 33-1-84. Application; information required.**

2 (a) An application to name or rename a City park shall be submitted to the Department.

3 (b) The applicant shall provide, as an attachment to the application:

4 (1) Information pertaining to the proposed naming or renaming, including the  
5 historical, cultural or social significance of the naming or renaming;

6 (2) Any statements of support or endorsements received from the owners or occupants  
7 of the park's service area;

8 (3) A summary of any public outreach conducted by the applicant, including outreach  
9 to: neighborhood associations, Neighborhood Councils, Business District  
10 Associations, and commercial property owners' groups.

11 (4) Evidence indicating the physical characteristics of the park, which may include, but  
12 is not limited to, maps or photographs of the park.

13 (5) The required number of signatures, as determined by the Department, from  
14 residents that reside within the service area of the park.

15 (6) Proof of payment of the application fee as described in Subsection (c) of this  
16 section.

17 (c) A non-refundable application fee shall be charged for the administration,  
18 processing, issuance, and enforcement of the application under this division, made payable to "City  
19 Treasurer," and submitted to the Department.

20 **Sec. 33-1-85. Duties of the Department.**

21 (a) The Department, upon receiving an application to name or rename a park shall  
22 proceed according to the following:

1           (1) Where the Department determines that the application is complete as set forth in  
2           Section 33-1-84 of this Code, the Department shall provide a report and  
3           recommendation to the City Council in accordance with Section 33-1-88 of this  
4           Code.

5           (2) Where the Department determines the application is not complete as set forth in  
6           Section 33-1-84 of this Code:

7           a. The Department shall provide to the applicant, in writing, within 30 days  
8           of submission of the application, a description of what information is  
9           needed to complete the application;

10          b. The applicant shall have 30 days after receipt of the notice of  
11          incompleteness to complete the application and return it to the Department.

12          c. Failure to complete the application within the prescribed time shall result in  
13          the forfeiture of the application fee.

14          (b) The Department will notify the community of receipt of a completed application  
15          for a naming or renaming of a City park by publishing such information on its website and social  
16          media forums.

17          **Sec. 33-1-86. Fee.**

18          (a) In accordance with Section 9-507 of the Charter, a non-refundable fee shall be  
19          required to process the application to name or rename a park.

20          (b) Fees shall be established based upon the size of the service area of the park and cost  
21          of processing the application.

22          (c) After adoption of a resolution by the City Council and approval of the resolution  
23          by the Mayor, the fees that are provided for in Subsection (a) of this section shall be:

1           (1) Published in a daily newspaper of general circulation and in the Journal of the City  
2           Council;

3           (2) Made available at the Department and at the Office of the City Clerk; and

4           (3) Reviewed by the Director of the Department at least once every two years.

5           **Sec. 33-1-87. Department review of the application.**

6           (a) The Department shall use the following criteria when reviewing applications for  
7           the naming or renaming of a park:

8           (1) A park may be given a name based on historical significance if it meets one of the  
9           following:

10           a. The name is associated with a historically significant event or events  
11           reflecting broad patterns of Detroit's history;

12           b. The name is associated with the lives of persons of citywide significance in  
13           the history of the City. Names requested for individuals may only be made  
14           after the individual has been deceased for at least five years, unless the  
15           individual meets the requirements of Subsections (a)(3) and (4) of this  
16           section, or at the discretion of the City Council or the Director of the  
17           Department.

18           c. The name reflects a distinctive architectural or engineering achievement; or

19           d. The name is related to an existing or proposed registered historic property  
20           or district.

21           (2) A park may be named for a person or non-profit entity that has been active for at  
22           least 50 years, when the entity's contribution to the City has been substantial and  
23           has had a positive impact on the community.

1           (3) A park may be named for an individual or organization if that individual or  
2           organization has made a significant direct property or monetary contribution to the  
3           City, consistent with the City's relevant acceptance policies, for purposes of  
4           developing the park and the naming is a stipulation of the donation.

5           (4) Proposed names may be based on distinctive, predominant and defining, natural or  
6           geological features of an area.

7           (b) Upon receipt of a proposal requesting a park be renamed, the Department shall  
8           investigate and consider the potential impact of the renaming, including the impact on current  
9           names for the park, buildings, and amenities.

10       **Sec. 33-1-88. Report; recommended action to be taken.**

11           Following the review of the application, the Department shall submit a report of the  
12       application for naming or renaming to the City Council which shall include:

- 13           (1)   A copy of the application;  
14           (2)   A summary of the Department findings regarding the name request;  
15           (3)   A map of the park; and,  
16           (4)   A recommendation to the City Council for action to be taken.

17       **Sec. 33-1-89. Public hearing; notice.**

18           (a) Upon receipt of the report from the Department, the City Council shall adopt a  
19       resolution fixing the time and date for a public hearing.

20           (b) Notice of the public hearing shall be:

- 21           (1)   Given to the City Clerk's Office and sent to all individuals within 300 radial feet  
22           of the perimeter of the park; and

1           (2)     Published in a newspaper of general circulation at least five days prior to the date  
2                     fixed for the hearing.

3     **Sec. 33-1-90. Authority of the City Council to deny, approve, or amend.**

4     City Council may at its discretion, approve, deny, or amend the naming or renaming  
5     recommended by the Department.

6     **Sec. 33-1-91. Resolution by the City Council authorizing the naming or renaming of a City**  
7     **park.**

8           Where an application for a park naming or renaming is approved by the City Council, a  
9     certified copy of the resolution adopting the request shall be transmitted by the Office of the City  
10    Clerk to the Department.

11    **Sec. 33-1-92. Park Signage; payment required.**

12    (a)     After adoption of the resolution by the City Council, the Department shall collect  
13    payment from the applicant for the cost of designing, producing, and installing the park sign.

14    (b)     The Department shall erect the park sign within 45 days from the receipt of payment  
15    of the installation fee.

16    **Sec. 33-1-93. Reservation of authority.**

17    (a)     City Council reserves the authority to name or rename any park in accordance with  
18    the requirements set forth in Section 33-1-87 of this Code, without Department action, by adoption  
19    of a resolution.

20    (b)     City Council reserves the authority to rename any park without Department action,  
21    when the individual or entity a park was named for is deemed disreputable or is found to have  
22    acted in a disreputable way.

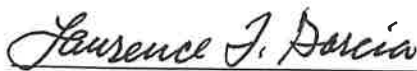
23    **Secs. 33-1-94--33-1-100. Reserved.**

1           **Section 2.** This ordinance is hereby declared necessary to preserve the public peace,  
2 health, safety, and welfare of the People of the City of Detroit.

3           **Section 3.** All ordinances, or parts of ordinances, that conflict with this ordinance are  
4 repealed.

5           **Section 4.** In the event this ordinance is passed by two-thirds (2/3) majority of City Council  
6 Members serving, it shall be given immediate effect and become effective upon publication in  
7 accordance with Section 4-118 of the 2012 Detroit City Charter. Where this ordinance is passed  
8 by less than a two-thirds (2/3) majority of City Council Members serving, it shall become effective  
9 on the thirtieth (30) day after enactment, or on the first business day thereafter, in accordance with  
10 Section 4-118 of the 2012 Detroit City Charter.

**Approved as to form:**



Lawrence T. Garcia  
Corporation Counsel

The Ordinance was then placed on the order of third reading.

THIRD READING OF ORDINANCE.

The title to the Ordinance was read a third time.

The ordinance was then read.

The question being "Shall this Ordinance Now Pass?"

The Ordinance was passed, a majority of the Council Members present voting therefore as follows:



# MAYOR'S OFFICE COORDINATORS REPORT

~~10~~ 15  
2

**OVERALL STATUS (please circle):**  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 1141 Event Name: Utopia Gardens Block Party

Event Date: April 20, 2019

Street Closure: Bellevue Street

Organization Name: Utopia Gardens

Street Address: 6541 E. Lafayette Detroit, MI 48207

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Walkathon              | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance                           | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race              | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony                            | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation                             | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks              | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Business Block Party</u> |  |
| <input type="checkbox"/> 24-Hour Liquor License |  |  |  |

**Petition Communications** (include date/time)

Utopia Gardens will host their 2nd Annual Block Party to bring together local businesses and neighbors to celebrate the Island View Community with literature, food trucks & live music from 10:00am - 8:00pm.

\*\* *ALL permits and license requirements must be fulfilled for an approval status* \*\*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Utopia Gardens Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Inspections Required for Tent
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

NOV 25 2019 - MTF JA (B.D)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tent & Generator
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required for Food Trucks
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Kusher

Date: 11-15-19

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, November 15, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1147**    *Utopia Gardens, request to hold "Utopia Gardens Block Party" at Lafayette & Bellevue Streets on April 20, 2020 from 10:00am to 8:00pm with set-up to begin on 4/19/20 at 6:00pm and teardown to be completed on 4/20/20*

# City of Detroit Special Events Application

1147

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Utopia Gardens Block Party

Event Location: Lafayette & Bellevue

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Utopia Gardens

Organization Mailing Address: 6541 E. Lafayette St, Detroit MI 48207

Business Phone: 313-332-0544

Business Website: www.utopiagardens.com

Applicant Name: Garrett Carter

Business Phone: 313-332-0544

Cell Phone: 248-259-4681

Email: garrett@utopiagardens.com

Event On-Site Contact Person:

Name: Garrett Carter

Business Phone: 313-332-0544

Cell Phone: 248-259-4671

Email: garrett@utopiagardens.com

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Business Block Party

Projected Number of Attendees: 300-500

Please provide a brief description of your event:

We are hoping to hold our second annual Utopia Gardens Block Party. This event is geared towards bringing together local business, neighbors and friends to celebrate Island View & it's local community.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 04/19/2020 Time: 6:00pm Complete Set-up Date: 04/19/2020 Time: 10:00pm

Event Start Date: 4/20/2020 Time: 10:00am Event End Date: 04/20/2020 Time: 8:00pm

Begin Tearing Down Date: 04/20/2020 Complete Tear Down Date: 04/20/2020

Event Times (If more than one day, give times for each day):  
April 20th, 2020 from 10:00am to 8:00pm

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Utopia Gardens property and a portion of Bellevue

Facilities to be used (Check) Street  Sidewalk  Park \_\_\_\_\_ City \_\_\_\_\_

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

We will be booking multiple artists to perform throughout the day

Will a sound system be used?  Yes  No

If yes, what type of sound system? Crown Power Base 2

Describe specific power needs for entertainment and/or music:

We will be utilizing a generator owned by Utopia Gardens for entertainment power

How many generators will be used? 1

How will the generators be fueled?  
A Utopia Gardens employee will be fueling the generator

Name of vendor providing generators:

Contact Person: Utopia Gardens

Address: 6541 E. Lafayette St

Phone: 313-332-0544

City/State/Zip: Detroit, MI 48207

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No  
If yes, please describe:

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s):

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food       Merchandise       Non-Alcoholic Beverages       Alcoholic Beverages

Indicate type of items to be sold:

We will be securing one or two food trucks for the entire event. We will also have local businesses attend the event to showcase/sell their products (if applicable).

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Nowell Security Agency

Contact Person: Lamar Nowell

Address: 19100 W 10 Mile Road, Suite 204

Phone: 313-598-4484

City/State/Zip:

Southfield, MI 48075

Number of Private Security Personnel Hired Per Shift:

2

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Will be utilizing the Utopia Gardens parking lot. An employee and/or security will be directing attendees to an overflow parking area, if needed.

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
A portion of Bellevue will be closed for the day (April 20, 2020).

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event;  
We will be working with the local business association to notify neighborhood groups/businesses about the event. We will also be going door-to-door to notify neighborhood groups/businesses.

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)	1	30' x 60'
Staging/Scaffolding		
Bleachers		

## Section 9- COMPLETE ALL THAT APPLY

**Emergency medical services?**

Contact Person: Not currently available - will source if required

Address:

City/State/Zip:

**Name of company providing port-a-johns.** Bob's Sanitation Services

Contact Person: Lori Proctor

Address: PO Box 530845

Phone: 734-421-1400

City/State/Zip: Livonia, MI 48153

**Name of private catering company?** Not currently available - will source if required

Contact Person:

Address:

Phone:

City/State/Zip:

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** Bellevue St  
**FROM:** Lafayette St **TO:** 300 Feet North from Lafayette

**CLOSURE DATES:** 4/19/2020 **BEG TIME:** 6:00pm **END TIME:**  
**REOPEN DATE:** 4/20/2020 **TIME:**

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:**

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:**

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:**

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:**



**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

See attached. Will provide further information as needed.

**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



11/05/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**Event Name:** Utopia Gardens Block Party **Event**  
**Date:** April, 20 2020

**Event Organizer:**  
Utopia Gardens

**Applicant Signature:**



**Date:** 11/05/2019

LEGEND

- 1 - 30' x 60' Canopy
- 2 - Neighborhood Business Booths
- 3 - Food Trucks
- 4 - Type 3 Barricades
- 5 - Recycling & Trash Containers

1052 Bellevue St Lot

Bellevue St



Utopia Gardens  
6541 E. Lafayette

Utopia Gardens  
Parking Lot

East Lafayette St

Overflow  
Parking

1

3

4

3

5

2

2

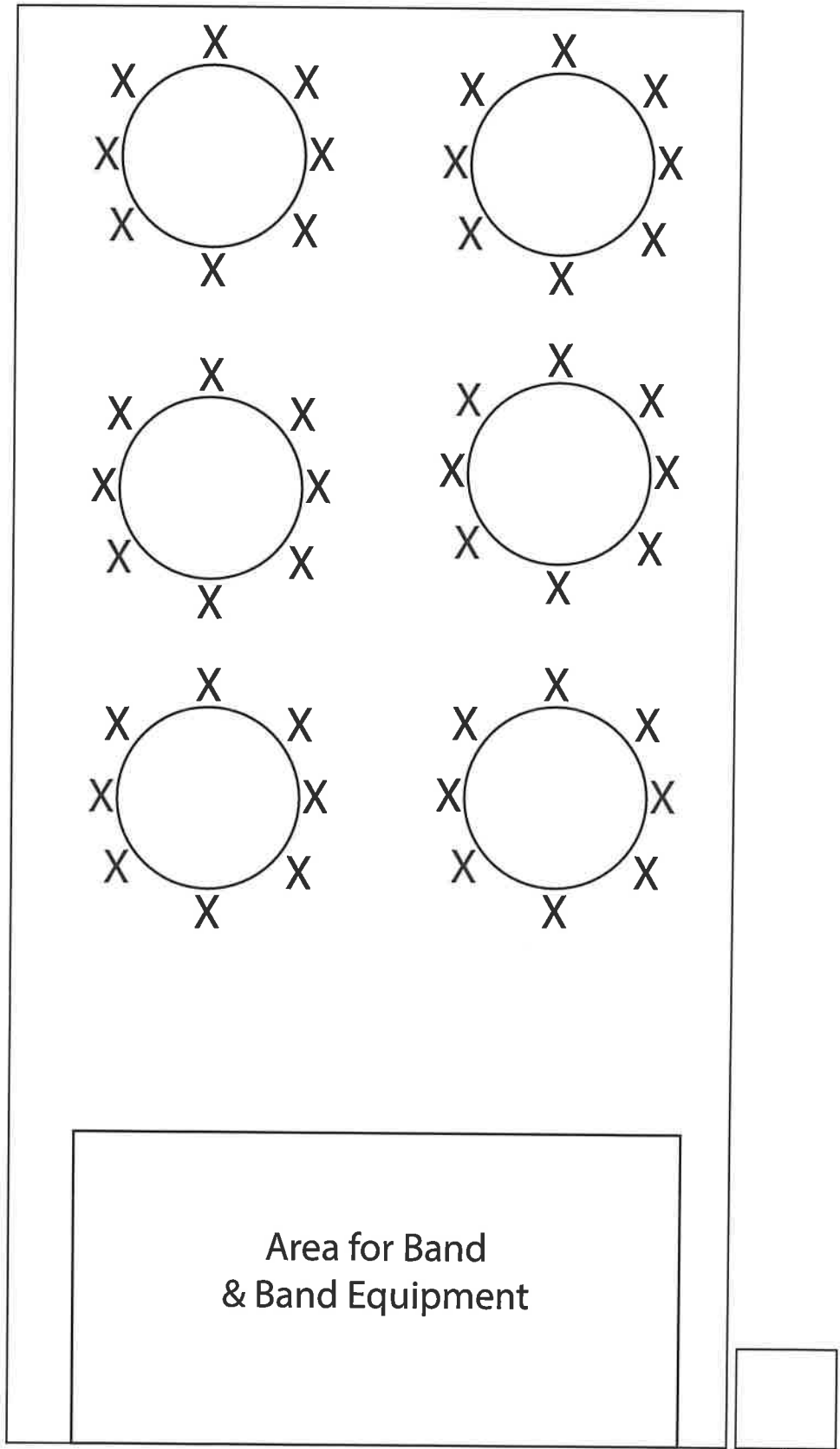
2

2

5

2

4



30' x 60' Canopy  
Details

Generator

# MAYOR'S OFFICE COORDINATORS REPORT

~~10/16~~  
3

**OVERALL STATUS (please circle):**  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 1138 Event Name: Annual MLK Day March

Event Date : Januar 20, 2020

Street Closure: None

Organization Name: M.L.King, Jr. March Committee

Street Address: 5920 2nd Avenue Detroit, MI 48202

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Walkathon                     | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance           | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race                     | <input type="checkbox"/> Religious Ceremony    | <input checked="" type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                       | <input checked="" type="checkbox"/> Parade     | <input type="checkbox"/> Sports/Recreation             | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks                     | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____                  |  |
| <input type="checkbox"/> <b>24-Hour Liquor License</b> |  |  |  |

**Petition Communications** (include date/time)

The Martin Luther King, Jr. Day March Committee will host it's annual parade in celebration of Martin Luther King, Jr. at 8850 Woodward Avenue and surrounding streets from 2:00pm - 3:30pm.

\*\* *ALL permits and license requirements must be fulfilled for an approval status* \*\*

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>No Permit Required</b>

NOV 25 2019 - MTF MTD JA 2.0

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Soft Closure is DPD Assisted; No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Lushka

Date: 11-15-19

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, November 15, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

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AMENDMENT

Herewith, the following referral is a copy of Petition **1138**

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MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT POLICE DEPARTMENT  
FIRE DEPARTMENT BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

**1138** *M. L. King Jr. Day March Committee, request to hold "Annual MLK Day March" at and around King St. on Jan 20, 2020 from 2:00pm to 3:30pm with set-up and teardown on the same day.*

**NOTE:** Attached please find additional documentation for the above mentioned petition.

**PETITIONER IS AMENDING PETITION DUE TO:**  
route change. See attached.

Please provide the City Council with a report relative to this petition within four (4) weeks. Thanking you in advance.

## Revised March Route for MLK Day January 20, 2020

As agreed to at the Nov. 13, 2019 meeting of the Special Events  
Management Group – Attention Bethanie Fisher

Expecting 500 people

Step off time approximately 2 PM

1. Marchers exit St. Matthew/St. Joseph Episcopal Church at 1;30 PM and gather on King Street, just east of Woodward Ave.
2. March steps off at about 2:00 PM westbound on King St., crossing Woodward Avenue and continuing west on Gladstone St.
3. Turning north onto Second Ave. March continues north on Second Ave. to Clairmount Street.
4. March turns east onto Clairmount St., crossing Woodward Ave. and continuing east on Owen St. until Oakland St.
5. March turns south onto Oakland St. using right hand lane until it reaches King St.
6. March turns west onto King St. and continues to St. Matthew/St. Joseph Episcopal Church, where marchers will then re-enter the church.

Submitted by David Sole for the Dr. M. L. King Jr. Day March Committee



City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

## AMENDMENT

### DEPARTMENTAL REFERENCE COMMUNICATION

*Thursday, November 7, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1138**    *M. L. King Jr. Day March Committee, request to hold "Annual MLK Day March" at and around Woodward and King St. on Jan 20, 2020 from 2:00pm to 3:30pm with set-up and teardown on the same day.*

# City of Detroit Special Events Application

1138

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Annual MLK Day March

Event Location: Detroit - Woodward Ave. & King St. area

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: M.L. King Jr. Dry March Committee

Organization Mailing Address: 5920 2nd Ave., Detroit MI 48202

Business Phone: 313-680-5508 Business Website: —

Applicant Name: David Sole

Business Phone: 313-680-5508 Cell Phone: — Email: davidsole48@gmail.com

Event On-Site Contact Person:

Name: same

Business Phone: '' Cell Phone: — Email: ''

Event Elements (check all that apply)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Walkathon                  | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon               | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony  |
| <input checked="" type="checkbox"/> Political Event | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming             |
| <input type="checkbox"/> Parade                     | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference      | <input type="checkbox"/> Fireworks         | <input type="checkbox"/> Other: <u>March</u> |

Projected Number of Attendees: 500

Please provide a brief description of your event:

Annual march honoring M.L. King Jr. through the community following indoor rally.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date: 1-20-20 Time: 1:30PM Complete Set-up Date: 1-20-20 Time: 2:00 PM

Event Start Date: 1-20-20 Time: 2:00PM Event End Date: 1-20-20 Time: 3:30 PM

Begin Tearing Down Date: 1-20-20 Complete Tear Down Date: 1-20-20

Event Times (If more than one day, give times for each day):

1-20-20 1:30PM to 3:30 PM

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: King St. & Woodward Ave.

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

NONE

Will a sound system be used?  Yes  No

If yes, what type of sound system? hand held bullhorn or car mounted

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No

If yes, please describe: NONE

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

- [ ] Food [ ] Merchandise [ ] Non-Alcoholic Beverages [ ] Alcoholic Beverages

Indicate type of items to be sold:

Will there be food trucks?  Yes  No

If yes, please list how many:

Will there be a charge for parking?  Yes  No

If yes, please describe the amount:

How will you advise attendees of parking options? church parking lot + street parking

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: None

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

### Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

minimal impact on holiday

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event:

leafletting + store posters

### Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

None

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

Name of vendor providing generators: Contact Person: None

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

**Section 9- COMPLETE ALL THAT APPLY**

Emergency medical services? None

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name of company providing port-a-johns. None

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Name of private catering company? None

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Will there be street closures?  Yes  No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: King St.  
FROM: Woodward Ave. TO: John R. St.  
CLOSURE DATES: 1-20-20 BEG TIME: 1:30 PM END TIME: 2:30 PM  
REOPEN DATE: 1-20-20 TIME: 2:30 PM

STREET NAME: Woodward Ave. Northbound Right Lane  
FROM: King St. TO: Owen St.  
CLOSURE DATES: 1-20-20 BEG TIME: 2:00 PM END TIME: 2:30 PM  
REOPEN DATE: 1-20-20 TIME: 2:30 PM

STREET NAME: Owen St.  
FROM: Woodward Ave. TO: Oakland St.  
CLOSURE DATES: 1-20-20 BEG TIME: 2:15 PM END TIME: 2:45 PM  
REOPEN DATE: 1-20-20 TIME: 2:45 PM

STREET NAME: Oakland St. - Southbound Right Lane  
FROM: Owen St. TO: King St.  
CLOSURE DATES: 1-20-20 BEG TIME: 2:30 PM END TIME: 3:00 PM  
REOPEN DATE: 1-20-20 TIME: 3:00 PM

STREET NAME: King St.  
FROM: Oakland St. TO: Woodward Ave.  
CLOSURE DATES: 1-20-20 BEG TIME: 2:45 END TIME: 3:30 PM  
REOPEN DATE: 1-20-20 TIME: 3:30 PM

(see attachment)

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

N A

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**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

David Sole 11-2-19  
Signature of Applicant Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**(Please Print)**

Event Name: M.L. King Jr. Day March Event  
Date: 1-20-20

Event Organizer: M.L. King Jr. Day March Committee

Applicant Signature: David Sole  
Date: 11-2-19



## Proposed March Route for MLK Day January 20, 2020

Expecting 500 people

Step off time approximately 2 PM

1. Marchers exit St. Matthew/St. Joseph Episcopal Church at 1:30 PM and gather on King Street, just east of Woodward Ave.
2. March steps off at about 2:00 PM westbound on King St., turning north onto Woodward Ave. using right hand lane of Woodward northbound.
3. March continues north on Woodward Ave. to Owen St.
4. March turns east onto Owen St. until Oakland St.
5. March turns south onto Oakland St. using right hand lane until it reaches King St.
6. March turns west onto King St. and continues to St. Matthew/St. Joseph Episcopal Church, where marchers will then re-enter the church.

## MAYOR'S OFFICE COORDINATORS REPORT

~~102~~ 17  
4

**OVERALL STATUS (please circle):**  APPROVED    DENIED    N/A    CANCELED

Petition #: 1137   Event Name: Corktown A Glow

Event Date: December 14, 2019

Street Closure: Trumbull

Organization Name: Corktown Business Association

Street Address: P.O. Box 32310 Detroit, MI 48232

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Walkathon                     | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race                     | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony  | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Filming                       | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation   | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks                     | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____        |  |
| <input type="checkbox"/> <b>24-Hour Liquor License</b> |  |  |  |

**Petition Communications** (include date/time)

The Corktown Business Association will host their annual Christmas event from 10:00am - 11:00pm; with temporary street closure on Trumbull between Bagley Leverette Street.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>No Permits Required</b>

NOV 25 2019 - MTNB JA (3.0)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Auster

Date: 11-15-19

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, November 7, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1137**    *Corktown Business Association, request to hold "Corktown Aglow" at Trumbull and Bagley on December 14, 2019 from 10:00am to 11:00pm with set-up on 12/13/19 starting at 4pm and teardown finishing the morning of 12/16/19.*

# City of Detroit Special Events Application

1137

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Corktown A Glow

Event Location: Corktown Neighborhood

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Corktown Business Association

Organization Mailing Address: P.O. Box 32310 1401 W. Fort Street Detroit, MI 48232

Business Phone: 616-634-1975

Business Website: corktowndetroit.biz

Applicant Name: Matthew Buskard

Business Phone: 313-962-1383

Cell Phone: 616-634-1975

Email: Matt@bobcatbonnies.com

### Event On-Site Contact Person:

Name: Kelsey Hubbell

Business Phone:

Cell Phone: 313-405-5861

Email: kelseyhubbell@gmail.com

### Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: \_\_\_\_\_

Projected Number of Attendees: 100

### Please provide a brief description of your event:

This is our yearly Christmas event we put on. Normally we do it at PAL and some of the parking lots- but this year we would

like to close a section of the street off- tent it, and have it altogether for the kids and adults! We have santa, a tree lighting, carriage rides

toy drive- and last year Garlin did our tree lighting! We host vendors, and a reindeer that kids can get their pictures with! It's a lot of Fun- and ALL FREE!!!!

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date : 12/13/19 Time: 4 PM Complete Set-up Date: 12/13/19 Time: 10PM

Event Start Date: 12/14/19 Time: 10AM Event End Date: 12/14/19 Time: 11PM

Begin Tearing Down Date: 12/15/19 Complete Tear Down Date: 12/16/19 (MONDAY MORNING TENT WILL BE DOWN)

Event Times (If more than one day, give times for each day):

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Trumbull and Bagley

Facilities to be used (circle): Street Sidewalk Park City  
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

We will have carolers, as well as some light PA music (nothing bumping!)

Will a sound system be used?  Yes  No

If yes, what type of sound system? Simple Sound System- Speaker and a Mic. Nothing big at ALL!

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No No- thanks to our neighbors and ford it's free!!  
If yes, please describe:

Will there be on-site ticket sales?  Yes  No No  
If yes, list price(s):

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

[ ] Food [ X ] Merchandise [ X ] Non-Alcoholic Beverages [ ] Alcoholic Beverages

Indicate type of items to be sold: Fun holiday trinkets and such!

Will there be food trucks?  Yes  No  
If yes, please list how many: \_\_\_\_\_

Will there be a charge for parking?  Yes  No  
If yes, please describe the amount: \_\_\_\_\_

How will you advise attendees of parking options? It will be on the flyer as well as signs made!

**Section 6- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: \_\_\_\_\_

Contact Person: N/A- not that kind of deal

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of Private Security Personnel Hired Per Shift: \_\_\_\_\_

Are the private security personnel (check all that apply):  
 Licensed  Armed  Bonded

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
It would close off a small section of trumbull- luckily their are MANY other streets that connect around it- so it won't disrupt much.

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
They are members of the CBA- and we presented it to them at our last general meeting. We also do this event with the landlords who own th buildings (they actually set up the tree to be lit- as well as cute lights!) So everyone's on board already-we do this yearly (first time closing the road though!)

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event **Structure**

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:  
We will have 1 generator to supply the power for lighting and sound- it's gas powered and very small!

**Name of vendor providing generators: Contact Person:**

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	2	20X30
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

**Section 9- COMPLETE ALL THAT APPLY**

**Emergency medical services?**

Contact Person: N/A

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Name of company providing port-a-johns.**

Contact Person: Scotty's Potty's

Address: 27940 Wick St. Romulus, MI 48180

Phone: 734-421-1400

City/State/Zip: \_\_\_\_\_

**Name of private catering company?**

Contact Person: N/A

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures?  Yes  No

**If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.**

**STREET NAME:** Trumbull  
**FROM:** Levertte **TO:** Bagley

**CLOSURE DATES:** 12/13/19 **BEG TIME:** 2PM **END TIME:**  
**REOPEN DATE:** 12/16/19 **TIME:** ANY

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_  
**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:**  
**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

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We are working to procure all of these! Wanted to wait to get approval first- or we will go back to our old way of just hosting it at already

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Existing spaces (which carry their own insurances)

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**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

---

Signature of Applicant *Matthew Buskard* Date 08/17/2019

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

**(Please Print)**

**Event Name:** Corktown A Glow **Event**  
**Date:** 12/13/2019

**Event Organizer:**  
Corktown Business Association

**Applicant Signature:** *Matthew Buskard*  
**Date:** 08/17/2019

## MAYOR'S OFFICE COORDINATORS REPORT

~~10/15/18~~  
5

OVERALL STATUS (please circle):  APPROVED     DENIED     N/A     ~~CANCELED~~

Petition #: 1139    Event Name: Dr. Martin Luther King, Jr. Legacy March

Event Date: January 20, 2020

Street Closure: None

Organization Name: Detroit Public School Community District - Martin Luther King, Jr. Senior High School

Street Address: 3200 E. Lafayette Detroit, MI 48207

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Walkathon              | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race              | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony  | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                | <input checked="" type="checkbox"/> Parade     | <input type="checkbox"/> Sports/Recreation   | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks              | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____        |  |
| <input type="checkbox"/> 24-Hour Liquor License |  |  |  |

**Petition Communications** (include date/time)

Martin Luther King, Jr. Senior High School will host it's annual parade in celebration of Martin Luther King, Jr. at 3200 E. Lafayette, Larned and Mt. Elliott from 11:00am - 1:00pm.

\*\* *ALL permits and license requirements must be fulfilled for an approval status* \*\*

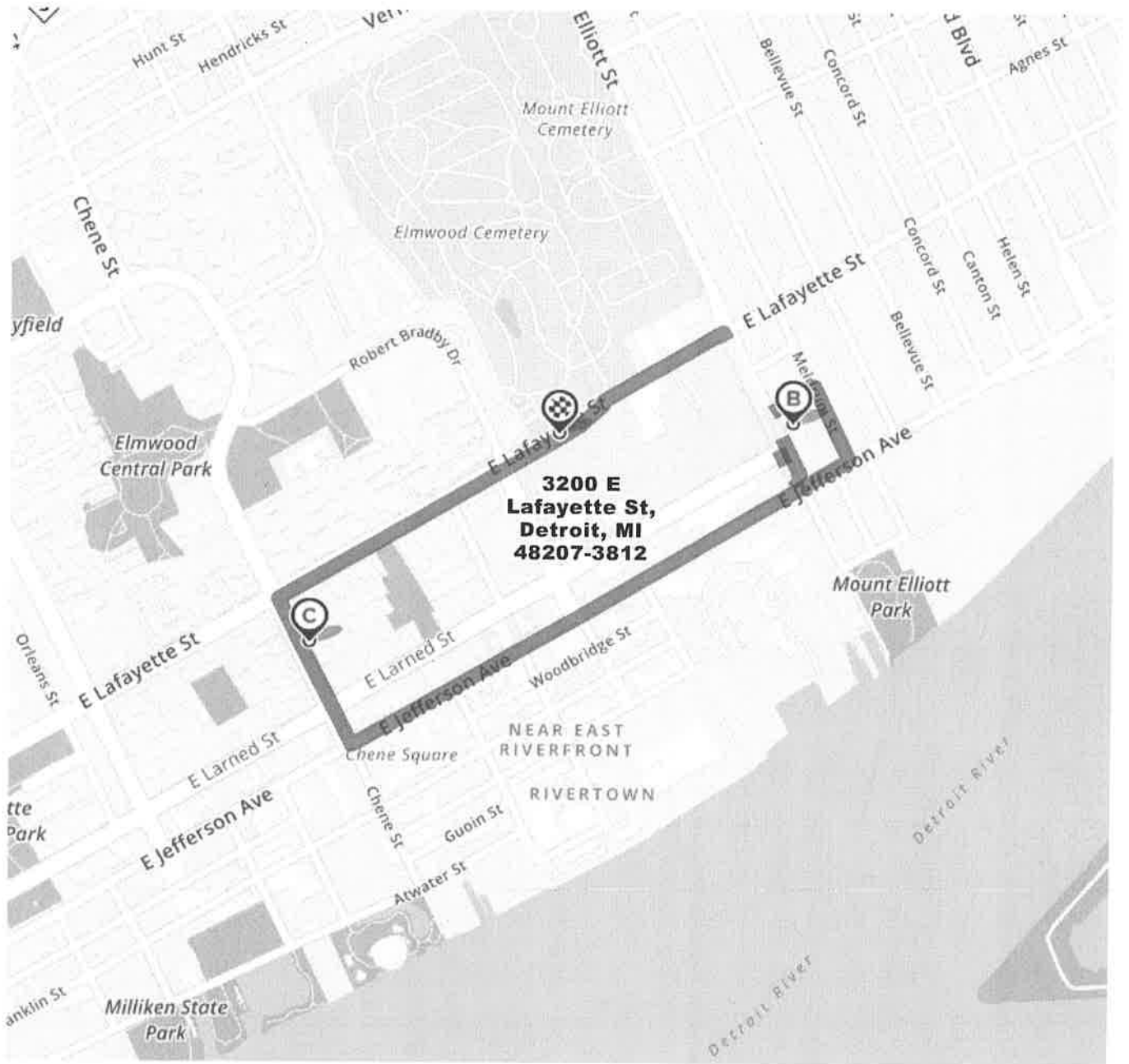
Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Soft Closure is DPD Assisted; No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Lusher

Date: 11-15-19



**City of Detroit**  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Thursday, November 7, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1139**    *Detroit Public Schools Community District - MLK Jr. Senior High School, request to hold "Dr. Martin Luther King Jr. Legacy March" at and around Lafayette, Larned and Mt Elliott streets on Jan 20, 2020 from 11:00am to 1:00pm with set-up and teardown on the same day.*

# City of Detroit Special Events Application

1139

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least **60 days** prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Dr. Martin Luther King, Jr. Legacy March

Event Location: Legacy March Route: Lafayette/Learned/Mt. Elliot

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Detroit Public Schools Community District – Martin Luther King, Jr. Senior High School

Organization Mailing Address: 3200 E. Lafayette

Business Phone: (313) 494-7373

Business Fax: (313) 262-9140

Federal Tax ID #

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Lawrence Fitz

Title/Role: Assistant Principal

Email Address: lawrence.fitz@detroitk12.org

Mailing Address: 3200 E. Lafayette

Business Phone:

Business Fax:

### Event On-Site Contact Person:

Lawrence Fitz

Mailing Address: 3200 E. Lafayette

Business Phone: (313) 494-7373

Business Fax: (313) 262-9140

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

Dr. Deborah Jenkins, Principal (313) 494-7373   Lawrence Fitz, Assistant Principal (313) 494-7373   Leslie Spain, Teacher (313) 494-7373



List Event Sponsors:

**Event Elements (check all that apply)**

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: \_\_\_\_\_

**Provide a brief description of your event:**

The 8<sup>th</sup> Annual Martin Luther King, Jr. Legacy March is a commemoration of Dr. King's birthday and legacy uniting community leaders, members, visitors and friends from local, national and international regions in honor of the legendary civil rights leader.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date & Time: 01/20/2020 at 5:00 AM      Complete Set-up Date & Time: 01/20/2020 at 9:00 AM

---

Event Start Date & Time: 01/20/2020 at 11:00 AM      Event End Date & Time: 01/20/2020 at 1:00 PM

---

Begin Tearing Down Date: 01/20/2020 at 1:00 PM      Complete Tear Down Date: 01/20/2020 at 2:00 PM

Event Times (If more than one day, give times for each day):

11:00 AM – 1:00 PM

**Is this the first time you have held this event in the City of Detroit?**      Yes      X No

If no, what years has the event been held in Detroit?      2010, 2011, 2012, 2013, 2014, 2015, 2016, 2016, 2017, 2018, 2019  
When was the event last held in Detroit?      1-21-2019

Where was the event last held in Detroit?      Legacy March Route:

What were the hours last year?      11:00 AM – 1:00 PM

Project Attendance This Year (Minimum – Maximum)?      250 - 1000

What is the basis for your projected attendance? Previous years' attendance and current year's guest list

**Please describe your anticipated/ target audience:** Community leaders, members, visitors and friends from local, national and international regions.

