

NEW BUSINESS

REFERRAL

10-22-19.

**NEIGHBORHOOD
AND COMMUNITY
SERVICES
STANDING
COMMITTEE**



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF CONTRACTING & PROCUREMENT

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 1008
Detroit, MI 48226
Phone: (313) 224-4600
Fax: (313) 628-1160
E-Mail: purchasing@detroitmi.gov

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OCTOBER 17, 2019

HONORABLE CITY COUNCIL:

CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT THE FORMAL SESSION OF OCTOBER 17, 2019

GENERAL SERVICES

6002469 100% 2018 UTGO Bond and Capital Funding – To Provide Comprehensive Assessment of its Riverfront Assets, to determine the level of Capital Improvements and Economic Development Strategies to support the long-term viability of the assets.. – Contractor: Economic Development Corporation of the City of Detroit. – Location: 500 Griswold, Suite 2200, Detroit, MI 48226 – Contract Period: Upon City Council Approval through October 21, 2020 – Total Contract Amount: \$1,181,800.00.

CITY CLERK 2019 OCT 19 AM 9:47



CITY OF DETROIT
GENERAL SERVICES DEPARTMENT

18100 MYERS ROAD
DETROIT, MICHIGAN 48235
PHONE 313*628*0900 TTY:311
FAX 313*628*1915
WWW.DETROITMI.GOV

August 26, 2019

Honorable City Council;

Re: Authorization to enter into a Funding Agreement with Economic Development Corporation for the Riverfront Asset Plan.

The General Services Department is requesting authorization from your Honorable Body to enter into a Funding Agreement with Economic Development Corporation to launch a comprehensive assessment of its Riverfront Assets.

The purpose of this agreement is to determine the level of capital improvements and economic development strategies that will support the long term viability of the property. The General Services Department along with Economic Development Corporation will manage and oversee the planning study, including procurement of a consultant to perform the Planning Services.

We respectfully request your authorization to set up appropriation segments **4533-20507-470010-631100-470008** for the general fund portion of \$181,100 to be added to appropriation segment **4503-21001-470038-644124-475010-02009** for the UTGO Bonds in the amount of \$1,000,000 to fund the planning study with a Waiver of Reconsideration

Sincerely,

Janet H. Anderson

Janet Anderson, PhD
Director

8/29/19 City Clerk

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 18, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002373 100% City Funding – To Provide Renovations at Palmer Park. Renovations include Picnic Shelter, BBQ Grill, Utility Table, Picnic Tables and Various Other Amenities. – Contractor: WCI Contractors, Inc. – Location: 20210 Conner Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval through September 16, 2020 – Total Contract Amount: \$513,210.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM _____ SHEFFIELD _____

RESOLVED, that Contract No. 6002373 referred to in the foregoing communication dated October 18, 2019, be hereby and is approved.



October 21, 2019

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be considered at the Formal Session for October 22, 2019

Please be advised that the Contract listed was submitted on October 18, 2019 for the City Council Agenda for October 22, 2019 has been amended as follows:

1. The **Contractor** was Missing and therefore Submitted Incorrectly by the Office of Contracting and Procurement. Please see the correction(s) below:

Submitted as: Page 1

GENERAL SERVICES

6002372 100% 2018 UTGO Bond Funding – To Provide Park Improvements at Van Antwerp Park to include New Walking Loop, Volleyball Court, Combination Football/Soccer Field, Tennis Court Repairs, Fitness Equipment, Picnic Shelter and Playground Repairs. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through June 15, 2020 – Total Contract Amount: \$413,489.00.

Submitted as: Page 1

GENERAL SERVICES

6002372 100% 2018 UTGO Bond Funding – To Provide Park Improvements at Van Antwerp Park to include New Walking Loop, Volleyball Court, Combination Football/Soccer Field, Tennis Court Repairs, Fitness Equipment, Picnic Shelter and Playground Repairs. – **Contractor: Michigan Recreational Construction** – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through June 15, 2020 – Total Contract Amount: \$413,489.00.

Respectfully Submitted,

Boysie Jackson
Chief Procurement Officer
BJ/AV

BY COUNCIL MEMBER: _____

RESOLVED, that **Contract #6002372** referred to in the foregoing communication dated October 18, 2019 be hereby and is approved.

**OFFICE OF CONTRACTING
AND PROCUREMENT**

October 18, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002372 100% 2018 UTGO Bond Funding – To Provide Park Improvements at Van Antwerp Park to include New Walking Loop, Volleyball Court, Combination Football/Soccer Field, Tennis Court Repairs, Fitness Equipment, Picnic Shelter and Playground Repairs. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through June 15, 2020 – Total Contract Amount: \$413,489.00.
GENERAL SERVICES

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL PRESIDENT PRO TEM _____ SHEFFIELD _____

RESOLVED, that Contract No. 6002372 referred to in the foregoing communication dated October 18, 2019, be hereby and is approved.

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CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

October 15, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

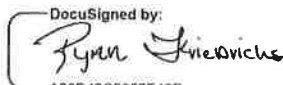
RE: Request to accept a donation of Child Friendly Play Equipment from the Congress of Communities for Patton Recreation Center

The Congress of Communities has awarded a donation of play equipment to the City of Detroit General Services Department for Patton Recreation Center, valued at \$6,000.00. There is no match requirement for this donation.

