

VOTE

9-17-19.

**NEW**

**BUSINESS**

## MAYOR'S OFFICE COORDINATORS REPORT

56  
1

**OVERALL STATUS (please circle):**  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 1069 Event Name: Winter in Detroit

Event Date : October 27, 2019 - February 28, 2020

Street Closure: None

Organization Name: Quicken Loans Community Fund

Street Address: 1050 Woodward Avenue Detroit, MI 48226

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Walkathon              | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance                          | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race              | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony                           | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation                            | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks              | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Seasonal Activation</u> |  |
| <input type="checkbox"/> 24-Hour Liquor License |  |   |  |

**Petition Communications** (include date/time)

Quicken Loans will host their annual Winter in Detroit in Capitol Park, Cadillac Square and Woodward Avenue with markets, food and beverages with various times each day.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Rock Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with DMCare Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permit Required
	Health Dept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

SEP 16 2019 MTNB JA(3.0)

CITY CLERK 2019 SEP 6 PM 4:06

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Market Place Huts
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Aushier

Date: 9-6-19

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, September 6, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1069**    *Quicken Loans Community Fund, request to hold Winter In Detroit event with markets, food and beverage operations and holiday décor at Capitol Park, Cadillac Sq., The Esplanade and Woodward Ave from 10/27/19 to 2/28/20 with setup from 9/23 to 10/23 and tear down from 2/17 to 2/28*

10/27/19

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: Winter in Detroit | Markets, Food and Beverage Operations, and Holiday Décor

Event Location: Capitol Park, Cadillac Square, The Esplanade, and Woodward Avenue

Is this going to be an annual event?  Yes  No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Quicken Loans Community Fund

Organization Mailing Address: 1050 Woodward Avenue, Detroit, MI 48226

Business Phone: 313-373-7486

Business Website: QuickenLoans.org

Applicant Name: Cavla Chamberlin

Business Phone: 313-373-7486

Cell Phone: 703-822-3082

Email: CavlaChamberlin@QuickenLoans.com

#### Event On-Site Contact Person:

Name: Meg Shropshire

Business Phone: 313-782-9719

Cell Phone: 336-312-8360

Email: MegShropshire@bedrockdetroit.com

#### Event Elements (check all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance                          |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony                           |
| <input type="checkbox"/> Political Event       | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming                                      |
| <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration                          |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks         | <input checked="" type="checkbox"/> Other: <u>Seasonal Activation</u> |

#### Please provide a brief description of your event:

This winter we will create a winter wonderland in downtown Detroit, with something for everyone. In Cadillac Square you can shop at the markets or warm up in the Cadillac Lodge with some hot chocolate or an alcoholic beverage. The Esplanade will be transformed with new greenery archways and overhead lighting and vendor carts, visitors and residents can stroll down Woodward enjoying the lights and archways while stopping at vendors carts to purchase something to warm them up. Capitol Park will again host a Christmas Tree farm, while also giving people the chance to grab a bite to eat in the new winter themed enclosed Capitol Cafe. Woodward Ave's creative lighting will help draw visitors and residents alike to a thriving retail corridor. Before Winter in Detroit begins, the Forbes 30 Under 30 Event will utilize the tent and market structures as part of their event from October 27-30. They will be submitting a separate Special Events Application in August with event details.

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date: 9/23/19 Time: 6:00AM Complete Set-up Date: 10/23/19 Time: 11:00PM

Event Start Date: 10/27/19 Time: 6:00AM Event End Date: 2/28/20 Time: 11:00PM

Begin Tearing Down Date: 2/17/20 Complete Tear Down Date: 2/28/20

Event Times (If more than one day, give times for each day):

Market Hours: Wed – Thurs: 12pm – 8pm, Fri – Sat: 11am – 9pm, Sun: 11am – 7pm; Food and Beverage Hours: Mon – Thurs: 11am – 10pm, Fri – Sat 11am – 12am, Sun 11am – 11pm

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Capitol Park, Cadillac Square, The Esplanade, and Woodward Avenue

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit -Location of merchandising booths -Location of food booths -Location of garbage receptacles -Location of beverage booths -Location of sound stages -Location of hand washing sinks -Location of portable restrooms -Location of First Aid -Location of fire lane -Proposed route for walk/run -Location of tents and canopies -Sketch of street closure -Location of bleachers -Location of press area -Sketch of proposed light pole banners

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year’s event:

Several ticketed dinners benefitting and featuring local Detroit restaurants and chefs, demo activations, live and atmospheric music in accordance with sound ordinances, kids’ activities and games, programming featuring local businesses (examples include yoga, exercise classes, bike maintenance demonstrations and more).

Will a sound system be used?  Yes  No

If yes, what type of sound system?

Cadillac: A max of 6 loudspeakers with zone control for source and volume. Capitol: 6 loudspeakers with zone control for source and volume. In both spaces the F&B Operators will be controlling the sound, ensuring that the music is family-friendly and is only on during operating hours. The speakers will be mounted to the pergolas in both spaces. Spec sheets are attached.

Describe specific power needs for entertainment and/or music: 600W

How many generators will be used? TBD on exact numbers at least 1 in Capitol Park, at least 2 in Cadillac Square

How will the generators be fueled? There will be no on-site fuel storage of Diesel fuel, with the exception of the fuel tanks attached to the portable generators. A fuel truck will service the generators each morning before the market opens to the public. The generator will supply power to the

vendor marketplace locations. The generator will be placed in a location where it does not hinder traffic or cause safety issues. The generator will be secured with barricade panels to halt public access. The power cables crossing any public traffic are covered with cable ramps.

Name of vendor providing generators:

Contact Person: Corrigan Oil | Jim Schlaff

Address: 775 N. Second Street

Phone: 810-229-6323

City/State/Zip: Brighton, MI 48116

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No

If yes, please describe:

Will there be on-site ticket sales?  Yes  No

If yes, list price(s):

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate type of items to be sold: An RFP will be released for this season's vendors, it will be released on the BedrockDetroit.com website and via Bedrock and xoDetroit social sites, sent out to entrepreneurial services providers (BUILD Institute, LifeLine Business Consulting, ProsperUS) to distribute to their respective contact lists, and to the list of Detroit Demo Day applicants. Representatives from Bedrock Tenant Relations, QLCF Entrepreneurship and Public Spaces teams will review every application. The Downtown Detroit Partnership will also approve all vendor selections. Preference will be given to Detroit based vendors. Example items from previous seasons include: sunglasses, clothing & accessories, jewelry, home goods, food, book, and make-up.

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Rock Security

Contact Person: Pamela Lenoir

Address: 1074 Woodward Ave.

Phone: O: 313-373-0708 C: 313-820-4618

City/State/Zip: Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift: 2 dedicated to markets in Cadillac Square and one officer dedicated to Capitol Park (subject to change based on conversation between Rock Security and the Downtown Detroit Partnership to determine what is the appropriate coverage). Food and beverage operators are responsible for their own security.

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

How will you advise attendees of parking options?

Visitors will be directed to nearby parking decks and street side parking.

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

These activations aim to improve the quality of life of residents in surrounding areas and should not negatively impact pedestrian or visitor traffic. The sound will be atmospheric in the F&B areas and operate on the same schedule as the F&B operations, which is designed not to impede with resident life.

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of your event:

We are beginning to work with the Downtown Detroit Partnership on working with surrounding stakeholders, in addition to working with Bedrock on alerting their tenants. We will alert them via in person meetings, emails, and potentially flyers.

### Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

How Many?

Size/Height

**\*\*All available spec sheets are included in attached packet\*\***

#### Booth (Market Structure)

- Cadillac Square      16      10' x 13' \*each equipped with 2A10BC fire extinguishers
- Cadillac Square      1      20' x 15' equipped with a 2A10BC fire extinguisher
- Capitol Park      1      20' x 15' equipped with a 2A10BC fire extinguisher
- Esplanade      1      20' x 15' equipped with a 2A10BC fire extinguisher

#### Tents (enclosed on 3 sides)

- Cadillac Square      1      40' x 155'
- Capitol Park      1      40.6' x 50.5' x 14'

#### Canopy (PERGOLA STRUCTURE)

- Cadillac Square      10      9' 5/16" x 10' x 12'
- Capitol Park      2      20' x 40' & 9' 5/16" x 10' x 12'

### Section 9- COMPLETE ALL THAT APPLY

#### Emergency medical services?

Contact Person: DMCare Express | Terrye Nicholls | Director of Operations | [Terrye.Nicholls@beaumont.org](mailto:Terrye.Nicholls@beaumont.org)

Address: 1600 E. Grand Blvd, Suite 200

City/State/Zip: Detroit, MI 48211

#### Name of company providing port-a-johns.

Contact Person: S&R Event Rental

Address: 707 E. Lewiston

Phone: (284) 655-6020

City/State/Zip: Ferndale MI 48220

#### Name of company providing maintenance and cleaning? \*Markets Only: Food and Beverage Operator will be responsible for their own spaces\*

Contact Person: Bedrock Management Services | Andrea Daniewski | [andreadaniewski@bedrockdetroit.com](mailto:andreadaniewski@bedrockdetroit.com)

Address: 630 Woodward Ave.

Phone: (734) 552-0758

City/State/Zip: Detroit, MI 48226



**Name of private catering company? (Cadillac Square) 800 Parc, LLC \*\*RESPONSIBLE FOR PULLING THEIR OWN LIQUOR LICENSE\*\***

Contact Person: Jaime Cherkasky

Address: 124 S. Old Woodward

Phone: 248.645.7777

City/State/Zip: Birmingham, MI 48009

**Name of private catering company? (Capitol Park) Eatori Market \*\*RESPONSIBLE FOR PULLING THEIR OWN LIQUOR LICENSE\*\***

Contact Person: Zak Yatim

Address: 1250 Griswold St. Suite 150

Phone: 313-999-1676

City/State/Zip: Detroit, MI 48226

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** Griswold Street Southbound Standing Zone- Relaxed Parking Enforcement for

Tree Farm Loading Zone

FROM: Grand River Avenue TO: State Street

CLOSURE DATES: 11/9/19 BEG TIME: 8am END TIME: \_\_\_\_\_

REOPEN DATE: 1/31/20 TIME: 11pm

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

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## Winter in Detroit 2019-2020 City of Detroit Special Events Application

### Our Ask

We are requesting to do Winter in Detroit for the 2019-2020 season. This will include a **few changes** from previous years:

- More markets in Cadillac Square
- No markets in Capitol Park
- Working with the Downtown Detroit Partnership and the Historic District Commission on a new layout for Food and Beverage in Capitol Park that will work with new buildings and retail opening
- Earlier timeline due to the Forbes 30 Under 30 event wanting to utilize the tent and market structures in Cadillac Square. They will be submitting their own application for the event in partnership with the Downtown Detroit Partnership.