Is this going to be an annual event?      Yes     No

If yes, do you have a preferred/proposed for next year? \_\_\_\_\_  
Yes

If a parade is planned. Indicate elements (check all that apply):

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> People   | <input checked="" type="checkbox"/> Balloons |
| <input checked="" type="checkbox"/> Floats   | <input type="checkbox"/> Animals             |
| <input checked="" type="checkbox"/> Vehicles | <input checked="" type="checkbox"/> Other    |
| <input checked="" type="checkbox"/> Bands    |  |

**If animals included, specify type, number and how used.** \_\_\_\_\_

Name of business supplying animal(s): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

### Section 3- LOCATION/SITE INFORMATION

Location of Event: Legacy March Route beginning at 3200 E. Lafayette, Detroit, MI 48207

Facilities to be used (circle):     Street     Sidewalk    Park     City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

### Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Singers              | <input type="checkbox"/> Magician      |
| <input checked="" type="checkbox"/> Musicians | <input type="checkbox"/> Story Telling |
| <input type="checkbox"/> Comedians            | <input type="checkbox"/> Other: _____  |

Describe the entertainment for this year's event: Martin Luther King, Jr. Senior High School Marching Band, additional invited marching band

List proposed entertainers and/or bands performing at the event: Martin Luther King, Jr. Senior High School Marching Band

Will a sound system be used?  Yes  No

If yes, what type of sound system? Fender amplifiers/speakers

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: To enhance speaker's voice and music range.

Will the event consist of a musical concert?  Yes  No

If yes, what type of music? (check all that apply)

Live  Recorded  Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:

How many generators will be used? none

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip:

## Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify station:): Detroit Public School Radio WDET

Television (Specific stations): Government Access Comcast Cable, Direct TV

Newspapers (specify papers): Michigan Chronicle, Detroit New, Detroit Free Press

Web site (identify web address): [www.detroitk12.org](http://www.detroitk12.org), [www.freep.com](http://www.freep.com),

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify):

NOTE: All raffles subject to laws of State/City.

### Section 6- SALES INFORMATION

Will there be advanced ticket sales?    **Yes**    **X No**

If yes, please describe:

Will there be on-site ticket sales?    **Yes**    **X No**

If yes, list price(s):

Will food be sold?    **Yes**    **X No**

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold?    **Yes**    **X No**

If yes, describe:

**Yes**    **No**

Will a percentage of the proceeds be distributed to a charitable organization?

If yes, describe:

If the event is a fundraiser, identify charity or recipient of funds:

Will there be vending or sales?    **Yes**    **X No**

If yes, check all that apply

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

Will these be exclusive vendors or outside vendors? (please describe):

### Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Describe the emergency evacuation plan:

Describe the parking plan to accommodate anticipated attendance: School Parking Lot located at 3200 E. Lafayette

How will you advise attendees of parking options? Yes

Are you seeking a group parking rate? N/A

### Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Pedestrian traffic will be assisted and monitored as the Legacy March route has been carefully planned in accordance with zoning ordinances and communicated to authorized personnel.

Have local neighborhood groups/businesses approved your event?

Yes     No

Indicate what steps you have or will take to notify them of your event:

Personal invitations, personal invitation contact follow up, television/radio/internet advertisement.

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

### Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

#### Structure

How Many?    N/A

Size/Height    N/A

Booth N/A

Tent (enclosed on 3 sides) N/A

Canopy (open on all sides) N/A

Staging/Scaffolding N/A

Bleachers N/A

**Company:** N/A

Grill

Gas       Charcoal       Electrical       Propane

Fireworks (Pyrotechnics)

Aerial       Stage

Provide Sketch:

Portable Restrooms:

Standard       ADA Accessible

Vehicles

Type/Weight:

---

Other:

---

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

No

---

Will additional utility services be used (power, water, etc.)? Please describe.

No

---

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

No

---

**Section 10- COMPLETE ALL THAT APPLY**

**Name of Sanitation Company collecting refuse and garbage?**

Contact Person:

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Address:

Phone:

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City/State/Zip

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**Name of company providing emergency medical services?**

Contact Person:

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Address:

City/State/Zip:

---

**Name of company providing porta-johns. N/A**

---

Contact Person:

---

Address:

Phone:

---

City/State/Zip:

---

**Name of private catering company? N/A**

---

Contact Person:

---

Address:

Phone:

---

City/State/Zip:

---

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** E. Lafayette

FROM \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Time: 5:00 AM

\_\_\_\_\_

\_\_\_\_\_

TO

Closure Dates: 01/20/2020

Beg. Time: 5:00 AM

End Time: 2:00 PM

Reopen Date: 01/16/2018

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_

TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_

Beg. Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Reopen Date: \_\_\_\_\_

Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_

TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_

Beg. Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Reopen Date: \_\_\_\_\_

Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_

TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_

Beg. Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Reopen Date: \_\_\_\_\_

Time: \_\_\_\_\_

**Requested City Equipment**

Provided In: \_\_\_\_\_ (year)

Current Request: \_\_\_\_\_ (year)



Street Closures:

Posting no parking signs

Light pole

Electrical Services

Storage for Trailers/Trunks

**Barricades are not available from the City of Detroit.**

**ADDITIONAL INFORMATION**

Is there any additional information that you feel is important to mention regarding your event or additional requests?

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**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

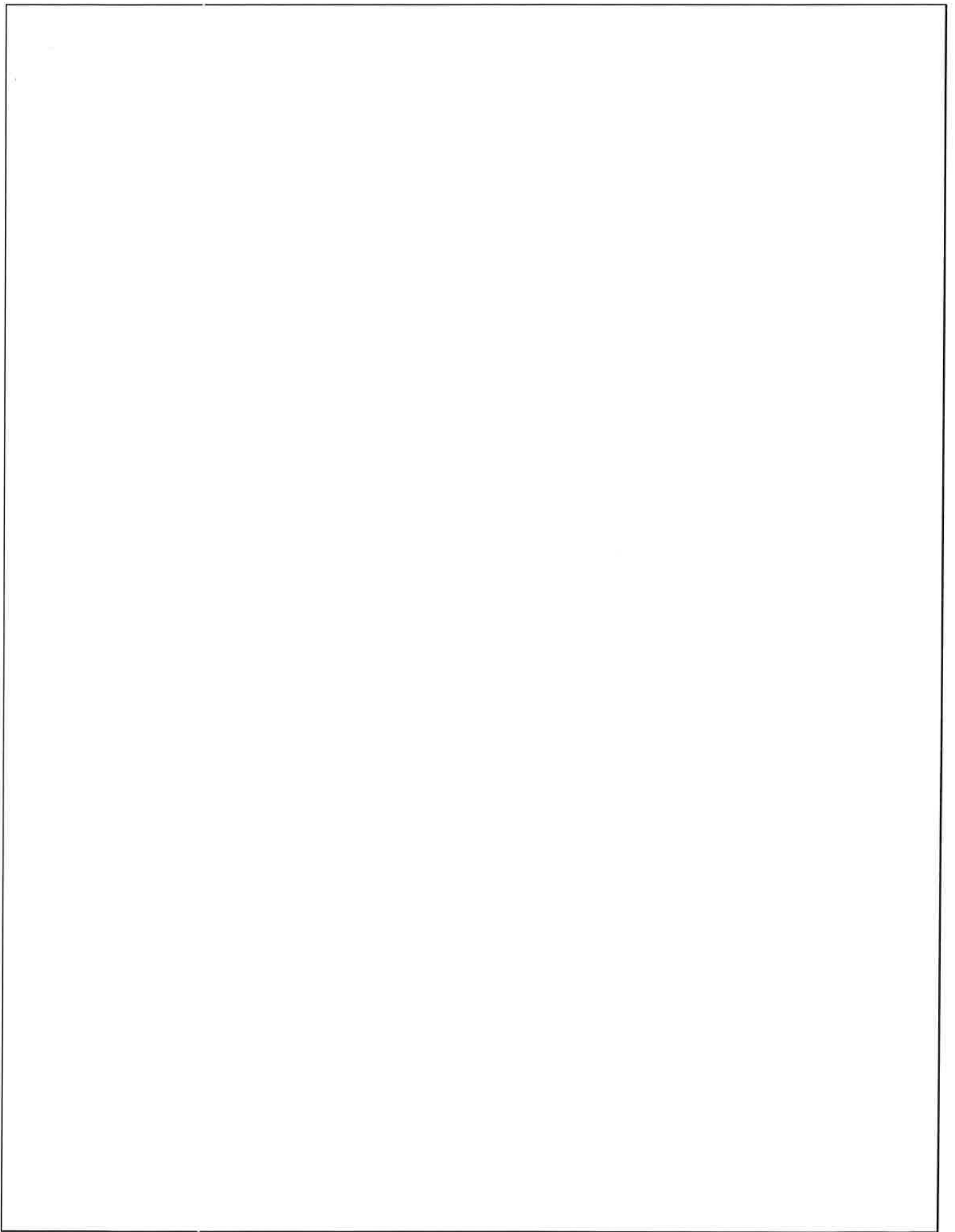
I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

10/24/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.





## MAYOR'S OFFICE COORDINATORS REPORT

~~9/11~~  
6

**OVERALL STATUS (please circle):**  **APPROVED**     **DENIED**     **N/A**     **CANCELED**

Petition #: 1127      Event Name: Cupid's Undie Run - Detroit

Event Date: February 8, 2020

Street Closure: None

Organization Name: Cupid's Charity

Street Address: 3457 Ringsby Court Suite 205 Denver, CO 80216

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Walkathon              | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance                    | <input checked="" type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race              | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony                     | <input type="checkbox"/> Festival                |
| <input type="checkbox"/> Filming                | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation                      | <input type="checkbox"/> Rally/Demonstration     |
| <input type="checkbox"/> Fireworks              | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Charity Event</u> |  |
| <input type="checkbox"/> 24-Hour Liquor License |  |   |  |

**Petition Communications** (include date/time)

Cupid's Undie Run will host their annual event at St. Andrew's with the fun run along the surrounding sidewalks from 11:00am - 3:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

CITY CLERK 2019 NOV 15 PM 4:03  
NOV 25 2019    ~~MTF~~ MTF    JA 820

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Austin

Date: 11-15-19

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, October 25, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1127**    *Cupid's Charity, request to hold "Cupid's Undie Run - Detroit" at St. Andrew's Hall and Surrounding Streets on February 8, 2020 from 11:00am to 3:00pm with set-up and tear down on the same day.*

1127

2/8/2020

### City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

#### Section 1- GENERAL EVENT INFORMATION

Event Name: Cupid's Undie Run - Detroit

Event Location: St. Andrews Hall

Is this going to be an annual event?  Yes  No

#### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Cupid's Charity

Organization Mailing Address: 3457 Ringsby Court Suite 205, Denver, Colorado 80216

Business Phone: 312-805-3515

Business Website: https://cupids.org/

Applicant Name: Jamie Balhon

Business Phone: 312-805-3515

Cell Phone: 312-805-3515

Email: jamie@cupids.org

Event On-Site Contact Person:

Name: Sheila Cohoon

Business Phone: 586-713-6464

Cell Phone: 586-713-6464

Email: detroit@cupids.org

Event Elements (check all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Walkathon               | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance                    |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony                     |
| <input type="checkbox"/> Political Event         | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming                                |
| <input type="checkbox"/> Parade                  | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration                    |
| <input type="checkbox"/> Convention/Conference   | <input type="checkbox"/> Fireworks         | <input checked="" type="checkbox"/> Other: <u>Charity Event</u> |

Projected Number of Attendees: 500

Please provide a brief description of your event:

Cupid's Charity (501c3) requests to hold "Cupid's Undie Run - Detroit" starting at 431 E Congress Street and around the downtown area. This is a 1 mile brief "fun-run" on February 8, 2020 from 12-4pm with temporary street closures. The event has been in the Detroit area since 2013 and funds critical research dollars for the genetic disease Neurofibromatosis (NF).

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 02/08/2020 Time: 10:00am Complete Set-up Date: 02/08/2020 Time: 12:00pm

Event Start Date: 02/08/2020 Time: ~~12:00pm~~ Event End Date: 02/08/2020 Time: 4:00p,

Begin Tearing Down Date: 02/08/2020 Complete Tear Down Date: 02/08/2020  
11:00 am 8:00 pm

Event Times (If more than one day, give times for each day)  
Only 1 day - Saturday February 8th 2020

### Section 3- LOCATION/SITE INFORMATION

Location of Event: Inside St. Andrews Hall and surrounding streets for a brief period of time (1 mile run)

Facilities to be used (Check) Street  Sidewalk  Park \_\_\_\_\_ City \_\_\_\_\_

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

**You will be prompted to upload these attachments upon submitting this form**

### Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

This will be indoors - inside St. Andrews Hall

Will a sound system be used?  Yes  No

If yes, what type of sound system? Venues internal sound system and potentially a radio van out front to play music

Describe specific power needs for entertainment and/or music:

n/a

How many generators will be used? n/a

How will the generators be fueled?  
n/a



Name of vendor providing generators:

Contact Person: n/a

Address:

Phone:

City/State/Zip:

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No

If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate type of items to be sold:

For tickets above: Ticket sales start at \$25 and increase in price through a price jump calendar. We offer individuals opportunities to utilize promotions and events for discounted admission as well. \$50 for a Walk Up Ticket

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Will be using police officers for the run route and potentially security guards as

Contact Person: TBD

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

How will you advise attendees of parking options?:

Email and information will be posted on the event page via Facebook

### Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?  
Temporary street closures

Have local neighborhood groups/businesses approved your event?  Yes  No

Indicate what steps you have or will take to notify them of your event:  
We will communicate our plan to those businesses and residents with the help of St. Andrews Hall. We have not had issues with our event in the 7+ year's past, which is a positive sign.

### Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

### Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Hart EMS Medical Services PLLC

Address: 32365 Shrewsbury

City/State/Zip: Farmington Hills, MI

Name of company providing port-a-johns: N/A

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

**STREET NAME:** See attached \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** See attached \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** See attached \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** See attached \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** See attached \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

1) COI has been requested and is in process - I can always send over a previous year's COI for reference if necessary.

2) Emergency medical agreement is N/A but we will have EMS onsite in case of minor injuries

3) Sanitation agreement is N/A

4) Port-a-john agreement is N/A

5) Community Communication will be carried out to the following businesses via email the week of January 6, 2020: Sweet Water Tavern, City Market Detroit, Blue Cross Blue Shield of Michigan, Du Mouchelles, Applebees, Tim Horton's and Flagstar Bank.

OFFICE OF CONTRACTING  
AND PROCUREMENT

Handwritten initials, possibly "JA", circled with a scribble, and a large handwritten number "7" to the right.

November 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002549      100% City Funding – To Provide Nitrile and Vinyl Medical Gloves to the Fire / EMS Department. – Contractor: Bound Tree Medical – Location: 5200 Rings Road Suite A, Dublin, OH 43017 – Contract Period: May 1, 2020 through May 1, 2022 – Total Contract Amount: \$320,000.00. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 6002549 referred to in the foregoing communication dated November 13, 2019, be hereby and is approved.

NOV 25 2019 - MTNB JA (B.W)

OFFICE OF CONTRACTING  
AND PROCUREMENT



November 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2899374 REVENUE – AMEND 2 – To Provide a Time Only Extension for a Lease Agreement to Supply Automated Teller Machines (ATM's) in Designated Detroit Police Department Precincts and Detention Centers. – Contractor: Comerica Bank – Location: 3701 Hamlin Road, Auburn Hills, MI 48326 – Contract Period: Upon City Council Approval through August 31, 2020 – Total Contract Amount: \$0.00.  
**POLICE**

**Previous Contract Period: March 20, 2018 to August 31, 2019**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 2899374 referred to in the foregoing communication dated November 13, 2019, be hereby and is approved.

NOV 25 2019 - MTNB RM 2,1

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038589      100% City Funding – To Provide a One Time Purchase of Street Level Billboards for Advertising in an Effort to Raise Awareness for Pregnancy Prevention and In-Home Testing Services Provided by the Health Department. – Contractor: Outfront Media – Location: 88 Custer Avenue, Detroit, MI 48202 – Contract Period: Upon City Council Approval through January 31, 2020 – Total Contract Amount: \$110,025.00. **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 3038589 referred to in the foregoing communication dated November 13, 2019, be hereby and is approved.

NOV 25 2019 – MTNB RM (B-D)

OFFICE OF CONTRACTING  
AND PROCUREMENT



November 13, 2019

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HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038164      100% Federal Funding – To Provide a One Time Purchase for High-Efficiency Enterprise Computer Equipment, including Peripherals for Project Refresh. – Contractor: CDW Government, Inc. – Location: 230 N Milwaukee Avenue, Vernon Hills, IL 60061 – Contract Period: Upon City Council Approval through November 1, 2020 – Total Contract Amount: \$303,122.00.  
**TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 3038164 referred to in the foregoing communication dated November 13, 2019, be hereby and is approved.

NOV 25 2019 — MTNB    JA (3.0)



OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001027      100% City Funding – AMEND 1 – To Provide an Extension of Time and an Increase of Funds to Supply Diesel Exhaust Fluid. – Contractor: Corrigan Oil Company – Location: 775 N Second Street, Brighton, MI 48116 – Contract Period: Upon City Council Approval through December 31, 2019 – Contract Increase Amount: \$88,892.00 – Total Contract Amount: \$254,892.00.  
**CITYWIDE Previous Contract Period: November 1, 2017 to October 31, 2019**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 6001027 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 - MTNB JA (B.D)

OFFICE OF CONTRACTING  
AND PROCUREMENT



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12

November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038966      100% City Funding – To Provide HPE DL385 Servers, Accessories, Support and VMWare Licensing for the Detroit Police Department. – Contractor: Saitech – Location: 42640 Christy Street, Fremont, CA 94538 – Contract Period: Upon City Council Approval through March 2, 2020 – Total Contract Amount: \$264,000.00. **POLICE**

Respectfully submitted,

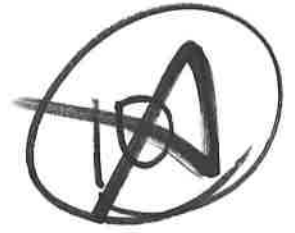
Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 3038966 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 - MTNB JA(3.0)

OFFICE OF CONTRACTING  
AND PROCUREMENT



November 15, 2019

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HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3036561      100% City Funding – To Provide Funds to Cover Emergency Lease Agreement Payments through August 2019. – Contractor: WSSA Detroit Jefferson, LLC – Location: 503 S Saginaw Street Suite 600, Flint, MI 48502 – Contract Period: Upon City Council Approval through August 31, 2019 – Total Contract Amount: \$52,687.50. **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 3036561 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 – MTNB JA(3.0)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3037211      100% City Funding – To Provide Funds to Cover Lease Agreement Payments through the December 31, 2019 Until New Location at 100 Mac is Accessible to the Health Department. – Contractor: WSSA Detroit Jefferson, LLC – Location: 503 S Saginaw Street Suite 600, Flint, MI 48502 – Contract Period: September 1, 2019 through December 31, 2019 – Total Contract Amount: \$52,687.50.  
**HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 3037211 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 - MTNB SA (B.D)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3037503      100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties, 5669 Loraine, 5332 32<sup>nd</sup> and 11833 Otsego. – Contractor: Detroit Next, Inc. – Location: 10235 Lakepointe, Detroit, MI 48224 – Contract Period: Upon City Council Approval through September 30, 2020 – Total Contract Amount: \$56,100.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER     BENSON    

**RESOLVED**, that Contract No. 3037503 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 – MTNB RM (3.0)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038830      100% City Funding – To Provide an Emergency Demolition for the Residential Property, 8120 Whittaker. – Contractor: Inner City Contracting – Location: 18701 Grand River, Detroit, MI 48223 – Contract Period: Upon City Council Approval through November 18, 2020 – Total Contract Amount: \$13,820.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER     BENSON    

**RESOLVED**, that Contract No. 3038830 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 - MTNB RM (B.O)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038872      100% City Funding – To Provide an Emergency Demolition for the Residential Property, 8139 Nuernberg. – Contractor: Detroit Next, Inc. – Location: 10235 Lakepointe, Detroit, MI 48224 – Contract Period: Upon City Council Approval through November 18, 2020 – Total Contract Amount: \$13,025.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER     BENSON    

**RESOLVED**, that Contract No. 3038872 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 – MTNB RM (3.0)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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18

November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3039113      100% City Funding – To Provide an Emergency Demolition for the Residential Property, 26121 W Outer Drive. – Contractor: Leadhead Construction – Location: 1660 Midland, Detroit, MI 48238 – Contract Period: Upon City Council Approval through November 25, 2020 – Total Contract Amount: \$20,696.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER     BENSON    

**RESOLVED**, that Contract No. 3039113 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 25 2019 — MTNB DM (B.O)



OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001983      100% City Funding – AMEND 1 – To Provide an Extension of Time and Increase of Funds to Supply Sweeper Repair Services on Global Sweepers. – Contractor: The Safety Company, LLC dba MTech Company – Location: 7401 First Place, Cleveland, OH 44146 – Contract Period: Upon City Council Approval through March 27, 2021 – Contract Increase Amount: \$40,000.00 – Total Contract Amount: \$60,000.00. **GENERAL SERVICES**

**Previous Contract Period: March 27, 2019 to March 27, 2020**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     SHEFFIELD                    

**RESOLVED**, that Contract No. 6001983 referred to in the foregoing communication dated November 13, 2019, be hereby and is approved.

**NOV 21 2019** MTNB RCL (30)

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OFFICE OF CONTRACTING  
AND PROCUREMENT

November 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002509      100% 2018 UTGO Bond Funding – To Provide Seawall Restoration, Electrical Improvements and Additional Renovations to the Fireboat Station for the General Services Department. – Contractor: DeAngelis Diamond Construction, LLC – Location: 3955 Orchard Hill Place Suite 235, Novi, MI 48375 – Contract Period: Upon City Council Approval through June 30, 2021 – Total Contract Amount: \$540,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER                     SHEFFIELD                    

**RESOLVED**, that Contract No. 6002509 referred to in the foregoing communication dated November 13, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCL (3/0)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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21

November 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002467      100% City Funding – To Provide Waste Oil Removal Services for the General Services Department. – Contractor: Birks Works Environmental, LLC – Location: 8643 W Jefferson, Detroit, MI 48209 – Contract Period: Upon City Council Approval through November 4, 2022 – Total Contract Amount: \$90,000.00.  
**CITYWIDE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     SHEFFIELD                    

**RESOLVED**, that Contract No. 6002467 referred to in the foregoing communication dated November 13, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCL (3/10)

OFFICE OF CONTRACTING  
AND PROCUREMENT

Handwritten initials and scribbles, including a circled 'A' and the letters 'b' and '22'.

November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002419      100% City Funding – To Provide Plumbing Services for Various Facilities on Behalf of the General Services Department on an As Needed Basis. – Contractor: Ben Washington and Sons Plumbing & Heating, Inc. – Location: 7116 Tireman Street, Detroit, MI 48204 – Contract Period: Upon City Council Approval through November 20, 2020 – Total Contract Amount: \$750,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           SHEFFIELD          

**RESOLVED**, that Contract No. 6002419 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCL (30)

OFFICE OF CONTRACTING  
AND PROCUREMENT



November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002421      100% City Funding – To Provide Electrical Services to Various City of Detroit Facilities. – Contractor: Power Lighting & Technical Services – Location: 10824 W Chicago Suite 200, Detroit, MI 48204 – Contract Period: Upon City Council Approval through November 18, 2020 – Total Contract Amount: \$1,200,000.00.  
**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           SHEFFIELD          

**RESOLVED**, that Contract No. 6002421 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCL (30)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002465 100% City Funding – To Provide Parksite Amenities Repairs to the 300+ Parks in the City of Detroit, which includes Furnishing All Labor, Equipment, Materials and Expertise Necessary to Repair Play Equipment, Fencing, Sidewalks, and Sports Fields. – Contractor: Michigan Recreational Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through November 3, 2021 – Total Contract Amount: \$2,418,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

**RESOLVED**, that Contract No. 6002465 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 21 2019 MTNB pending responses RCL (210)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002474 100% City Funding – To Provide Armed Guard Services at the 36<sup>th</sup> District Court. – Contractor: G4S Secure Solutions – Location: 1395 University Blvd., Jupiter, FL 33458 – Contract Period: Upon City Council Approval through November 30, 2024 – Total Contract Amount: \$20,806,988.80. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

**RESOLVED**, that Contract No. 6002474 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCC (210)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002536 100% City Funding – To Provide Portable Toilets for Various City of Detroit Departments and Parks on an As Needed Basis. – Contractor: Parkway Services, Inc. – Location: 2876 Tyler Road, Ypsilanti, MI 48198 – Contract Period: Upon City Council Approval through October 1, 2021 – Total Contract Amount: \$140,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

**RESOLVED**, that Contract No. 6002536 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCL (210)



OFFICE OF CONTRACTING  
AND PROCUREMENT

Handwritten signature and initials in black ink, including a circled signature and the letters 'MTNB'.

November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002559      100% 2018 UTGO Bond Funding – To Provide Various Improvements at Pingree Park. – Contractor: Michigan Recreational Construction – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through November 8, 2020 – Total Contract Amount: \$349,170.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           SHEFFIELD          

**RESOLVED**, that Contract No. 6002559 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCL (20)

OFFICE OF CONTRACTING  
AND PROCUREMENT

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November 15, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3038512      100% City Funding – To Provide a One Time Payment to Reimburse for the Re-Branding of Chene Park to the Aretha Franklin Amphitheatre, which included the Ticket Building Sign, Letterhead and etc. – Contractor: Right Productions, Inc. – Location: 2600 Atwater, Detroit, MI 48206 – Contract Period: Upon City Council Approval through November 29, 2019 – Total Contract Amount: \$46,566.54. **RECREATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           SHEFFIELD          

**RESOLVED**, that Contract No. 3038512 referred to in the foregoing communication dated November 15, 2019, be hereby and is approved.

NOV 21 2019 MTNB RCL (210)



CITY OF DETROIT  
 BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT  
 ADMINISTRATION



4529

COLEMAN A. YOUNG MUNICIPAL CENTER  
 2 WOODWARD AVENUE, FOURTH FLOOR  
 DETROIT, MICHIGAN 48226  
 WWW.DETROITMI.GOV

November 14, 2019

Detroit City Council  
 1340 Coleman A. Young Municipal Center  
 Detroit, MI 48226

**RE: Slyde Aperitif, LLC  
 Class C Liquor License**

Honorable City Council:

Slyde Aperitif, LLC is renovating the existing structure located at 3700 Third Street near Brainard Street. The building will be part of a mixed-use development that will house multi-family apartments, retail, and an upscale hamburger restaurant.

Slyde has purchased a Tavern Liquor License (beer and wine only) and seeks to transfer it to a full Class C Liquor License (beer, wine, and liquor). The Michigan Liquor Control Commission (the "Commission") is currently phasing out Tavern licenses. The Commission requires Local Government consent to consider approval of a transfer of a beer and wine license to a beer, wine, and liquor license.

We, therefore, request that your Honorable Body issue your consent that the application by Slyde Aperitif LLC for the transfer of a beer and wine license to a beer, wine, and liquor license to be located at 3700 Third Street, be considered for approval by the Michigan Liquor Control Commission. Additionally, we request that your Honorable Body authorize the Director of the Buildings Safety Engineering and Environmental Department, or his or her authorized designee, to execute such documents as may be necessary to convey such consent.

Respectfully Submitted,

David Bell  
 Director  
 Buildings Safety Engineering and Environmental Dept.

cc: Stephanie Washington, Mayor's Office

NOV 25 2019 — MTNB (Pending additional information)

CITY CLERK 2009 NOV 15 10:21 AM '19



## RESOLUTION

By Council Member \_\_\_\_\_

**WHEREAS**, Slyde Aperitif, LLC (“Slyde”) is renovating the existing structure located at 3700 Third Street near Brainard Street. The building will be part of a mixed use development that will house multi-family apartments, retail and an upscale hamburger restaurant; and

**WHEREAS**, Slyde has purchased a Tavern Liquor License (beer and wine only) and seeks to transfer it to a full Class C Liquor License (beer, wine, and liquor). The Michigan Liquor Control Commission (the “Commission”) requires Local Government consent to consider approval of a transfer of a beer and wine license to a beer, wine and liquor license.

**NOW, THEREFORE, BE IT RESOLVED**, that Detroit City Council consents to the application by Slyde Aperitif, LLC, for the transfer of a beer and wine license to a beer, wine, and liquor license to be located at 3700 Third Street, being considered for approval by the Michigan Liquor Control Commission; and be it further

**RESOLVED**, upon satisfaction by Slyde Aperitif, LLC of all applicable zoning and other permitting requirements, that the Director of the Buildings Safety Engineering and Environmental Department, or his or her authorized designee, be authorized to execute such documents as may be necessary to convey such consent.



CITY OF DETROIT  
BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE., FOURTH FLOOR  
DETROIT, MICHIGAN 48226  
(313) 224-0484 • TTY:711  
WWW.DETROITMI.GOV

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November 12, 2019

RE: 1433 Woodward  
House of Pure Vin

Honorable City Council:

The Buildings, Safety Engineering and Environmental Department (BSEED) has received a request from House of Pure Vin, located at 1433 Woodward, for a Tavern License or Class C License. The owner Ms. Regina Gaines has obtained her permit and Certificate of Occupancy. She also went through the Special Land Use hearing process, to obtain the land use of SDM (Carry-Out Sale of Beer, Wine) with consumption on the premises. This was a public hearing, where no one from the community.

She is currently operating a wine shop, where customers purchase to take home. Ms. Gaines wanted to come into compliance with the City of Detroit regulations, which she has done. This department hereby requests that your Honorable Body adopt the resolution to provide a Tavern or Class C License to the House of Pure Vin.

Respectfully submitted,

  
Jayda Philson  
Zoning Manager

CITY CLERK 2019 NOV 12 PM 3:41

Cc: David Bell, Director, BSEED  
NOV 25 2019 - ~~ARR~~ Remora

Awaiting  
Resolution

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Tuesday, October 22, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

POLICE DEPARTMENT    MAYOR'S OFFICE  
BUILDINGS SAFETY ENGINEERING

**1116**    *House of Pure Vin, request from your Honorable Body a resolution in support of a Tavern License.*



# Regina Gaines, House of Pure Vin

1433 Woodward Ave, Detroit MI 48226  
(w) 313 638 2501 and © 248 228 4379  
[rgaines@houseofpurevin.com](mailto:rgaines@houseofpurevin.com)

Date: October 17, 2019

Detroit City Council  
2 Woodward Ave  
Suite 1340  
Detroit MI 48226

Dear Members of the Detroit City Council:

The purpose of this letter is to ask a request to be awarded with a DDA liquor license for Laughter in the Sun LLC d/b/a as the House of Pure Vin. The liquor license will be able to extend our product offering and create a retail experience in the guidelines of the law. The following programs are going to be implemented through the store to create a total unique shopping and tasting platform that is simply unrivaled.