The objective of the donation to the department is to create a Child Friendly Space that ensures that children can safely play indoors at Patton Recreation Center. Congress of Communities will purchase and install the equipment.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,

DocuSigned by:

A38B48C2052F48B...

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants



Office of Development and Grants

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has been awarded a donation of play equipment from the Congress of Communities, valued at \$6,000.00, to create a Child Friendly Space that ensures that children can safely play indoors at Patton Recreation Center; now

THEREFORE, BE IT RESOLVED, that the General Services Department is hereby authorized to accept a donation of play equipment for Patton Recreation Center.



GENERAL SERVICES DEPARTMENT
Parks & Recreation
Division

ASSET IMPROVEMENT AUTHORIZATION

AIM Code:	DPRD Prop #:	Request tracking #: RP0092
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Form Purpose

This form is for individuals or organizations who wish to provide labor, artwork, or funding to physically improve or enhance a City asset. Requestor and project information is initially populated from information provided in the SmartSheet application process. In the event of any conflict between this document and the SmartSheet, this document shall prevail.

Requestor Information

Applicant Name: Congress of Communities	Contact Name: Amanda Holiday
Address: 8638 West Vernor Detroit MI 48209	Phone: 3139145315
Email: amanda@cocswdetroit.com	Website: www.cocswdetroit.com
Preferred contact method: Email	Organization type: Non Profit

Affected City Asset or Location

Asset or Location Name: Patton Recreation Center	
Address: 2301 Woodmere, Detroit MI 48209	Specific location at the property: Main Lobby near the pool window.

Project Summary

Create a child friendly space in the main lobby of Patton Recreation center that includes child friendly wall mounted toys, small climbing feature, and bench.

Improvement Type

Affects a Park: NO	Affects a Facility: YES
Will Do Maintenance: NO	Desire to wave usage fees in exchange: N/A
Physical Improvement Type: Not Art	Estimated Value: \$6,000

Responsibilities

This set of questions is to make sure that the proposed responsibilities for the initial work and the ongoing maintenance and reinvestment are clearly understood.

Who would be responsible for the Planning and Design?: Applicant We were provided with a grant from Community Connections to create child friendly spaces in public places. We did focus groups, tours, and other engagement activities to ensure the space is created for children and parents. After a process the Patton Park recreation center was chosen as one of the sites.

Responsibilities (continued)

Who would be responsible for the Construction?: Applicant We hired the designer and fabricator FPB Studios to design, create, and install the child friendly spaces. City and Patton staff have been in regular communication with Fernando Balles the owner of FPB Studios.

Who would be responsible for Security at the site if required?: City We do not anticipate a need for security, but if it arises then the City of Detroit will be responsible.

Who would be responsible for the Cleanup, and Restoration if required?: City The designer FPB Studios accepts responsibility that if an item or part of the installation breaks under normal use by the agreed upon age group of 0-5 year old children, then he will come and repair it for up to four years from the date of installation. Otherwise, this is a gift to the Patton Park Recreation Center. After the installation of the child friendly space, all clean up restoration and maintenance will be the responsibility of the city of Detroit.

What are the scheduled Maintenance Requirements for the Improvement, and who would be responsible for doing them?: City The site will need simple janitorial clean up on the regular routine maintenance schedule of the Patton Park Recreation Center. The child friendly items will need to be wiped down about once a week for germs and dirt. This will be the responsibility of the City of Detroit and Patton Park Recreation Center. We do not anticipate this being too high of an extra burden on the Patton janitorial staff.

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: [Signature] Print Name: Amanda Holiday
On behalf of Organization: Congress of Communities Date: 10-14-19

Office of Development and Grants Authorization

<input type="checkbox"/> ODG Approval letter on file	<input type="checkbox"/> N/A
Partnership Manager:	Date:

Director Authorization

<input checked="" type="checkbox"/> Project Approved as submitted	<input type="checkbox"/> Project Denied	<input type="checkbox"/> Project Approved with changes:
GSD Director: <u>Janet Anderson</u>	Date: <u>9-3-19</u>	

GIFT LETTER OF REQUEST
(Attachment to the Asset Improvement Request)

July 29, 2019

Janet Anderson, PhD
Director, General Services Department
Detroit Parks and Recreation Division
18100 Meyers Road – Lower Level
Detroit, Michigan 48235

Dear Dr. Anderson:

On behalf of Congress of Communities, I am writing to offer our full assistance in purchasing and installing of a Child Friendly Space at the Patton Park Recreation Center. The costs, approximately \$6,000 are being borne by the group mentioned above.

These improvements will take place in August 2019. We have worked with community representatives to ensure these improvements are desired.

Congress of Communities will not be responsible to maintain this site. After the installation and approval, all maintenance and further responsibility for the Child Friendly space will be passed onto the City of Detroit and the Patton Park Recreation Center staff.

Thank you for your time and consideration.

Sincerely,



Amanda Holiday
Congress of Communities
Early Childhood & Community Organizer