### Our Why?

To activate Detroit's downtown public spaces during a season that isn't typical for large activations and provide local Detroit entrepreneurs opportunities to expand their businesses without a traditional brick and mortar space.

### Food and Beverage Operators

- Cadillac Square: Elia Group
- Capitol Park: Eatori Market

Contracts will be finalized pending approval from the City of Detroit.

\*Food and beverage operators are responsible for pulling their own MLCC license.

### Trash and Sanitation & Snow Removal

Bedrock will be handling trash and sanitation in the market space, while food and beverage operators will be responsible for their own trash and sanitation. Bedrock and the Downtown Detroit Partnership will determine responsibilities for snow removal.

### Generators and Power

Generators will be used in Cadillac Square and Capitol Park. TBD on exact numbers but estimated 2 in Cadillac Square and 1 in Capitol Park. There will be no on-site fuel storage of Diesel fuel, with the exception of the fuel tanks attached to the portable generators. A fuel truck will service the generators each morning before the market opens to the public. The generator will supply power to the vendor marketplace locations. The generator will be placed in a location where it does not hinder traffic or cause safety issues. The generator will be secured with barricade panels to halt public access. The power cables crossing any public traffic are covered with cable ramps.

### Security and Barricades

Rock Security is partnering with DDP to determine level of coverage. At least 2 dedicated security guards in the market place in Cadillac Square. Food and beverage operators will be responsible for their own security.

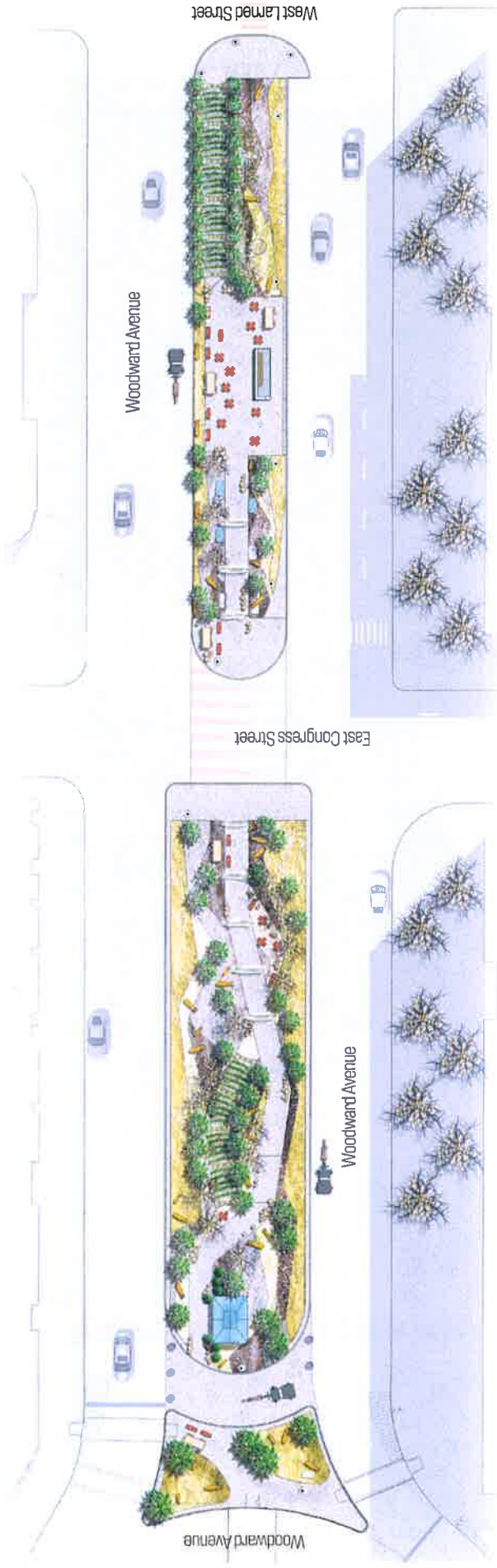
# Supporting Documentation

# Cadillac Square





# The Esplanade



Scale: 1/15"

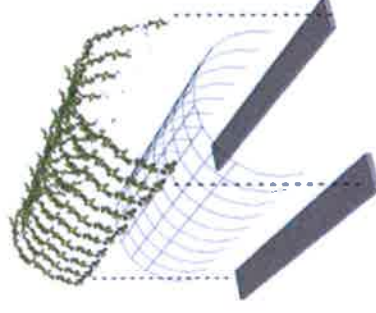
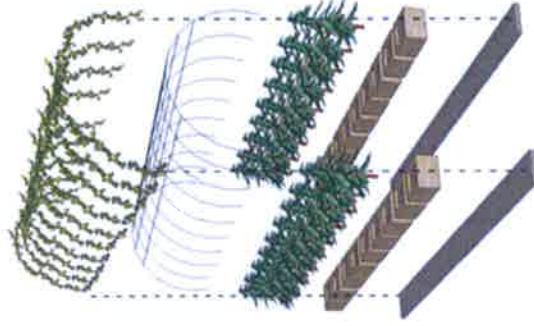


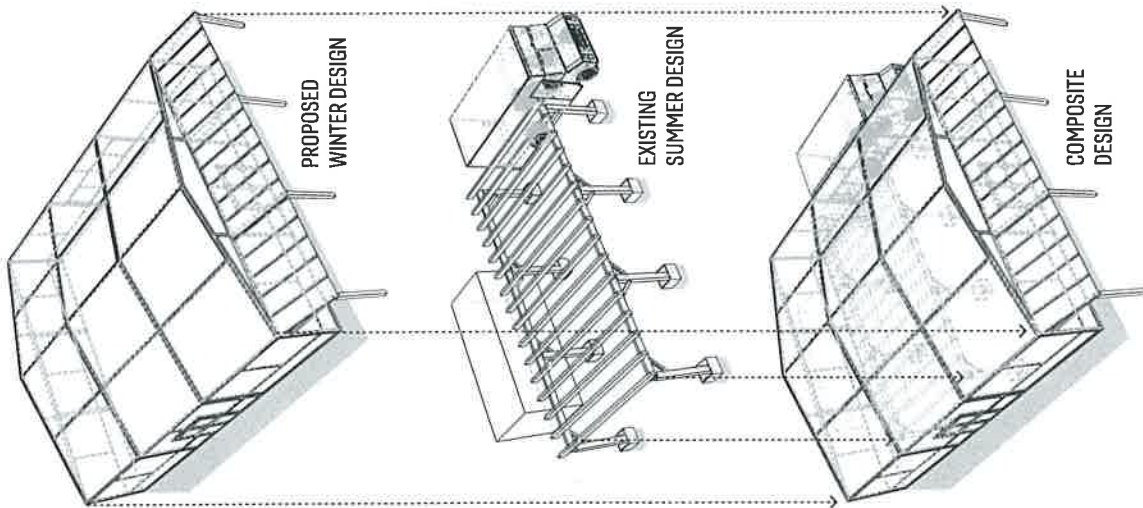
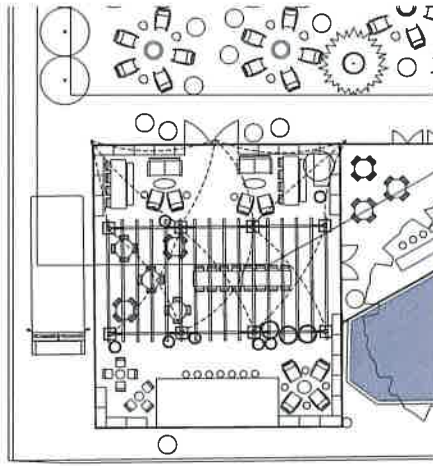
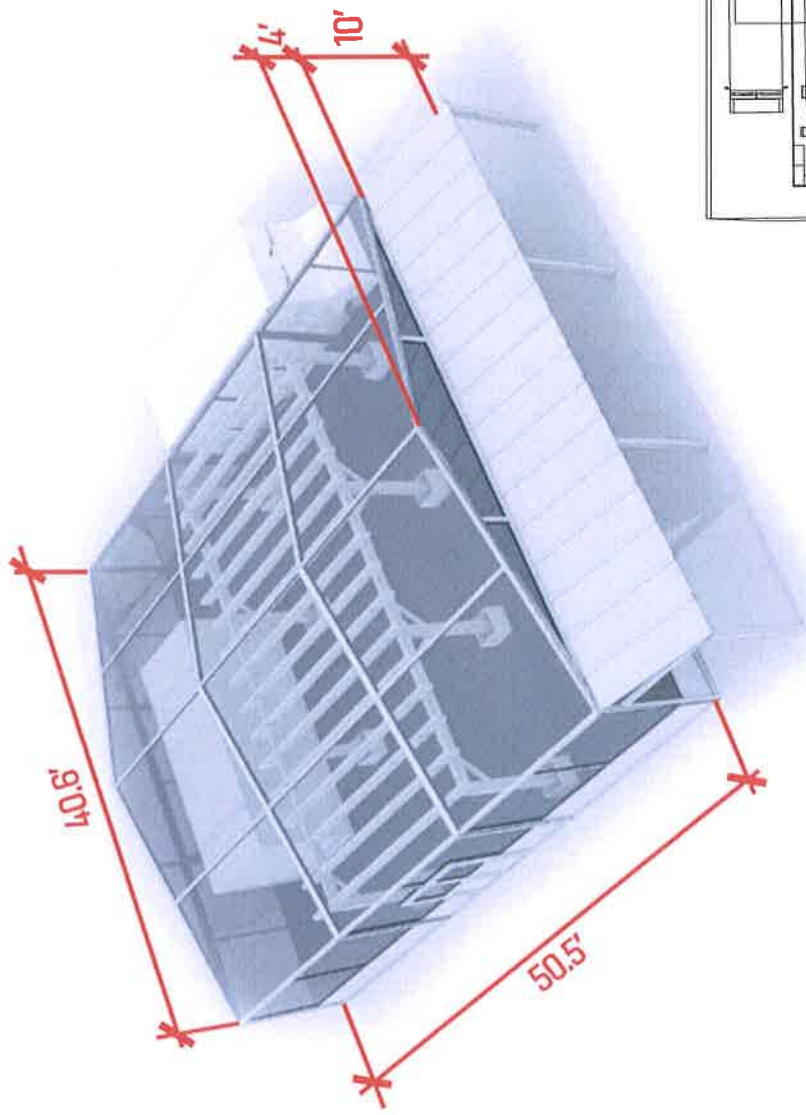
## Evergreen Archway