1. Tasting on Demand is new to our portfolio. Tasting on Demand will allow customers to reserve a table for a tasting on demand. The following elements are:
  - a. Customers will be able to book a tasting online to hold a table for four or eight people.
  - b. Each table will receive a wine tasting of three wines conducted by a Sommelier/ Wine Experience Ambassador a charcuterie board for the table and an education to the wines.
  - c. The tastings is a 1.5-hour format.
2. Expand our Culinary and Wine Experience by continuing partnering with other minority and women chefs to create 3-4 course meal paired with distinguish wines as one occasion of socially engaging, exploring, and tasting, wine in one sitting in our tasting room.
3. Corporate Events - The various corporate wine tasting programs gives you an opportunity to create a theme, special feature, or topic to deliver a fun and educational tasting that can promote team building or simple enjoyment of wine & food. Our programs convey useful wine knowledge in a non-intimidating way, regardless of prior experience.
  - Program One: Dinner & Wine Pairing
  - Program Two: Reception with Wine Tasting Stations
  - Program Three: Wine Focus Seminars
  - Program Four: Team Building Events
  - Program Five: On-site Corporate Tasting
  - Program Six: Fund-Tastings - (Non-Profit)
4. Wine Cocktails on Woodward Ave - Wine Mixology at House of Pure Vin. Can you picture having a customize drink designated to a Detroit theme while watching the people walk by on Woodward Ave. We want to participate and engage as other local business having its customers enjoy a glass of wine on Woodward.



This opportunity will provide the following for the House of Pure Vin.

1. An opportunity to compete with the other businesses and corporate entities that have expanded their wine listings and experiences since our arrival on Woodward.
2. We will increase our work force by 40% by adding eight people to our staff and promoting two individuals to full time members.
3. House of Pure Vin employees average wage will increase by a minimum of 25% per hour. The average worker will be making between \$15 to \$17 per hour. Our corporate events increase the hourly wages to \$20 hours per hr.
4. We will solidify our position as a destination and landmark in Detroit by continuously providing a service and expanding our business portfolio and making relevant to our culture.

On the behalf of House of Pure Vin and myself, Regina Gaines, I would like to thank you again for the consideration and your vote for yes that will be exactly what our business need to continue to make a social, economical, and cultural contribution to our city's revitalization.

Sincerely,

Regina Gaines

Laughter in the Sun, LLC d/b/a House of Pure Vin



**PERMIT LOCATION: 1433 Woodward Ave**

<b>Project No.:</b>	PMR2019-06204	<b>Legal Occupancy</b>	: SDM with consumption
<b>Permit No.:</b>	BLD2019-05409	<b>Bldg Type Code</b>	: 3A - MASONRY (FP 211)
<b>Issue Date:</b>	10/18/2019	<b>Stories:</b>	Use Group: M
		<b>Zoning Dist.</b>	: B5-Major Business
		<b>Square Feet</b>	:
		<b>Between Streets</b>	:

**Owner:**

Regina Gaines  
1433 Woodward  
DETROIT, MI 48226

Per BSEED Grant 4-18, add SDM (carry-out Sale of Beer, Wine) with consumption on the premises to existing Retail Space per plans.

MEP-NOT REQUIRED PER CHIEF DAVIS

**Conditions of Occupancy:****CERTIFICATE OF OCCUPANCY AND COMPLIANCE**

City of Detroit  
Buildings, Safety Engineering and Environmental Department  
Building Division  
Coleman A. Young Municipal Center  
2 Woodward Avenue, 4th Floor, Suite 408, Detroit, Michigan 48226  
(313) 224-3202

**Issued To:**

Regina Gaines  
1433 Woodward  
DETROIT, MI 48226

**Permit No: BLD2019-05409**

**PERMIT LOCATION: 1433 Woodward Ave**

This is to certify that the construction work or use of premises described above has been duly inspected and is acceptable for occupancy as stated herein.

This certificate is issued in accordance with applicable Laws, Ordinances and Regulations enforced by the various Divisions of the Buildings, Safety Engineering and Environmental Department of the City of Detroit.

It is specifically understood that this certificate becomes null and void when secured through fraud or by reason of latent violations not ascertainable at the time of inspection or when changes in construction, installation, or occupancy are made without Department approval.

Failure to maintain this premises in good repair shall be cause for termination of this certificate.

David Bell  
Director

This law provides for subsequent inspection of these premises by this Department at any reasonable time.

TO BE POSTED ON PREMISES



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll free 866 813 0011 • www.michigan.gov/lra

Business ID: \_\_\_\_\_  
Request ID: \_\_\_\_\_  
(For MLCC use only)

**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)  
the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the application from Laughter In the Sun LLC d/b/a House of Pure Vin  
(name of applicant if a corporation or limited liability company, please state the company name)  
for the following license(s) Tavern License or Class C  
(list specific licenses requested)

to be located at: 1433 Woodward Ave, Detroit MI, 48226

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

Vote

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (township, city, village)

\_\_\_\_\_  
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933





CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS



COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

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November 13, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Michigan Department of Transportation for the Transportation Economic Development Fund – Category A Grant**

The Department of Public Works is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Transportation for the Transportation Economic Development Fund – Category A Grant. The amount being sought is \$1,126,444.00. The State share is \$1,126,444.00 of the approved amount, there is a required cash match of \$360,710.00. The total project cost is \$1,487,154.00. If awarded, Richard Doherty, the Department of Public Works Head Engineer, will be the project lead for this grant and the planned improvements will be maintained by the Department of Public Works.

The Transportation Economic Development Fund – Category A Grant will enable the department to:

- Improve roads that can withstand increased truck traffic for the new Dakkota Integrated Systems Plant
- Make Improvements to Van Dyke Ave. and the I-94 Townsend Service Drive

If the application is approved, a cash match will be provided from appropriation 04189.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

DocuSigned by:  
*Ryan Friedrichs*  
A38B48C2052F48B...

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

DocuSigned by:  
*Tina Talliver*  
1E1A2A8BD6C84B3...

Office of Budget

NOV 25 2019 - MTNB RM (3.2)

CITY CLERK 2019 NOV 15 AM 11:01



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Department of Public Works has requested authorization from City Council to submit a grant application to the Michigan Department of Transportation, for the Transportation Economic Development Fund – Category A Grant, in the amount of \$1,126,444.00, to improve roads that can withstand increased truck traffic for the new Dakota Integrated Systems Plant; and

**WHEREAS**, the Department of Public Works has \$360,710.00 available in its FY 2020 Departmental allocation, in appropriation 04189, for the City match requirement for the Transportation Economic Development Fund – Category A Grant; and

**WHEREAS**, if awarded, Richard Doherty, the Department of Public Works Head Engineer, will be the project lead for this grant and the planned improvements will be maintained by the Department of Public Works; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE BE IT RESOLVED**, the Department of Public Works is hereby authorized to submit a grant application to the Michigan Department of Transportation for the Transportation Economic Development Fund – Category A Grant.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

<b>City Department</b>	Department of Public Works
<b>Date</b>	11/13/2019
<b>Department Contact Name</b>	Richard Doherty
<b>Department Contact Phone</b>	313-224-3955
<b>Department Contact Email</b>	DohertyRi@detroitmi.gov
<b>Grant Opportunity Title</b>	Transportation Economic Development Fund Category A
<b>Grant Opportunity Funding Agency</b>	Michigan Department of Transportation
<b>Web Link to Opportunity Information</b>	<a href="https://www.michigan.gov/mdot/0,4616,7-151-9621_17216_18230_18235---,00.html">https://www.michigan.gov/mdot/0,4616,7-151-9621_17216_18230_18235---,00.html</a>
<b>Award Amount (that Department will apply for)</b>	\$1,126,444
<b>Application Due Date</b>	Rolling
<b>Anticipated Proposed Budget Amount</b>	\$1,487,154
<b>City Match Contribution Amount</b>	\$360,710
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	3301-04189-193801-632100
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	To improve roads that can withstand increased truck traffic for the new Dakkota Integrated Systems Kettering Site
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To make improvements to Van Dyke Avenue, from the Townsend Service Dr. to Hendrie St. and the Van Dyke bridge overpass, as well as improvements to the Townsend Service Dr. on the I-94 exit ramp.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	# of miles of roads fixed by 2020

**Oladayo Akinyemi**

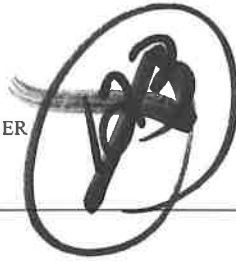
Director's Name (Please Print)

  
Director's Signature

11/13/19  
Date



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS



COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

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October 28, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy for the FY 2020 Scrap Tire Regulatory Program Grant**

The Detroit Police Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy for the FY 2020 Scrap Tire Regulatory Program Grant. The amount being sought is \$68,105.00. There is no match requirement. The total project cost is \$68,105.00.

The Scrap Tire Regulatory Program Grant will enable the department to:

- Purchase cameras, license plate readers, and tracking devices to monitor the sources of tire dumping on vacant lots.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,  
DocuSigned by:  
  
A38B48C2052F48B

Ryan Friedrichs  
Director, Office of Development and Grants  
CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

NOV 25 2019 - MTNB JA(3.0)

CITY CLERK 2019 NOV 15 AM 11:03



## Office of Development and Grants

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### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Police Department has requested authorization from City Council to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy, for the FY 2020 Scrap Tire Regulatory Program Grant, in the amount of \$68,105.00, to purchase cameras, license plate readers, and tracking devices to monitor the sources of tire dumping on vacant lots; and

**THEREFORE BE IT RESOLVED**, the Detroit Police Department is hereby authorized to submit a grant application to the Michigan Department of Environment, Great Lakes, and Energy for the FY 2020 Scrap Tire Regulatory Program Grant.





CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

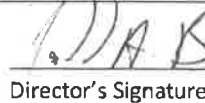
### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

<b>City Department</b>	Detroit Police Department
<b>Date</b>	10/18/19
<b>Department Contact Name</b>	Lt Rebecca McKay
<b>Department Contact Phone</b>	313-378-1944
<b>Department Contact Email</b>	mckay3398@detroitmi.gov
<b>Grant Opportunity Title</b>	Scrap Tire Law Enforcement Program 2020
<b>Grant Opportunity Funding Agency</b>	Mi Dept of Environment, Great Lakes, and Energy
<b>Web Link to Opportunity Information</b>	<a href="https://www.michigan.gov/egle/0,9429,7-135-3312_4123_4122-82217--,00.html">https://www.michigan.gov/egle/0,9429,7-135-3312_4123_4122-82217--,00.html</a>
<b>Award Amount (that Department will apply for)</b>	\$68,105
<b>Application Due Date</b>	November 1, 2019
<b>Anticipated Proposed Budget Amount</b>	\$68,105
<b>City Match Contribution Amount</b>	0
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	0
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	This grant will purchase cameras, license plate readers, and provide tracking devices to monitor the sources of tire dumping on vacant lots.
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To reduce the amount of tire dumping by scappers on vacant lots.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Number of arrests for illegal dumping Number of tire dealers and community leaders trained Number of cases prosecuted Decrease in annual tonnage of tires dumped

Todd Bettison  
Director's Name (Please Print)

  
Director's Signature

10-23-2019  
Date



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

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33

October 10, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to accept a donation from the Greening of Detroit for Park Improvements at Eliza Howell Park**

The Greening of Detroit has awarded a donation of park improvements to the City of Detroit General Services Department for Eliza Howell Park, valued at \$350,000.00. There is no match requirement for this donation.

The objective of the donation to the department is to capture, store, and infiltrate storm-water pollution and reduce highway runoff at Eliza Howell Park. This donation will enable the department to install approximately 144 shrubs, 50 trees and other native seeds in the park.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department  
This request has been approved by the Office of Budget

NOV 21 2019 MTNB RCL (210)

City of Detroit, Michigan

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the General Services Department has been awarded a donation from the Greening of Detroit, valued at \$350,000.00, to improve storm-water capture at Eliza Howell Park; and

**WHEREAS**, this request has been approved by the Law Department; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED**, that the General Services Department is hereby authorized to accept a donation of park improvements for Eliza Howell Park.



GENERAL SERVICES DEPARTMENT  
Parks & Recreation  
Division

# Improvement Authorization Form

Page 1

## APPLICANT SECTION

Requesting Organization Name: The Greening of Detroit  
Contact Name: Fai Foen - Director of Green Infrastructure  
Phone: (313) 285-2262  
Email: fai@greeningofdetroit.com  
Address: 13000 W McNichols Rd. Detroit, MI 48235

Today's Date: 7/2/19  
DPRD Property Name: Eliza Howell Park  
Property Address: 23751 Fenkell Ave. Detroit, MI  
Location within the Property: SW portion of Eliza Howell Park, N of Schoolcraft Rd.

### Improvement Type:

- Park  
 Facility (ie Rec Center)

- Physical Improvement  
 Not-Art → fill out Donation Letter  
 Art → fill out Art Donation Letter  
 Maintenance → fill out SLA Letter *attached*

### Improvement Project Description:

(Please specify if any listed funding are for an event / program, or not for a permanent, physical improvement.)

The Greening of Detroit received an EPA grant to implement an Urban Infiltration Basin to reduce NPS pollution. The proposed project goal is to reduce highway pollution runoff by over 50,000 gallons by diverting stormwater into the basin as opposed to a nearby water body.

It is envisioned that this improvement within Eliza Howell Park will be able to capture, store, and infiltrate runoff and remove sediment from entering the Rouge River. To aid in managing stormwater runoff, the grant requires the planting of trees, shrubs, and native seed mix within and adjacent to the installation. Our landscape architect will provide a list of species that are urban and salt tolerant to thrive in the proposed location.

Estimated Value of Improvement: \$350,000

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: 

Date: 7/2/19

Print Name: Fai Foen

Organization on behalf of: The Greening of Detroit

Please return this form to: Juliana Fulton  
fultonj@detroitmi.gov  
313-628-2365

General Services  
18100 Meyers Rd, Upper Level  
Detroit MI 48235

**GSD STAFF SECTION**

**Asset Information:**

DPRD Property Number: 56

Asset Life Cycle: 100 Yrs

Asset Value: \$350,000.00

Decommission Cost: \$10,000

**Maintenance Information:**

GSD Maintenance Requirements: Greening  
will spend 200 hours, scheduled  
maintenance.

GSD Operations Requirements: \_\_\_\_\_

Trees and shrubs maintenance  
+ trimming if needed upon  
maturity.

see maintenance complaint schedule  
plan, attached

GSD Project Coordinator: Juliana Fulton

Date: 9/17/2019

*Handwritten notes:*  
2-3 yrs  
before  
TRANSITION  
GRAPALC  
SCHEDULED  
work

**Authorization:**

Project Denied

Project Approved as Submitted

Project Approved with Changes: \_\_\_\_\_

we will need to apply for drainage credits

See JUSTIN FENWICK

\*Approved by GSD Director: Janet Anderson

Date: 10-1-2019

\*Requesting Group shall not have approval to make the requested park improvement without the approval of the General Services Department Director



GENERAL SERVICES DEPARTMENT  
**Parks & Recreation  
Division**

## PARTNERSHIP ANALYSIS AND RECOMMENDATION

AIM Code:	DPRD Prop #:	Request tracking #:
-----------	--------------	---------------------

### Form Purpose

This form is for internal City use only. It is used to review and analyze proposals pending a recommendation to proceed. Required participants are listed, but can be waived by Director.

### Requestor Information

Applicant Name: <b>Greening of Detroit</b>	Contact Name: <b>Fai Foen</b>
--	-------------------------------

### Affected City Asset or Location

Asset or Location Name: <b>Eliza Howell Park</b>	
Address <b>23751 Fenkell Ave.</b>	Specific location at the property: <b>southwest area, see site plan</b>

### Project Summary

The Greening of Detroit received an EPA grant to implement an Urban Infiltration Basin to reduce NPS pollution. The proposed project goal is to reduce highway pollution runoff by over 50,000 gallons by diverting stormwater into the basin as opposed to a nearby water body. To aid in managing stormwater runoff, the grant requires the planting of trees, shrubs and native seed mix. Our landscape architect will provide a list of species.

### Landscape Architect Input *(required for all park or public space asset improvement requests)*

Asset Value: <b>\$350,000</b>	Asset Life Cycle: <b>100 years</b>	Any previous experience with this applicant? Describe: <b>Yes, we've done multiple projects with Fai and Greening.</b>
Has the appropriate gift letter been provided? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
What is the impact on PDU and/or Grounds?: <b>See attached email correspondence.</b>		
Other comments: <b>Jeff Klem and Farhat Chaudhry approved.</b>		
LA name and signature: <b>Juliana Fulton - Juliana Fulton</b>		Date: <b>9/17/2019</b>

### Facilities Input *(required for all improvement requests)*

What would the impact be on GSD maintenance? (staff and expense)	
Custodial:	HVAC:
Plumbing:	Other:
Electrical:	
Facilities name and signature: <b>N/A</b>	Date:





**Recreation Input** (required for all requests that impact Recreation assets or programs)

N/A

Any previous experience with this applicant? Describe:

What would the impact of this change be on your operations?:

Other comments:

Recreation name and signature: N/A

Date:

**PMAS Analyst Input** (required for all asset improvements above \$1000)

Assessment of party's operation and capabilities (including review of their financials if appropriate):

Is this proposal consistent with the condition of the property and the City's plans for it?:

Decommission cost: \$10,000

Other comments: Assuming no maintenance work is required of GSD, this asset is appropriate.

Analyst name and signature: Sam Greiner

Date: 9/26/19

**Partnership Manager Recommendation** (required for all requests)

Any previous experience with this applicant? Describe: Yes, MDC for them to operate the Meyer Nursery at Rouge,

Why is it in the City's interest to proceed?:

Beautification and cost saving

If this project is in scope for ODG, is their recommendation to proceed on file?: yes, they signed off

Does Law need to reconcile or review any changes to document templates?:

NO

**Recommendation and comments**

Proceed as submitted     DO NOT proceed     Proceed with the following changes:

Partnership Manager name and signature:

Date: 9-25-19



13000 W. MCNICHOLS, DETROIT, MI 48235-4115 | t 313.237.8735 | f 313.237.8737 | GREENINGofDETROIT.COM

July 2, 2019

Jan Anderson, Director  
Detroit Parks and Recreation Division  
General Services Department  
18100 Meyer Rd  
Detroit, MI

Dear Ms. Anderson,

On behalf of The Greening of Detroit, I am writing to offer our full assistance in purchasing and installing an EPA grant funded infiltration basin along the southern portion of Eliza Howell Park north of Schoolcraft Road. This green infrastructure practice will be capable of managing stormwater pollution by reducing highway runoff by over 50,000 gallons. It is envisioned that improvements within Eliza Howell Park will be able to capture, store, and infiltrate runoff to remove sediment that would currently discharge to the Rouge River. The grant calls for planting 50 trees, approximately 144 shrubs, and native seed mix throughout the installation. The costs, rounding \$350,000, are being borne by the group mentioned above. These improvements will take place from July 2019 – May 2020. Our organization has communicated with community representative Sidewalk Detroit to ensure these improvements are desired. The Greening of Detroit has budgeted for 200 hours of scheduled maintenance to maintain this site throughout the summer including mowing, mulching, and vegetation replacement as needed.

Thank you for your time and consideration.

Sincerely,

Fai Foen  
Green Infrastructure Director  
The Greening of Detroit





30  
YEARS

**Eliza Howell Park - Infiltration Basin  
The Greening of Detroit  
Proposed Maintenance Plan  
Maintenance Season - 2020**

**August 29, 2019**

In support of the Eliza Howell Park Infiltration Basin, funded by US EPA, The Greening of Detroit (The Greening) will provide the following maintenance during the 2020 growing season (May-October), post installation.

**Weekly**

- Visually inspect infiltration basing. Look for wash outs, erosion/instability, pipe or sediment. Remove debris and litter as needed.
- Hand irrigation will begin in June and end in September.

**Monthly**

- Remove invasive plants by approved methods. Hand pull weeds as needed around installed shrubs and trees. Spot spraying only as needed.
- Pruning: Visually inspect installed shrubs and trees. Look for broken/dead branches. Prune broken branches as needed.
- Mulching: Look for washouts and general disturbance within the planting area. Repair washouts as needed.

**Fall 2020**

- Share best practices with General Services Department for transfer.

The Greening of Detroit will use crews, as well as recruit volunteers with partners such as Sidewalk Detroit, work with our Green Corps youth program.

The Greening is also available to provide maintenance for subsequent growing seasons, if funding becomes available or if contracted to do so.



**Eliza Howell Park - Infiltration Basin  
The Greening of Detroit  
Project Budget**

September 13, 2019

To Whom It May Concern

Eliza Howell Park,

As of June 18, 2019, Eliza Howell Park had been the new project site location for US EPA Grant # EPA-R5-GL2016-UWM, awarded to The Greening of Detroit in partnership with The City of Detroit, MDOT and OHM.

Environmental conditions at the original project site, Forman Park, excluded it from deeper excavation required for an underground outlet pipe, as needed for green stormwater installations in the city of Detroit. The general consensus was to eliminate Forman Park, and evaluate alternative sites. Of the sites proposed by the City, Eliza Howell Park was chosen based on its closest match to the original intent of the grant, as well as the potential for a higher level of community engagement for the project.

The original award for the grant was \$474,916. With considerable site work leading up to the change of project site leaves the remaining total value of the project at \$374,725.

Sincerely,

Fai Foen  
Director of Green Infrastructure  
[fai@greeningofdetroit.com](mailto:fai@greeningofdetroit.com)

The Greening of Detroit  
13000 W. McNichols Road  
Detroit, MI 48235



memorandum

**Date:** August 30, 2019

**To:** Jeff Klein (City of Detroit – General Services Department)

**cc:** Tim Karl (City of Detroit – General Services Department)  
Sam Eanes, Fai Foen (The Greening of Detroit)

**From:** Patrick Droze, P.E., Zack Hampton (OHM)

**Re:** Urban Watershed Management Implementation (EPA-R5-GL2016-UWM)  
Eliza Howell Park Preliminary Credit Narrative

This memorandum is written as a follow up to the most recent memo OHM has prepared for The Greening of Detroit and The City of Detroit – General Services Department regarding the implementation of Urban Watershed Management in Eliza Howell Park. The purpose of this memorandum is to summarize the estimated credits that the City could expect with the implementation of this green stormwater infrastructure (GSI), both for Eliza Howell Park and the I-96 Service Drive.

**DRAINAGE CHARGE CREDIT NARRATIVE**

As discussed in the previous memo shared with both the Greening and the City, runoff from both Eliza Howell Park and the I-96 Service Drive could be treated by GSI constructed in Eliza Howell Park. Details of that system can be found in the Preliminary Site Plan and Memo attached. In subsequent dialogue with GSD, it was requested that further information be provided on specific Drainage Charge credit this GSI would provide for both Eliza Howell Park and the I-96 Service Drive, represented by GSD and the DPW, respectively. A table breaking down Drainage Charge Credits can be found below:

Eliza Howell Park Drainage Charge Matrix							
	Total Tributary Area	Impervious Tributary Area	Impervious Area Removed	Runoff Infiltrated	Current Charge	Proposed Drainage Credit	Proposed Charge
	Ac.	Ac.	Ac.	Gal.	\$/Year	%	\$/Year
Total Tributary Area	15.15	2.72	0.51	50,875	\$13,727	34.4%	\$10,500
GSD – Eliza Howell	13.64	1.89	0.51	31,715	\$13,727	21.3%	\$6,550
DPW – I-96 Service Dr	1.52	0.83	0	19,150	\$0	13.1%	\$0

Calculations detailing the above statistics can be found in the attached Eliza Howell Drainage Charge Calculation Work Sheets; Additionally, it should be noted that though the total credit for the GSI is 34.4%, it is divided based upon the ratio of each entity's impervious area to the total impervious area. The credit is split between GSD and DPW at a percentage of 62% and 38%, respectively. It should also be noted that it is assumed that the DPW does not pay a drainage charge.

**SUMMARY OF ATTACHMENTS**

- Eliza Howell Park – Updated Preliminary Site Plan
- Eliza Howell Park – Drainage Charge Credit Calculations
- Eliza Howell Park – Stormwater Narrative Memo

# Eliza Howell GSI

## Bioretention/Detention

Date: **08/30/19**

Last updated by: **ZJH**

Site Address:	Eliza Howell Park	
Site Owner:	City of Detroit	
Site Description:	Park	
Parcel Number(s):	0	
Total Site Area (acres):	15.11	Total Site Area (sft): 658,542
Site Impervious Area (acres):	2.72	Ex Impervious Area (sft): 118,547
Number of Practices:	1	New Impervious Area (sft) 96,438

Areas	C Value	Notes
Total Proposed Drainage Area		658541 ft <sup>2</sup> <i>drainage area 1</i>
Pavement/Sidewalk Area	0.95	118547 ft <sup>2</sup>
Rooftop Area	0.95	ft <sup>2</sup>
Misc		ft <sup>2</sup>
Permenant Pavement Removal		22109 ft <sup>2</sup>
Pervious Area		539994 ft <sup>2</sup>
Total Impervious Area	0.95	96438 ft <sup>2</sup>
New Pervious Area	0.3	562103 ft <sup>2</sup> <i>C value based on soil type</i>

### Retention Pond

Practice Area (PA)	Notes
Practice Area (PA)	11000 ft <sup>2</sup>
Infiltration Rate	0.78 in/hr
Infiltration Rate (F.S. 2)	0.39 in/hr
Drain Time	72 hrs
Equivalent Water Depth	28.1 in
Retention Volume	6875.0 ft <sup>3</sup> <i>50875 Gal</i>
Equivalent Rainfall Depth	0.9 in

### Retention EWD

Equivalent Water Depth Maximum	28.1 in
Surface Storage	6 in
Soil Depth	6 in
Aggregate Depth	in
Calculated EWD	7.5 in



### Detention Pond

#### List of Variables

A: Tributary area to the detention practice area	Notes
	15.12 acres
C: Combined Rational Coefficient (omit if >75% impervious)	0.40
Q: Peak allowable discharge rate for the 100 year storm event	0.15 cfs/acre



# Eliza Howell GSI Bioretention/Detention

Date: 08/30/19

Last updated by: ZJH

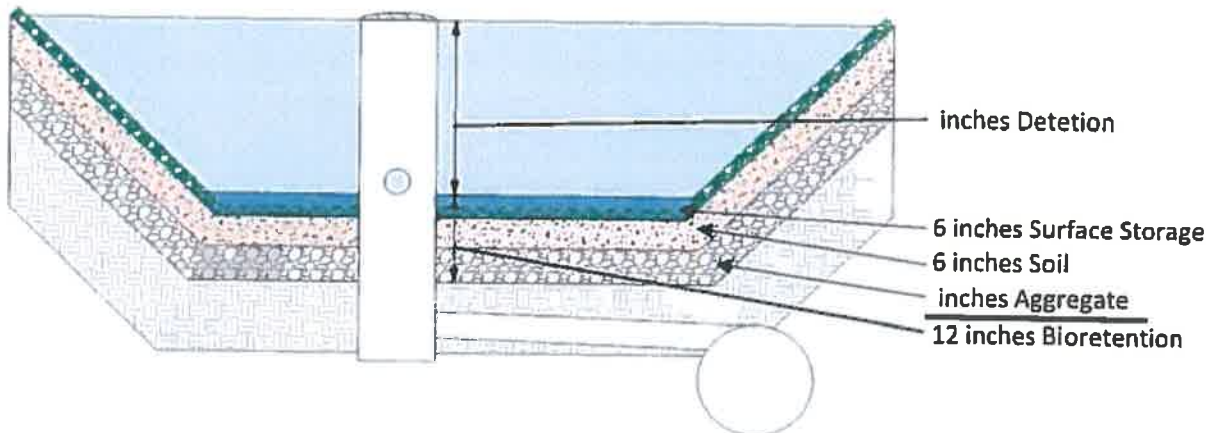
Site Address:	Eliza Howell Park		
Site Owner:	City of Detroit		
Site Description:	Park		
Parcel Number(s):	0		
Total Site Area (acres):	15.11	Total Site Area (sft):	658,542
Site Impervious Area (acres):	2.72	Ex Impervious Area (sft):	118,547
Number of Practices:	1	New Impervious Area (sft)	96,438

Areas	C Value	Notes
Total Proposed Drainage Area	658541 ft <sup>2</sup>	drainage area 1
Pavement/Sidewalk Area	118547 ft <sup>2</sup>	0.95

D: Critical Storm Duration		129.67 min
t: Recurrence interval		2 years
		100 years
I: Rainfall intensity (2 years)		0.69 in/hr
Rainfall intensity (100 years)		1.55 in/hr
V <sub>2</sub> : Required detention volume for a 2 year event		14555 ft <sup>3</sup>
V <sub>100</sub> : Required detention volume for a 100 year event		55032 ft <sup>3</sup>
V <sub>provided</sub>		ft <sup>3</sup> inches detention

Peak Flow Credit	0.0%
Volume Credit	85.9%
Practice Credit	34.4%
<b>Site Credit</b>	<b>34.4%</b>





memorandum

**Date:** August 6, 2019

**To:** Jeff Klein (City of Detroit – General Services Department)

**cc:** Tim Karl (City of Detroit – General Services Department)  
Sam Eanes, Fai Foen (The Greening of Detroit)

**From:** Patrick Droze, P.E., Zack Hampton (OHM)

**Re:** Urban Watershed Management Implementation (EPA-R5-GL2016-UWM)  
Urban Infiltration Basin to Reduce NPS Pollution in the Great Lakes Basin  
Eliza Howell Park Preliminary Stormwater Narrative

This memorandum is written as a follow up to the most recent dialogue OHM has had with The Greening of Detroit and The City of Detroit – General Services Department (hereafter referred to as the Greening and the City, respectively) with regard to the implementation of Urban Watershed Management in Eliza Howell Park. The purpose of this memorandum is to summarize the preliminary engineering design, preliminary cost estimate and discuss future environmental and permitting challenges related to the implementation of Urban Watershed Management in Eliza Howell Park.

**STORMWATER MANAGEMENT NARRATIVE**

In previous discussions with the Greening and the City, OHM introduced a preliminary basin design that accepted runoff from the I-96 Service Drive and was situated in the southwest corner of Eliza Howell Park. This basin would then ultimately outlet to the Rouge River.

Since these previous discussions, further investigation has been performed, including a wetland delineation and deeper research into existing as-built information. As a result, the recommended location of the Urban Infiltration basin has been moved northwest; at the location of the existing asphalt parking lot. In addition, the total impervious tributary area from the I-96 Service Drive has also been updated. The mainline sewer within the service drive is combined, and therefore cannot be intercepted and conveyed to the basin. However, by intercepting the DPW sewer laterals, a portion of service drive runoff can still be captured. Additionally, with the revised placement of the basin, a large portion of the interior road of Eliza Howell Park also becomes tributary to the basin. Updated basin layout can be found on the attached preliminary site plan; updated basin statistics can be found in the following table:

Eliza Howell Park Preliminary Drainage Calculations		
Total Tributary Area	15.15	Ac.
Impervious Area Collected	2.43	Ac.
Infiltration Rate (from USDA – w/ Factor of Safety of 2)*	0.39	In/hr
Approximate Basin Area	11,000	Sft
Approximate Basin Depth	0.5	Feet
Retention Volume	50,875	Gal.
Rainfall Infiltrated	0.8	In.

\*Note that this value is contingent upon geotechnical and infiltration testing

The resulting preliminary cost for this basin amounts to approximately \$175,000. A full item-by-item breakdown can be found in the attached cost estimate.

**OHM Advisors**

1143 GRISWOLD STREET, SUITE 200  
DETROIT, MICHIGAN 48226

T 313.481.1250

OHM-Advisors.com



### WETLANDS IMPACTS

As mentioned in the stormwater narrative, OHM has identified the presence of a wetland in the southwest corner of the park, extending off the Rouge River. By moving the basin northwest, disturbance to this wetland can be minimized. This allows the project to avoid required wetland mitigation, which is triggered by a wetland disturbance of 0.10 acres or higher.

### REQUIRED PERMITS

Though the overall permanent impacts to wetlands can be avoided, several permits will still be required. They are as follows:

Eliza Howell Park Permitting Matrix			
Agency	Permit	Permitting Time	Reason for Permit
Detroit Department of Public Works (DPW)	ROW Permit	1-2 Month(s)	For taps and bulkheads to the DPW sewers within the I-96 Service Drive.
Michigan Department of Transportation (MDOT)	ROW Permit	1-2 Month(s)	For work within the MDOT ROW.
Michigan Department of Environment, Great Lakes, and Energy (EGLE)	Joint Permit Application	1-3 Month(s)	For work on or near the wetlands and the proposed overflow discharge to the Rouge River.