**Option 1 :** Trees in Planters with metal archway and greenery added.



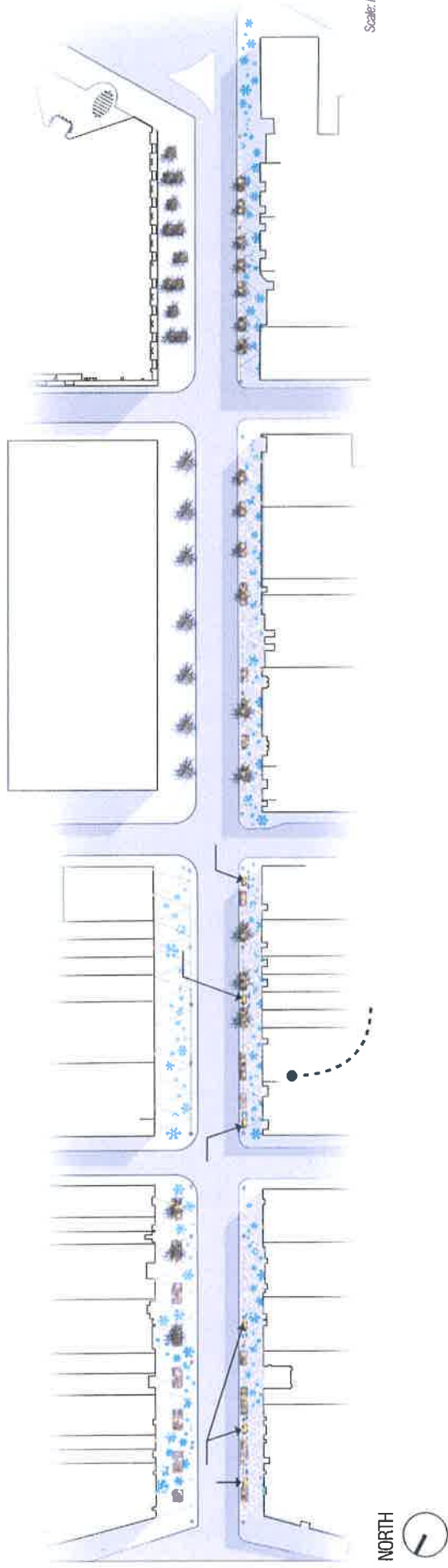
**Option 2 :** No trees; metal frame structures with greenery added.

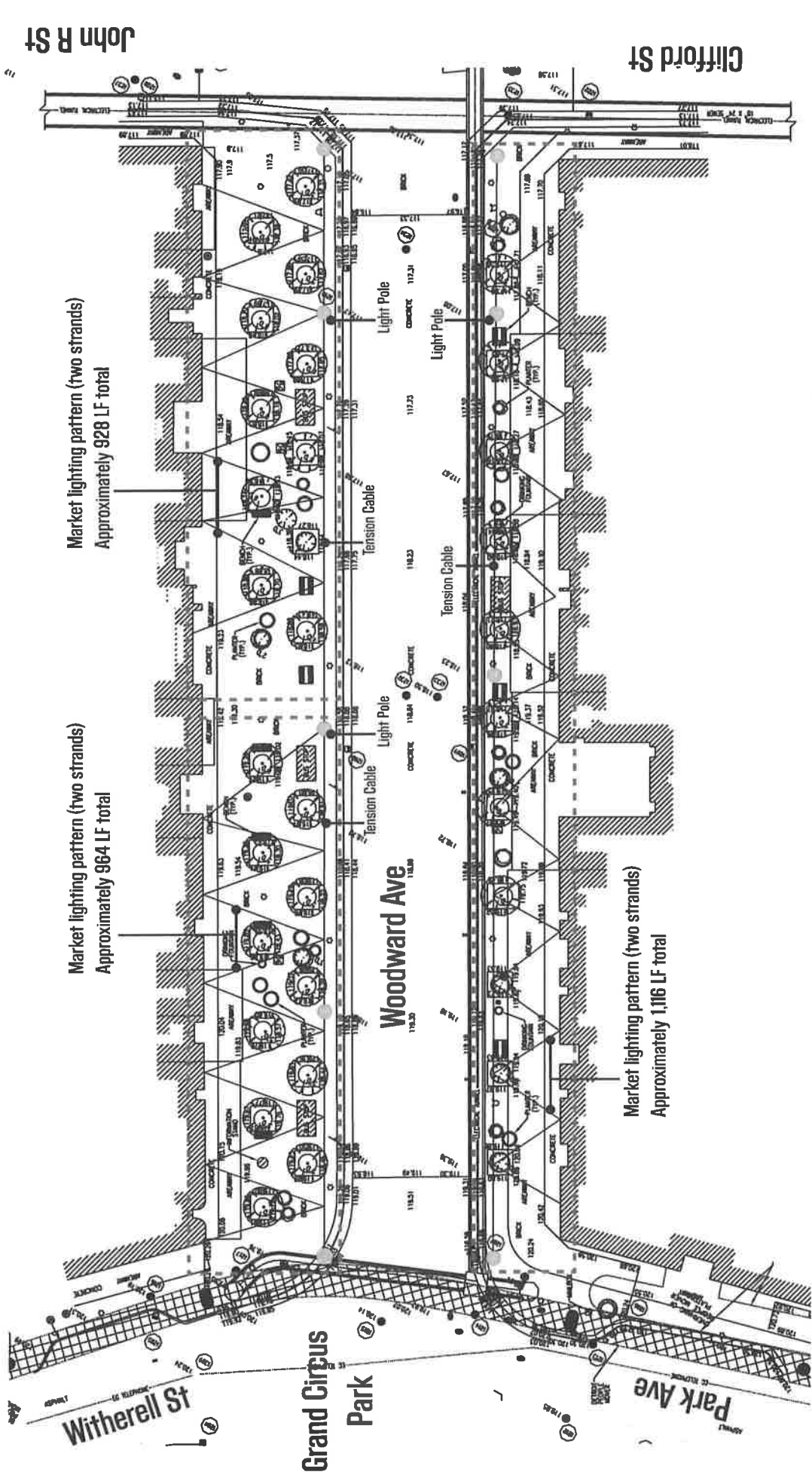




# Woodward Avenue

Snowflake Mural





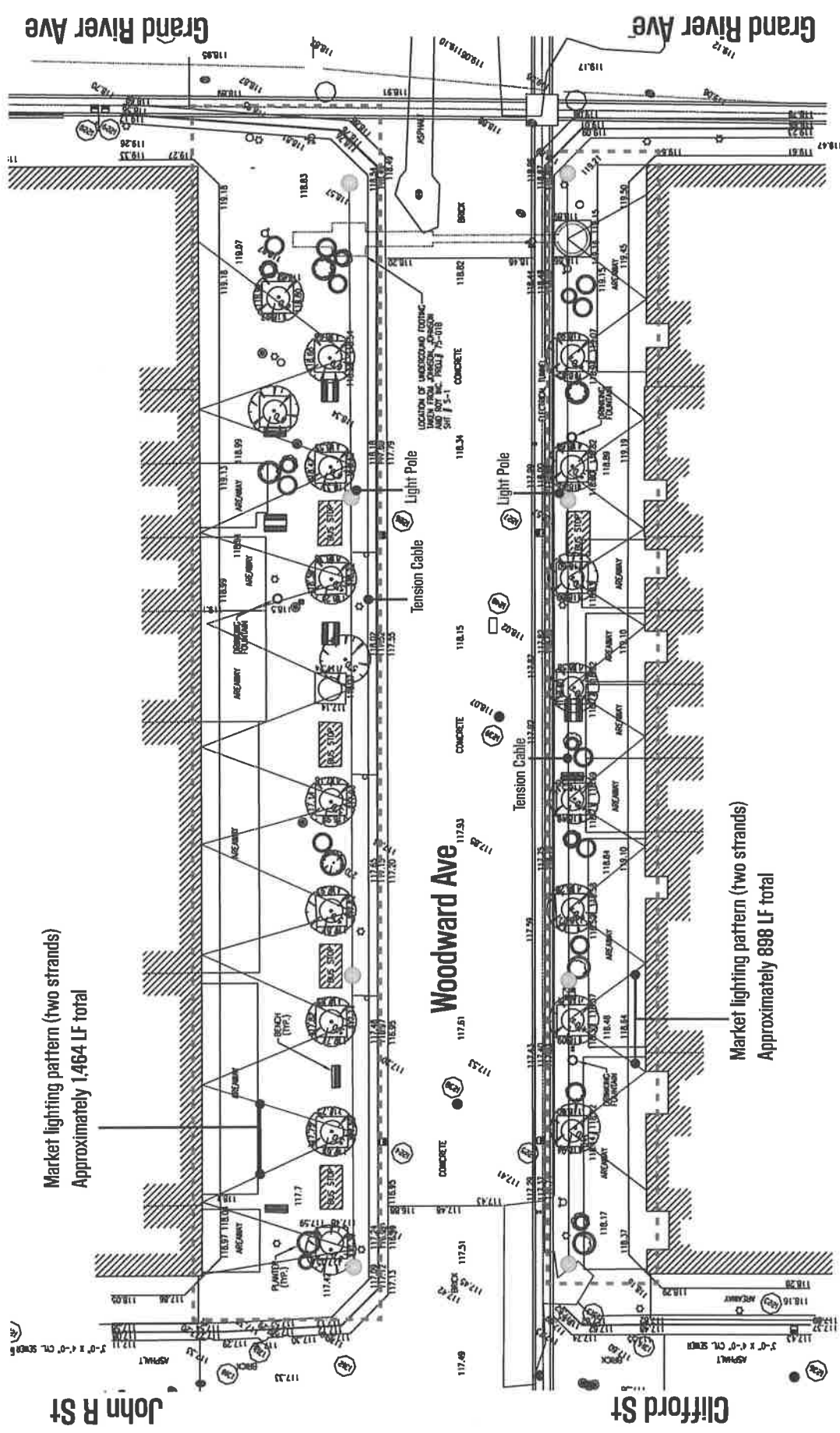
Market lighting pattern (two strands)  
Approximately 928 LF total

Market lighting pattern (two strands)  
Approximately 964 LF total

Market lighting pattern (two strands)  
Approximately 1,116 LF total

Woodward Ave market lighting conceptual plan // Clifford St/Park Ave block  
Scale: NTS





Market lighting pattern (two strands)  
 Approximately 1,464 LF total

Market lighting pattern (two strands)  
 Approximately 898 LF total

Grand River Ave

Grand River Ave

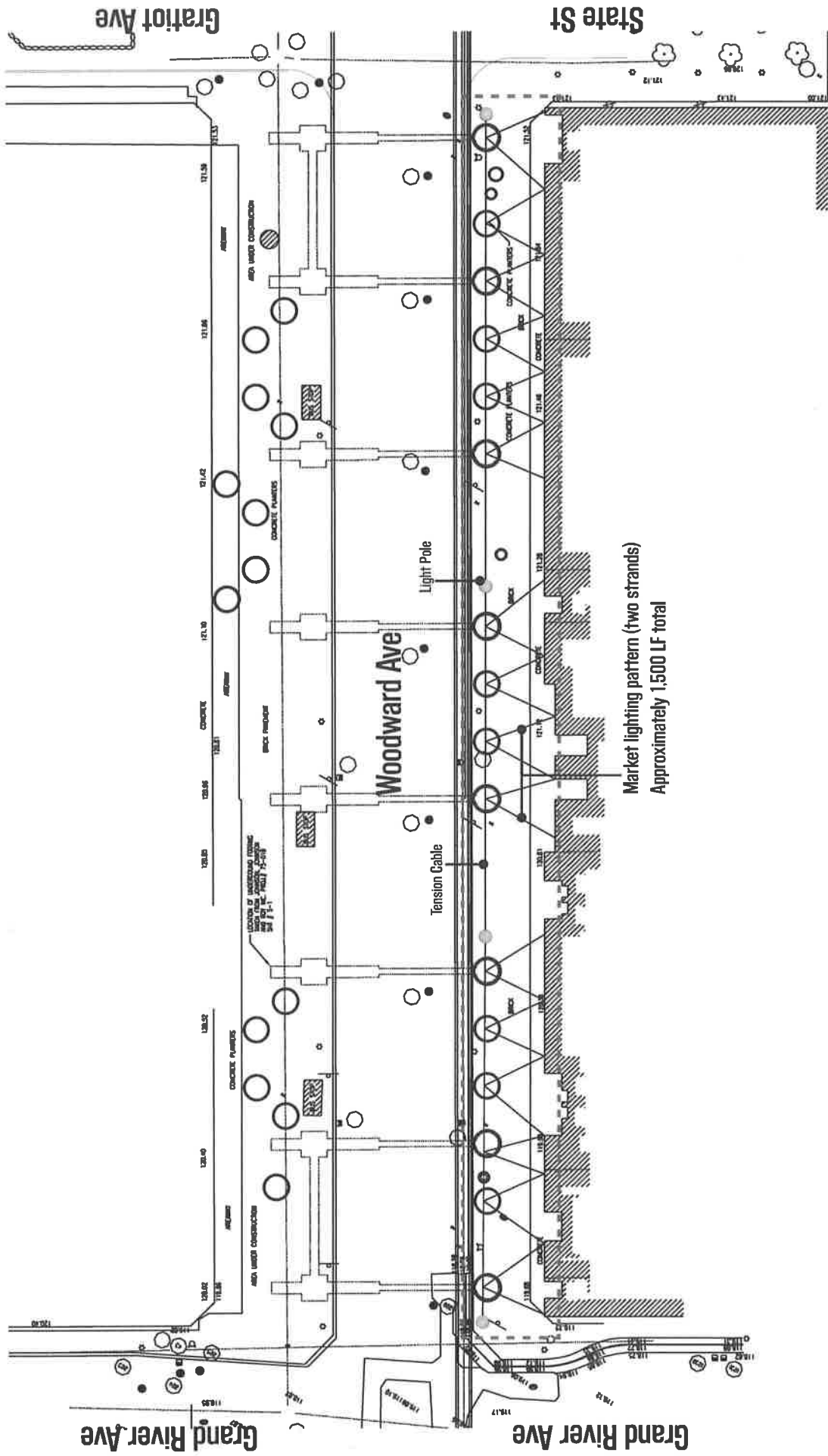
Woodward Ave

John R St

Clifford St

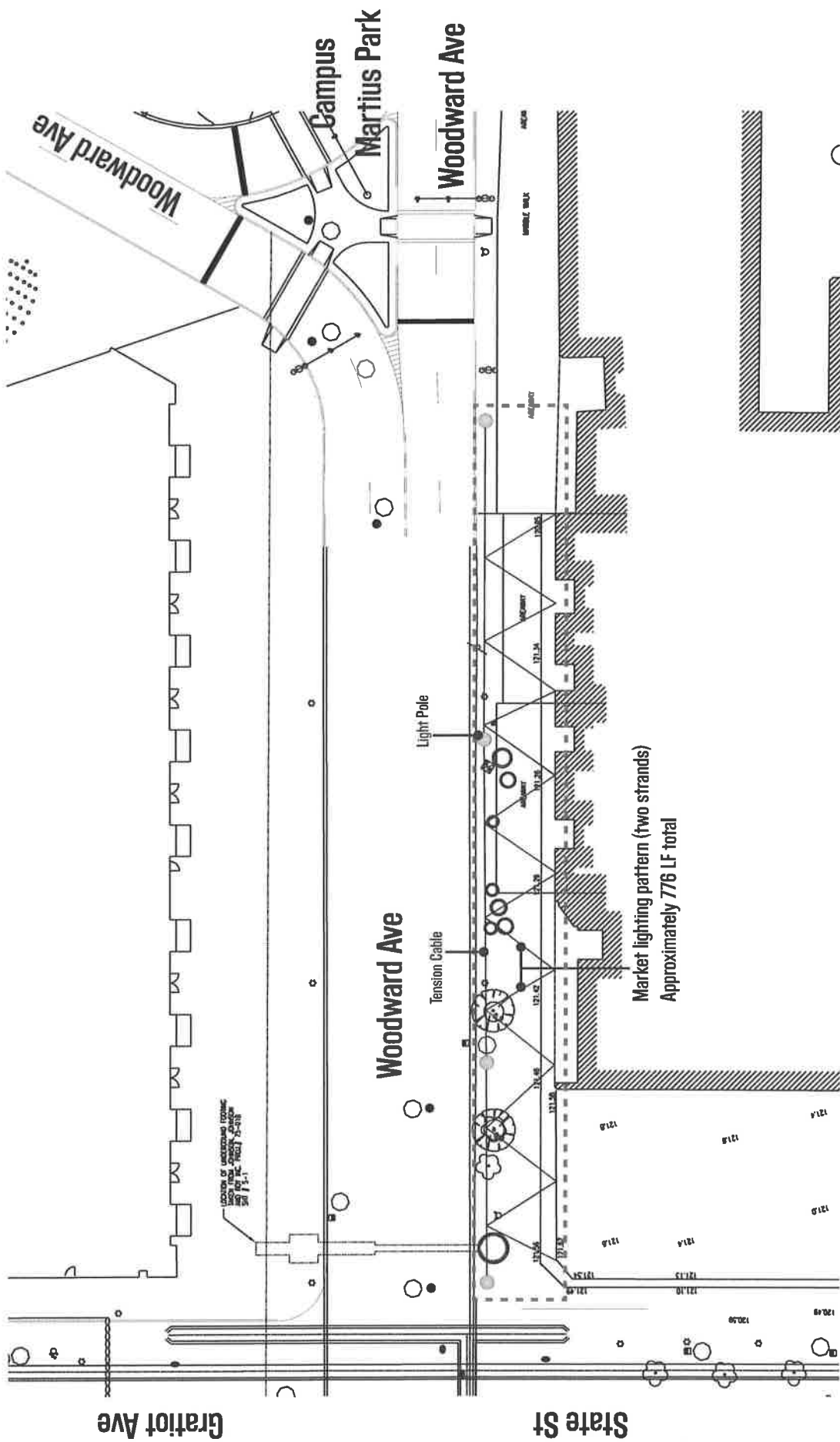


Woodward Ave market lighting conceptual plan // Clifford St/Grand River Ave block  
 Scale: NTS  
 16



Woodward Ave market lighting conceptual plan // State St/Grand River Ave block

Scale: NTS





# Lighting for Weddings/Parties/Tent Events (E26/E27)

## Commercial-Grade Heavy-Duty Light Strings, Medium Base Sockets

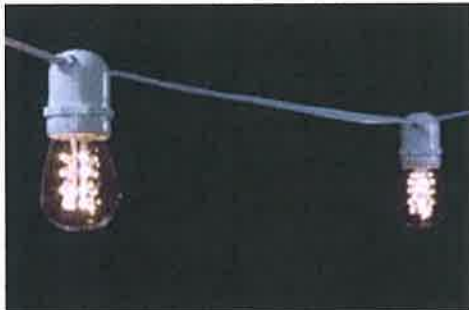
- Designed for year-round, outdoor use or temporary use requiring constant installations and take downs
- Heavy-duty 16AWG SPT-2 wire is robust enough for commercial use, but light enough for easy installation
- PVC encapsulated sockets with brass contacts are resistant to UV sunlight exposure
- Sockets are designed to ensure a snug, weather-resistant seal around lamp bases
- Recommended maximum wattage per medium base socket: 15 Watts
- Maximum run per circuit: 960 Watts (8 Amps) for 48 ft., 54 ft. and 106 ft.; 1,200 Watts (10 Amps) for 330 ft.
- The 48 ft. string includes a 1 ft. lead and a 1 ft. tail
- The 54 ft. and 106 ft. strings include a 6 ft. lead from the male plug to the first socket
- **Not UL listed (only wire and plugs are UL components)**
- **Light bulbs sold separately**
- **48 ft. string is end-to-end connectable; 54 ft. and 106 ft. strings are NOT end-to-end connectable**



Suspended Medium Base Sockets with 11S14 Light Bulbs (clear)



Suspended Medium Base Socket with A15 Light Bulbs (frosted)



In-Line Medium Base Socket with LED S14 Classic Light Bulb (warm white)



In-Line Medium Base Socket with 11S14 Light Bulb (clear)



The medium base **SUSPENDED SOCKET** drops a few inches from the main wire, and allows for cables to be attached to the eyelets using zip ties or other similar accessories. Note the eyelet hole is perpendicular to the main wire.