### SUMMARY OF ATTACHMENTS

- Eliza Howell Park – Preliminary Site Plan
- Eliza Howell Park – Preliminary Cost Estimate
- Wetland Delineation





# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Elza Howell Green Stormwater Infrastructure  
 LOCATION: Elza Howell Park  
 WORK: Stormwater Improvements

DATE: August 7, 2019  
 PROJECT #: 7520-18-0010  
 ESTIMATOR: ZJH  
 CHECKED BY: PMD  
 CURRENT ENR: ZJH

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
<b>CATEGORY 1 -Removal</b>					
2020002	Tree, Rem, 19 inch to 36 inch	Ea	1	\$ 800.00	\$ 800.00
2020003	Tree, Rem, 37 inch or Larger	Ea	1	\$ 1,200.00	\$ 1,200.00
2020004	Tree, Rem, 6 inch to 18 inch	Ea	4	\$ 250.00	\$ 1,000.00
2030015	Sewer, Rem, Less than 24 inch	Ft	10	\$ 20.00	\$ 200.00
2040020	Curb and Gutter, Rem	Ft	10	\$ 20.00	\$ 200.00
2040050	Pavt, Rem	Syd	1592	\$ 15.00	\$ 23,880.00
2040055	Sidewalk, Rem	Syd	6	\$ 7.00	\$ 42.00
2050016	Excavation, Earth	Cyd	463	\$ 20.00	\$ 9,260.00
2087051	Soil Erosion and Sedimentation Control	LSUM	1	\$ 5,000.00	\$ 5,000.00
<b>CATEGORY 2 -Construction</b>					
1027051	Mobilization, Max 5%	LSUM	1	\$ 8,750.00	\$ 8,750.00
1027051	Traffic Control	LSUM	1	\$ 5,000.00	\$ 5,000.00
2050010	Embankment, CIP	Cyd	358	\$ 10.00	\$ 3,580.00
2057021	Bioretention Soil	Cyd	245	\$ 30.00	\$ 7,350.00
3020020	Aggregate Base, 8 inch	Syd	59	\$ 14.00	\$ 826.00
4010047	Culv End Sect, Conc, 12 inch	Ea	2	\$ 650.00	\$ 1,300.00
4010051	Culv End Sect, Conc, 24 inch	Ea	2	\$ 800.00	\$ 1,600.00
4020960	Sewer, CI IV, 12 inch, Tr Det A	Ft	130	\$ 70.00	\$ 9,100.00
4020963	Sewer, CI IV, 24 inch, Tr Det A	Ft	254	\$ 80.00	\$ 20,320.00
4020987	Sewer, CI IV, 12 inch, Tr Det B	Ft	20	\$ 80.00	\$ 1,600.00
4020993	Sewer, CI IV, 24 inch, Tr Det B	Ft	30	\$ 90.00	\$ 2,700.00
4030065	Dr Structure Cover, Type Q	Ea	1	\$ 650.00	\$ 650.00
4030210	Dr Structure, 48 inch dia	Ea	1	\$ 1,800.00	\$ 1,800.00
4030324	Dr Structure, Tap, 24 inch	Ea	2	\$ 900.00	\$ 1,800.00
4037050	Bulkhead Sewer	Ea	3	\$ 600.00	\$ 1,800.00
4037050	Outlet Control Structure, 72 inch	Ea	1	\$ 6,500.00	\$ 6,500.00
5010044	HMA, 3E1	Ton	6	\$ 200.00	\$ 1,200.00
5010050	HMA, 4E1	Ton	5	\$ 200.00	\$ 1,000.00
5010056	HMA, 5E1	Ton	5	\$ 200.00	\$ 1,000.00
8020038	Curb and Gutter, Conc, Det F4	Ft	20	\$ 30.00	\$ 600.00
8030044	Sidewalk, Conc, 4 inch	Sft	225	\$ 6.00	\$ 1,350.00
8160103	Slope Restoration, Type D	Syd	559	\$ 7.00	\$ 3,913.00
8167010	Bioretention Plants	Sft	3302	\$ 3.00	\$ 9,906.00
8167010	Bioretention Seeding	Sft	14205	\$ 0.75	\$ 10,653.75
<b>SUBTOTAL FOR CATEGORY 1 -Removal</b>					\$ 41,582.00
<b>SUBTOTAL FOR CATEGORY 2 -Construction</b>					\$ 104,298.75
<b>CONTINGENCY ( 20% )</b>					\$ 29,176.15





# OPINION OF PROBABLE CONSTRUCTION COST

**ORCHARD, HILTZ & McCLIMENT, INC.**

34000 Plymouth Road, Livonia, Michigan, 48150

Telephone: (734) 522-6711 FAX: (734) 522-6427

PROJECT: Eliza Howell Green Stormwater Infrastructure  
LOCATION: Eliza Howell Park  
WORK: Stormwater Improvements

DATE: August 7, 2019  
PROJECT #: 7520-18-0010  
ESTIMATOR: ZJH  
CHECKED BY: PMD  
CURRENT ENR: ZJH

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>					<b>\$ 175,056.90</b>



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
ADMINISTRATION DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 611  
DETROIT, MICHIGAN 48226  
(313) 224-3901 • TTY:711  
(313) 224-1464  
WWW.DETROITMI.GOV

~~30~~  
49  
34


October 28, 2019

Honorable City Council  
Coleman A. Young Municipal Center  
2 Woodward Avenue, Suite 1340  
Detroit, Michigan 48226

**Re: Traffic Control Devices – Installed and Discontinued**

The Department of Public Works (DPW) is submitting a list of traffic control devices that were installed and discontinued during the period of September 16, 2019 – October 15, 2019 to your Honorable Body for approval.

Respectfully submitted,

  
Ron Brundidge, Director  
Department of Public Works

CC: Stephanie Washington, Mayor's Office  
Municipal Parking Department  
Ashok Patel, DPW TED

NOV 25 2019 —



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BY COUNCIL MEMBER \_\_\_\_\_

RESOLVED, That the traffic regulations, as listed in Communications from the Department of Public Works dated **September 16, 2019 – October 15, 2019**, and the discontinuance of restrictions as listed therein, be and the same are hereby approved and confirmed and further, RESOLVED, That any regulation or restriction in conflict with the foregoing be and the same is hereby rescinded.

Provided, That the traffic regulations adopted pursuant to the Ordinance provisions of **Section 55-1-8, 55-1-9, and 55-1-11 of Chapter 55, Article 1, of the Code of Detroit** and properly indicated by signs, signals, markings, or other devices as authorized by the ordinance provisions, and further, Provided, the traffic regulations listed in the communication above referred to shall be kept on file by the City Clerk in his/her office for reference and for inspection.

**TRAFFIC CONTROL DEVICES  
INSTALLED AND DISCONTINUED**

**September 16, 2019 - October 15, 2019**

<b><u>HANDICAPPED PARKING SIGNS</u></b>	<b><u>DATE INSTALLED</u></b>
Norman ES in front of 2428 Norman	09/16/2019
Lenore WS in front of 19171 Frisbee	09/16/2019
Sharon ES in front of 4422 Sharon	09/18/2019
Gilchrist WS in front of 18939 Gilchrist	09/19/2019
Oakman Blvd WS btw 796 & 840 S/O	09/23/2019
Chicago W S C/L	
Lichfield WS in front of 19971 Lichfield	09/20/2019
Chapel ES in front of 16140 Chapel	09/23/2019
Labrosse SS in front of 1413 Labrosse	09/24/2019
Bristow SS in front of 3845 Bristow	09/25/2019
Gilchrist ES in front of 18930 Gilchrist	10/01/2019
Chapel WS in front of 16146 Chapel	10/04/2019
Yorkshire ES in front of 5774 Yorkshire	10/07/2019
Mendota WS in front of 19451 Mendota	10/09/2019

<b><u>PARKING PROHIBITION SIGNS</u></b>	<b><u>DATE INSTALLED</u></b>
Dexter WS btw Clements to Davison W "No Standing (Symbol)"	09/17/2019
Dexter WS btw 143 S/O Sturtevant to Cortland "No Parking (Symbol)"	09/19/2019
Oakman Blvd WS btw 796 & 861 S/O	09/23/2019
Chicago W S C/L "No Standing Building Entrance"	
Labrosse SS from Trumbull to 156 E/O	09/24/2019
Trumbull E C/L "No Standing (Symbol)"	
Fourteenth WS btw End of Street & Lafayette "No Parking of Trailers"	10/11/2019
Fourteenth ES btw Howard & End of Street "No Parking of Trailers"	10/11/2019

<u>PARKING REGULATIONS SIGNS</u>	<u>DATE INSTALLED</u>
Dexter WS btw 117 S/O Chicago & Longfellow "No Standing 7AM-9AM, MON THRU FRI"	09/27/2019
Milwaukee W SS btw 85 & 130 E/O Third "Loading Zone Commercial Vehicles Only 7AM-5PM"	10/07/2019
Cadillac Square NS btw Randolph & 72 W/O Randolph "Pick-Up Zone 15 Minutes"	10/09/2019

<u>TRAFFIC CONTROL SIGNS</u>	<u>DATE INSTALLED</u>
Schoolcraft SSD to govern EB Schoolcraft SSD At Virgil "Do Not Enter 8AM-9AM, 2PM-4PM"	09/18/2019

<u>TURN CONTROL SIGNS</u>	<u>DATE INSTALLED</u>
Schoolcraft SSD to govern SB Virgil at Schoolcraft SSD "No Left Turn 8AM-9AM, 2PM-4PM School Days"	09/18/2019
Schoolcraft SSD to govern S/O Virgil at Schoolcraft SSD "No Right Turn, 7:30AM-8:30AM, 2:30PM-3:30PM, School days"	09/18/2019

<u>STOP SIGNS</u>	<u>DATE INSTALLED</u>
Davison W to govern SB Ward at Davison W "Stop"	09/24/2019
Appoline to govern SB Appoline at Davison W "Stop"	09/24/2019
Fairview to govern NB Fairview at Goethe "Stop"	09/30/2019
Fairview to govern SB Fairview at Goethe "Stop"	09/30/2019
Orleans to govern EB & WB Wilkins at Orleans	10/02/2019

**DATE**  
**STOP SIGNS**

**INSTALLED**

"Stop"  
Orleans to govern NB & SB Orleans at Wilkins 10/02/2019  
"Stop"  
House to govern EB & WB House at Terrell 10/04/2019  
"Stop"  
House to govern NB & SB Terrell at House 10/04/2019  
"Stop"  
Minock to govern EB & WB Whitlock at Minock 10/14/2019  
"Stop"

**DATE**  
**INSTALLED**

**YIELD SIGNS**

None

**DATE**  
**INSTALLED**

**ONE WAY SIGNS**

None

**DATE**  
**INSTALLED**

**SPEED LIMIT SIGNS**

None

**DISCONTINUED**

**HANDICAPPED PARKING SIGNS**

**DATE DIS-**  
**CONTINUED**

Anglin WS in front of 13519 Anglin 09/17/2019  
Cedargrove NS in front of 15461 Cedargrove 09/18/2019  
Ohio ES in front of 12004 Ohio 09/23/2019  
Ohio ES btw 1180 & 1230 S/O Cortland 09/23/2019  
Arcadia SS in front of 8800 Arcadia 09/27/2019  
Hubbell WS in front of 11351 Hubbell 10/01/2019

**PARKING PROHIBITION SIGNS**

**DATE DIS-  
CONTINUED**

Dexter ES btw 254 N/O Glendale to Buena Vista  
"No Standing Here to Corner" 09/17/2019

**PARKING PROHIBITION SIGNS**

**DATE DIS-  
CONTINUED**

Dexter WS btw Buena Vista to Glendale  
"No Standing (Symbol)" 09/19/2019  
Dexter ES btw 270 to 282 N/O Leslie  
"No Standing Here to Corner" 09/23/2019  
Dexter ES btw Calvert to Collingwood  
"No Standing (Symbol)" 09/23/2019

**PARKING REGULATION SIGNS**

**DATE DIS-  
CONTINUED**

Van Dyke ES btw GTWRR and Orion  
"No Standing 4PM-6PM, MON THRU FRI" 09/18/2019  
Dexter WS btw Edison to Wager  
"No Standing 7AM-9AM, MON THRU FRI" 09/19/2019  
Dexter WS btw Philadelphia to Euclid  
"No Standing 7AM-9AM, MON THRU FRI" 09/26/2019  
Dexter WS btw Montgomery to Columbus  
"No Standing 7AM-9AM, MON THRU FRI" 09/26/2019  
Dexter WS btw Columbus to Whitney  
"No Standing 7AM-9AM, MON THRU FRI" 09/26/2019  
Hubbell ES btw 155 and 284  
"Loading Zone Commercial Vehicles Only 7AM-9PM" 10/03/2019  
Dexter WS btw 94 S/O Whitney to Hogarth  
"No Standing 7AM-9AM, MON THRU FRI" 10/11/2019

**TRAFFIC CONTROL SIGNS**

**DATE DIS-  
CONTINUED**

None

TURN CONTROL SIGNS

None

DATE DIS-  
CONTINUED

STOP SIGNS

None

DATE DIS-  
CONTINUED

YIELD SIGNS

None

DATE DIS-  
CONTINUED

ONE WAY SIGNS

None

DATE DIS-  
CONTINUED

SPEED LIMIT SIGNS

None

DATE DIS-  
CONTINUED





CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
ADMINISTRATION DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 611  
DETROIT, MICHIGAN 48226  
(313) 224-3901 • TTY:711  
(313) 224-1464  
WWW.DETROITMI.GOV

October 22<sup>nd</sup>, 2019

HONORABLE CITY COUNCIL

**RE: Petition #1108 – College for Creative Studies, request to put up banners on Milwaukee Ave., Baltimore Ave., Woodward Ave., 2<sup>nd</sup> Ave., Kirby St., John R St., Frederick St., Cass Ave. and Brush St. from December 3<sup>rd</sup>, 2019 for an indefinite period with the petitioner planning to renew the permit.**

*Handwritten notes:*  
38  
94  
5  
35

The Department of Public Works, Traffic Engineering Division received the above referenced petition. This department has no objections to the placement of banners, provided that the banner installation is in compliance with the banner policy adopted by your Honorable Body on November 30, 2001, and subject to the following conditions:

1. **Eighty three (83)** Banners are to be located along CCS Midtown and New Center campus as shown in the attached map.
2. The duration of banner installation shall be from December 3<sup>rd</sup>, 2019 through December 3<sup>rd</sup>, 2020.
3. Banners shall not exceed thirty-two (32) inches in width by ninety-four (94) inches in height and should be acrylic or vinyl with standard slitting (also called "Happy Faces").
4. Banners shall be affixed to allow minimum of (15) feet clearance from walkway surface.
5. Banners shall not include flashing lights that may be distracting to motorists.
6. Banners shall not have displayed thereon any legend or symbol which is, or resembles, or which may be mistaken for a traffic control device, or which attempts to direct the movement of traffic.
7. Commercial advertising is strictly prohibited on all banners; including telephone numbers, mailing addresses, and web site addresses.
8. A sponsoring organization's logo and/or name may be included at the bottom of the banner in a space no more than ten (10) inches in height by thirty (30) inches in length, and letter size shall be limited to four (4) inch maximum and placed at the bottom of the banner.
9. Sponsoring organizations may not include messages pertaining to tobacco and related products, alcoholic beverages, firearms, adult entertainment or sexually explicit products, or political campaigns.
10. Sponsoring organizations may not include legends or symbols which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, with the exception of sponsorship as described in the banner policy (see section 9 of the policy).
11. Banner placement must be a minimum of 120 feet or every other pole apart, whichever is greater, including banners that may exist at the time of the installation and is limited to a two thousand (2000) feet radius area of the event location or within the stated organization's boundaries.

NOV 18 2019 BB 1 wk. (JA) 3-0  
NOV 25 2019 - MTNB RM 3.0

CITY CLERK 2019 OCT 31 AM 9:02



**HONORABLE CITY COUNCIL (Cont.)**  
**Petition #1108**

12. The design, method of installation and location of banners shall not endanger persons using the highway or unduly interfere with the free movement of traffic.
13. The petitioner *SHALL* secure an approval from **Public Lighting Department** to use their utility poles to hang the banners.
14. The petitioner *SHALL* secure Right of Way permit from City Engineering Division every time the banners are changed/replaced.
15. The wording on the banners will be (please see below).
16. Since Woodward Ave is a state trunk line in the above location, approval from the Michigan Department of Transportation is required.

If deemed appropriate by the City of Detroit, The City reserves the right to have the banners removed by the Petitioner at the Petitioner's cost prior to expiration date.

Respectfully Submitted,



Ron Brundidge, Director  
Department of Public Works

Copy: Arthur Jemison, Mayor's Office  
Linda Vinyard, Mayor's Office  
Caitlin Marcon, DPW  
Ashok Patel, DPW Traffic Engineering Division



# CCS BANNER PROGRAM



- Light Poles requested for Banner Installation
- ▲ Pedestrian Light Poles requested for Banner Installation (if in PLA jurisdiction)





Public Lighting Authority

65 Cadillac Square, Suite 3100  
Detroit, MI 48226  
313.324.8291 -- office  
313.638.2605 -- fax  
pladetroit.org

**OUR MISSION** is to improve,  
modernize and maintain the  
street lighting system in Detroit.

November 19, 2019

5

The Honorable City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan 48226

**RE: College for Creative Studies  
Petition #1108**

Dear Council Members:

The College for Creative Studies is requesting permission to hang approximately 83 banners on various streets surrounding the college campus to identify the College for Creative Studies campuses within the City of Detroit.

The Public Lighting Authority has inspected poles and finds them to be structurally sound and is recommending approval for College for Creative Studies to hang banners on the following streets from December 3, 2019 to April 3, 2020:

- |                                       |                                    |
|---------------------------------------|------------------------------------|
| Milwaukee (btw. Second and Cass)      | Brush (btw. Frederick and Harper)  |
| Cass (btw. Milwaukee and Baltimore)   | Kirby (btw. Woodward and John R)   |
| Baltimore (btw. Cass and Second)      | John R (btw. Ferry and Farnsworth) |
| Second (btw. Milwaukee and Baltimore) | Frederick (btw. Brush and John R)  |
| Woodward (btw. Milwaukee and Harper)  |                                    |

Respectfully Submitted,

Beau Taylor, Executive Director  
Public Lighting Authority

Enclosure: Petition

cc: Council Members  
File  
PLD

CITY CLERK 2019 NOV 19 PM3159

NOV 25 2019





36

November 18<sup>th</sup>, 2019

**HONORABLE CITY COUNCIL**

**RE:** Petition #1150 – The West Vernor & Springwells Business Improvement District, request to hang approximately 70 banners along W. Vernor Hwy. from Woodmere St. to Clark Ave. and Springwells St. from W. Vernor Hwy. to I-75 Srv. Dr.

**The Department of Public Works, Traffic Engineering Division received the above referenced petition. This department has no objections to the placement of banners, provided that the banner installation is in compliance with the banner policy adopted by your Honorable Body on November 30, 2001, and subject to the following conditions:**

1. **Seventy (70)** banners are to be located along W. Vernor Hwy. from Woodmere St. to Clark Ave. and Springwells St. from W. Vernor Hwy. to I-75 Srv. Dr.
2. The duration of banner installation shall be from December 2<sup>nd</sup>, 2019 through January 11<sup>th</sup>, 2020.
3. Banners shall not exceed thirty-two (32) inches in width by ninety-four (94) inches in height and should be acrylic or vinyl with standard slitting (also called "Happy Faces").
4. Banners shall be affixed to allow minimum of (15) feet clearance from walkway surface.
5. Banners shall not include flashing lights that may be distracting to motorists.
6. Banners shall not have displayed thereon any legend or symbol which is, or resembles, or which may be mistaken for a traffic control device, or which attempts to direct the movement of traffic.
7. Commercial advertising is strictly prohibited on all banners; including telephone numbers, mailing addresses, and web site addresses.
8. A sponsoring organization's logo and/or name may be included at the bottom of the banner in a space no more than ten (10) inches in height by thirty (30) inches in length, and letter size shall be limited to four (4) inch maximum and placed at the bottom of the banner.
9. Sponsoring organizations may not include messages pertaining to tobacco and related products, alcoholic beverages, firearms, adult entertainment or sexually explicit products, or political campaigns.
10. Sponsoring organizations may not include legends or symbols which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, with the exception of sponsorship as described in the banner policy (see section 9 of the policy).
11. Banner placement must be a minimum of 120 feet or every other pole apart, whichever is greater, including banners that may exist at the time of the installation and is limited to a two thousand (2000) feet radius area of the event location or within the stated organization's boundaries.

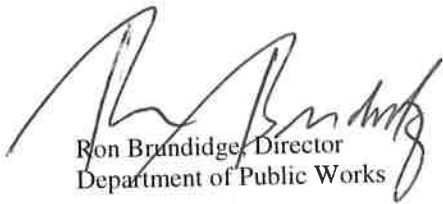


**HONORABLE CITY COUNCIL (Cont.)**  
**Petition #1150**

12. The design, method of installation and location of banners shall not endanger persons using the highway or unduly interfere with the free movement of traffic.
13. The petitioner *SHALL* secure an approval from **Public Lighting Department** to use their utility poles to hang the banners.
14. The petitioner *SHALL* secure Right of Way permit from City Engineering Division every time the banners are changed/replaced.
15. The wording on the banners will be (please see below).

If deemed appropriate by the City of Detroit, The City reserves the right to have the banners removed by the Petitioner at the Petitioner's cost prior to expiration date.

Respectfully Submitted,

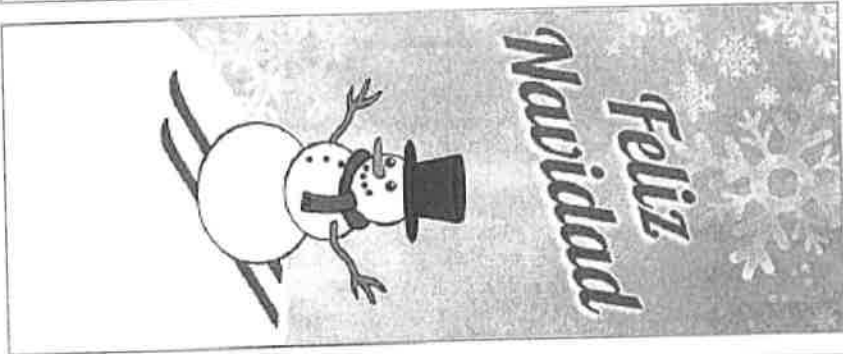


Ron Brundidge, Director  
Department of Public Works

Copy: Arthur Jemison, Mayor's Office  
Linda Vinyard, Mayor's Office  
Caitlin Marcon, DPW  
Ashok Patel, DPW Traffic Engineering Division



avenue pole banner, 24" w x 61" l,  
2-sided, 20qty



avenue pole banner, 24" w x 61" l,  
2-sided, 20qty



avenue pole banner, 24" w x 61" l,  
2-sided, 15qty

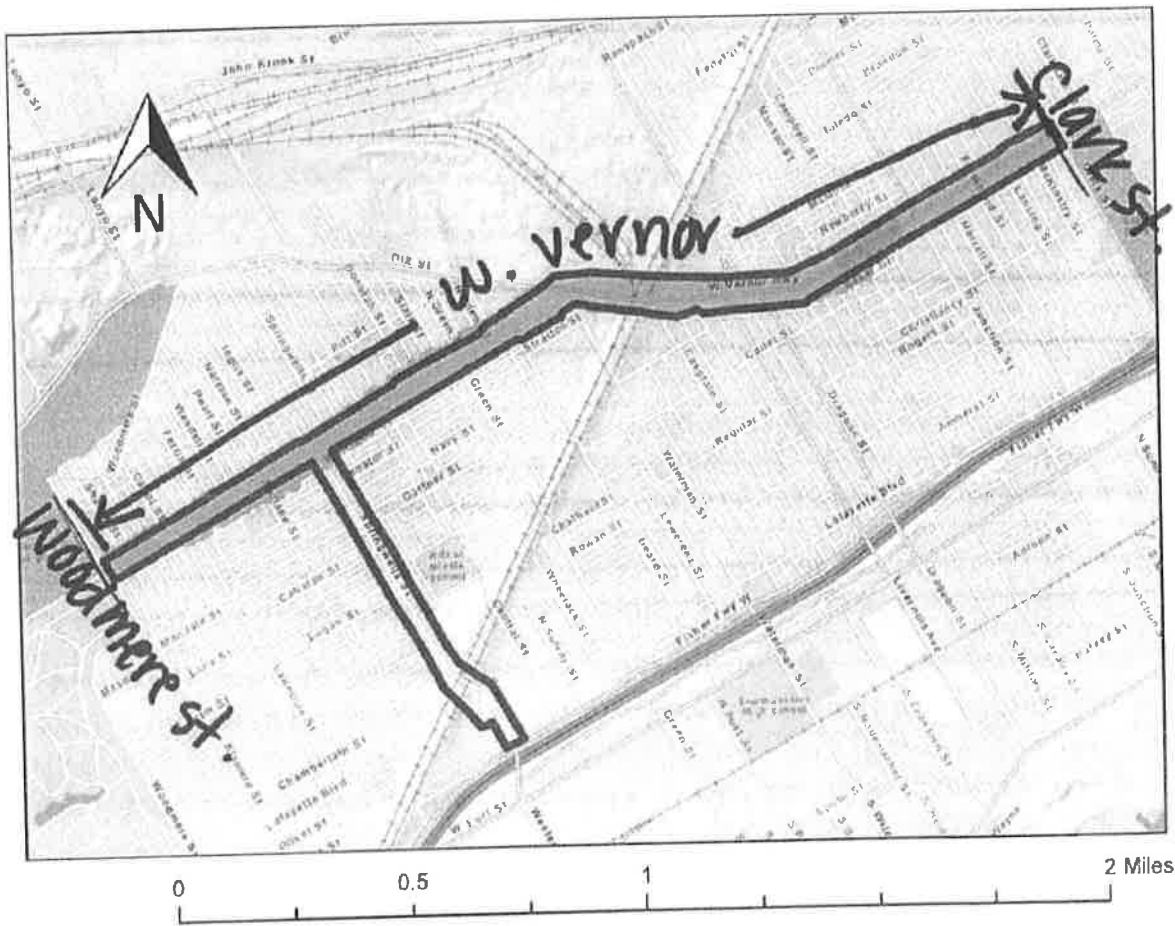


avenue pole banner, 24" w x 61" l,  
2-sided, 15qty



avenue pole banner, 24" w x 61" l,  
2-sided, 15qty







**Public Lighting Authority**

65 Cadillac Square, Suite 3100  
Detroit, MI 48226  
313.324.8291 - office  
313.638.2805 - fax  
pladetroit.org

**OUR MISSION** is to improve,  
modernize and maintain the  
street lighting system in Detroit.

November 18, 2019

The Honorable City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan 48226

**RE: West Vernor & Springwells Business Improvement District  
Petition #1150**

Dear Council Members:

The West Vernor & Springwells Business Improvement District is requesting permission to hang approximately 70 banners on West Vernor (from Woodmere to Clark) to celebrate the holiday season along the business district.

The Public Lighting Authority has inspected poles and finds them to be structurally sound and is recommending approval for the West Vernor & Springwells Business Improvement District to hang banners on West Vernor from December 12, 2019 to January 11, 2020.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Beau Taylor".

Beau Taylor, Executive Director  
Public Lighting Authority

Enclosure: Petition

cc: Council Members  
File  
PLD



Public Lighting Authority



48

65 Cadillac Square, Suite 3100  
Detroit, MI 48226  
313.324.8291 – office  
313.638.2805 – fax  
pladetroit.org

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November 18, 2019

The Honorable City Council  
1340 Coleman A. Young Municipal Center  
Detroit, Michigan 48226

**RE: West Vernor & Springwells Business Improvement District  
Petition #1150**

Dear Council Members:

The West Vernor & Springwells Business Improvement District is requesting permission to hang approximately 70 banners on West Vernor (from Woodmere to Clark) to celebrate the holiday season along the business district.

The Public Lighting Authority has inspected poles and finds them to be structurally sound and is recommending approval for the West Vernor & Springwells Business Improvement District to hang banners on West Vernor from December 12, 2019 to January 11, 2020.

Respectfully Submitted,

Beau Taylor, Executive Director  
Public Lighting Authority

Enclosure: Petition

cc: Council Members  
File  
PLD

NOV 25 2019 —

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Monday, November 18, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

PLANNING AND DEVELOPMENT DEPARTMENT    LAW DEPARTMENT  
LEGISLATIVE POLICY DIVISION    FINANCE DEPT/ASSESSMENTS DIV.

**1150**    *West Vernor & Springwells Business Improvement District, request to hang approximately 70 banners along West Vernor from Woodmere to Clark from 12-2-2019 to 1-11-2020*

# City Of Detroit Banner Permit Application

## For Banners in the Public Right-Of-Way

This application is for the proposed banner(s) for a specified period of time only. The City of Detroit will be strictly adhering to the Banner Permit Guidelines; please print them out for reference. This form must be completed and returned at least **60 days** prior to the date of installation. If submitted later than 60 days prior, application is subject to denial. If the requested Banner location is on a Michigan State Truck Line or Wayne County Road the application must be submitted at least **180 days** prior to the date of installation. After expiration of the permit (if granted), or should the banner change in any way, another application will be required.

### SECTION 1 - APPLICANT INFORMATION

Contact Name: THERESA ZAJAC

Name of Organization: THE WEST VERNOR & SPRINGWELLS BUSINESS IMPROVEMENT DISTRICT

Mailing Address: 7752 W. VERNOR HWY., SUITE 101

Phone Number: 313.842.0896 X1002 E-Mail Address: BID@SOUTHWESTDETROIT.COM

#### Type of Banner(s) check all that apply:

- City of Detroit                       Non-Profit                       Other  
 Community                               Business District  
 Special Event                               Holiday

If registered as a non-profit, please indicate your non-profit status identification number and attach a copy of the certificate.

Non-profit identification number: \_\_\_\_\_

If applying for a business district banner(s) please identify the business district.

Business District: THE WEST VERNOR & SPRINGWELLS BUSINESS IMPROVEMENT DISTRICT

#### Type of Request:

- Initial Permit                       Permit Renewal

If this request is for permit renewal, please provide the following:

Permit Identification Number: \_\_\_\_\_

Permit Expiration Date: \_\_\_\_\_

**SECTION 2 – COMMERCIAL BANNER COMPANY**

Contact Name: TODD WEEMS  
Name of Organization: SOLOMON'S LABOR SOLUTIONS  
Mailing Address: 1515 PINGREE, LINCOLN PARK, MI 48146  
Phone Number: 313-289-4538 E-Mail Address: TODD.WEEMS01@GMAIL.COM

**SECTION 3 – BANNER INFORMATION**

**Purpose of Banner(s):**

HOLIDAY BANNERS TO BE PUT UP A LONG BUSINESS IMPROVEMENT DISTRICT.

Time Period to display Banner(s): Install Date: 12/2/19 Removal Date: 1/11/2020

Number of Banner(s) to display: 70

Streets on which Banner(s) are to be displayed:

ALONG WEST VERNOR FROM WOODMERE TO CLARK. (SEE ATTACHED MAP)

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road?  
*Refer to listing of Trunk Lines and Wayne County Roads.*  YES  NO

**Describe wording on the Banner(s) and any graphics:**

1. WORDING: (FELIZ NAVIDAD MEANING MERRY CHIRSTMAS)/GRAPHIC:SANTA

2. WORDING:FELIZ NAVIDAD (MEANING MERRY CHIRSTMAS)/GRAPHIC: SNOWMAN ON A SLED)

3. WORDING: SEASON'S GREETINGS/GRAPHIC: 3 OF 3 BELLS WITH RIBBON, TRUMPET, AND CHRISTMAS TREE

(PLEASE SEE ATTACHED DESIGN)

The following items **MUST BE** included in the permit application package in order for it to be considered:

- Completed banner permit application form
- Signed and dated indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee
- A refundable deposit to be held in escrow presented to Business License Department prior to the issuance of the Banner Permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a Banner or Banner(s) during the time period requested for this permit.

          THERESA ZAJAC          

Applicant: Print Name

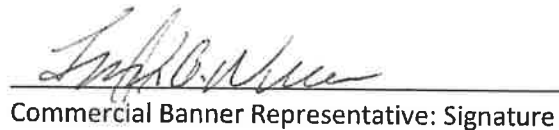
  
Applicant: Signature

          10/17/19          

Date

          TODD WEEMS          

Commercial Banner Representative: Print Name  
*i.e., installer/remover*

  
Commercial Banner Representative: Signature

          10/17/19          

Date

## AGREEMENT OF INDEMNITY

### CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a Banner or Banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents and employees from any and all claims arising out of the placement of, maintenance of, use of, or removal of banners, including claims involving Banners (or the structure upon which they are hung) falling on people or property.