# Lighting for Weddings/Parties/Tent Events (E27, LED)

## LED S14 Bulbs, 0.65W, Medium Base (E27), 16 LEDs, Smooth Plastic Shell **NEW!**

LED S14 Sign Bulb, 16 LEDs, 130V, E27 medium base, shatter-resistant plastic shell



Part #	Color	Packaging+
LDSMS14PW	Cool White	25/250
LDSMS14SWW	Sun Warm White	25/250

\*Ideal for temporary applications such as weddings/special events requiring frequent installations and take downs.\*



Thick, shatter-resistant plastic



LED S14, smooth plastic, sun warm white

- Non-dimmable and dimmable available (use only LED-compatible dimmers)
- Shatter-resistant, smooth plastic shell
- Manufactured by Minleon International
- 1 year limited factory warranty
- Not UL listed
- Length: 3-1/2" Diameter: 1-3/4"
- Good replacement for 15W incandescent bulbs
- 0.65W (non-dimmable)/1.5W (dimmable) actual power consumption, but use 2W for installation calculation purposes
- Average life hours: 30,000



## AcousticDesign™ Series AD-S12

Small format, surface  
mount loudspeaker

### Features

- DMT™ (Directivity Matched Transition) ensures smooth, uniform frequency response over the coverage area
- X-Mount™ system enables the loudspeaker to be easily installed and deployed at a variety of angles with no slippage over time
- Advanced voicing filter sets using QSC Intrinsic Correction™, available through either Q-Sys processing or CXD amplifier platforms
- Lightweight ABS enclosures offer long-term durability and lasting good looks
- Sealed input panel cover and powder coated aluminum grilles for added weather resistance
- Meets IEC60529 IP-54 for dust and splash resistance
- M10 fittings for optional yoke mount or suspended installations
- Available in black (RAL 9011) or white (RAL 9010)
- Complete EASE, CAD & BIM information available online



X-Mount™ (included)

**Restaurant · Retail · Audio Visual · Education · Concourses · Casinos ·  
Transportation Terminals · Worship Facilities · Large System Ancillary Support**

The QSC AcousticDesign™ AD-S12 is a surface mounted low impedance, 12" two-way loudspeaker system, ideally suited for a wide variety of foreground and background sound reinforcement applications.

AcousticDesign™ series offers integrators a premium quality installed sound solution where performance, coverage, and aesthetics are paramount. Combined with unprecedented ease-of-installation and high weather resistance, the AcousticDesign™ series provides integrators a versatile and confident install solution.

The AD-S12 features a high quality 12" weather treated paper cone woofer on a 2.5" voice coil. A carefully selected 1" exit, 1.4" compression driver perfectly matches the sensitivity and performance of the woofer for outstanding full-range reproduction.

Consistent and even 75° axisymmetric (conical) coverage is achieved through DMT™ (Directivity Matched Transition), a QSC innovation which matches the directivity patterns of the woofer and the high-frequency waveguide at the crossover point. The result is a coherent transition between transducers and improved off-axis response.

With rugged ABS enclosures, sealed input panel covers, and powder-coated aluminum grilles for weather resistance, the AcousticDesign™ surface mounted series exceed IEC60529 IP-54 ratings for dust and splash resistance.

Installers will appreciate the award-winning X-Mount™ system included with each full-range AcousticDesign™ model. This ingenious mounting solution achieves unprecedented ease-of-installation in horizontal, vertical, wall, or ceiling deployments. Knurled surfaces at the pivot planes ensure the load will not drift or sag over time. Articulation marks allow preconfiguration of the X-Mount™ while on the ground with no special tools required. Once secure, the loudspeaker installs in seconds, allowing the installer to work safer, smarter, and faster with repeatable results.

The AD-S12 also includes M10 fittings for optional yoke mount (YMS12) or shoulder eyebolt (M10 Kit-C) accessories for installation versatility.

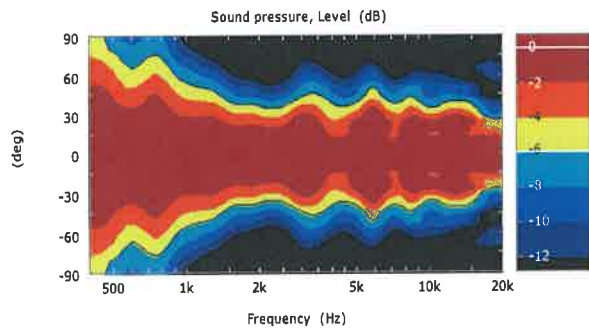
To further enhance performance and speed of install with optimum result, advanced voicing filter sets using QSC Intrinsic Correction™ techniques are obtainable using Q-Sys networked audio processing platforms, including CXD amplifiers for a complete QSC systems solution.

The AcousticDesign™ series feature a stylish appearance free of obtrusive logo adornments for aesthetically sensitive installations. AcousticDesign™ surface loudspeakers are available in QSC standard black (RAL 9011) or white (RAL 9010) and may be painted to match any decor.

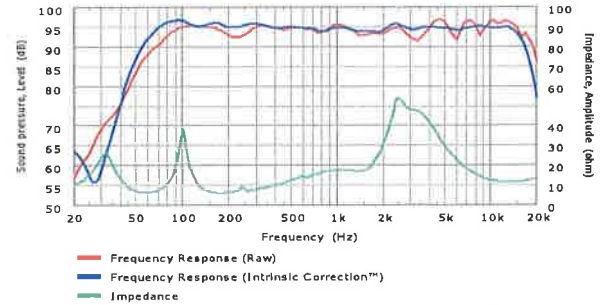
To assist in successful systems integration, complete EASE, CAD, and BIM files are available for online download at QSC.com.

# AD-S12 Details

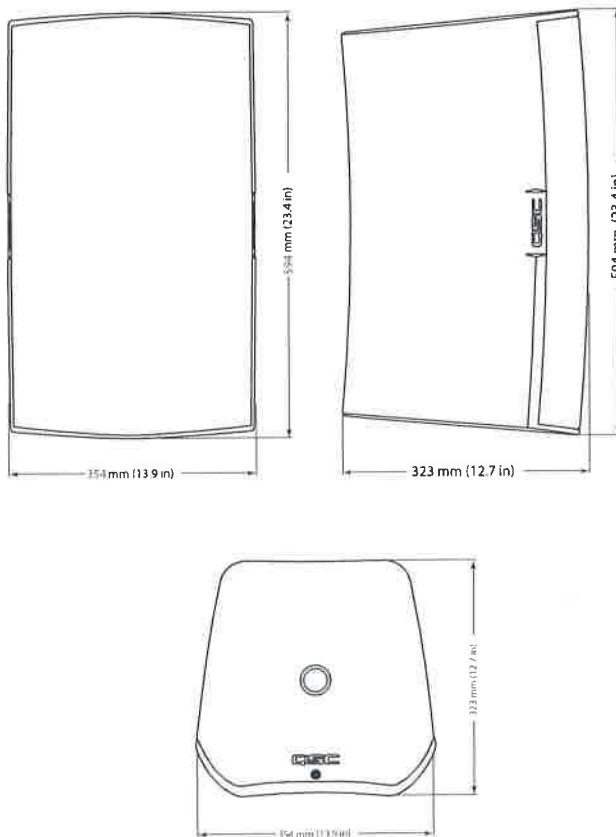
## Horizontal Contour:



## Impedance / Frequency Response:



## Dimensions:



## Specifications:

System Details	AD-S12
Effective frequency range <sup>1</sup>	52 – 20k Hz
Rated noise power / voltage <sup>2</sup>	300 watts / 50 volts (rms)
Broad-band sensitivity <sup>3</sup>	95 dB SPL
Coverage angle (-6 dB)	75°
Directivity factor (Q)	12
Directivity Index	11 dB
Maximum continuous SPL <sup>4</sup>	120 dB
Maximum peak SPL <sup>4</sup>	126 dB
Rated impedance	8 ohms
Recommended amplifier power	600 watts
HF transducer	1" exit / 1.4" voice-coil compression driver
LF transducer	12" weather resistant paper cone woofer, 2.5" / 64 mm voice-coil
Input connector type	Euroblock connector with parallel output
Enclosure material	Painted ABS polymer
Grille material	Powder coated aluminum
X-Mount material	Powder coated aluminum
Enclosure Details	
Ingress protection	IP-54
Operating environment	Designed for indoor and outdoor use
Testing	The AD Series loudspeakers qualified for outdoor use using the following tests:  Salt fog: MIL-STD-810G Method 509.5 for 100 hrs.  Humidity: MIL-STD-810G Method 507.5, Natural cycle B2, cyclic high RH for 7 days  High and low temperature: tested to QSC internal standards between -20° and 50° C
Operating Temperature Range	-20 to 50 °C / -4 to 122 °F
Net weight	35.2 lb / 16 kg
Product dimensions	23.4" x 13.9" x 12.7" (594 x 354 x 323 mm)
Shipping weight	46.3 lb / 21 kg
Shipping dimensions	34.5" x 17.9" X 17.2" (765 x 455 x 437 mm)
Included accessories	X-Mount mounting system, euroblock connector, input panel cover
Optional accessories	YMS12 yoke mount, M10 Kit-C

<sup>1</sup> Free-field, -10 dB from on-axis sensitivity

<sup>2</sup> IEC60268-1 noise signal for 2 hours

<sup>3</sup> On-Axis, free-field sensitivity, 2.83V, 1 m

<sup>4</sup> Calculated from rated noise voltage and sensitivity

As part of QSC's ongoing commitment to product development, specifications are subject to change without notice.