### INDEMNITOR (S):



Signature of Authorized Representative (Organization)

THERESA ZAJAC

Name

7752 WEST VERNOR HWY , DETROIT, MI 48209

Address, City, State, Zip Code

313-842-0986 X1002

Phone Number

10/17/19

Date



Signature of Authorized Representative (Banner Company)

TODD WEEMS

Name

1515 PINGREE, LINCOLN PARK, MI 48146

Address, City, State, Zip Code

313-249-4538

Phone Number

10/17/19

Date



## MAINTENANCE & REMOVAL AGREEMENT

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles; replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat of harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

Theresa Zajac

Applicant: Print Name



Applicant: Signature

Todd Weems

Commercial Banner Representative: Print Name  
*i.e., installer/remover*



Commercial Banner Representative: Signature

10/17/19

Date

10/17/19

Date





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/03/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ralph C. Wilson Agency, Inc  Box 5069 Southfield MI 48086-5069	CONTACT NAME: Annette West, CISR
	PHONE (A/C, No, Ext): (248) 355-1414 FAX (A/C, No): (248) 304-0877 E-MAIL ADDRESS: annettew@rcwa.net
INSURED  West Vernor & Springwells Business Improvement District 7752 West Vernor Highway  Detroit MI 48209	INSURER(S) AFFORDING COVERAGE
	INSURER A: Northfield Insurance Company NAIC # 27987
	INSURER B: Travelers - Assigned Risk Insurance Company
	INSURER C:
	INSURER D:
	INSURER E:

**COVERAGES** CERTIFICATE NUMBER: 2019 - 2020 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			WS104968	08/12/2019	08/12/2020	EACH OCCURRENCE \$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
								MED EXP (Any one person) \$ 5,000
								PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						BODILY INJURY (Per accident) \$	
B				6KUB4815P81619	08/18/2019	08/18/2020	PROPERTY DAMAGE (Per accident) \$	
							EACH OCCURRENCE \$	
							AGGREGATE \$	
							E.L. EACH ACCIDENT \$ 500,000	
							E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

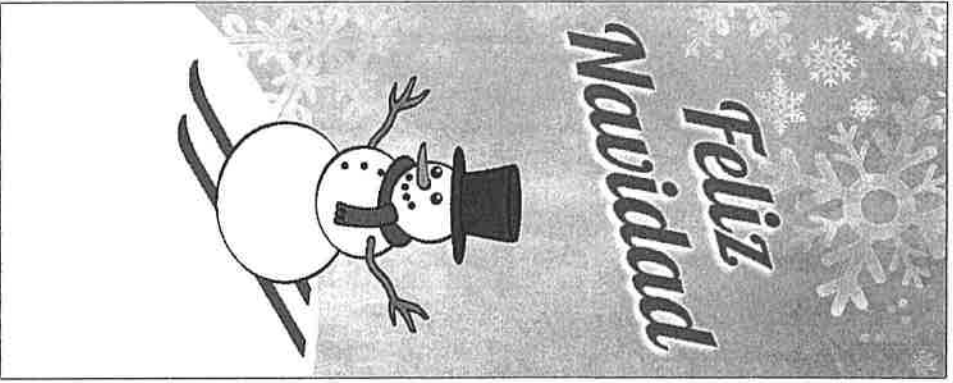
<b>CERTIFICATE HOLDER</b>  City of Detroit 1210 City County Building  Detroit MI 48207	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
---	--



avenue pole banner, 24" w x 61" t,  
2-sided, 20qly



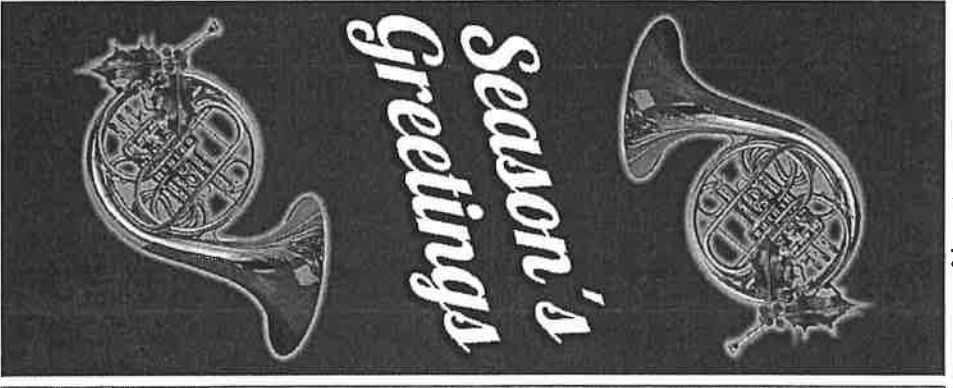
avenue pole banner, 24" w x 61" t,  
2-sided, 20qly



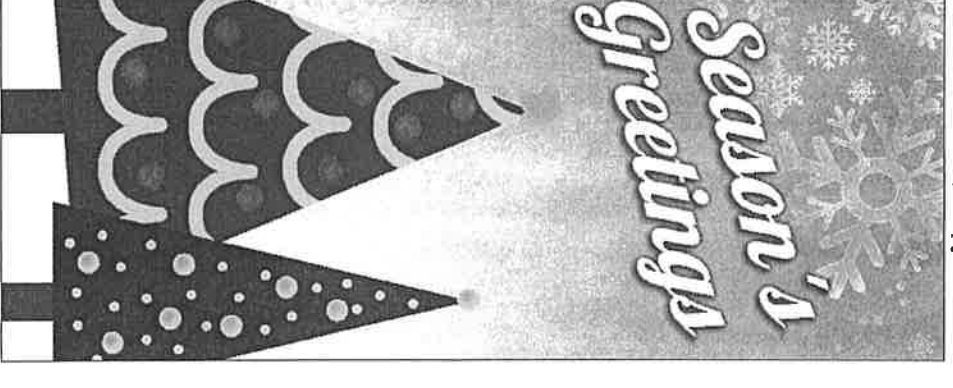
avenue pole banner, 24" w x 61" t,  
2-sided, 15qly



avenue pole banner, 24" w x 61" t,  
2-sided, 15qly

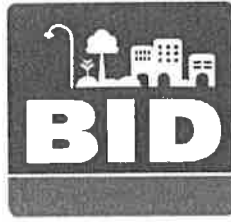


avenue pole banner, 24" w x 61" t,  
2-sided, 15qly

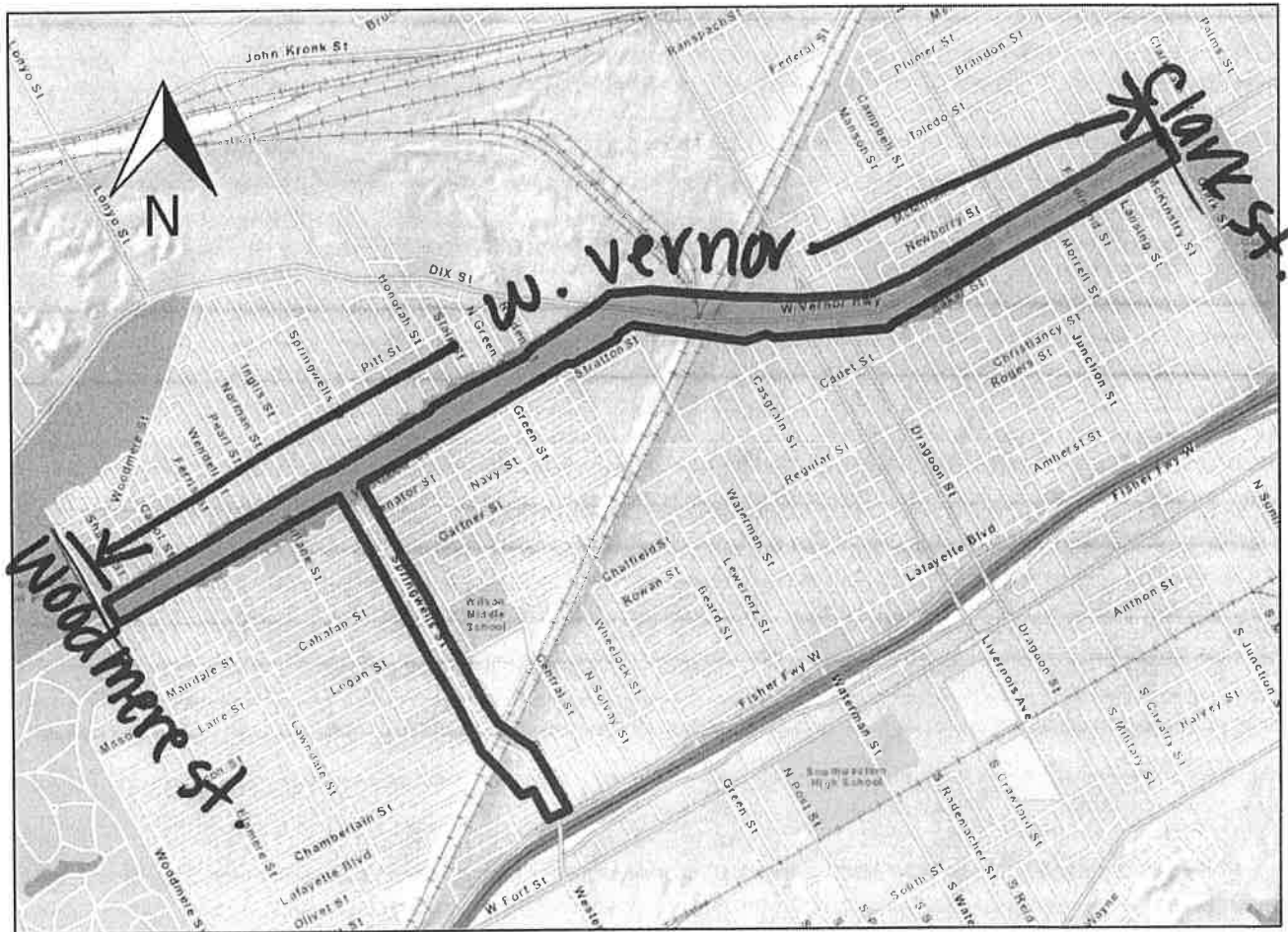





along west vernor from woodmere to  
Clark



## West Vernor & Springwells Business Improvement District



0 0.5 1 2 Miles

 West Vernor and Springwells Business Improvement District (BID)

BID Zone: West Vernor from Woodmere to Clark; and Springwells, from West Vernor to the Southboard I-75 service drive.

The map above generally represents parcels within the BID, parcels without West Vernor or Springwells addresses are including in the BID and receive BID services. Please contact the BID for inquiries about specific parcels.

*Clean, Safe and Working for You!*

c/o 7752 West Vernor Highway Phone: 313.254.8161  
Detroit, MI 48209 Fax: 313.842.6350

\* CIVIL 24.

M. V. S. R. U.

M. V. S. R. U.





CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

Revised  
USE!

35

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY:711  
FAX: (313) 224-3471  
WWW.DETROITMI.GOV

6

November 22, 2019

Honorable City Council:

**RE: Amended and Restated Petition No. 1062 — Detroit Department of Public Works City Engineering Division, request approval of Amended and Restated Resolution relating to the outright vacation of portions of the following streets: De Buel Avenue, Heintz Avenue, and Foster Street, Girardin Street and the outright vacation of certain alleys for the expansion of warehouse facilities for Cedar Investments, LLC**

On October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1062 submitted by Detroit Department of Public Works City Engineering Division (“CED”) on behalf of Crown Enterprises, Inc., (“Crown”) which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1213 (the “Original Resolution”). It was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Crown and further contained certain scrivener’s errors with respect to legal descriptions contained therein. Further, Crown’s affiliate, Cedar Investments, LLC, (“Cedar”) has subsequently acquired fee title to the land adjacent to the impacted rights of way and is now the appropriate petitioner.

CED, on behalf of Crown, respectfully requests that Detroit City Council adopt the attached resolution (the “Amended Resolution”), which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution.

Amended and Restated Petition No. 1062 — Detroit Department of Public Works City Engineering Division on behalf of Cedar Investments, LLC requesting the outright vacation of certain streets and certain alley segments as more particularly described in the attached Amended Resolution, in the area generally bounded by the alley north of De Buel on the north, vacated Sherwood Avenue on the east, Miller Avenue on the south, and New York Central Rail Line on the west.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made for the proposed development of CEDAR INVESTMENTS, LLC’s warehouse expansion north side of Miller Avenue. CEDAR INVESTMENTS, LLC shall pay the costs required to abandon and relocate active utility lines in the subject streets and alleys. Alternatively, CEDAR INVESTMENTS, LLC may grant private easements to existing utilities to allow them to remain in place while providing access for repairs or replacement.

11-25-19 - MTNB JA (3.2)

CITY CLERK 2019 NOV 22 14:42:25



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
FAX: (313) 224-3471  
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The request was approved by the Solid Waste Division – DPW, and City Engineering - DPW. Traffic Engineering Division – DPW (TED).

DTE Energy – Electric objects to the property change. CEDAR INVESTMENTS, LLC continues to work with DTE to make mutually satisfactory arrangements for removal of DTE facilities or granting of a private easement.

Detroit Fire Department (DFD) reports involvement but no objection provided CEDAR INVESTMENTS, LLC maintains emergency vehicle access to all existing building structures and hydrants.

Detroit Water and Sewerage Department (DWSD) has no objection to the requested conversion to easement vacations and outright vacation of alleys, provided certain conditions are met. The specific DWSD conditions and provisions for granting of private easements are included in the resolution. DWSD reports that there are no water mains in the requested outright vacation of streets and alleys. The following conditions have been provided: that the sewers and water mains service no other properties and only service the properties owned by the petitioner, if not the petitioner must prepare relocation plans for the sewer and water mains signed by a registered engineer. DWSD will review the relocated plans, and the Petitioner must grant satisfactory easements for the relocated sewers and water mains where applicable, or obtain Right-of-Way approval for relocation. The Petitioner is to bear the entire cost of the proposed relocation plans, including construction, demolition, permitting, inspection, survey, etc.

All other involved City Departments, and privately owned utility companies informed of this petition have reported no objections to the vacations. CEDAR INVESTMENTS, LLC's commitment to continue working with all involved public and private utilities to protect their installations is incorporated in the attached resolution.

I am recommending adoption of the attached Amended Resolution, which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution, and further respectfully request that your Honorable Body adopt the following Amended Resolution with a Waiver of Reconsideration.

Respectfully submitted,

Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison

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**AMENDED AND RESTATED RESOLUTION**

BY COUNCIL MEMBER \_\_\_\_\_

PROVIDED, on October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1062 submitted by Detroit Department of Public Works City Engineering Division on behalf of CROWN ENTERPRISES, INC. for CEDAR INVESTMENTS, LLC which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1213 (the "Original Resolution"); and further

PROVIDED, it was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Cedar and further contained certain scrivener's errors with respect to legal descriptions contained therein; and further

PROVIDED, this Amended and Restated Resolution amends and restate and supersedes in its entirety the Original resolution; and further

PROVIDED, CEDAR INVESTMENTS, LLC is working with the involved agencies and utilities to make satisfactory arrangements for the abandonment, removal and/or rerouting of their services and facilities; and further

PROVIDED, CEDAR INVESTMENTS, LLC will grant private easements to any involved agencies and utilities for facilities that will remain in the vacated streets and alleys as mutually agreed to within the reasonable discretion of CEDAR INVESTMENTS, LLC and the agencies and utilities; and further

PROVIDED, CEDAR INVESTMENTS, LLC or their assigns shall (A) design and construct a 8" watermain to replace those on Heintz Ave and Foster St., (B) if determined necessary by Detroit Water and Sewerage Department (DWSD), reroute the sewers located in any alley to be vacated (outright) or converted to easement under this Amended Resolution, and (C) make the connections to the existing public sewers and or water mains as required by DWSD prior to construction of the proposed sewers and or water mains in Clause (A) and (B) in accordance with the following: (i) the plans for the sewers and or water mains shall be prepared by a registered engineer; (ii) DWSD be and is hereby authorized to review the drawings for the proposed sewers and or water mains and to issue permits for the construction of the sewers; (iii) the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; (iv) the entire cost of the proposed sewers and or water mains construction, including inspection, survey and engineering shall be borne by the CEDAR INVESTMENTS, LLC or their assigns; (v) CEDAR INVESTMENTS, LLC or their assigns shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; (vi) CEDAR INVESTMENTS, LLC or their assigns shall grant to the City a satisfactory easement for the sewers and or water mains; (vii) the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City; (viii)

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CEDAR INVESTMENTS, LLC or their assigns shall provide a one (1) year warranty for the proposed sewers and or water mains; and (ix) that upon satisfactory completion, any public sewers and or water mains shall become City property and become part of the City system, and any existing sewers and or water mains that were abandoned shall belong to CEDAR INVESTMENTS, LLC or their assigns and will no longer be the responsibility of the City; and therefore be it

RESOLVED, that all of the following parts of De Buel Avenue, 50 feet wide, Heintz Avenue, 50 feet wide, Foster Street, 50 feet wide, and Girardin, 50 feet wide, and alley segments being land in the City of Detroit, Wayne County, Michigan further described as:

- 1) De Buel Avenue, 50 feet wide, from the west line of Girardin Street, 50 feet wide, to dead end at the New York Central Rail Line, south of Georgia Avenue, 60 feet wide: De Buel Avenue lying south of and adjoining the south line of lots 43 through 50 and lying north of and adjoining lots 31 through 38 of MT. ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; also De Buel Avenue lying south of and adjoining lots 26 through 22 and lying north of and adjoining lots 27 through 31 of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS. Bounded by the east line of the New York Central Rail Line and the west line of Girardin Street.
- 2) Heintz Avenue, 50 feet wide, from the west line of Girardin Street, 50 feet wide, to the New York Central Rail Line, north of Miller Avenue, 66 feet wide: Heintz Avenue lying south of and adjoining the south line of lots 23 through 30 and lying north of and adjoining lots 11 through 18 of MT. ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; also Heintz Avenue lying south of and adjoining the south line of lots 32 through 36 and lying north of and adjoining lots 37 through 41 of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS. Bounded by the east line of the New York Central Rail Line and the west line of Girardin Street.
- 3) Foster Street, 50 feet wide, from the north line of Miller Avenue, 66 feet wide, to the north boundaries of MT. ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS & JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS: Foster Street lying east of and adjoining the east line of lots 10-11, the section of Foster Street lying east of and adjacent to the east-west alley, 18 feet wide, between lots 10 & 11, the section of Foster Street lying east of and adjacent to Heintz Avenue, 50 feet wide, between lots 11 & 30, lying east of lots 30-31, the section of Foster Street lying east of and adjacent to the east-west alley, 18 feet wide, lying between lots 30 & 31, the section of Foster Street lying east of and adjacent to De Buel Avenue, 50 feet wide, between lots 31 & 50, lying east of lot 50, and the section of Foster Street lying east of and adjacent to the east-west alley, 8 feet wide, between lot 50 and the northerly boundary of MT. ELLIOTT HEIGHTS SUBDIVISION all within MT. ELLIOTT HEIGHTS

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SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; also Foster Street lying west of and adjoining the west line of lots 46-37, the section of Foster Street lying west of and adjacent to the east-west alley, 18 feet wide, between lots 46 & 37, the section of Foster Street lying west of and adjacent to Heintz Avenue, 50 feet wide, between lots 37 & 36, lying west of lots 36 & 27, the section of Foster Street lying west of and adjacent to the east-west vacated alley, 18 feet wide, between lots 36 & 27, the section of Foster Street lying west of and adjacent to De Buel Avenue, 50 feet wide, between lots 27 & 26, lying west of lot 26, and the part of Foster Street west of and adjacent to the east-west alley, 8 feet wide, between lot 26 and the northerly boundary of JOHN GRINDLEY'S SUBDIVISION all within of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS. Bounded by the north line of the Miller Avenue (66 feet wide) and the north line of John Grindley's Subdivision and the North line of Mt. Elliot Heights Subdivision.

- 4) Girardin Street, 50 feet wide, from the north line of Miller Avenue, 66 feet wide, to the north boundary of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS: Girardin Street lying east of and adjoining the east line of lots 41 & 42, the section of Girardin Street lying east of and adjacent to the east-west alley, 18 feet wide, between lots 42 & 41, the section of Girardin Street lying east of and adjacent to Heintz Avenue, 50 feet wide, between lots 41 & 32, lying east of lots 31-32, the section of Girardin Street lying east of and adjacent to the east-west alley, 18 feet wide, between lots 32 & 31, the section of Girardin Street lying east of and adjacent to De Buel Avenue, 50 feet wide, between lots 31 & 22, lying east of lot 22, the section of Girardin Street lying east of and adjacent to the east-west alley, 8 feet wide, between lot 22 & the northerly boundary of JOHN GRINDLEY'S SUBDIVISION; Girardin Street lying west of and adjoining the west line of lot 4, the part of Girardin Street lying west of and adjacent to the east-west alley, 18 feet wide, between lots 4 & 5, lying west of lots 5 through 21 all within JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS; Bounded by the north line of the Miller Avenue (66 feet wide) and the north line of John Grindley's Subdivision.
- 5) The east/west alley segment, 8 feet wide, from the west line of lot 43 to the east line of lot 50 of MT. ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide: east-west alley, 8 feet wide, lying northerly of and adjoining the north line of lots 43 through 50 of MT. ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; and lying northerly of and adjacent to said Mt. Elliot Heights Subdivision; Bounded by the east line of the New York Central Rail Line and the center line of Foster Street.
- 6) The east/west alley segment, 8 feet wide, from the west line of lot 26 to the east line of lot 22 JOHN GRINDLEY'S SUB L33 P53, east of Foster Street, 50 feet wide and west of Girardin Street, 50 feet wide: east-west alley, 8 feet wide, lying northerly of and

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adjoining the north line of lots 22 through 26 JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS, and lying northerly of and adjacent to said John Grindley's Subdivision; Bounded by the east line of Foster Street and the west line of Girardin Street.

- 7) The east/west alley segment, 18 feet wide, from the west line of lots 23 & 38 to the east line of lots 30 & 31 of MT. ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide: east-west alley, 18 feet wide, lying northerly of and adjoining the north line of lots 23 through 30 and southerly of and adjoining the south line of lots 31 through 38 of MT. ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; Bounded by the east line of the New York Central Rail Line and the west line of Foster Street.
- 8) The east/west alley segment, 18 feet wide, from the west line of lots 3 & 18 to the east line of lots 10 & 11 of MT. ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide: east-west alley, 18 feet wide, lying northerly of and adjoining the north line of lots 3 through 10 and the southerly of and adjoining the south line of lots 11 through 18 of MT. ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; East of the New York Central Rail Line and Bounded by the west line of Foster Street (50 feet wide).
- 9) The east/west alley segment, 18 feet wide, from the west line of lots 37 & 46 to the east line of lots 41 & 42 JOHN GRINDLEY'S SUB L33 P53, east of Foster Street, 50 feet wide and west of Girardin Street, 50 feet wide: East-west alley lying northerly of and adjoining the north line of lots 42 through 46 and southerly of and adjoining the south line of lots 37 through 41 of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS; Bounded by the east line of Foster Street and the west line of Girardin Street.
- 10) The east/west alley segment, 18 feet wide, from the west line of lots 36 & 27 to the east line of lots 31 & 32 JOHN GRINDLEY'S SUB L33 P53, east of Foster Street, 50 feet wide and west of Girardin Street, 50 feet wide: East-west alley lying northerly of and adjoining the north line of lots 32 through 36 and southerly of and adjoining the south line of lots 27 through 31 of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS; Bounded by the east line of Foster Street and the west line of Girardin Street.
- 11) The east/west alley segment, 16 feet wide, from the west line of lots 4 & 5 of JOHN GRINDLEY'S SUB L33 P53 to the east line of lots 3 & 4 east of BESSENGER & MOORES FIELD AVE SUB L31 P62, east of Girardin Street, 50 feet wide, and west of Sherwood Avenue, 50 feet wide. East-west alley lying northerly of and adjoining



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the north line of lots 1 through 4 and southerly of and adjoining the south line of lot 5 of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS; and lying northerly of and adjoining the north line of lots 1 through 3 and southerly of and adjoining the south line of lot 4 of BESSENGER & MOORES FIELD AVE SUB L31 P62. Bounded by the east line of Girardin Street and the west line of Sherwood Avenue.

- 12) The north/south alley segment, 16 feet wide, from the south line of lot 5 of JOHN GRINDLEY'S SUB L33 P53 to the north line of lot 21 of JOHN GRINDLEY'S SUB L33 P53 west of and adjacent to the west line of said Wagners Field Ave Sub., and from the south line of lot 4 of BESSENGER & MOORES FIELD AVE SUB L31 P62 to the north line of lot 63 of WAGNERS FIELD AVE SUB L34 P75, north of Miller Street, 66 feet wide, and south of Georgia Avenue, 66 feet wide; North-south alley lying easterly of and adjoining the east line of lots 5 through 21 of JOHN GRINDLEY'S SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS and lying westerly of and adjacent to the west line of said Wagners Field Ave Sub lying south of Georgia Avenue; and lying westerly of and adjoining the west line of lots 4 through 20 of BESSENGER & MOORES FIELD AVE SUB L31 P62; Bounded by Miller Avenue (66 feet wide) to the south and Georgia Avenue (60 feet wide) to the north.

Be and the same is hereby vacated (outright) as public right-of-way to become part and parcel of the abutting property, subject to the following provisions:

PROVIDED, that petitioner/property owner make satisfactory arrangements with DWSD, DTE Energy (DTE), COMCAST (if applicable), AT&T, and ITC HOLDINGS (if applicable) for cost and arrangements for the removing and/or relocating of the utility companies and city departments services or granting of private easements, if necessary, with the cost borne by the petitioner; and further

PROVIDED, that the petitioner make the necessary arrangements with DWSD for the abandonment of DWSD facilities through bulk heading and flowable fill placement or the removal of their facilities and miscellaneous associated work, all in accordance with specifications approved by DWSD, with the cost borne by the petitioner, including but not limited to inspection, survey and engineering; and further

PROVIDED, that any existing sewers that are so abandoned shall belong to the petitioner and will no longer be the responsibility of the DWSD; and further

PROVIDED, that any construction in the public rights-of-way such as curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

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RESOLVED, that all of the following alley segments, being land in the City of Detroit, Wayne County, Michigan further described as:

- 1) The east-west alley, varied width, from the east boundary of the New York Central Rail Line to the east line of Girardin Street, 50 feet wide, northerly of the northern boundaries of JOHN GRINDLEY'S SUBDIVISION and JOHN GRINDLEY'S SUBDIVISION, as was confirmed by court March 28th, 1927 and referred to Common Council April 5<sup>th</sup>, 1927, pg. 877.
- 2) The north-south alley and lying westerly of and adjoining the west line of lots 63 through 65 of Wagners Field Ave Sub; Bounded by Miller Avenue (66 feet wide) to the south and Georgia Avenue (60 feet wide) to the north.

be and the same is hereby vacated as a public right-of-way to become part and parcel of the abutting property and is hereby converted to an easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said right-of-way and by their heirs, executors, administrators and assigns, forever to wit:

Said owners hereby grant to and for the use of Detroit Water and Sewerage Department (DWSD), AT&T, ITC Holdings, and DTE Electric Company (DTE), respectively, an easement as herein above described for the purposes of maintaining, installing, repairing, removing, inspecting or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or related infrastructure and equipment, with the right of ingress and egress, including on adjacent property, for the purpose above set forth herein, and DWSD, AT&T, ITC Holdings, and DTE, respectively, shall use due care in accessing their infrastructure and any property damaged by the utility companies shall be restored to a satisfactory condition,

Said owners for their heirs and assigns further agree that no buildings, shall be built or placed upon said easements without prior approval of DWSD or any other utility companies actually having facilities located in the affected easements, provided, except for the restriction on buildings, that nothing in this condition shall prevent Cedar from utilizing the easement in accordance with the approved site plan for site plan submission SPR2019-00068 (submitted 9/7/19).

If the owners of any lots abutting on said vacated street shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners making such request shall pay all reasonable costs for such removal and/or relocation, unless such charges are waived by the utility owners,

If any utility located in said property shall break or be damaged as a result of any negligent or wrongful action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with code



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then in such event said owners or assigns causing such damage shall be liable for all reasonable costs incidental to the repair of such broken or damaged utility,

In the event that any current or future site plan requires the relocation of any existing sewers water mains or related DWSD infrastructure within said easements or construction of any new sewers water mains or related DWSD infrastructure, CEDAR INVESTMENTS, LLC or their assigns shall design and construct proposed sewers and or water mains to interconnect their proposed project with the existing public sewers and or water mains as required by DWSD prior to construction of the proposed sewers and or water mains in accordance with the following: (i) the plans for the sewers and or water mains shall be prepared by a registered engineer; (ii) DWSD be and is hereby authorized to review the drawings for the proposed sewers and or water mains and to issue permits for the construction of the sewers; (iii) the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; (iv) the entire cost of the proposed sewers and or water mains construction, including inspection, survey and engineering shall be borne by the CEDAR INVESTMENTS, LLC or their assigns; (v) CEDAR INVESTMENTS, LLC or their assigns shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; (vi) CEDAR INVESTMENTS, LLC or their assigns shall grant to the City a satisfactory easement for the sewers and or water mains; (vii) the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City; (viii) CEDAR INVESTMENTS, LLC or their assigns shall provide a one (1) year warranty for the proposed sewers and or water mains; and (ix) that upon satisfactory completion, any public sewers and or water mains shall become City property and become part of the City system, and any existing sewers and or water mains that were abandoned shall belong to CEDAR INVESTMENTS, LLC or their assigns and will no longer be the responsibility of the City,

PROVIDED, that the petitioner maintain Fire Department vehicle access to all buildings, structures, fire hydrants, and fire department connections; and further

PROVIDED, that free and easy access to the DTE facilities within the easement is reserved for DTE equipment including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the facilities, and further and be it also

PROVIDED, That the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds; and further

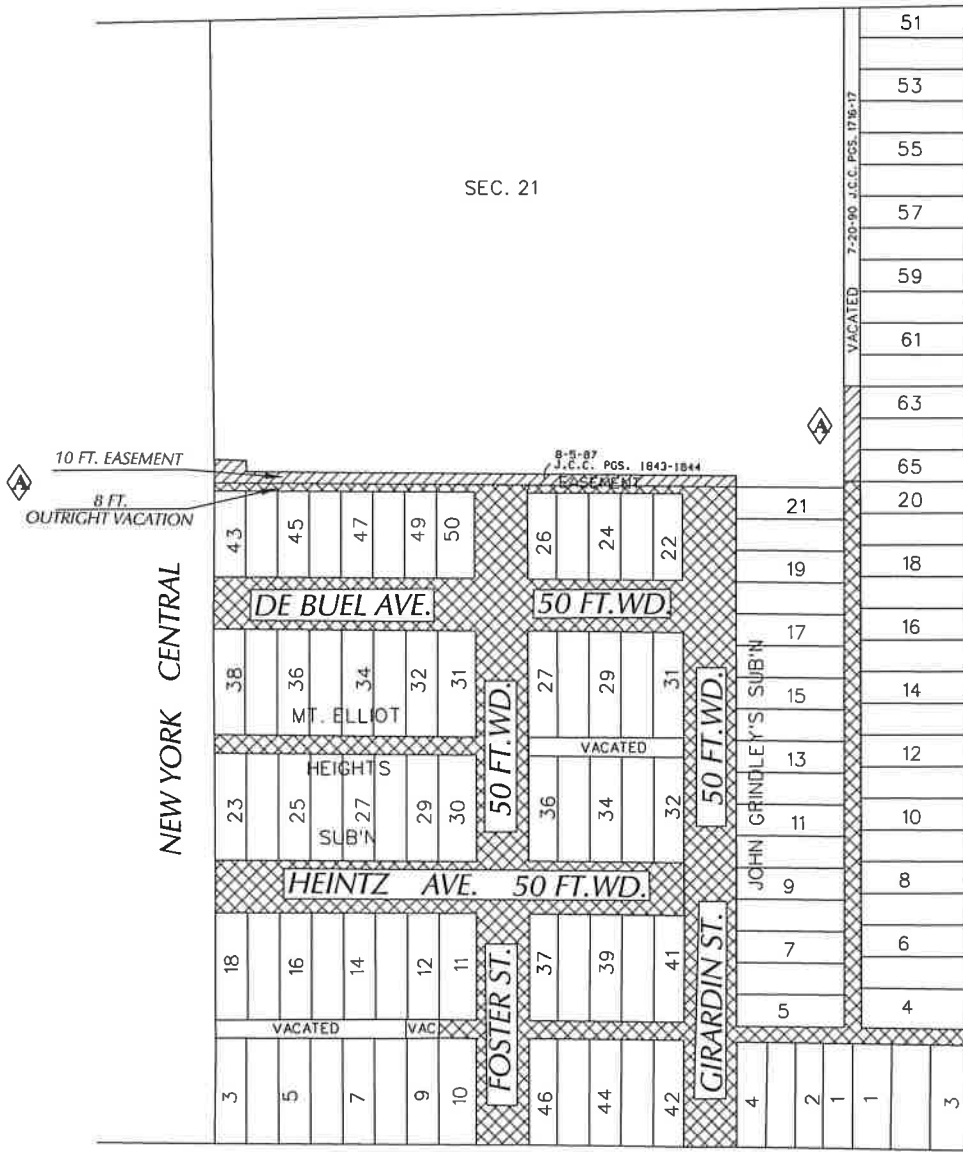
PROVIDED, that upon such recordation, this resolution shall amend and restate and supersede in its entirety that certain resolution recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1213 and such resolution shall be of no further force and effect.

PETITION NO. 1062  
 CROWN ENTERPRISES LLC.,  
 C/O GIFFELS WEBSTER  
 28 W. ADAMS, SUITE 1200  
 DETROIT, MICHIGAN 48226  
 TRICIA DEMARCO  
 PHONE NO. 313 962-4442

"REVISION-A-"



GEORGIA AVE. 60 FT.WD.



NEW YORK CENTRAL

SHERWOOD AVE. 50 FT. WD.

MILLER AVE. 66 FT. WD.

- OUTRIGHT VACATION
- CONVERSION TO EASEMENT

(FOR OFFICE USE ONLY)

CARTO 50 E

<b>B</b>					
<b>A</b>	CHANGING FROM OUTRIGHT VACATION TO CONVERSION TO EASEMENT	SA	JA		11/22/2019
<b>DESCRIPTION</b>		<b>DRWN</b>	<b>CHKD</b>	<b>APPD</b>	<b>DATE</b>
<b>REVISIONS</b>					
<b>DRAWN BY</b>	SA	<b>CHECKED</b>		KSM	
<b>DATE</b>	08-30-19	<b>APPROVED</b>			

REQUEST TO OUTRIGHT VACATE  
 DE BUEL AVE., FOSTER ST.,  
 HEINTZ AVE., GIRARDIN ST.,  
 AND PUBLIC ALLEY WAYS.

CITY OF DETROIT  
 CITY ENGINEERING DIVISION  
 SURVEY BUREAU

JOB NO. 01-01  
 DRWG. NO. X 1062



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

DO NOT USE!

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
FAX: (313) 224-3471  
WWW.DETROITMI.GOV

80  
95  
6

October 25, 2019

Honorable City Council:

**RE: Amended and Restated Petition No. 1062 — Detroit Department of Public Works City Engineering Division, request approval of Amended and Restated Resolution relating to the outright vacation of portions of the following streets: De Buel Avenue, Heintz Avenue, and Foster Street, Girardin Street and the outright vacation of certain alleys for the expansion of warehouse facilities for Crown Enterprises, Inc.**

On October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1062 submitted by Detroit Department of Public Works City Engineering Division (“CED”) on behalf of Crown Enterprises, Inc., (“Crown”) which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1213 (the “Original Resolution”). It was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Crown and further contained certain scrivener’s errors with respect to legal descriptions contained therein.

CED, on behalf of Crown, respectfully requests that Detroit City Council adopt the attached resolution (the “Amended Resolution”), which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution.

Amended and Restated Petition No. 1062 — Detroit Department of Public Works City Engineering Division on behalf of Crown Enterprises, Inc. requesting the outright vacation of the following four (4) streets and certain alley segments:

- 1) De Buel Avenue, 50 feet wide, from the west line of Girardin Street, 50 feet wide, to dead end at the New York Central Rail Line, south of Georgia Avenue, 60 feet wide.
- 2) Heintz Avenue, 50 feet wide, from the west line of Girardin Street, 50 feet wide, to the New York Central Rail Line, north of Miller Avenue, 66 feet wide.
- 3) Foster Street, 50 feet wide, from the north line of Miller Avenue, 66 feet wide to a dead end north of De Buel Avenue, 50 feet wide.
- 4) Girardin Street, 50 feet wide, from the north line of Miller Avenue, 66 feet wide, to a dead end north of De Buel Avenue, 50 feet wide.
- 5) The east/west alley segment, varied width, from the west line of lot 43 to the east line of lot 50 of ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide.