# QSC

1675 MacArthur Boulevard • Costa Mesa, CA 92626 • Ph: 800/854-4079 or 714/957-7100 • Fax: 714/754-6174

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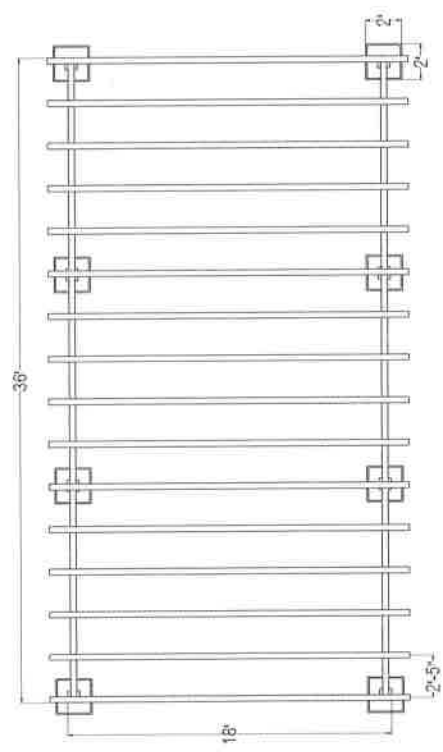
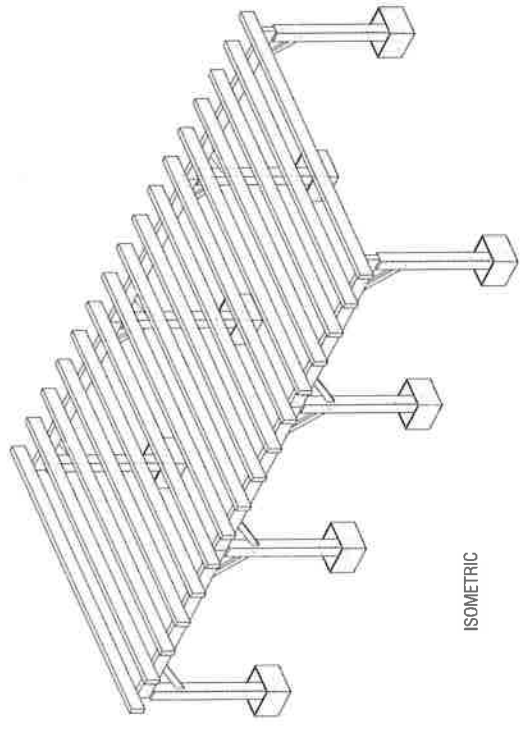
AD-S12 Spec Sheet 03/01/2018



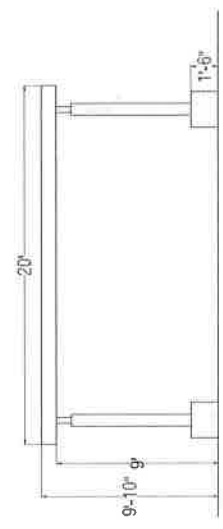
♻️ Recycle Responsibly

**FF&E**  
**PERGOLA**

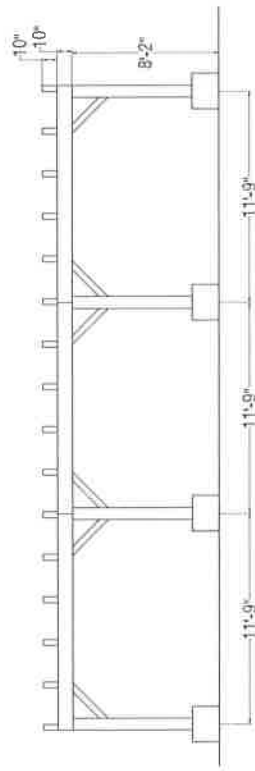
**Pergola**



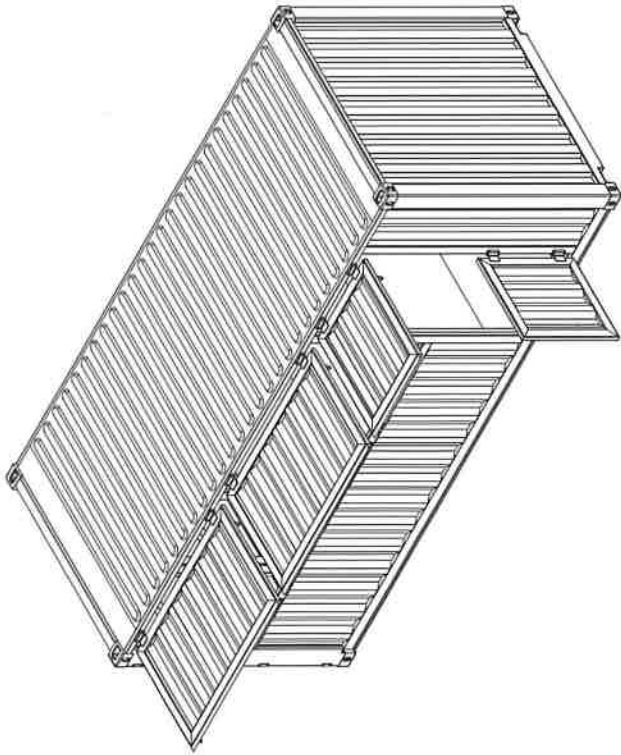
TOP VIEW



RIGHT SIDE VIEW



FRONT VIEW



# 20' CONCESSION

FABRICATOR:  
 BOXMAN STUDIOS  
 3601 WOODPARK BLVD  
 CHARLOTTE, NC 28206

## DRAWING INDEX

PG	DWG #	TITLE	REV
1	T1.00	COVER SHEET	0
2	A1.00	PLAN VIEW	0
3	A2.00	EXTERIOR ELEVATIONS	0
4	S1.00	AWNING # 1	
5	S2.00	AWNING # 2 & HALF DOOR	



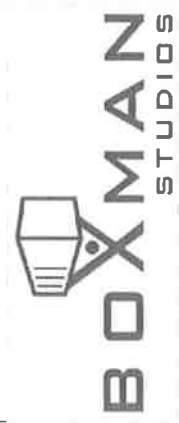
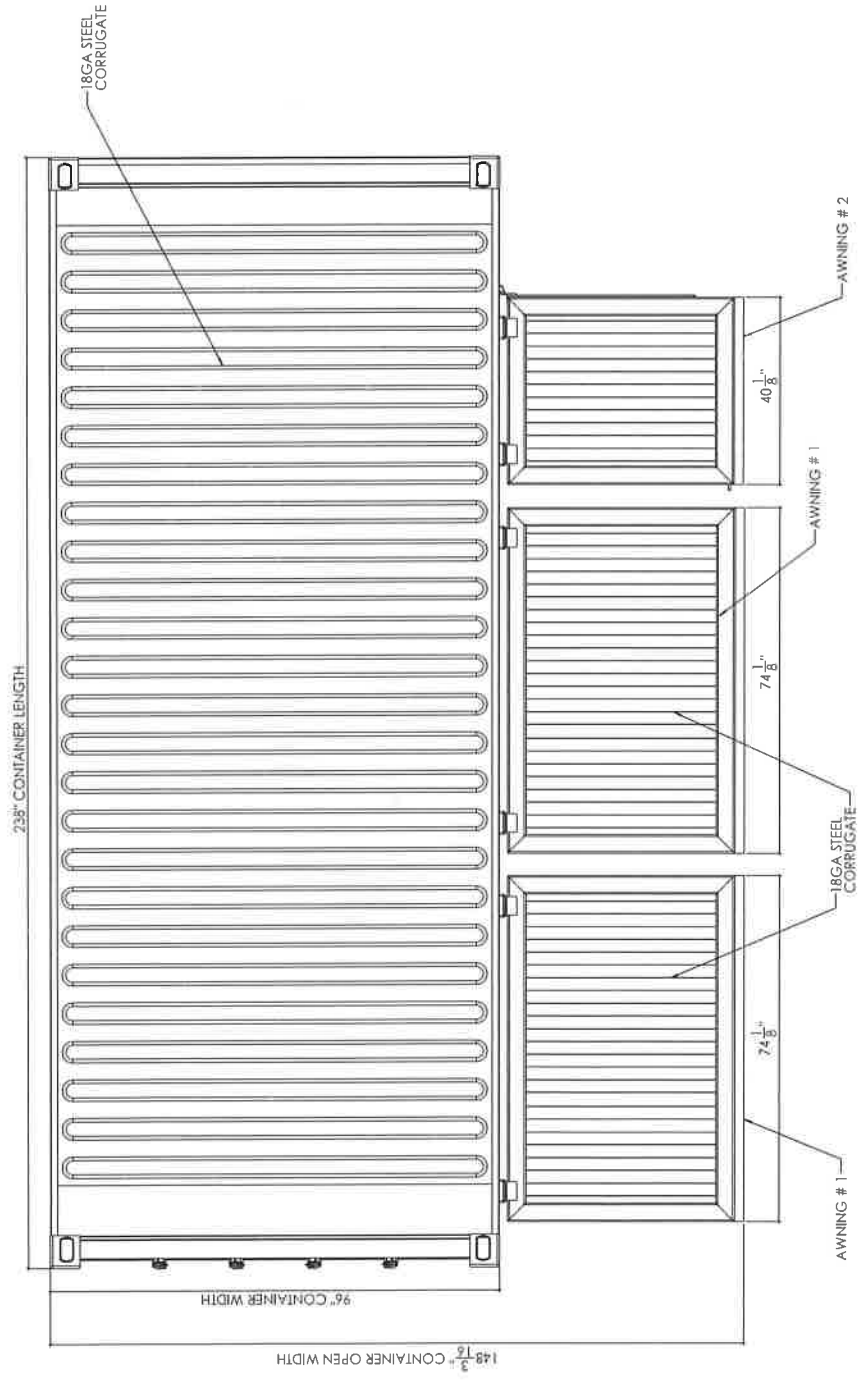
20' CONCESSION

UNLESS OTHERWISE SPECIFIED: TITLE: COVER SHEET

DIMENSIONS ARE IN INCHES DWG. NO. T1.00

TOLERANCES: FRACTIONAL ± 1/16 DRAWN BY: JPM DATE CREATED: 5/29/2018 DATE MODIFIED: 5/30/2018

PROPRIETARY AND CONFIDENTIAL: THIS DRAWING IS THE SOLE PROPERTY OF BOXMAN STUDIOS. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF BOXMAN STUDIOS IS PROHIBITED. REV: 0