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NOV 25 2019

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CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY:711  
FAX: (313) 224-3471  
WWW.DETROITMI.GOV

- 6) The east/west alley segment, 18 feet wide, from the west line of lot 26 to the east line of lot 22 JOHN GRINDLEYS SUB L33 P53, east of Foster Street, 50 feet wide and west of Girardin Street, 50 feet wide.
- 7) The east/west alley segment, 18 feet wide, from the west line of lots 23 & 38 to the east line of lots 30 & 31 of ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide.
- 8) The east/west alley segment, 18 feet wide, from the west line of lots 10 & 11 the east line of lots 10 & 11 of ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide.
- 9) The east/west alley segment, 18 feet wide, from the west line of lots 37 & 46 to the east line of lots 41 & 42 JOHN GRINDLEYS SUB L33 P53, east of Foster Street, 50 feet wide and west of Girardin Street, 50 feet wide.
- 10) The east/west alley segment, 16 feet wide, from the west line of lots 4 & 5 of JOHN GRINDLEYS SUB L33 P53 to the east line of lots 3 & 4 east of BESSENGER & MOORES FIELD AVE SUB L31 P62, east of Girardin Street, 50 feet wide, and west of Sherwood Avenue, 50 feet wide.
- 11) The north/south alley segment, 16 feet wide, from the south line of lot 5 of JOHN GRINDLEYS SUB L33 P53 to a point 94.98 feet north of the northeast corner of lot 21 of JOHN GRINDLEYS SUB L33 P53 along the east line of the east 200 feet of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of section 21T 1 S R 12 lying south & adjacent of Georgia Avenue, 60 feet wide, and from the south line of lot 4 of BESSENGER & MOORES FIELD AVE SUB L31 P62 to the north line of lot 63 of WAGNERS FIELD AVE SUB L34 P75, north of Miller Street, 66 feet wide, and south of Georgia Avenue, 66 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made for the proposed development of CROWN ENTERPRISES, INC.'s warehouse expansion north side of Miller Avenue. CROWN ENTERPRISES, INC. shall pay the costs required to abandon and relocate active utility lines in the subject streets and alleys. Alternatively, CROWN ENTERPRISES, INC. may grant private easements to existing utilities to allow them to remain in place while providing access for repairs or replacement.

The request was approved by the Solid Waste Division – DPW, and City Engineering - DPW. Traffic Engineering Division – DPW (TED).

DTE Energy – Electric objects to the property change. CROWN ENTERPRISES, INC. continues to work with DTE to make mutually satisfactory arrangements for removal of DTE facilities or granting of a private easement.



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DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

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Detroit Fire Department (DFD) reports involvement but no objection provided CROWN ENTERPRISES, INC. maintains emergency vehicle access to all existing building structures and hydrants.

Detroit Water and Sewerage Department (DWSD) has no objection to the requested conversion to easement vacations and outright vacation of alleys, provided certain conditions are met. The specific DWSD conditions and provisions for granting of private easements are included in the resolution. DWSD reports that there are no water mains in the requested outright vacation of streets and alleys. The following conditions have been provided: that the sewers and water mains service no other properties and only service the properties owned by the petitioner, if not the petitioner must prepare relocation plans for the sewer and water mains signed by a registered engineer. DWSD will review the relocated plans, and the Petitioner must grant satisfactory easements for the relocated sewers and water mains where applicable, or obtain Right-of-Way approval for relocation. The Petitioner is to bear the entire cost of the proposed relocation plans, including construction, demolition, permitting, inspection, survey, etc.

All other involved City Departments, and privately owned utility companies informed of this petition have reported no objections to the vacations. CROWN ENTERPRISES, INC.'s commitment to continue working with all involved public and private utilities to protect their installations is incorporated in the attached resolution.

I am recommending adoption of the attached Amended Resolution, which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution, and further respectfully request that your Honorable Body adopt the following Amended Resolution with a Waiver of Reconsideration.

Respectfully submitted,

Richard Doherty, R.E., City Engineer  
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison



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**AMENDED AND RESTATED RESOLUTION**

BY COUNCIL MEMBER \_\_\_\_\_

PROVIDED, on October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1062 submitted by Detroit Department of Public Works City Engineering Division on behalf of CROWN ENTERPRISES, INC. which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1213 (the "Original Resolution"); and further

PROVIDED, it was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Crown and further contained certain scrivener's errors with respect to legal descriptions contained therein; and further

PROVIDED, this Amended and Restated Resolution amends and restate and supersedes in its entirety the Original resolution; and further

PROVIDED, CROWN ENTERPRISES, INC. is working with the involved agencies and utilities to make satisfactory arrangements for the abandonment, removal and/or rerouting of their services and facilities; and further

PROVIDED, CROWN ENTERPRISES, INC. will grant private easements to any involved agencies and utilities for facilities that will remain in the vacated rights-of-way as mutually agreed to within the reasonable discretion of CROWN ENTERPRISES, INC. and the agencies and utilities; and further

PROVIDED, CROWN ENTERPRISES, INC. or their assigns shall design and construct proposed sewers and or water mains and to make the connections to the existing public sewers and or water mains as required by Detroit Water and Sewerage Department (DWSD) prior to construction of the proposed sewers and or water mains in accordance with the following: (i) the plans for the sewers and or water mains shall be prepared by a registered engineer; (ii) DWSD be and is hereby authorized to review the drawings for the proposed sewers and or water mains and to issue permits for the construction of the sewers; (iii) the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; (iv) the entire cost of the proposed sewers and or water mains construction, including inspection, survey and engineering shall be borne by the CROWN ENTERPRISES, INC. or their assigns; (v) CROWN ENTERPRISES, INC. or their assigns shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; (vi) CROWN ENTERPRISES, INC. or their assigns shall grant to the City a satisfactory easement for the sewers and or water mains; (vii) the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City; (viii) CROWN ENTERPRISES, INC. or their assigns shall provide a one (1) year warranty for the proposed sewers and or water mains; and (ix) that upon satisfactory completion, any public sewers and or water mains shall become City property and become part of the City

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system, and any existing sewers and or water mains that were abandoned shall belong to CROWN ENTERPRISES, INC. or their assigns and will no longer be the responsibility of the City; and therefore be it

RESOLVED, that all of the following parts of De Buel Avenue, 50 feet wide, Heintz Avenue, 50 feet wide, Foster Street, 50 feet wide, and Girardin, 50 feet wide, being land in the City of Detroit, Wayne County, Michigan further described as:

- 1) De Buel Avenue, 50 feet wide, from the west line of Girardin Street, 50 feet wide, to dead end at the New York Central Rail Line, south of Georgia Avenue, 60 feet wide: De Buel Avenue lying south of and adjoining the south line of lots 43 through 50 and lying north of and adjoining lots 31 through 38 of MT ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; also De Buel Avenue lying south of and adjoining lots 26 through 22 and lying north of and adjoining lots 27 through 31 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS. Bounded by the east line of the New York Central Rail Line and the west line of Girardin Street.
- 2) Heintz Avenue, 50 feet wide, from the west line of Girardin Street, 50 feet wide, to the New York Central Rail Line, north of Miller Avenue, 66 feet wide: Heintz Avenue lying south of and adjoining the south line of lots 23 through 30 and lying north of and adjoining lots 11 through 18 of MT ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; also Heintz Avenue lying south of and adjoining the south line of lots 32 through 36 and lying north of and adjoining lots 37 through 41 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS. Bounded by the east line of the New York Central Rail Line and the west line of Girardin Street.
- 3) Foster Street, 50 feet wide, from the north line of Miller Avenue, 66 feet wide, to a dead end north of De Buel Avenue, 50 feet wide: Foster Street lying east of and adjoining the east line of lots 10-11, 30-31, and 50 of MT ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; also Foster Street lying west of and adjoining the west line of lots 26-27, 36-37, and 46 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS. Bounded by the north line of the Miller Avenue (66 feet wide) and the south line of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of section 21T 1 S R 12 lying south & adjacent of Georgia Avenue.
- 4) Girardin Street, 50 feet wide, from the north line of Miller Avenue, 66 feet wide, to a dead end north of De Buel Avenue, 50 feet wide: Girardin Street lying east of and adjoining the east line of lots 41-42, 31-32, 22 and lying west of and adjoining the west line of lots 4 through 21 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS. And also the south 10 feet of the east 200 feet of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of

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section 21T 1 S R 12 lying south & adjacent of Georgia Avenue. Bounded by the north line of the Miller Avenue (66 feet wide) and the south line of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of section 21T 1 S R 12 lying south & adjacent of Georgia Avenue.

- 5) The east/west alley segment, varied width, from the west line of lot 43 to the east line of lot 50 of ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide: east-west alley, 18 feet wide, lying northerly of and adjoining the north line of lots 42 through 50, and the east-west alley, 30 feet wide, lying northerly and adjoining lot 43 of MT ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; and lying southerly of and adjoining the south line of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of section 21T 1 S R 12 lying south & adjacent of Georgia Avenue; Bounded by the east line of the New York Central Rail Line and the west line of Girardin Street.
- 6) The east/west alley segment, 18 feet wide, from the west line of lot 26 to the east line of lot 22 JOHN GRINDLEYS SUB L33 P53, east of Foster Street, 50 feet wide and west of Girardin Street, 50 feet wide: lying northerly of and adjoining the north line of lots 22 through 26 JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS, and lying southerly of and adjoining the south line of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of section 21T 1 S R 12 lying south & adjacent of Georgia Avenue; Bounded by the east line of Foster Street and the west line of Girardin Street.
- 7) The east/west alley segment, 18 feet wide, from the west line of lots 38 & 23 to the east line of lots 30 & 31 of ELLIOTT HEIGHTS SUB L30 P82, east of the New York Central Rail Line and west of Foster Street, 50 feet wide: east-west alley, 18 feet wide, lying northerly of and adjoining the north line of lots 23 through 30 and southerly of and adjoining the south line of lots 31 through 38 of MT ELLIOTT HEIGHTS SUBDIVISION LIBER 30, PAGE 82 PLATS, WAYNE COUNTY RECORDS; Bounded by the east line of the New York Central Rail Line and the west line of Foster Street.
- 8) The east/west alley segment, 18 feet wide, from the west line of lots 37 & 46 to the east line of lots 41 & 42 JOHN GRINDLEYS SUB L33 P53, east of Foster Street, 50 feet wide and west of Girardin Street, 50 feet wide: East-west alley lying northerly of and adjoining the north line of lots 42 through 46 and southerly of and adjoining the south line of lots 37 through 41 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS; Bounded by the east line of Foster Street and the west line of Girardin Street.
- 9) The east/west alley segment, 16 feet wide, from the west line of lots 4 & 5 of JOHN GRINDLEYS SUB L33 P53 to the east line of lots 3 & 4 east of BESSENGER &



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MOORES FIELD AVE SUB L31 P62, east of Girardin Street, 50 feet wide, and west of Sherwood Avenue, 50 feet wide. East-west alley lying northerly of and adjoining the north line of lots 1 through 4 and southerly of and adjoining the south line of lot 5 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS; and lying northerly of and adjoining the north line of lots 1 through 3 and southerly of and adjoining the south line of lot 4 of BESSENGER & MOORES FIELD AVE SUB L31 P62. Bounded by the east line of Girardin Street and the west of Sherwood Avenue.

- 10) The east/west alley segment, 16 feet wide, from the west line of lots 4 & 5 of JOHN GRINDLEYS SUB L33 P53 to the east line of lots 3 & 4 east of BESSENGER & MOORES FIELD AVE SUB L31 P62, east of Girardin Street, 50 feet wide, and west of Sherwood Avenue, 50 feet wide. East-west alley lying northerly of and adjoining the north line of lots 1 through 4 and southerly of and adjoining the south line of lot 5 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS; and lying northerly of and adjoining the north line of lots 1 through 3 and southerly of and adjoining the south line of lot 4 of BESSENGER & MOORES FIELD AVE SUB L31 P62. Bounded by the east line of Girardin Street and the west of Sherwood Avenue.
  
- 11) The north/south alley segment, 16 feet wide, from the south line of lot 5 of JOHN GRINDLEYS SUB L33 P53 to a point 94.98 feet north of the northeast corner of lot 21 of JOHN GRINDLEYS SUB L33 P53 along the east line of the east 200 feet of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of section 21T 1 S R 12 lying south & adjacent of Georgia Avenue, 60 feet wide, and from the south line of lot 4 of BESSENGER & MOORES FIELD AVE SUB L31 P62 to the north line of lot 63 of WAGNERS FIELD AVE SUB L34 P75, north of Miller Street, 66 feet wide, and south of Georgia Avenue, 66 feet wide; North-south alley lying easterly of and adjoining the east line of lots 5 through 21 of JOHN GRINDLEYS SUBDIVISION LIBER 33, PAGE 53 PLATS, WAYNE COUNTY RECORDS and lying easterly of and adjoining the east line of the south 94.98 feet of the east 200 feet of the north 456.09 feet of the southeast 1/4 of the southwest 1/4 of section 21T 1 S R 12 lying south & adjacent of Georgia Avenue; and lying westerly of and adjoining the west line of lots 4 through 63 of BESSENGER & MOORES FIELD AVE SUB L31 P62; Bounded by Miller Avenue (66 feet wide) to the south and Georgia Avenue (60 feet wide) to the north.

Be and the same is hereby vacated (outright) as public right-of-way to become part and parcel of the abutting property, subject to the following provisions:

PROVIDED, that petitioner/property owner make satisfactory arrangements with any and all utility companies for cost and arrangements for the removing and/or relocating of the utility companies and city departments services or granting of private easements for specific utility companies, if necessary, and further

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PROVIDED, that the petitioner make the necessary arrangements with DTE Energy for the removal of their facilities and miscellaneous associated work with the cost borne by the petitioner and further

PROVIDED, that the petitioner make the necessary arrangements with COMCAST for the removal of their facilities and miscellaneous associated work with the cost borne by the petitioner and further

PROVIDED, that the petitioner make the necessary arrangements with AT&T for the removal of their facilities and miscellaneous associated work with the cost borne by the petitioner and further

PROVIDED, that the petitioner shall design and construct proposed sewers and to make the connections to the existing public sewers as required by Detroit Water and Sewerage Department (DWSD) prior to construction of the proposed sewers, and further

PROVIDED, that the plans for the sewers shall be prepared by a registered engineer; and further

PROVIDED, that DWSD be and is hereby authorized to review the drawings for the proposed sewers and to issue permits for the construction of the sewers; and further

PROVIDED, that the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; and further

PROVIDED, that the entire cost of the proposed sewers construction, including inspection, survey and engineering shall be borne by the petitioner; and further

PROVIDED, that the petitioner shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; and further

PROVIDED, that the petitioner shall grant to the City a satisfactory easement for the sewers, and further

PROVIDED, that the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City, and further

PROVIDED, that the petitioner shall provide a one (1) year warranty for the proposed sewers, and further

PROVIDED, that upon satisfactory completion, the sewers shall become City property and become part of the City system. And any existing sewers that were abandoned shall belong to the petitioner and will no longer be the responsibility of the City; and further

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PROVIDED, that any construction in the public rights-of-way such as curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

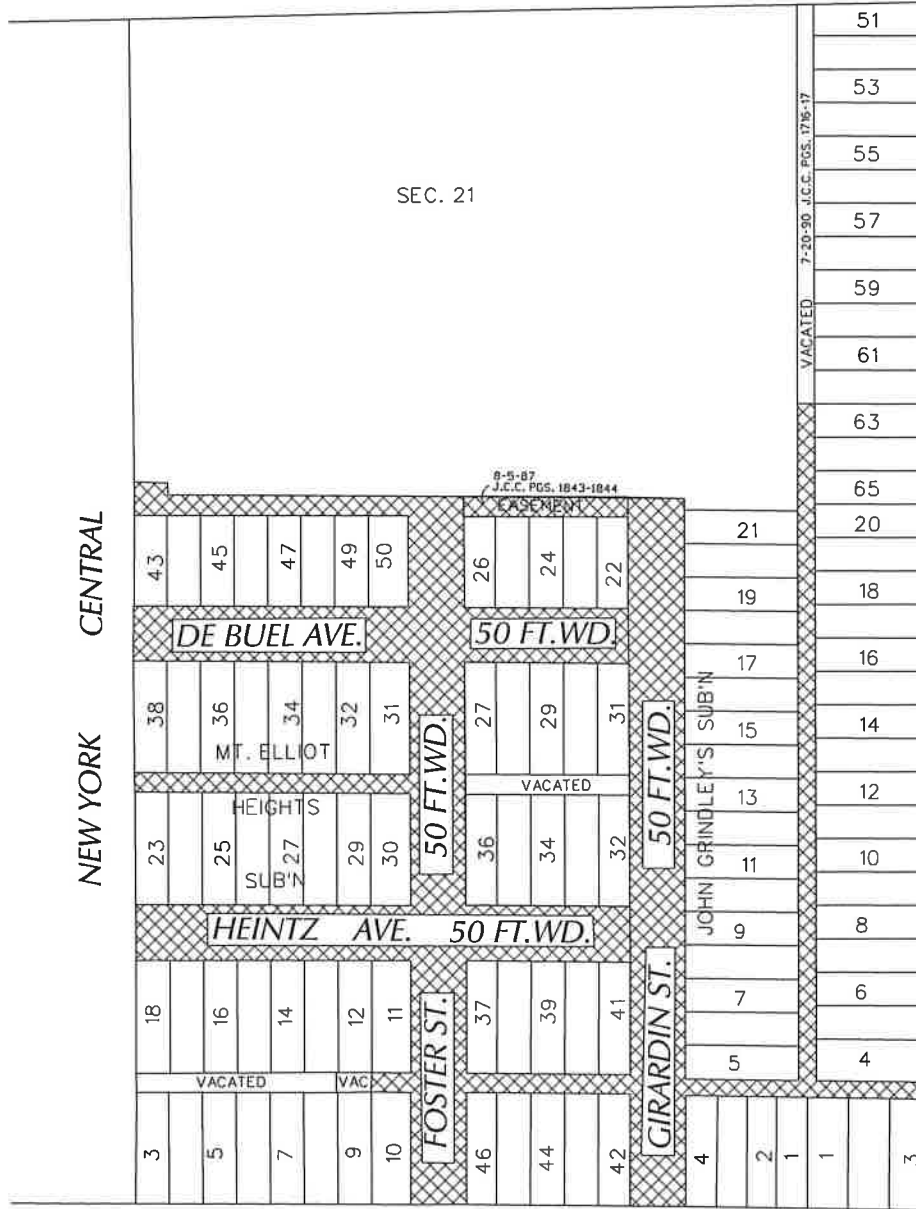
PROVIDED, That the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds; and further

PROVIDED, that upon such recordation, this resolution shall amend and restate and supersede in its entirety that certain resolution recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1213 and such resolution shall be of no further force and effect.

PETITION NO. 1062  
 CROWN ENTERPRISES LLC.,  
 C/O GIFFELS WEBSTER  
 28 W. ADAMS, SUITE 1200  
 DETROIT, MICHIGAN 48226  
 TRICIA DEMARCO  
 PHONE NO. 313 962-4442



GEORGIA AVE. 60 FT. WD.



MILLER AVE. 66 FT. WD.

SHERWOOD AVE. 50 FT. WD.

 - OUTRIGHT VACATION

(FOR OFFICE USE ONLY)

CARTO 50 E

REQUEST TO OUTRIGHT VACATE  
 DE BUELL AVE., FOSTER ST.,  
 HEINTZ AVE., GIRARDIN ST.,  
 AND PUBLIC ALLEYWAYS.

CITY OF DETROIT  
 CITY ENGINEERING DIVISION  
 SURVEY BUREAU

JOB NO. 01-01

DRWG. NO. X 1062

B					
A					
DESCRIPTION	DRWN	CHKD	APPD	DATE	
REVISIONS					
DRAWN BY	SA	CHECKED	KSM		
DATE	08-30-19	APPROVED			



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

Revised

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
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WWW.DETROITMI.GOV

November 22, 2019

7 36

Honorable City Council:

**RE: Amended and Restated Petition No. 1061 — Detroit Department of Public Works City Engineering Division, request for approval of Amended and Restated Resolution relating to conversion to easement portions of the following streets: Marcus Avenue, and Rugg Street, Richardson Street and the outright vacation of Filer Avenue and certain alleys for the development of a parking lot for Cedar Investments, LLC**

On October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1061 submitted by Detroit Department of Public Works City Engineering Division (“CED”) on behalf of Crown Enterprises, Inc., (“Crown”) which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1203 (the “Original Resolution”). It was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Crown and further contained certain scrivener’s errors with respect to legal descriptions contained therein. Further, Crown’s affiliate, Cedar Investments, LLC, (“Cedar”) has subsequently acquired fee title to the land adjacent to the impacted rights of way and is now the appropriate petitioner.

CED, on behalf of Crown, respectfully requests that Detroit City Council adopt the attached resolution (the “Amended Resolution”), which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution.

Amended and Restated Petition No. 1061 — Detroit Department of Public Works City Engineering Division on behalf of Cedar Investments, LLC requesting the conversion to easement and the outright vacation of certain streets and certain alley segments as more particularly described in the attached Amended Resolution, in the area generally bounded by Huber Avenue on the north, Mt. Elliot Avenue on the west, Georgia Avenue on the south, and New York Central Rail Line on the east.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made for the proposed development of CEDAR INVESTMENTS, LLC’s parking lot on the east side of Mt. Elliot. CEDAR INVESTMENTS, LLC shall pay the costs required to abandon and relocate active utility lines in the subject streets and alleys. Alternatively, CEDAR INVESTMENTS, LLC may grant private easements to existing utilities to allow them to remain in place while providing access for repairs or replacement.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW (TED), and City Engineering – DPW (CED). The construction of the proposed turnaround on Marcus Avenue upon lots 761 & 835 of Bessenger & Moore’s Mt. Elliot Avenue Sub., L.33 P.19, will be done under plans approved by both TED and CED.

11-25-19 - MTNB JA (3-d)

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CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
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Provisions for the turnaround to be constructed under plans approved by TED and permits from CED are a part of the resolution.

DTE Gas Company reports involvement but no objection.

AT&T objects to the property change. CEDAR INVESTMENTS, LLC continues to work with AT&T to make mutually satisfactory arrangements for removal of AT&T facilities or granting of a private easement.

DTE Energy – Electric objects to the property change. CEDAR INVESTMENTS, LLC continues to work with DTE to make mutually satisfactory arrangements for removal of DTE facilities or granting of a private easement.

Detroit Fire Department (DFD) reports involvement but no objection provided CEDAR INVESTMENTS, LLC maintains emergency vehicle access to all existing building structures and hydrants.

Detroit Water and Sewerage Department (DWSD) has no objection to the requested conversion to easement vacations and outright vacation of alleys, provided certain conditions are met. The specific DWSD conditions and provisions for granting of private easements are included in the resolution. DWSD reports that there are water mains in Marcus, Rugg, and Richardson Streets and that for all of the subject alleys the existing sewers can be removed.

All other involved City Departments, and privately owned utility companies informed of this petition have reported no objections to the vacations. CEDAR INVESTMENTS, LLC's commitment to continue working with all involved public and private utilities to protect their installations is incorporated in the attached resolution.

I am recommending adoption of the attached Amended Resolution, which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution, and further respectfully request that your Honorable Body adopt the Amended Resolution with a Waiver of Reconsideration.

Respectfully submitted,

Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

/JD-JK

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison

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**AMENDED AND RESTATED RESOLUTION**

BY COUNCIL MEMBER \_\_\_\_\_

PROVIDED, on October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1061 submitted by Detroit Department of Public Works City Engineering Division on behalf of CROWN ENTERPRISES, INC. for CEDAR INVESTMENTS, LLC which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1203 (the "Original Resolution"); and further

PROVIDED, it was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Cedar and further contained certain scrivener's errors with respect to legal descriptions contained therein; and further

PROVIDED, this Amended and Restated Resolution amends and restate and supersedes in its entirety the Original resolution; and further

PROVIDED, CEDAR INVESTMENTS, LLC is working with the involved agencies and utilities to make satisfactory arrangements for the abandonment, removal and/or rerouting of their services and facilities; and further

PROVIDED, CEDAR INVESTMENTS, LLC will grant private easements to any involved agencies and utilities for facilities that will remain in the vacated streets and alleys as mutually agreed to within the reasonable discretion of CEDAR INVESTMENTS, LLC and the agencies and utilities; and further

PROVIDED, CEDAR INVESTMENTS, LLC will grant private easements upon parts of lots 65, 66, 67, 94 and 95 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records to the adjacent property owner, BRESLER-GORDON METALS, for the purpose of allow ingress/egress to property; and assume costs associated to work related to construction of ingress/egress.

RESOLVED, that all of the following parts of Marcus Avenue, 50 feet wide, Rugg Street, 55 feet wide, and Richardson, 60 feet wide, and alley segments, being land in the City of Detroit, Wayne County, Michigan further described as:

- 1) Marcus Avenue, 50 feet wide, from east line of Mt. Elliot Avenue, 66 feet wide, to the east line of the lots 761 & 835 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19, west of Pease Avenue, 50 feet wide: Marcus Avenue lying south of and adjoining the south line of lots 798, and 782 through 779, and 764 through 761 of Bessenger & Moore's Mt. Elliot Avenue Subdivision, Liber 33 Page 19 of Wayne County Records; also lying north of and adjoining lots 799, and 844 through 835 of Bessenger &



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Moore's Mt. Elliot Avenue Sub., Liber 33 Page 19 of Wayne County Records; and bounded on the west by Mt. Elliot Avenue, 66 feet wide, and Pease Avenue, 50 feet wide.

- 2) Rugg Street, 55 feet wide, from the east line of Mt. Elliot Avenue, 66 feet wide, to the east line of lot 827 Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19, and the east line of lot 140 of Howe's Sub., L.13 P.24, west of New York Central Rail Road; Rugg Street lying south of and adjoining the south line of lots 810 through 827 of Bessenger & Moore's Mt. Elliot Avenue Sub., Liber 33, Page 19 of Wayne County Records; also lying north of and adjoining lots 124 through 140 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records; and bounded on the west by Mt. Elliot Avenue, 66 feet wide, and west of New York Central Rail Road.
- 3) Richardson Street, 60 feet wide, from the east line of Mt. Elliot Avenue, 66 feet wide, to the east line of lots 101 & 100 of Howe's Sub., L.13 P.24, west of New York Central Rail Road; Richardson Street lying south of and adjoining the south line of lots 117 through 101 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records; also lying north of and adjoining lots 84 through 100 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records; and bounded on the west by Mt. Elliot Avenue, 66 feet wide, and west of New York Central Rail Road.
- 4) Filer Avenue, 50 feet wide; Filer Avenue from the north-east corner of lot 779 to the north-west corner of lot 764 from the south-east corner of lot 778 to the south-west corner of lot 765; bounded by Marcus Avenue, 50 feet wide, to the south, between Mt. Elliot Avenue, 66 feet wide, and Pease Avenue, 50 feet wide.
- 5) The north/south alley segment, 16 feet wide, from the north line of lots 793 & the south line of lot 778 to south line of lots 798 & 782 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19, south of Huber Avenue, 66 feet wide, and north of Marcus Avenue, 50 feet wide; north-south alley, 16 feet wide, lying easterly of and adjoining lots 793 through 798; westerly of lot 782 and westerly of the east-west alley bounded by lots 778 & 782 of Bessenger & Moore's Mt. Elliot Avenue Sub., Liber 33, Page 19 of Wayne County Records; and bounded by Marcus Avenue, 50 feet wide, and Outlot 3 Plat of Subdivision of Section 21, Liber 3, Page 12 of Wayne County Records.
- 6) The east/west alley segment, 16 feet wide, from the west line of lots 778 & 782 to the east line of lots 765 & to a point 16.46 feet east from the west line of lot 761 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19, east of Mt. Elliot Avenue, 66 feet wide, and west of Pease Avenue, 50 feet wide; east-west alley, 16 feet wide, lying northerly of and adjoining lots 782 through 779, and lying northerly of and adjoining lots 764 through 762 and the west 16.46 feet of lot 761; lying southerly of lot 778, lying southerly of and adjoining lot 765 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19; north of Marcus Avenue, 50 feet wide, between Mt. Elliot Avenue, 66 feet wide, and Pease Avenue, 50 feet wide.



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- 7) The north/south alley segment, 16 feet wide, from the north line of lots 799 & 844 to south line of lots 810 & 811 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33, P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide: north-south alley, 16 feet wide, lying easterly of and adjoining lots 799 through 810; westerly of lots 844 and 811 of Bessenger & Moore's Mt. Elliot Avenue Sub., Liber 33 Page 19 of Wayne County Records; and bounded by Marcus Avenue, 50 feet wide, and Rugg Street, 55 feet wide.
  - 8) The east/west alley segment, 16 feet wide, from the west line of lots 844 and 811 to the east line of lots 821 and 834, also from the east line of lots 827 & 828 to the west line of lots 827 & 828 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide: east-west alley, 16 feet wide, lying northerly of and adjoining lots 811 through 821, and lot 827; southerly of lots 844 through 834, and lot 828 of Bessenger & Moore's Mt. Elliot Avenue Sub., Liber 33 Page 19 of Wayne County Records; East of Mt. Elliot Avenue, 66 feet wide, and between Marcus Avenue, 50 feet wide, and Rugg Street, 55 feet wide.
  - 9) The north/south alley segment, 20 feet wide, from the north line of lots 124 & 125 to south line of lots 117 & 116 of Howe's Sub., L.13 P.24, south of Rugg Street, 55 feet wide, and north of Richardson Street, 60 feet wide: north-south alley, 20 feet wide, lying easterly of and adjoining lot 117 through 124; westerly of and adjoining lot 125 & 116 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records; East of Mt. Elliot Avenue, 66 feet wide, between Rugg Street, 55 feet wide, and Richardson Street, 60 feet wide.
  - 10) The east/west alley segment, 20 feet wide, from the west line of lots 116 & 125 to east line of lots 140 & 101 of Howe's Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of New York Central Rail Road: east-west alley, 20 feet wide, lying northerly of and adjoining lot 116 through 101; southerly of and adjoining lot 125 through 140 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records; East of Mt. Elliot Avenue, 66 feet wide, between Rugg Street, 55 feet wide, and Richardson Street, 60 feet wide.
  - 11) The north/south alley segment, 20 feet wide, from the south line of lots 77 & 76 to the north line of lots 84 & 85 of Howe's Sub., L.13 P.24, south of Richardson Street, 60 feet wide, and north of Georgia Avenue, 50 feet wide: north-south alley, 20 feet wide, lying easterly of and adjoining lot 84 through lot 77; westerly of and adjoining lots 85 and 76 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records; East of Mt. Elliot Avenue, 66 feet wide, between Richardson Street, 60 feet wide, and Georgia Avenue, 50 feet wide.
  - 12) The east/west alley segment, varied width, from the west line of lots 85 & 76 to east line of lots 96 & 65 and the east-west alley segment, 20 feet wide, from the west line

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of lots 100 & 61 to the east line of lots 100 & 61 of Howe's Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of the New York Central Rail Road: east-west alley, varied width, lying northerly of and adjoining lots 65 through 76 and lot 61; southerly of and adjoining lots 85 through 96 and lot 100 of Howe's Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records; East of Mt. Elliot Avenue, 66 feet wide, between Richardson Street, 60 feet wide, and Georgia Avenue, 50 feet wide.

be and the same is hereby vacated as a public right-of-way to become part and parcel of the abutting property and is hereby converted to an easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said right-of-way and by their heirs, executors, administrators and assigns, forever to wit:

Said owners hereby grant to and for the use of Detroit Water and Sewerage Department (DWSD), AT&T, ITC Holdings (if applicable), and DTE Electric Company (DTE), respectively, an easement as herein above described for the purposes of maintaining, installing, repairing, removing, inspecting or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or related infrastructure and equipment, with the right of ingress and egress, including on adjacent property, for the purpose above set forth herein, and DWSD, AT&T, ITC Holdings, and DTE, respectively, shall use due care in accessing their infrastructure and any property damaged by the utility companies shall be restored to a satisfactory condition,

Said owners for their heirs and assigns further agree that no buildings, shall be built or placed upon said easements without prior approval of DWSD or any other utility companies actually having facilities located in the affected easements, provided, that except for the restriction on buildings, nothing in this condition shall prevent Cedar from utilizing the easement in accordance with an approved site plan for the currently contemplated use as of the date hereof, which contemplated use does not include any buildings,

If the owners of any lots abutting on said vacated street shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners making such request shall pay all reasonable costs for such removal and/or relocation, unless such charges are waived by the utility owners,

If any utility located in said property shall break or be damaged as a result of any negligent or wrongful action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with code then in such event said owners or assigns causing such damage shall be liable for all reasonable costs incidental to the repair of such broken or damaged utility,

In the event that any current or future site plan requires the relocation of any existing sewers water mains or related DWSD infrastructure within said easements or construction of any new

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sewers water mains or related DWSD infrastructure, CEDAR INVESTMENTS, LLC or their assigns shall design and construct proposed sewers and or water mains to interconnect their proposed project with the existing public sewers and or water mains as required by DWSD prior to construction of the proposed sewers and or water mains in accordance with the following: (i) the plans for the sewers and or water mains shall be prepared by a registered engineer; (ii) DWSD be and is hereby authorized to review the drawings for the proposed sewers and or water mains and to issue permits for the construction of the sewers; (iii) the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; (iv) the entire cost of the proposed sewers and or water mains construction, including inspection, survey and engineering shall be borne by the CEDAR INVESTMENTS, LLC or their assigns; (v) CEDAR INVESTMENTS, LLC or their assigns shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; (vi) CEDAR INVESTMENTS, LLC or their assigns shall grant to the City a satisfactory easement for the sewers and or water mains; (vii) the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City; (viii) CEDAR INVESTMENTS, LLC or their assigns shall provide a one (1) year warranty for the proposed sewers and or water mains; and (ix) that upon satisfactory completion, any public sewers and or water mains shall become City property and become part of the City system, and any existing sewers and or water mains that were abandoned shall belong to CEDAR INVESTMENTS, LLC or their assigns and will no longer be the responsibility of the City,

PROVIDED, that the petitioner maintain Fire Department vehicle access to all buildings, structures, fire hydrants, and fire department connections; and further

PROVIDED, that free and easy access to the DTE facilities within the easement is reserved for DTE equipment including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the facilities, and further and be it also

RESOLVED, that all of the following parts of Filer Avenue, 50 feet wide, and alley segments being land in the City of Detroit, Wayne County, Michigan further described as:

- 1) Filer Avenue, 50 feet wide, from the north line of lots 771 and 772 to the south line of lots 778 and 765 of Bessenger & Moore's Mt. Elliot Avenue Sub. Liber 33, Page 19: Filer Avenue lying east of and adjoining the east line of lots 772 through 778 and lying west of and adjoining lots the west line of 765 through 771 of Bessenger & Moore's Mt. Elliot Avenue Sub., Liber 33 Page 19 of Wayne County Records; and bounded on the south by Marcus Avenue, 50 feet wide, and on the north by Outlot 3 Plat of Subdivision of Section 21, Liber 3, Page 12 of Wayne County Records.
- 2) Filer Avenue, 50 feet wide, from the north line of lots 779 and 764 to the south line of lots 779 and 764 of Bessenger & Moore's Mt. Elliot Avenue Sub. Liber 33, Page 19: Filer Avenue lying east of and adjoining the east line of lot 779 and lying west of and adjoining the west line of lot 764 of Bessenger & Moore's Mt. Elliot Avenue Sub.,

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Liber 33 Page 19 of Wayne County Records; and bounded on the south by Marcus Avenue, 50 feet wide, and on the north by Outlot 3 Plat of Subdivision of Section 21, Liber 3, Page 12 of Wayne County Records.

- 3) The north/south alley segment, 16 feet wide, from the south line of lots 792 & 778 to the north line of lots 772 & 783 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19, south of Huber Avenue, 66 feet wide, and north of Marcus Avenue, 50 feet wide; north-south alley, 16 feet wide, lying easterly of and adjoining lots 783 through 792; westerly of and adjoining lots 772 through 778 of Bessenger & Moore's Mt. Elliot Avenue Sub., Liber 33, Page 19 of Wayne County Records; and bounded by Marcus Avenue, 50 feet wide, and Outlot 3 Plat of Subdivision of Section 21, Liber 3, Page 12 of Wayne County Records.
- 4) The north/south alley segment, 18 feet wide, from the north line of lots 820 & the east 12 feet of lot 821 to south line of lots 820 & the east 12 feet of lot 821 of Bessenger & Moore's Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide; north-south alley, 18 feet wide, lying easterly of and adjoining lot 820; westerly of and adjoining the east 12 feet of lot 821 of Bessenger & Moore's Mt. Elliot Avenue Sub., Liber 33 Page 19 of Wayne County Records.

Be and the same is hereby vacated (outright) as public right-of-way to become part and parcel of the abutting property, subject to the following provisions:

PROVIDED, that petitioner/property owner make satisfactory arrangements with DWSD, the City's Public Lighting Department, if applicable, DTE, COMCAST (if applicable), AT&T, and ITC HOLDINGS (if applicable) for cost and arrangements for removing and/or relocating of the utility companies, with the cost borne by the petitioner; and further

PROVIDED, that the petitioner make the necessary arrangements with DWSD for the abandonment of DWSD facilities through bulk heading and flowable fill placement or the removal of their facilities and miscellaneous associated work, all in accordance with specifications approved by DWSD, with the cost borne by the petitioner, including but not limited to inspection, survey and engineering, and further

PROVIDED, that any existing sewers that are so abandoned shall belong to the petitioner and will no longer be the responsibility of DWSD; and further

PROVIDED, that any construction in the public rights-of-way such as curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and be it also

**RESOLVED**, that that your Honorable Body authorize the acceptance of the following described property from CEDAR INVESTMENTS, LLC for public right-of-way purposes:

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Part of Lots 761 and 835, Block 1 "Bessenger & Moore's Mt. Elliot Avenue Subdivision" as recorded in Liber 33, Page 19 of Plats, Wayne County Records; and being more particularly described as follows: the south 20 feet of the east 20 feet of lot 761 and vacated Marcus Street adjacent to the south 20 feet of the east 20 feet of lot 761 of "Bessenger & Moore's Mt. Elliot Avenue Subdivision" as recorded in Liber 33, Page 19 of Plats, Wayne County Records, and the north 20 feet of the east 20 feet of lot 835 and vacated Marcus Street adjacent to the north 20 feet of the east 20 feet of lot 835 of "Bessenger & Moore's Mt. Elliot Avenue Subdivision" as recorded in Liber 33 Page 19 of Plats, Wayne County Records

PROVIDED, that CEDAR INVESTMENTS, LLC or their assigns shall design and construct the new alley turnaround on Marcus Ave as required by the City Engineering Division – DPW (CED)/Street Design Bureau and the Traffic Engineering Division – DPW; and further

PROVIDED, that CEDAR INVESTMENTS, LLC or their assigns shall be responsible for arranging the financing of the entire cost of the proposed right-of-way construction, including inspection, survey and engineering; and further

PROVIDED, that the entire work is to be performed in accordance with plans and specifications approved by CED and constructed under the inspection and approval of CED; and further

PROVIDED, that all taxes with respect to property of which the Dedication Area is a part of shall be paid and proof thereof furnished to the Law Department and/or City Engineering Division – DPW; and further

PROVIDED, that proof of compliance with Detroit Ordinance No. 29-94, Detroit Code Sections 2-1-11 through 2-1-15 also known as the Environmental Review Guidelines, is furnished to the Law Department and/or City Engineering Division – DPW; and further

PROVIDED, that the fee owner submit a properly executed deed acceptable to the Law Department and/or City Engineering Division – DPW; and further

PROVIDED, That the petitioner obtain Traffic Engineering Division, signature of approval on the final design and plans for the construction of the alley turnaround; and further

PROVIDED, That the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds; and further

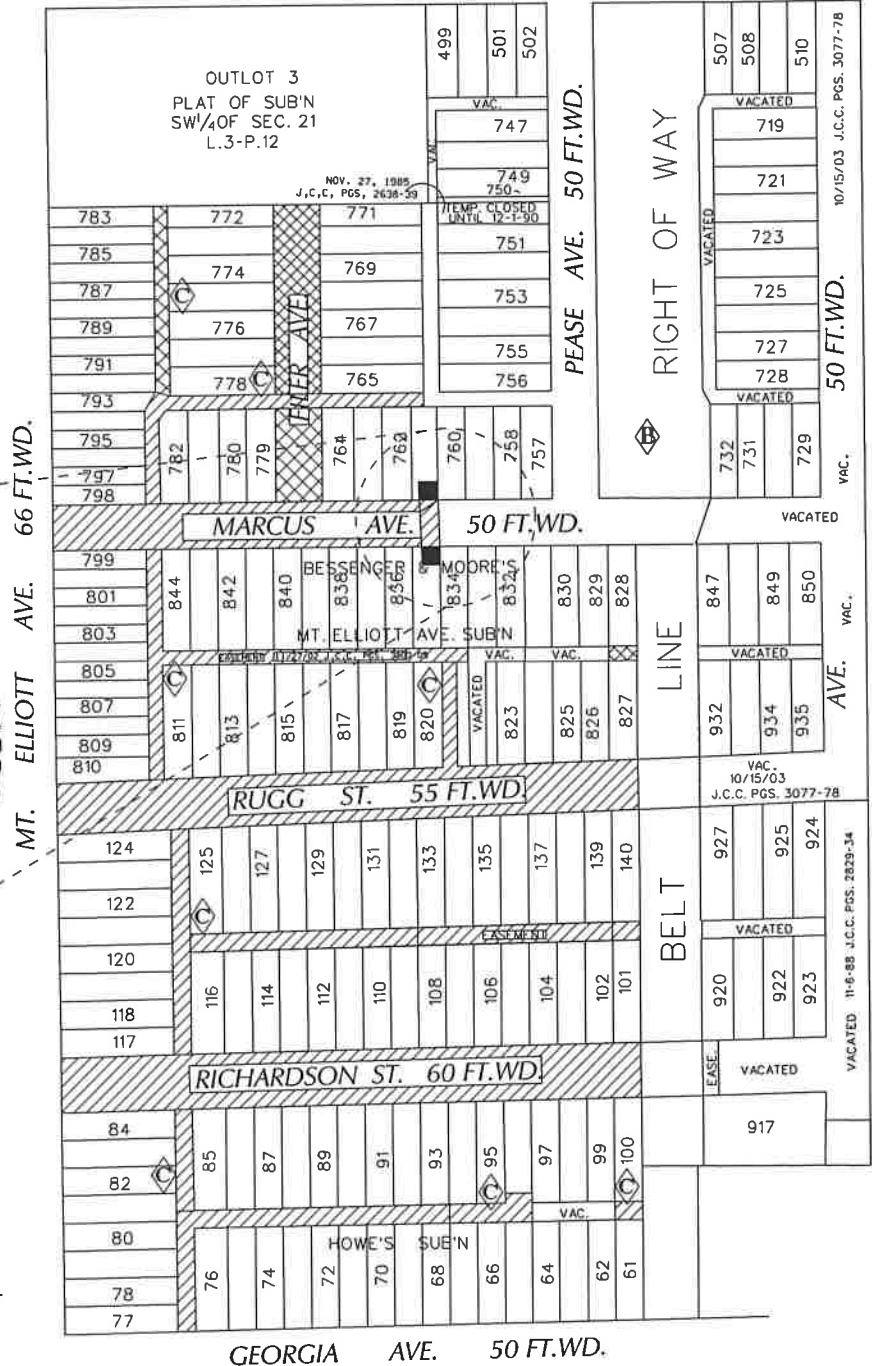
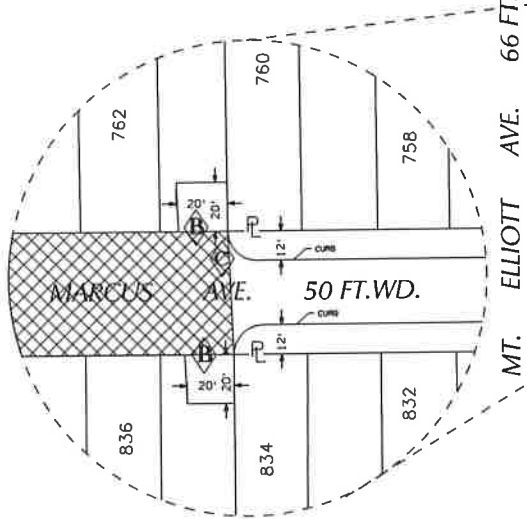
PROVIDED, that upon such recordation, this resolution shall amend and restate and supersede in its entirety that certain resolution recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1203 and such resolution shall be of no further force and effect.

PETITION NO. 1061  
 CROWN ENTERPRISES  
 C/O GIFFELS WEBSTER  
 28 W. ADAMS, SUITE 1200  
 DETROIT, MICHIGAN 48226  
 TRICIA DEMARCO  
 PHONE NO. 313 962-4442

"REVISION-C"



HUBER AVE. 66 FT.WD.



- OUTRIGHT VACATION
- CONVERSION TO EASEMENT
- REQUEST DEDICATION

C	CHANGING FROM OUTRIGHT VACATION TO CONVERSION TO EASEMENT	SA	JA		11/22/2019
B	REQUEST DEDICATION	SA	JA		10/25/2019
A	CHANGING FROM OUTRIGHT VACATION TO CONVERSION TO EASEMENT REQUEST DEDICATION	SA	JA		09/17/2019
DESCRIPTION		DRWN	CHKD	APPD	DATE
REVISIONS					
DRAWN BY	SA	CHECKED		KSM	
DATE	08-30-19	APPROVED			

(FOR OFFICE USE ONLY)

CARTO 50 E

REQUEST TO OUTRIGHT VACATE  
 WITH ALTERNATIVE OF  
 MARCUS AVE., RUGG ST.,  
 RICHARDSON ST. AND PUBLIC ALLEY WAYS.

CITY OF DETROIT  
 CITY ENGINEERING DIVISION  
 SURVEY BUREAU

JOB NO. 01-01

DRWG. NO. X 1061





CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

DO NOT USE!

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
FAX: (313) 224-3471  
WWW.DETROITMI.GOV

*[Handwritten scribbles and an arrow pointing to the right]*

October 25, 2019

Honorable City Council:

**RE: Amended and Restated Petition No. 1061 — Detroit Department of Public Works City Engineering Division, request for approval of Amended and Restated Resolution relating to conversion to easement portions of the following streets: Marcus Avenue, and Rugg Street, Richardson Street and the outright vacation of Filer Avenue and certain alleys for the development of a parking lot for Crown Enterprises, Inc.**

On October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1061 submitted by Detroit Department of Public Works City Engineering Division (“CED”) on behalf of Crown Enterprises, Inc., (“Crown”) which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1203 (the “Original Resolution”). It was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Crown and further contained certain scrivener’s errors with respect to legal descriptions contained therein.

CED, on behalf of Crown, respectfully requests that Detroit City Council adopt the attached resolution (the “Amended Resolution”), which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution.

Amended and Restated Petition No. 1061 — Detroit Department of Public Works City Engineering Division on behalf of Crown Enterprises, Inc. requesting the conversion to easement of the following three (3) streets and certain alley segments and the outright vacation of one (1) street and certain alley segments:

- 1) Filer Avenue, 50 feet wide, from north line Marcus Avenue, 50 feet wide, to dead end, south of Huber Street, 66 feet wide.
- 2) Marcus Avenue, 50 feet wide, from east line of Elliot Avenue, 66 feet wide, to the east line the west 10 feet of lots 761 & 835 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, west of Pease Avenue, 50 feet wide.
- 3) Rugg Street, 55 feet wide, from the east line of Mt. Elliot Avenue, 66 feet wide, to the east line of lot 827 Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, and the east line of lot 140 of Howes Sub., L.13 P.24, west of vacated Foster Avenue, 50 feet wide.
- 4) Richardson Street, 60 feet wide, from the east line of Mt. Elliot Avenue, 66 feet wide, to the east line of lots 101 & 100 of Howes Sub., L.13 P.24, west of vacated Foster Avenue, 50 feet wide.
- 5) The north/south alley segment, 16 feet wide, from the north line of lots 783 & 772 to south line of lots 798 & 782 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Huber Avenue, 66 feet wide, and north of Marcus Avenue, 50 feet wide.
- 6) The east/west alley segment, 16 feet wide, from the west line of lots 778 & 782 to the east line of lots 778 & 779 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, east of Mt. Elliot Avenue, 66 feet wide, and west of Pease Avenue, 50 feet wide.

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NOV 25 2019



- 7) The east/west alley segment, 16 feet wide, from the west line of lots 765 & 764 to the east line of lot 765 & to a point 16.64 feet east from the west line of lot 761 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, east of Mt. Elliot Avenue, 66 feet wide, and west of Pease Avenue, 50 feet wide.
- 8) The north/south alley segment, 16 feet wide, from the north line of lots 799 & 844 to south line of lots 810 & 811 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide.
- 9) The north/south alley segment, 16 feet wide, from the north line of lots 820 & 821 to south line of lots 820 & 821 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide.
- 10) The east/west alley segment, 16 feet wide, from the west line of lot 827 & 828 and to east line of lot 827 & 828 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide.
- 11) The east/west alley segment, 16 feet wide, from the west line of lots 844 & 811 to the east line of lot 834 and the east 10 feet of lot 821 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide.
- 12) The north/south alley segment, 20 feet wide, from the north line of lots 124 & 125 to south line of lots 117 & 116 of Howes Sub., L.13 P.24, south of Rugg Street, 55 feet wide, and north of Richardson Street, 60 feet wide.
- 13) The east/west alley segment, 20 feet wide, from the west line of lots 116 & 125 to east line of lots 140 & 101 of Howes Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide.
- 14) The north/south alley segment, 20 feet wide, from the north line of lots 84 & 85 to south line of lots 77 & 76 of Howes Sub., L.13 P.24, south of Richardson Street Street, 60 feet wide, and north of Georgia Avenue, 50 feet wide.
- 15) The east/west alley segment, various width, from the west line of lots 85 & 76 to east line of lots 96 & 65 of Howes Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide.
- 16) The east/west alley segment, 20 feet wide, from the west line of lots 100 & 61 to east line of lots 100 & 61 of Howes Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made for the proposed development of CROWN ENTERPRISES, INC.'s parking lot on the east side of Mt. Elliot. CROWN ENTERPRISES, INC. shall pay the costs required to abandon and relocate active utility lines in the subject streets and alleys. Alternatively, CROWN ENTERPRISES, INC. may grant private easements to existing utilities to allow them to remain in place while providing access for repairs or replacement.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW (TED), and City Engineering – DPW (CED). The construction of the proposed turnaround on Marcus Avenue upon lots 761 & 835 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, will be done under plans approved by both TED and CED. Provisions for the turnaround to be constructed under plans approved by TED and permits from CED are a part of the resolution.





CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
FAX: (313) 224-3471  
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DTE Gas Company reports involvement but no objection.

AT&T objects to the property change. CROWN ENTERPRISES, INC. continues to work with AT&T to make mutually satisfactory arrangements for removal of AT&T facilities or granting of a private easement.

DTE Energy – Electric objects to the property change. CROWN ENTERPRISES, INC. continues to work with DTE to make mutually satisfactory arrangements for removal of DTE facilities or granting of a private easement.

Detroit Fire Department (DFD) reports involvement but no objection provided CROWN ENTERPRISES, INC. maintains emergency vehicle access to all existing building structures and hydrants.

Detroit Water and Sewerage Department (DWSD) has no objection to the requested conversion to easement vacations and outright vacation of alleys, provided certain conditions are met. The specific DWSD conditions and provisions for granting of private easements are included in the resolution. DWSD reports that there are water mains in Marcus, Rugg, and Richardson Streets and that for all of the subject alleys the existing sewers can be removed.

All other involved City Departments, and privately owned utility companies informed of this petition have reported no objections to the vacations. CROWN ENTERPRISES, INC.'s commitment to continue working with all involved public and private utilities to protect their installations is incorporated in the attached resolution.

I am recommending adoption of the attached Amended Resolution, which Amended Resolution amends and restates and supersedes in its entirety the Original Resolution, and further respectfully request that your Honorable Body adopt the Amended Resolution with a Waiver of Reconsideration.

Respectfully submitted,

Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

/JD-JK

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison

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**AMENDED AND RESTATED RESOLUTION**

BY COUNCIL MEMBER \_\_\_\_\_

PROVIDED, on October 1, 2019, Detroit City Council approved a resolution relating to Petition No. 1061 submitted by Detroit Department of Public Works City Engineering Division on behalf of CROWN ENTERPRISES, INC. which resolution was subsequently recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1203 (the "Original Resolution"); and further

PROVIDED, it was subsequently determined that the Original Resolution did not include certain provisions agreed to by CED and Crown and further contained certain scrivener's errors with respect to legal descriptions contained therein; and further

PROVIDED, this Amended and Restated Resolution amends and restate and supersedes in its entirety the Original resolution; and further

PROVIDED, CROWN ENTERPRISES, INC. is working with the involved agencies and utilities to make satisfactory arrangements for the abandonment, removal and/or rerouting of their services and facilities; and further

PROVIDED, CROWN ENTERPRISES, INC. will grant private easements to any involved agencies and utilities for facilities that will remain in the vacated rights-of-way as mutually agreed to within the reasonable discretion of CROWN ENTERPRISES, INC. and the agencies and utilities; and further

PROVIDED, CROWN ENTERPRISES, INC. or their assigns shall design and construct proposed sewers and or water mains and to make the connections to the existing public sewers and or water mains as required by Detroit Water and Sewerage Department (DWSD) prior to construction of the proposed sewers and or water mains in accordance with the following: (i) the plans for the sewers and or water mains shall be prepared by a registered engineer; (ii) DWSD be and is hereby authorized to review the drawings for the proposed sewers and or water mains and to issue permits for the construction of the sewers; (iii) the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; (iv) the entire cost of the proposed sewers and or water mains construction, including inspection, survey and engineering shall be borne by the CROWN ENTERPRISES, INC. or their assigns; (v) CROWN ENTERPRISES, INC. or their assigns shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; (vi) CROWN ENTERPRISES, INC. or their assigns shall grant to the City a satisfactory easement for the sewers and or water mains; (vii) the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City; (viii) CROWN ENTERPRISES, INC. or their assigns shall provide a one (1) year warranty for the proposed sewers and or water mains; and (ix) that upon satisfactory completion, any public sewers and or water mains shall become City property

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and become part of the City system, and any existing sewers and or water mains that were abandoned shall belong to CROWN ENTERPRISES, INC. or their assigns and will no longer be the responsibility of the City; and therefore be it

PROVIDED, CROWN ENTERPRISES, INC. will grant private easements upon parts of lots 65, 66, 67, 94 and 95 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records to the adjacent property owner, BRESLER-GORDON METALS, for the purpose of allow ingress/egress to property; and assume costs associated to work related to construction of ingress/egress.

RESOLVED, that all of the following parts of Marcus Avenue, 50 feet wide, Rugg Street, 55 feet wide, and Richardson, 60 feet wide, and alley segments, being land in the City of Detroit, Wayne County, Michigan further described as:

- 1) Marcus Avenue, 50 feet wide, from east line of Mt. Elliot Avenue, 66 feet wide, to the east line of the west 10 feet of lots 761 & 835 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, west of Pease Avenue, 50 feet wide: Marcus Avenue lying south of and adjoining the south line of lots 798, and 782 through 779, and 764 through 762 and the west 10 feet of lot 761 of Bessenger & Moores Mt. Elliot Avenue Subdivision, Liber.33 Page.19 of Wayne County Records; also lying north of and adjoining lots 799, and 844 through 836 and the west 10 feet of lot 835 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records; and bounded on the west by Mt. Elliot Avenue, 66 feet wide, and Pease Avenue, 50 feet wide.
- 2) Rugg Street, 55 feet wide, from the east line of Mt. Elliot Avenue, 66 feet wide, to the east line of lot 827 Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, and the east line of lot 140 of Howes Sub., L.13 P.24, west of vacated Foster Avenue, 50 feet wide: Rugg Street lying south of and adjoining the south line of lots 810 through 827 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records; also lying north of and adjoining lots 124 through 140 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records; and bounded on the west by Mt. Elliot Avenue, 66 feet wide, and vacated Foster Avenue, 50 feet wide.
- 3) Richardson Street, 60 feet wide, from the east line of Mt. Elliot Avenue, 66 feet wide, to the east line of lots 101 & 100 of Howes Sub., L.13 P.24, west of vacated Foster Avenue, 50 feet wide: Richardson Street lying south of and adjoining the south line of lots 117 through 101 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records; also lying north of and adjoining lots 84 through 100 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records; and bounded on the west by Mt. Elliot Avenue, 66 feet wide, and vacated Foster Avenue, 50 feet wide.
- 4) The north/south alley segment, 16 feet wide, from the north line of lots 783 & 772 to south line of lots 798 & 782 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Huber Avenue, 66 feet wide, and north of Marcus Avenue, 50 feet wide: north-

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south alley, 16 feet wide, lying easterly of and adjoining lots 783 through 798; westerly of lots 772 through 778; and westerly of lot 782 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records; and bounded by Marcus Avenue, 50 feet wide, and Outlot 3 Plat of Subdivision of Section 21, Liber 3, Page 12 of Wayne County Records

- 5) The east/west alley segment, 16 feet wide, from the west line of lots 778 & 782 to the east line of lots 778 & 779 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, east of Mt. Elliot Avenue, 66 feet wide, and west of Pease Avenue, 50 feet wide: east-west alley, 16 feet wide, lying northerly of and adjoining lots 782 through 779; southerly of lot 778; and bounded to the east by Filer Avenue, 50 feet wide.
- 6) The east/west alley segment, 16 feet wide, from the west line of lots 765 & 764 to the east line of lot 765 & to a point 16.64 feet east from the west line of lot 761 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, east of Mt. Elliot Avenue, 66 feet wide, and west of Pease Avenue, 50 feet wide: east-west alley, 16 feet wide, lying northerly of and adjoining lots 764 through 762 and the west 16.64 feet of lot 761; southerly of lot 765; and bounded to the west by Filer Avenue, 50 feet wide.
- 7) The north/south alley segment, 20 feet wide, from the north line of lots 85 & the south 10 feet of lot 84 to south line of lots 77 & 76 of Howes Sub., L.13 P.24, south of Richardson Street, 60 feet wide, and north of Georgia Avenue, 50 feet wide: north-south alley, 20 feet wide, lying easterly of and adjoining lot the south 10 feet of lot 84 through lot 77; westerly of and adjoining the south line of lot 85 and westerly of and adjoining lot 76 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records
- 8) The east/west alley segment, 20 feet wide, from the west line of lots 85 & 76 to east line of lots 93 & 68 of Howes Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide: east-west alley, 20 feet wide, lying northerly of and adjoining lot 76 through 68; southerly of and adjoining lot 85 through 93 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records

be and the same is hereby vacated as a public right-of-way and converted into a private easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said right-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public street herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas

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lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public street in the City of Detroit, with the right to ingress and egress at any time to and over said easement for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated street herein above described shall be forever accessible to the maintenance and inspection forces of the utility companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,

Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences), shall be built or placed upon said easements, nor change of surface grade made, without prior approval of the City Engineering Division DPW, provided, however, said owners may maintain, repair and replace any existing concrete slabs or driveways and all existing fences in their location existing on the date hereof.

Fourth, that if the owners of any lots abutting on said vacated street shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners making such request shall pay all costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, that if any utility located in said property shall break or be damaged as a result of any negligent or wrongful action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns causing such damage shall be liable for all costs incidental to the repair of such broken or damaged utility; and

PROVIDED, that the Public Lighting Department shall have unimpeded access to their facilities in the easement area for maintenance and repairs, and further,

PROVIDED, that the petitioner maintain Fire Department vehicle access to all buildings, structures, fire hydrants, and fire department connections, and further

PROVIDED, that an easement, the full width of the existing right-of-way is reserved for DTE Electric Company (DTE) for the purpose of installing, maintaining, repairing, removing, or replacing any overhead and underground utilities facilities which may consist of underground vaults, pipelines, poles, guys, anchors, wires, manholes, conduits, pipes, cables, transformers,

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and accessories (collectively DTE facilities) with the right of ingress/egress at any time to, and over said easement for the purpose above set forth, and further

PROVIDED, that free and easy access to the DTE facilities within the easement is reserved for DTE equipment including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the facilities, and further

PROVIDED, said owners of the adjoining property for themselves, their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls, shall be built or placed upon said easements, nor changes or storage of materials, shall be made within said easement without prior written approval of DTE, provided, however, said owners may maintain, repair and replace any existing concrete slabs or driveways and all existing fences in their location existing on the date hereof, and further

PROVIDED, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

PROVIDED, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

PROVIDED, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide posts over its water mains at reasonable intervals and at points of deflection; and be it further

PROVIDED, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department, provided, however, said owners may maintain, repair and replace any existing concrete slabs or driveways and all existing fences in their location existing on the date hereof; and be it further

PROVIDED, that if any time in the future, the owners of any lots abutting on said vacated street shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners making such request shall pay all costs incident to such removal and/or relocation. It is further provided that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any negligent or wrongful action on the part

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of the owner, or assigns, then in such event, the owner or assigns causing such damage shall be liable for all costs incident to the repair of such broken or damaged sewers and water mains; and be it further

PROVIDED, that if it becomes necessary to remove the paved alley return at the entrance (into Antoinette Street) such removal and construction of new curb and sidewalk shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and be it also

RESOLVED, that all of the following parts of Filer Avenue, 50 feet wide, and alley segments being land in the City of Detroit, Wayne County, Michigan further described as:

- 1) Filer Avenue, 50 feet wide, from north line Marcus Avenue, 50 feet wide, to dead end, south of Huber Street, 66 feet wide: Filer Avenue lying east of and adjoining the west line of lots 779 through 772 of Bessenger & Moores Mt. Elliot Avenue Subdivision, Liber.33 Page.19 of Wayne County Records; also lying west of and adjoining lots 764 through 771 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records; and bounded on the south by Marcus Avenue, 50 feet wide, and on the north by Outlot 3 Plat of Subdivision of Section 21, Liber 3, Page 12 of Wayne County Records.
- 2) The north/south alley segment, 16 feet wide, from the north line of lots 799 & 844 to south line of lots 810 & 811 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide: north-south alley, 16 feet wide, lying easterly of and adjoining lots 799 through 810; westerly of lots 844 and 811 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records; and bounded by Marcus Avenue, 50 feet wide, and Rugg Street, 55 feet wide.
- 3) The north/south alley segment, 18 feet wide, from the north line of lots 820 & the east 12 feet of lot 821 to south line of lots 820 & the east 12 feet of lot 821 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide: north-south alley, 16 feet wide, lying easterly of and adjoining lot 820; westerly of and adjoining the east 12 feet of lot 821 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records.
- 4) The east/west alley segment, 16 feet wide, from the north line of lot 827 and the south line of lot 828 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, south of Marcus Avenue, 50 feet wide, and north of Rugg Street, 55 feet wide: east-west alley, 16 feet wide, lying northerly of and adjoining lot 827; southerly of lot 828 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records.
- 5) The east/west alley segment, 16 feet wide, from the west line of lots 844 & 811 to the east line of lot 834 & west 12 feet of lot 821 of Bessenger & Moores Mt. Elliot Avenue Sub., L.33 P.19, east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster



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Avenue, 50 feet wide; east-west alley, 16 feet wide, lying northerly of and adjoining lots 811 through 820 and the west 12 feet of lot 821; southerly of lots 844 through 834 of Bessenger & Moores Mt. Elliot Avenue Sub., Liber.33 Page.19 of Wayne County Records.

- 6) The north/south alley segment, 20 feet wide, from the north line of lots 124 & 125 to south line of lots 117 & 116 of Howes Sub., L.13 P.24, south of Rugg Street, 55 feet wide, and north of Richardson Street, 60 feet wide; north-south alley, 20 feet wide, lying easterly of and adjoining lot 117 through 124; westerly of and adjoining lot 125 and westerly of and adjoining lot 116 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records.
- 7) The east/west alley segment, 20 feet wide, from the west line of lots 116 & 125 to east line of lots 140 & 101 of Howes Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide; east-west alley, 20 feet wide, lying northerly of and adjoining lot 116 through 101; southerly of and adjoining lot 125 through 140 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records.
- 8) The north/south alley segment, 20 feet wide, from the north line of lots 84 & 85 to south line of lot 85 & the north 20 feet of lot 81 of Howes Sub., L.13 P.24, south of Richardson Street, 60 feet wide, and north of Georgia Avenue, 50 feet wide; north-south alley, 20 feet wide, lying easterly of and adjoining lot 84 through 82 and the north 20 feet of lot 81; westerly of and adjoining lot 85 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records.
- 9) The east/west alley segment, varied width, from the west line of lots 94 & 67 to east line of lots 96 & 65 of Howes Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide; east-west alley, 20 feet wide, lying northerly of and adjoining lot 67 through 65; southerly of and adjoining lot 94 through 96 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records.
- 10) The east/west alley segment, 20 feet wide, from the west line of lots 100 & 61 to east line of lots 100 & 61 of Howes Sub., L.13 P.24 east of Mt. Elliot Avenue, 66 feet wide, and west of vacated Foster Avenue, 50 feet wide; east-west alley, 20 feet wide, lying northerly of and adjoining lot 61; southerly of and adjoining lot 100 of Howes Subdivision, Liber 13, Page 24 of Wayne County Records of Wayne County Records.

Be and the same is hereby vacated (outright) as public right-of-way to become part and parcel of the abutting property, subject to the following provisions:

PROVIDED, that petitioner/property owner make satisfactory arrangements with any and all utility companies for cost and arrangements for the removing and/or relocating of the utility



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companies and city departments services or granting of private easements for specific utility companies, if necessary, and further

PROVIDED, that the petitioner make the necessary arrangements with DTE Energy for the removal of their facilities and miscellaneous associated work with the cost borne by the petitioner and further

PROVIDED, that the petitioner make the necessary arrangements with COMCAST for the removal of their facilities and miscellaneous associated work with the cost borne by the petitioner and further

PROVIDED, that the petitioner make the necessary arrangements with AT&T for the removal of their facilities and miscellaneous associated work with the cost borne by the petitioner and further

PROVIDED, that the petitioner shall design and construct proposed sewers and to make the connections to the existing public sewers as required by Detroit Water and Sewerage Department (DWSD) prior to construction of the proposed sewers, and further

PROVIDED, that the plans for the sewers shall be prepared by a registered engineer; and further

PROVIDED, that DWSD be and is hereby authorized to review the drawings for the proposed sewers and to issue permits for the construction of the sewers; and further

PROVIDED, that the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; and further

PROVIDED, that the entire cost of the proposed sewers construction, including inspection, survey and engineering shall be borne by the petitioner; and further

PROVIDED, that the petitioner shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; and further

PROVIDED, that the petitioner shall grant to the City a satisfactory easement for the sewers, and further

PROVIDED, that the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City, and further

PROVIDED, that the petitioner shall provide a one (1) year warranty for the proposed sewers, and further

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PROVIDED, that upon satisfactory completion, the sewers shall become City property and become part of the City system. And any existing sewers that were abandoned shall belong to the petitioner and will no longer be the responsibility of the City; and further

PROVIDED, that any construction in the public rights-of-way such as curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

**RESOLVED**, that that your Honorable Body authorize the acceptance of the following described property from CROWN ENTERPRISES, INC for public right-of-way purposes:

Part of Lots 731 and 835, Block 1 “Bessenger & Moores Mt. Elliot Avenue Subdivision” as recorded in Liber 33, Page 19 of Plats, Wayne County Records; and being more particularly described as follows: the south 20 feet of the east 20 of lot 761 of “Bessenger & Moores Mt. Elliot Avenue Subdivision” as recorded in Liber 33, Page 19 of Plats, Wayne County Records, and the north 20 feet of the east 20 feet of lot 835 of “Bessenger & Moores Mt. Elliot Avenue Subdivision” as recorded in Liber 33 Page 19 of Plats, Wayne County Records.

PROVIDED, that CROWN ENTERPRISES, INC or their assigns shall design and construct the new alley turnaround as required by the City Engineering Division – DPW (CED)/Street Design Bureau and the Traffic Engineering Division – DPW; and further

PROVIDED, that CROWN ENTERPRISES, INC or their assigns shall be responsible for arranging the financing of the entire cost of the proposed right-of-way construction, including inspection, survey and engineering; and further

PROVIDED, that the entire work is to be performed in accordance with plans and specifications approved by CED and constructed under the inspection and approval of CED; and further

PROVIDED, that all taxes with respect to property of which the Dedication Area is a part of shall be paid and proof thereof furnished to the Law Department and/or City Engineering Division – DPW; and further

PROVIDED, that proof of compliance with Detroit Ordinance No. 29-94, Detroit Code Sections 2-1-11 through 2-1-15 also known as the Environmental Review Guidelines, is furnished to the Law Department and/or City Engineering Division – DPW; and further

PROVIDED, that the fee owner submit a properly executed deed acceptable to the Law Department and/or City Engineering Division – DPW; and further

PROVIDED, That the petitioner obtain Traffic Engineering Division, signature of approval on the final design and plans for the construction of the alley turnaround; and further

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PROVIDED, That the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds; and further.