20' CONCESSION

UNLESS OTHERWISE SPECIFIED: TITLE: PLAN VIEW

DIMENSIONS ARE IN INCHES DWG. NO. A1.00

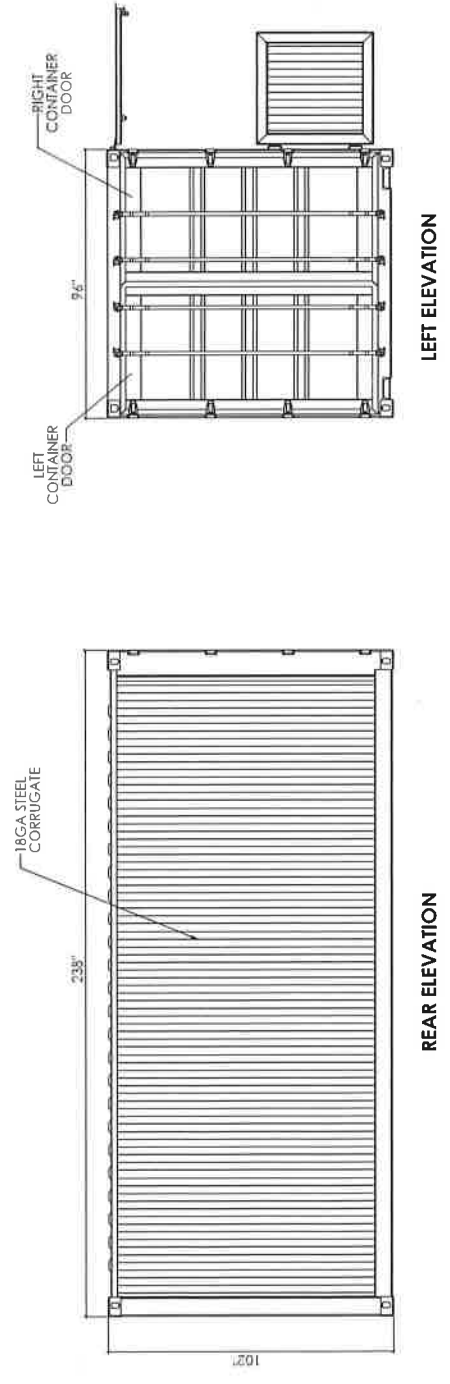
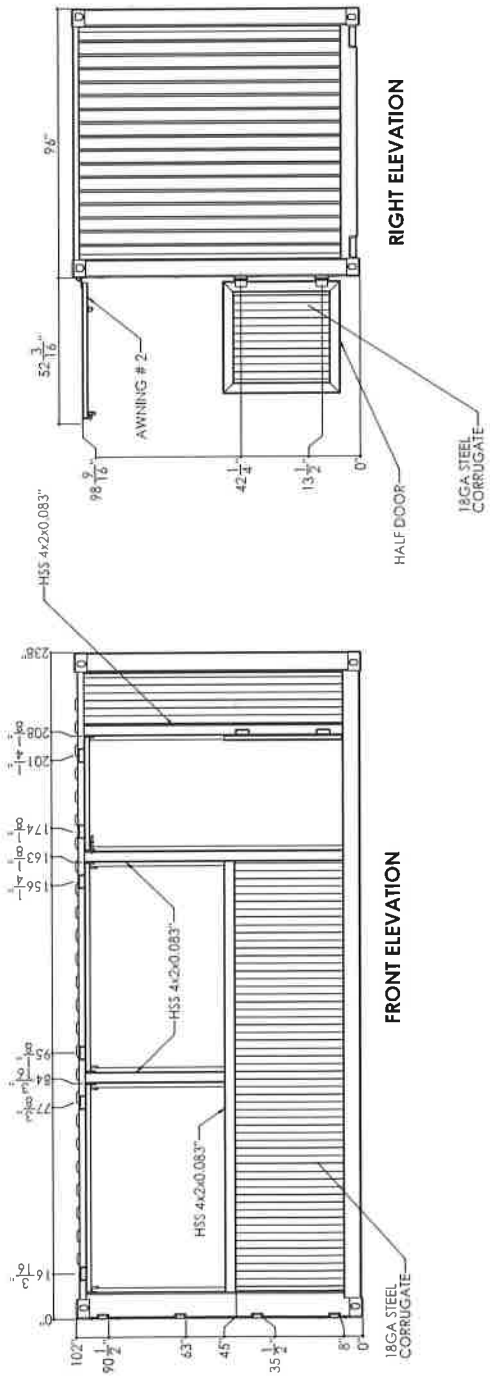
TOLERANCES: FRACTIONAL ± 1/16

DATE CREATED: DATE MODIFIED: DRAWN BY: DATE MODIFIED: JPM 5/29/2018 5/30/2018

REVISIONS: 0

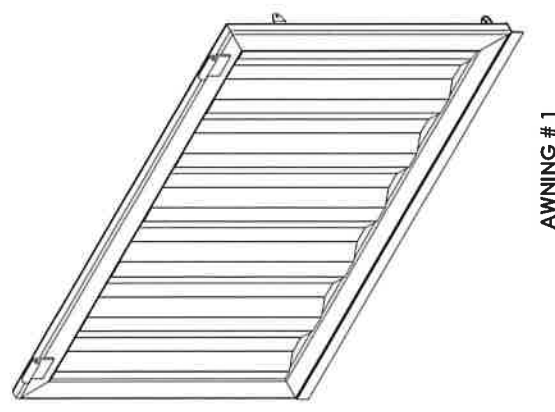
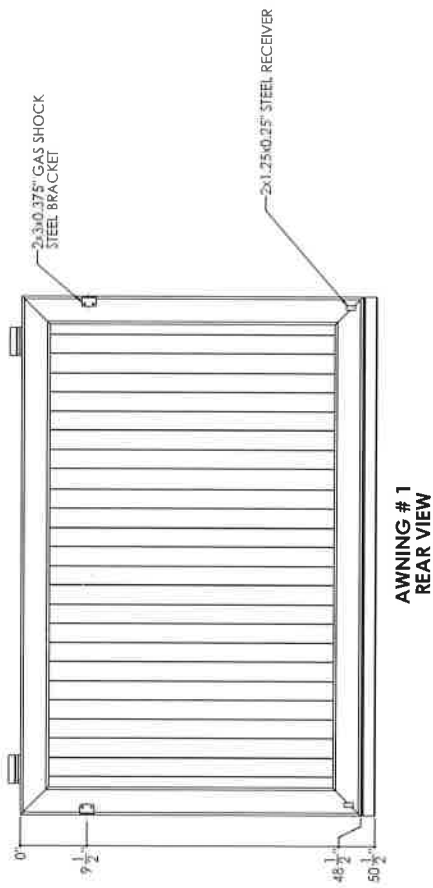
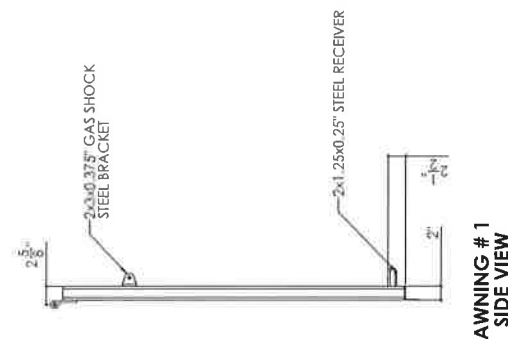
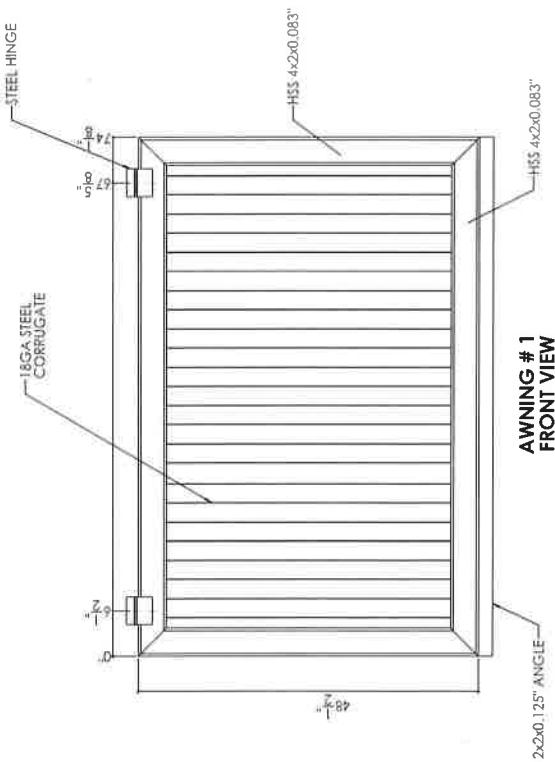
NOT TO SCALE

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UNLESS OTHERWISE SPECIFIED: TITLE: EXTERIOR ELEVATIONS  
 DIMENSIONS ARE IN INCHES DWG. NO. A2.00  
 TOLERANCES: 1/16" DRAWN BY: JPM DATE CREATED: 5/29/2018 DATE MODIFIED: 5/30/2018  
 FOR BEANS AND COMPANY THIS DRAWING IS THE SOLE PROPERTY OF BOXMAN STUDIOS. ANY REPRODUCTION BY PART OR IN WHOLE WITHOUT THE WRITTEN PERMISSION OF BOXMAN STUDIOS IS PROHIBITED. REV: 0





20' CONCESSION

UNLESS OTHERWISE SPECIFIED:

DWG. NO. **\$1.00**

TITLE: AWNING # 1

DRAWN BY: JPM

DATE CREATED: 5/29/2018

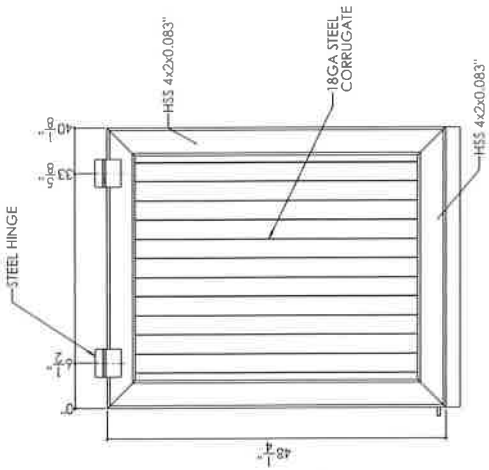
DATE MODIFIED: 5/30/2018

TOLERANCES: FRACTIONAL: 1/16

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REV: **0**

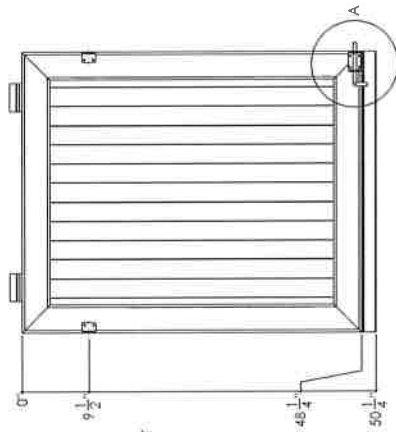
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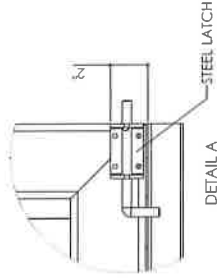
**AWNING # 2  
FRONT VIEW**