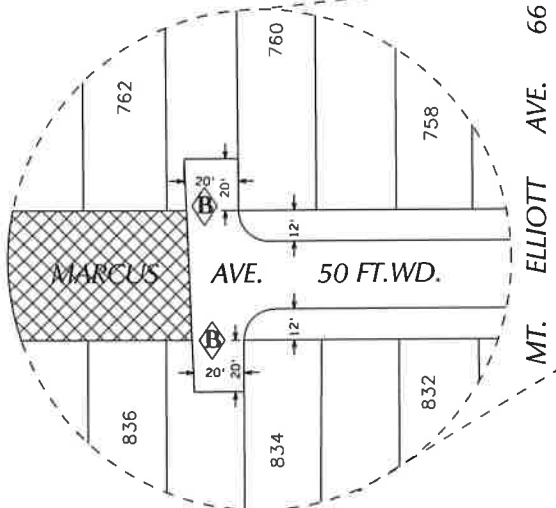
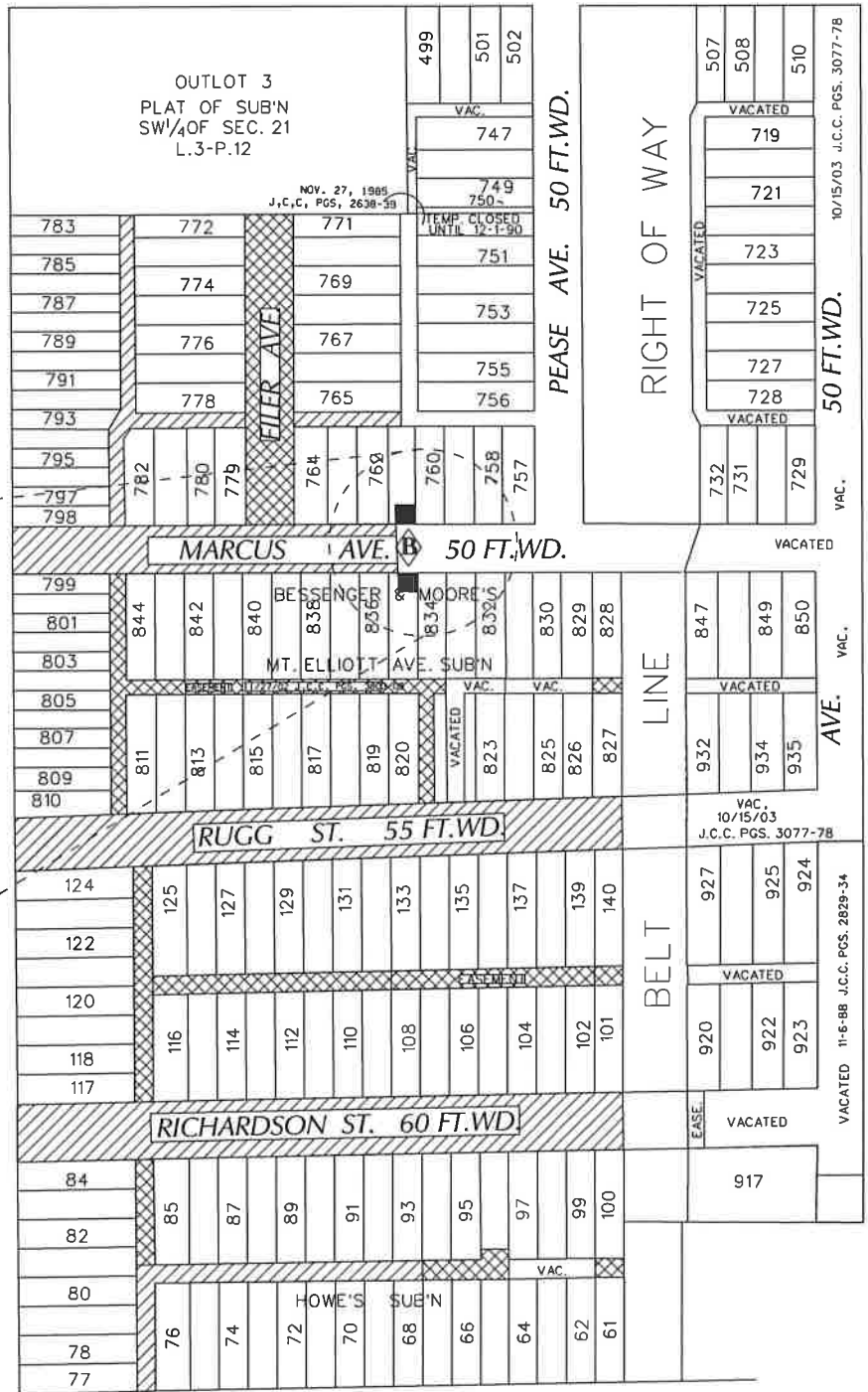
PROVIDED, that upon such recordation, this resolution shall amend and restate and supersede in its entirety that certain resolution recorded in Wayne County Records on October 9, 2019 in Liber 55325, Page 1203 and such resolution shall be of no further force and effect.

PETITION NO. 1061  
 CROWN ENTERPRISES  
 C/O GIFFELS WEBSTER  
 28 W. ADAMS, SUITE 1200  
 DETROIT, MICHIGAN 48226  
 TRICIA DEMARCO  
 PHONE NO. 313 962-4442

"REVISION-B-"



HUBER AVE. 66 FT.WD.



- OUTRIGHT VACATION
- CONVERSION TO EASEMENT
- REQUEST DEDICATION

(FOR OFFICE USE ONLY)

CARTO 50 E

<b>B</b>	REQUEST DEDICATION	SA	JA		10/25/2019
<b>A</b>	CHANGING FROM OUTRIGHT VACATION TO CONVERSION TO EASEMENT (REQUESTED ON 09/17/2019)	SA	JA		09/17/2019
REVISIONS		DRWN	CHKD	APPD	DATE
DRAWN BY	SA	CHECKED	KSM		
DATE	08-30-19	APPROVED			

REQUEST TO OUTRIGHT VACATE  
 WITH ALTERNATIVE OF  
 MARCUS AVE., RUGG ST.,  
 RICHARDSON ST. AND PUBLIC ALLEYWAYS.

<b>CITY OF DETROIT</b>	
CITY ENGINEERING DIVISION	
SURVEY BUREAU	
JOB NO.	01-01
DRWG. NO.	X 1061

**RESOLUTION IN SUPPORT OF RE-ENACTING  
THE FEDERAL DACA (DEFERRED ACTION ON CHILDHOOD  
ARRIVALS) PROGRAM IN THE EVENT THAT IT IS STRUCK DOWN  
BY THE U.S. SUPREME COURT**

**By Council Member Castañeda-López**

**WHEREAS**, On September 12, 2017, Detroit City Council unanimously resolved (8-0), through the attached Resolution in Support of the Federal DACA (Deferred Action on Childhood Arrivals) and the Dreamers, to support the federal DACA program and more than 700,000 “Dreamers”, undocumented immigrants to America who arrived here as children and who, although they are therefore generally ineligible to apply for citizenship, in effect have never known any other home except the United States; and

**WHEREAS**, On November 12, 2019, the Supreme Court of the United States heard oral arguments on the Dreamers’ challenge to the Trump administration’s ill-conceived discontinuation of DACA, through consolidated appeals from three cases brought in California, New York and the District of Columbia, based on alleged violation of requirements of the Administrative Procedure Act; and

**WHEREAS**, Detroit City Council agrees with the decisions of lower courts that the administration acted improperly when it canceled DACA, and with Justice Sonia Sotomayor’s comment from the bench that “this is not about the law, that this is about our choice to destroy lives”; and

**WHEREAS**, In the event that the Supreme Court reverses the lower courts’ decisions, Detroit City Council strongly urges the administration and Congress to act immediately to reinstate or create DACA-like protections for children and young adults in the United States; and

**WHEREAS**, Remedial action to reinstate DACA-like protections for these vulnerable, “undocumented and unafraid” young people is a matter of the utmost urgency for the protection of their human rights, as an adverse Supreme Court decision would imminently threaten their security and ability to continue their lives in the United States, and potentially their lives and safety if they were deported to dangerous foreign nations where they may have never lived and have no basis of social support; and

**WHEREAS**, DACA or similar protections should be reinstated or created because immigration policy should be based on human rights and the nation’s needs for the social, economic, educational and human contributions these young people bring to the nation, not on mythical threats to border security, or false claims that immigrants take jobs away from citizens; and

**WHEREAS**, No human being is “illegal”, and undocumented U.S. residents brought here as children who have never lived as adults anywhere else, who have no criminal records, who are constructively engaged, contributing members of American society and meet the other strict DACA requirements, have as much moral and equitable right to live in this country as anyone else; and

**WHEREAS**, In publicly, fearlessly and relentlessly pursuing protection for their human rights, these young people have established themselves as outstanding role models for all Americans with their demands for social justice and dignity; and

**WHEREAS**, DACA, the Dreamers, and immediate action to protect them in the event of an adverse Supreme Court ruling, are all directly in the tradition of the best of this country's history of racial, ethnic, and economic struggles for social justice; and

**WHEREAS**, Eliminating DACA would deprive Detroit, Michigan and the nation at large of the labor of over 700,000 DACA recipients who would lose their work authorizations and therefore be unavailable to legally work, provide services to their clients and customers, drive (in most places), or otherwise constructively participate in day-to-day life; and

**WHEREAS**, The Trump administration should stop treating the Dreamers as a political football, appealing to xenophobic elements of its political base regardless of the facts and the merits of the Dreamers' human rights, so that even if the Supreme Court fails to follow the legal requirements of the Administrative Procedure Act, Congress and the President should act proactively to prevent terrible injustices; and

**NOW, THEREFORE, BE IT RESOLVED THAT** Detroit City Council strongly urges Congress and the President, in the event that the U.S. Supreme Court rules against the Dreamers, to reinstate and/or create protections and a pathway to citizenship, including comprehensive immigration reform, and protect the human rights of the Dreamers to maintain their residence in the United States; and

**BE IT FURTHER RESOLVED THAT** copies of this resolution shall be transmitted to the Mayor, media representatives, the White House, the State Department, the U.S. Attorney General, the Acting Director of U.S. Immigration and Customs Enforcement, the Acting Director of Immigration and Customs Enforcement (ICE), the Acting Director of the Department of Homeland Security (DHS), and the members of the Michigan legislative delegations in the United States House of Representatives and Senate.

**RESOLUTION IN SUPPORT OF THE FEDERAL DACA (DEFERRED ACTION ON CHILDHOOD ARRIVALS) AND THE DREAMERS**

**By Council President Brenda Jones**

**WHEREAS**, The administration of President Barack Obama wisely and mercifully adopted the DACA program for the benefit of undocumented immigrants to America who arrived here as children and who, in effect, have never known any other home except the United States (“Dreamers”); and

**WHEREAS**, On September 5, 2017, President Donald Trump announced the termination of the DACA program with a six (6) month time period for Congress to take action to reform United States immigration law; and

**WHEREAS**, This latest ill-considered immigration action by the Trump administration is cruel, arbitrary, racist and deeply unfair to hundreds of thousands of young people who are Americans in every way except on paper, due to no fault of their own, rather because of actions taken by their parents decades ago and the outmoded, inadequate and unjust state of the nation’s immigration laws; and

**WHEREAS**, Deferring deportations *Supporting Documentation* rs harms no one; and

**WHEREAS**, Terminating the DACA *voted on in 2017* s with innocent peoples’ lives; and

**WHEREAS**, Congress should act to reform immigration law to protect human rights of the Dreamers and in the jurisdiction of the United States; and

**NOW, THEREFORE, BE IT RESOLVED THAT** Detroit City Council strongly condemns the Trump administration’s termination of the DACA program, and urgently petitions Congress to act forthwith to protect the human rights of the Dreamers and other immigrants by reforming U.S. immigration law; and

**BE IT FURTHER RESOLVED THAT** copies of this resolution shall be transmitted to the Mayor, media representatives, the White House, the State Department, the U.S. Attorney General, U.S. Immigration and Customs Enforcement, and the members of the Michigan legislative delegations in the United States House of Representatives and Senate.

**PASSED BY COUNCIL 8-0 9/12/17**



BY HONORABLE COUNCIL MEMBER RAQUEL CASTAÑEDA-LÓPEZ

RESOLUTION TO SUPPORT THE *DRIVE SAFE* LEGISLATION

**WHEREAS**, The mission of the Detroit City Council is to promote the economic, cultural and physical welfare of Detroit’s citizens through Charter-mandated legislative functions; and

**WHEREAS**, According to the *National Conference of State Legislatures*, 13 states and the District of Columbia currently have laws that do not require applicants to provide proof of U.S. citizenship in order to receive a driver’s license; and

**WHEREAS**, On November 5, 2019, Michigan lawmakers, announced the *DRIVE SAFE* legislation, a four bill package short for (Safety, Access, Freedom, and the Economy); and

**WHEREAS**, Senate Bill 631 introduced by state Sen. Stephanie Chang (D-Detroit) and its companion legislation in the Michigan House, House Bill 5192 sponsored Rep. Alex Garza (D-Taylor), would amend the Michigan Vehicle Code to require the Michigan Secretary of State to issue a driver’s license to any applicant who meet the age requirement and can prove Michigan residency, including immigrants living in Michigan without legal permission; and

**WHEREAS**, Undocumented immigrants who are prevented access to a driver’s license continue to experience daily anxiety, toxic stress, and perpetual worry that if they drive without a license, they are likely to be targeted and/or detained by federal immigration officials; and,

**WHEREAS**, Unrelated to citizenship status, undocumented immigrants have the same hopes, fears, and dreams as every other member of our community. We acknowledge their humanity and support them in their struggle for permanent protection, dignity, and respect; and,

**WHEREAS**, Senate Bill 632 and House Bill 5193, introduced by Sen. Brinks (D-Grand Rapids) and Rep. Hood (D-Grand Rapids) respectively, would modify PA 222 of 1972, the State Personal Identification Card Act, to expand access to standard licenses without the legal presence requirement; and

**WHEREAS**, If passed, the *DRIVE SAFE* legislation aims to ensure that standard licenses and identification cards would be indistinguishable regardless of whether an individual has a proven legal presence or not. All standard licenses would continue to bear a notation indicating they are not to be used for federal purposes; and

**WHEREAS**, On October 31, 2019, MLive reports that the concept of *DRIVE SAFE* has received support by Gov. Whitmer. The Governor has expressed to the immigrant rights group *Movimiento Cosecha Michigan* that opening up access to driver’s licenses is “something that’s important to me, it’s important to our economy and it’s important to the people of Michigan”; and

11-25-19 - Rec'd @ the table - MTNB PM (3-0)



**WHEREAS**, The Detroit City Council is committed to supporting legislation that removes barriers for housing and employment, in an effort to promote inclusion in all aspects of civic life. It is projected that these bills would have a broad positive impact. Suggestions are as follows:

- Allow citizens and currently, eligible immigrants who lack the documentation required by the Secretary of State, to get driver's licenses and state identification cards.
- Widen the insurance pool and lower costs for all Michigan residents due to unlicensed and uninsured drivers submitting fewer claims.
- Promote public safety by ensuring that drivers are trained, screened and tested; law enforcement will be able to more efficiently and effectively identify individuals they stop.
- Increase workforce and economic participation by making it easier for individuals to travel to work, go to the grocery store or doctor, rent an apartment, access health care, purchase insurance, etc. **BE IT FINALLY**

**RESOLVED**, That the Detroit City Council endorses passage of House bills 5192 and 5193, and Senate bills 631, and 632. **NOW THEREFORE BE IT**

**RESOLVED**, That copies of this resolution be forwarded to the Mayor, the Detroit delegation in the Michigan Legislature, the Committee on Transportation, Committee on Government Operations and the Governor.



CITY OF DETROIT  
LAW DEPARTMENT

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Date: November 22, 2019

To: Honorable City Council

From: Law Department

Re: Scheduling a Closed Session Regarding Legal Representation and  
Indemnification in lawsuit of Alaa Saade v City of Detroit; Civil Action Case  
No.: 19-11440 for EMS Captain Earl T. Goodman

---

Your Honorable Body, through the Internal Operations Standing Committee, requested that the Law Department schedule a closed session regarding the above-referenced matter.

The Law Department's recommendation is to APPROVE representation and indemnification of the following Fire Department employee in this matter:

**EMS Captain Earl T. Goodman**

After consultation with the Council President's office, the Law Department is respectfully requesting that a closed session be held on **Tuesday, January 7, 2020 at 12:30 p.m.** for Captain Goodman in accordance with the attached resolution.

**BY COUNCIL MEMBER:** \_\_\_\_\_

Hearing Regarding Representation and Indemnification of  
Certain Members of the Detroit Fire Department

Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties[;]” and,

Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee[;]” and,

Whereas, On November 1, 2019, the Law Department filed a privileged a confidential memorandum regarding the pending litigation and why the Law Department has recommended to **APPROVE** representation and indemnification of EMS Captain Earl T. Goodman and,

Whereas, On November 6, 2019, City Council’s Internal Operations standing committee requested that a closed session be scheduled regarding Legal Representation and Indemnification in lawsuit of Alaa Saade v City of Detroit; Civil Action Case No.: 19-11440 for EMS Captain Earl T. Goodman. **Now Therefore Be It**

Resolved, That, pursuant to the above, and MCL 15.268(h), a closed session be held on **Tuesday, January 7, 2020 at 12:30 p.m.** for the purpose of discussing the following:

***Legal Representation and Indemnification in lawsuit of Alaa Saade v City of Detroit; Civil Action Case No.: 19-11440 for EMS Captain Earl T. Goodman; and Be It Further***

Resolved That, the Law Department’s recommendation to approve representation will be discussed with Law Department attorneys, representatives from the Detroit Fire Department, Earl T. Goodman and counsel, as well as attorneys from the Legislative Policy Division; **and Be It Finally**

Resolved That a copy of this resolution be timely provided to the Detroit Fire Department Administration and Corporation Counsel.



CITY OF DETROIT  
LAW DEPARTMENT

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Date: November 22, 2019

To: Honorable City Council

From: Law Department

Re: Scheduling a Closed Session Regarding Legal Representation and  
Indemnification in lawsuit of Alaa Saade v City of Detroit; Civil Action Case  
No.: 19-11440 for Chief Superintendent Sean Larkins

Your Honorable Body, through the Internal Operations Standing Committee, requested that the Law Department schedule a closed session regarding the above-referenced matter.

The Law Department's recommendation is to **APPROVE** representation and indemnification of the following Fire Department employee in this matter:

**Chief Superintendent Sean Larkins Badge No: 603**

After consultation with the Council President's office, the Law Department is respectfully requesting that a closed session be held on **Tuesday, January 7, 2020 at 1:00 p.m.** for Chief Superintendent Larkins in accordance with the attached resolution.

**BY COUNCIL MEMBER:** \_\_\_\_\_

Hearing Regarding Representation and Indemnification of  
Certain Members of the Detroit Fire Department

Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties[;]” and,

Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee[;]” and,

Whereas, On October 4, 2019, the Law Department filed a privileged a confidential memorandum regarding the pending litigation and why the Law Department has recommended to **APPROVE** representation and indemnification of Chief Superintendent Sean Larkins and,

Whereas, On October 16, 2019, City Council’s Internal Operations standing committee requested that a closed session be scheduled regarding Legal Representation and Indemnification in lawsuit of Alaa Saade v City of Detroit; Civil Action Case No.: 19-11440 for Chief Superintendent Sean Larkins **Now Therefore Be It**

Resolved, That, pursuant to the above, and MCL 15.268(h), a closed session be held on **Tuesday, January 7, 2020 at 1:00 p.m.** for the purpose of discussing the following:

***Legal Representation and Indemnification in lawsuit of Alaa Saade v City of Detroit; Civil Action Case No.: 19-11440 for Chief Superintendent Sean Larkins Badge No. 603; and Be It Further***

Resolved That, the Law Department’s recommendation to approve representation will be discussed with Law Department attorneys, representatives from the Detroit Fire Department, Sean Larkins and counsel, as well as attorneys from the Legislative Policy Division; **and Be It Finally**

Resolved That a copy of this resolution be timely provided to the Detroit Fire Department Administration and Corporation Counsel.



CITY OF DETROIT  
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Date: November 22, 2019

To: Honorable City Council

From: Law Department

Re: Scheduling a Closed Session Regarding Legal Representation and  
Indemnification in lawsuit of *Mary Rowan v City of Detroit, et al.*; Civil  
Action Case No.: 18-014931 NO for Corporal Dewayne Jones

---

Your Honorable Body, through the Internal Operations Standing Committee, requested that the Law Department schedule a closed session regarding the above-referenced matter.

The Law Department's recommendation is to DENY representation and indemnification of the following officer in this matter:

**Corporal Dewayne Jones, Badge No. 777**

The past practice of City Council is to hold hearings for police officers who may be denied representation, in accordance with arbitration awards issued by the Voluntary Labor Arbitration Tribunal. After consultation with the Council President's office, the Law Department is respectfully requesting that a closed session be held on **Tuesday, January 14, 2019 at 1:00 p.m.** for Corporal Jones in accordance with the attached resolution.

2020

BY COUNCIL MEMBER: \_\_\_\_\_

**Required Hearings  
Regarding Representation and Indemnification of  
Certain Members of the Detroit Police Department**

- Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties[;]” and,
- Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee[;]” and,
- Whereas, Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (*see* Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202); **Now Therefore Be It**
- Resolved, That, pursuant to the above and MCL 15.268(a), closed sessions are to be held on **Tuesday, November 14, 2020** for the purpose of conducting hearings related to the following:
- Legal Representation and Indemnification in lawsuit of *Mary Rowan v City of Detroit, et al.*; Civil Action Case No.: 18-014931 NO for Corporal Dewayne Jones, Badge No. 777; and Be It Further**
- Resolved That, the Law Department’s recommendation is to **DENY** indemnification of Dewayne Jones in this matter, which will be discussed with Law Department attorneys, representatives from the Detroit Police Department, Dewayne Jones and counsel, representatives from the Detroit Police Officers Association, as well as attorneys from the Legislative Policy Division; **and Be It Further**
- Resolved That the hearings are scheduled at **1:00 p.m.**; **and Be It Finally**
- Resolved That a copy of this resolution be timely provided to the Detroit Police Officers Association, Detroit Police Department Administration, and Corporation Counsel.



CITY OF DETROIT  
LAW DEPARTMENT

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42

Date: November 22, 2019

To: Honorable City Council

*(Handwritten initials: esw)*

From: Law Department

Re: Scheduling a Closed Session Regarding Legal Representation and  
Indemnification in lawsuit of *Mary Rowan v City of Detroit, et al.*; Civil  
Action Case No.: 18-014931 NO for P.O. Stacey Taylor

Your Honorable Body, through the Internal Operations Standing Committee, requested that the Law Department schedule a closed session regarding the above-referenced matter.

The Law Department's recommendation is to **APPROVE** representation and indemnification of the following officer in this matter:

**Police Officer Stacey Taylor, Badge No. 3728**

The past practice of City Council is to hold hearings for police officers who may be denied representation, in accordance with arbitration awards issued by the Voluntary Labor Arbitration Tribunal. After consultation with the Council President's office, the Law Department is respectfully requesting that a closed session be held on **Tuesday, January 14, 2019 at 1:30 p.m.** for Corporal Jones in accordance with the attached resolution.

*(Handwritten: 2020)*

CITY CLERK 2019 NOV 22 AM 11:59



BY COUNCIL MEMBER: \_\_\_\_\_

**Required Hearings  
Regarding Representation and Indemnification of  
Certain Members of the Detroit Police Department**

- Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties[;]” and,
- Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee[;]” and,
- Whereas, Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (*see* Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202); **Now Therefore Be It**
- Resolved, That, pursuant to the above and MCL 15.268(a), closed sessions are to be held on **Tuesday, November 14, 2020** for the purpose of conducting hearings related to the following:
- Legal Representation and Indemnification in lawsuit of *Mary Rowan v City of Detroit, et al.*; Civil Action Case No.: 18-014931 NO for Police Officer Stacey Taylor, Badge No. 3728; and Be It Further**
- Resolved That, the Law Department’s recommendation is to **APPROVE** indemnification of Stacey Taylor in this matter, which will be discussed with Law Department attorneys, representatives from the Detroit Police Department, Stacey Taylor and counsel, representatives from the Detroit Police Officers Association, as well as attorneys from the Legislative Policy Division; **and Be It Further**
- Resolved That the hearings are scheduled at **1:30 p.m.; and Be It Finally**
- Resolved That a copy of this resolution be timely provided to the Detroit Police Officers Association, Detroit Police Department Administration, and Corporation Counsel.



CITY OF DETROIT  
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Date: November 22, 2019

To: Honorable City Council

From: Law Department

Re: Scheduling a Closed Session Regarding Legal Representation and  
Indemnification in lawsuit of Elaine Keymo Murriel v City of Detroit; Civil  
Action Case No.: 19-006174-NO for P.O. Gary Steele

Your Honorable Body, through the Internal Operations Standing Committee, requested that the Law Department schedule a closed session regarding the above-referenced matter.

The Law Department's recommendation is to **DENY** representation and indemnification of the following officer in this matter:

**Police Officer Gary Steele, Badge #4279**

The past practice of City Council is to hold hearings for police officers who may be denied representation, in accordance with arbitration awards issued by the Voluntary Labor Arbitration Tribunal. After consultation with the Council President's office, the Law Department is respectfully requesting that a closed session be held on **Tuesday, January 14, 2019** at 2:00 p.m. for P.O. Steele in accordance with the attached resolution.

2020

BY COUNCIL MEMBER: \_\_\_\_\_

**Required Hearings  
Regarding Representation and Indemnification of  
Certain Members of the Detroit Police Department**

Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties;]” and,

Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee[;]” and,

Whereas, Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (*see* Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202); **Now Therefore Be It**

Resolved, That, pursuant to the above and MCL 15.268(a), closed sessions are to be held on **Tuesday, November 14, 2020** for the purpose of conducting hearings related to the following:

**Legal Representation and Indemnification in lawsuit of Legal Representation and Indemnification in lawsuit of Elaine Keymo Murriel v City of Detroit; Civil Action Case No.: 19-006174-NO for Police Officer Gary Steele, Badge No. 4279; and Be It Further**

Resolved That, the Law Department’s recommendation is to **DENY** indemnification of Gary Steele in this matter, which will be discussed with Law Department attorneys, representatives from the Detroit Police Department, Gary Steele and counsel, representatives from the Detroit Police Officers Association, as well as attorneys from the Legislative Policy Division; **and Be It Further**

Resolved That the hearings are scheduled at **2:00 p.m.; and Be It Finally**

Resolved That a copy of this resolution be timely provided to the Detroit Police Officers Association, Detroit Police Department Administration, and Corporation Counsel.

**RESOLUTION BY COUNCIL PRESIDENT PRO-TEM MARY SHEFFIELD**

**RESOLUTION TO RENAME A CITY PARK AFTER FORMER DETROIT CITY COUNCIL PRESIDENT MARYANN MAHAFFEY FOR HER 50-PLUS YEARS OF SERVICE**

**WHEREAS,** With 50 years of years of public service, Maryann Mahaffey has served with distinction as an author, educator, civil rights activist, volunteer and political leader at local, state, national and international levels; and

**WHEREAS,** Affectionately known as “Maryann,” she served as program director of Brightmoor Community Center where she organized the first welfare rights group in Michigan, before her tenure on the Detroit City Council; and

**WHEREAS,** During her 32 years on the Detroit City Council, her lengthy list of accomplishments on behalf of people most in need includes developing the first Rape Crisis Center within the Detroit Police Department, chairing the Detroit City Council Housing Task Force and enacting legislation to ensure safety for homeless families and protect renters, passing laws establishing child care facilities in neighborhoods, prioritizing residents and neighborhoods over corporate interests, and establishing the first ever city-level task force led by residents with disabilities; and

**WHEREAS,** Enshrined in the Michigan Women’s Hall of Fame, she was a champion for women’s rights. Mahaffey filed the precedent-setting lawsuit that established a woman's right to run for elected office using her birth name. She fought to end the Detroit Athletic Club's discrimination against women. She passed an ordinance explaining and prohibiting sexual harassment of city employees. She was a founding member of the state’s nutrition commission, which successfully advocated for a Michigan law mandating school breakfast programs; and

**WHEREAS,** Another facet of her legacy is the hundreds of students and rising stars that the councilwoman taught and mentored, including the late Detroit City Council Member and President Erma Henderson. Mahaffey, a proud social worker, was the first woman elected as president of the National Association of Social Workers; and

**WHEREAS,** In addition, she taught at the Wayne State University School of Social Work from 1965 to 1990. In her courses, she emphasized the need for solutions-oriented, community-based policy and advocacy. In addition to this classroom teaching, Maryann also supervised students involved in internships in her office, as well as mentoring those interested in social justice and political action; and;

CITY CLERK 2019 NOV 20 AM 10:25

**WHEREAS,** Upon her passing, an August 2006 obituary in the Metro Times stated: “And the days will pass and maybe they will put her name on a building, and her memory will fade. Time does that too. So here's what you need to know, and remember, about Maryann Mahaffey. She never gave up. She never gave up on this city or this country or this planet. **NOW THEREFORE BE IT**

**RESOLVED,** The Detroit City Council hereby salutes Maryann Mahaffey for her years of outstanding service to our city and we support the renaming of Sylvester-Seyburn Park after the illustrious former Detroit City Council President Maryann Mahaffey, for her 50-plus years of public service to the City of Detroit which is appropriate for a person of her stature; **THEREFORE BE IT FINALLY**

**RESOLVED,** That copies of this resolution be forwarded to the City Clerk and Mayor Duggan.

RESOLUTION

Council Member \_\_\_\_\_:

WHEREAS, the Detroit City Council; is considering an amendment to Chapter 33, *Parks and Recreation*, of the 2019 Detroit City Code by adding Division 5, *Park naming procedures*; and

WHEREAS, the proposed Section 33-1-86 of the 2019 Detroit City Code, requires adoption by resolution of a fee structure for park renaming applications by the Detroit City Council, subject to approval by the Mayor; and

WHEREAS, the proposed Section 33-1-83 of the 2019 Detroit City Code requires adoption by resolution of the number of signatures required for a valid park renaming application, upon recommendation of said number by the General Services Department; and

WHEREAS, the Detroit City Council wishes to establish such fee and signature requirements concurrently with the approval of the proposed amendment to Chapter 33, *Parks and Recreation*, Division 5, *Park naming procedures*; and

WHEREAS, the General Services Department has recommended application fee and signature requirements, as shown in the attached table titled *Park Re-Naming Fee and Signature Requirement Table* and dated November 19, 2019; and

NOW THEREFORE BE IT RESOLVED, that the Detroit City Council approves the application fee and signature requirements recommended by the General Services Department, as shown in the attached table *Park Re-Naming Fee and Signature Requirement Table* and dated November 19, 2019; and

BE IT FINALLY RESOLVED, that a copy of this resolution shall be forwarded to the Mayor's Office and the General Services Department.

11/21/19 - MTNB RCL (316)

Rec @ table 11/21/19 MCS

## Park Re-Naming Fee and Signature Requirement Table

November 19<sup>th</sup>, 2019

	Size	Service Area	# Signatures Needed *	Application Fee
<b>PARK</b>				
Mini/Pocket Park	< 1 acre	¼ mile radius	500	\$770
Neighborhood Park	1 - 5 acres	½ mile radius	500	\$770
Community Park	5.1 – 19 acres	½ mile radius	1000	\$1,200
District Park	20 – 99 acres	1 mile radius	1000	\$1,200
Regional Park	100+ acres	3 mile radius	2,000	\$2,060
Riverfront	--	city-wide	2,000	\$2,060
<b>RECREATION CENTER</b>				
Neighborhood Rec Space	2,000-15,000 SF	½ mile radius	1000	\$1,200
Neighborhood Rec Center	15,000-40,000 SF	1 mile radius	1000	\$1,200
Community Rec Center	32,000-80,000 SF	1 mile radius	2,000	\$2,060
Regional Rec Center	80,000 + SF	3 mile radius	2,000	\$2,060
Specialty Venue	--	city-wide	2,000	\$2,060

\*Signatures required are not to exceed 20% of the total population within a 10 minute walk for those parks or centers with service areas 1/4 or 1/2 mile (calculation provided by GSD staff).





**A RESOLUTION of the Detroit City Council  
Designating The City of Detroit as a BEE CITY USA® affiliate.**

WHEREAS, the mission of BEE CITY USA is to galvanize communities to sustain pollinators, responsible for the reproduction of almost 90% of the world's flowering plant species, by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides; and

WHEREAS, thanks to the more than 3,600 species of native bees in the United States, along with introduced honey bees, we have very diverse dietary choices rich in fruits, nuts, and vegetables; and

WHEREAS, bees and other pollinators have experienced population declines due to a combination of habitat loss, poor nutrition, pesticides (including insecticides, fungicides, and herbicides), parasites, diseases, and climate change; and

WHEREAS, pollinator-friendly communities can benefit local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and increased demand for pollinator-friendly plant materials from local growers; and

WHEREAS, ideal pollinator-friendly habitat (A) Is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season to provide diverse and abundant nectar and pollen, since many wild pollinators prefer or depend on the native plants with which they co-adapted; (B) is free to nearly free of pesticides, as many pesticides can harm pollinators and/or their habitat; (C) comprises undisturbed spaces (leaf and brush piles, unmown fields or field margins, fallen trees and other dead wood) for nesting and overwintering; and (D) provides connectivity between habitat areas to support pollinator movement and resilience; and

WHEREAS, Integrated Pest Management (IPM) is a long-term approach to maintaining healthy landscapes and facilities that minimizes risks to people and the environment by: identifying and removing the causes of pest problems rather than only attacking the symptoms (the pests); employing pests' natural enemies along with cultural, mechanical, and physical controls when prevention is not enough; and using pesticides only when no other method is feasible or effective; and

WHEREAS, supporting pollinators fosters broad-based community engagement in environmental awareness and sustainability; and

**NOW, THEREFORE BE IT RESOLVED,** THAT the City of Detroit supports the certification of the City of Detroit as a *BEE CITY USA* community

ADOPTED by the Detroit City Council on this 26th day of November, 2019

CITY CLERK 2019 NOV 24 AM 9:45