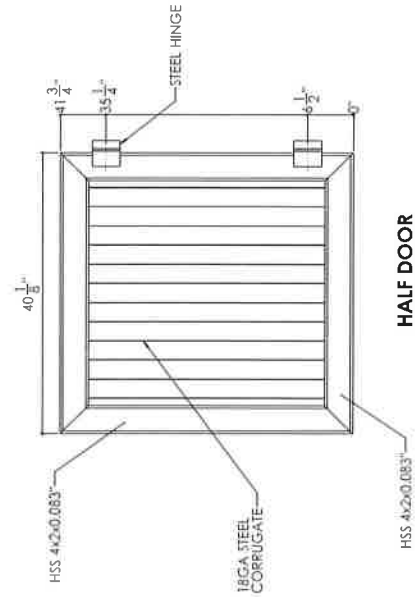
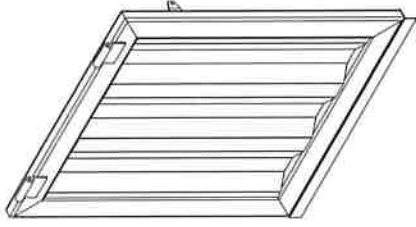
**AWNING # 2  
SIDE VIEW**



**AWNING # 2  
BACK VIEW**



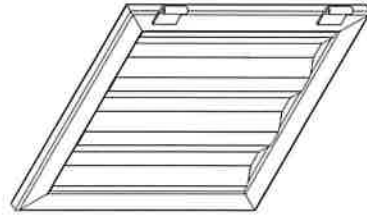
**AWNING # 2**



**HALF DOOR  
FRONT VIEW**



**HALF DOOR  
SIDE VIEW**



**HALF DOOR**



**20' CONCESSION**  
 UNLESS OTHERWISE SPECIFIED:  
 DIMENSIONS ARE IN INCHES  
 TITLE: **AWNING # 2 & HALF DOOR**  
 DWG. NO. **\$2.00**

DATE CREATED: DATE MODIFIED  
 JPM 5/29/2018 5/30/2018

REVISIONS:  
 0  
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 BOYMAN STUDIOS IS PROHIBITED.



134 S. Alam Street, Suite 1, Freeland, Michigan 48623  
Office: 989-692-5034

November 9, 2017

Mr. Jeff Wilson  
Johnathan Witz and Associates  
301 W. 4<sup>th</sup> Street LL 150  
Royal Oak, Michigan 48067

**RE: Prop. Junior – Orangerie Aluminum Green House Structure – Cadillac Square  
Winter Magic Season 2017  
Detroit, Michigan**

Dear Jeff,

The proposed temporary structure, scheduled for installation from November 17, 2017 until January 17, 2018, has been reviewed as presented and meets the following:

The Orangerie Aluminum Green House Structure, in accordance with MBC 2015 and ASCE 7-05, for use in regions with 90 mph basic wind speed, 3-second gust, Exposure category B (urban and suburban terrain) Mean recurrence interval of 2.5 years. Occupancy of the structures should not occur if measurable snow on the structures occur. Temporary structure anchoring points shall be reviewed on a daily basis and reset as needed during the installation period.

Design is in compliance with MBC 2015- Chapter 16

Please do not hesitate to call if there are questions on this review

Sincerely,

*MJR*

Michael J. Rybicki, P.E. (#45663)  
MLR Engineering





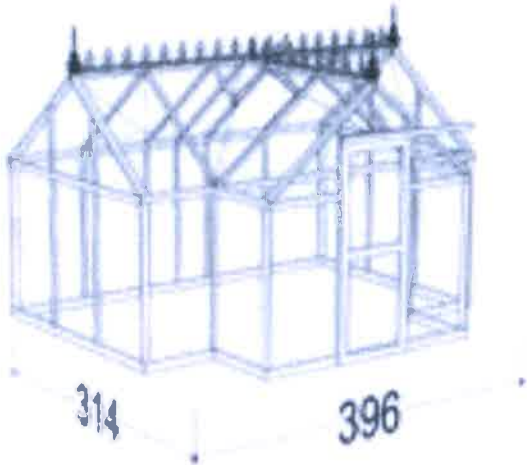
A. Photograph of Assembled Greenhouse



CHEali 2017.11.17

FF&E

**Market Huts 10' x 13' 10' x 13' Market huts (20 units total)**

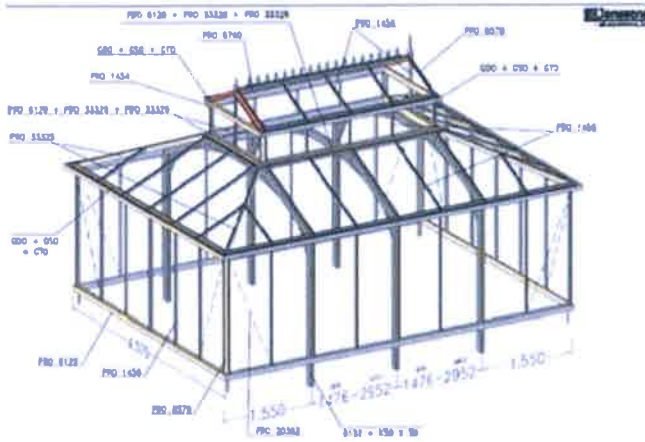


- Model: J-ORA
- UPC code: 017783951344
- Nominal size: 13' width x 10' length
- Dimensions: 13' width x 10' 3" length x 8' 2" peak height
- Sidewall height: 5' 2"
- Color: black (RAL9005m)
- Floor space: 116 sq ft
- Roof vents: 2, including one with automatic opener
- **4mm tempered 'Hortiplus N' safety glass** that is completely clear, energy efficient, and thicker than that of typical greenhouses
- Vertical glass comes in single pieces for a more seamless look
- Glass is held in place tightly with rubber seals to prevent heat loss
- Heavy duty aluminum frame
- Paint is applied to frame via powder coating for a thicker application and better coverage
- Designed to withstand inclement weather
- **Aluminum-clad, sliding door is 28" wide x 72" tall**
- Tall sidewall height gives plenty of working room inside the greenhouse without having to stoop and more room for shelving
- **Integrated 3" foundation frame**
- Gutter and downpipes included to divert rainwater away from the foundation
- Includes condensation gutters on the interior
- Stainless steel fasteners withstand the elements
- **Includes decorative roof finials**
- T.U.V. & GS tested and approved, which is similar to U.I. testing & listing
- Beautiful design to fit any garden
- Note: Some images may show the greenhouse with the optional accessory kit or items such as tables and chairs which are not included
- Note: Please be sure to check your local building code for any required permits
- **Note: All Janssens greenhouses are special ordered from Exaco and individually inspected and packed with a 4 to 6 week lead time and so can not be returned; please let us know if you have any questions at all**
- Ships in one 40" x 48" x 69" carton on one large pallet via motor freight along with one 14' long box
- Imported from Belgium by Exaco Trading Co. and shipped from their Austin, TX warehouse



FF&E

**Market Huts 20' x 15'** 20' x 15' Market Huts (1 Unit total)



- Model: Cathedral
- Nominal size: 20' width x 15' length
- Dimensions: 19' 10" width x 15' length x 12' 2" height
- Second level roof nook dimensions: 5' 4" width x 10' 2" length
- First gutter height: 6' 8"
- First ridge height: 9' 1"
- Second gutter height: 10' 9"
- Second ridge height: 12' 2"
- Frame color: your choice of beige, black, dark blue, dark green, dark grey, or white
- Floor space: 298 sq. ft.
- **Roof vents: 4 with automatic openers**
- Louver window
- 2 top hanging side windows
- **4mm tempered safety glass that is completely clear and thicker than typical greenhouses**
- Vertical glass comes in single pieces for a more seamless look
- Glass is held in place tightly with rubber seals to prevent heat loss
- Heavy duty aluminum frame
- 2 heavy gauge 2.3" x 5.2" aluminum reinforcement supports (going from front to back)
- 1 heavy gauge 2.3" x 4" aluminum horizontal roof support frame
- Paint is electrostatically-applied to frame for a thicker application and better coverage
- Designed to withstand inclement weather
- **Aluminum-clad, swinging double doors have 56.5" wide opening for easy ingress and include a lock**
- Single sliding door on side with lock
- Tall sidewall height gives plenty of working room inside the greenhouse without having to stoop and more room for shelving
- Gutter and downpipes included to divert rainwater away from the foundation
- Includes condensation gutters on the interior
- Stainless steel fasteners withstand the elements
- Includes decorative roof finials
- **Integrated base frame**
- TUV & GS tested and approved, which is similar to UL testing & listing



FF&E

Capitol Park

Pergola structure with retractable awning

Size:	Quantity:	Color:	Manufacturer:	Type:	Weight:
20' x 40'	1	Natural Wood	Forever Redwood	n/a	3,000 lbs



\*Material may change at time of purchase



FF&E

**Pergola Structure** Pergola Structure (8 units total)



**Features**

Product Type	Gazebo
Design	Permanent
Roof Material	Aluminum
Frame Material	Wood
Frame Finish	Brown
Wood Construction Type	Solid wood
Wood Construction Type Details	Cedar
Wood Species	Cedar
Year-Round Use	Yes
Weather Resistant	Yes
UV Resistant	Yes
Rot Resistant	Yes
Rust Resistant	Yes
Mildew Resistant	Yes
Country of Manufacture	China

**Weights & Dimensions**

Overall	9' 1 5/16" H x 10' W x 12' D
Overall Product Weight	535 lb.

- 6" x 6" Posts with classic plinths
- Height from the ground to the top of the supporting posts: 89.5"



**STEP 1**

Place the anchor where it will be installed, mark the ground as shown



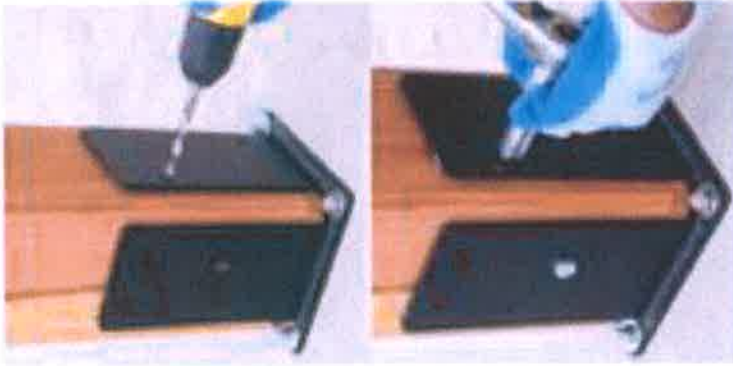
**STEP 2**

Drill for holes as shown (2" wide, 4" deep, and 1/2" from the edge). Then take off the nut washer. Then take off the nut before you place the metal anchor (note: for wood deck use lag bolt).



**STEP 3**

Place and attach metal anchor to concrete with anchor bolt (1/2" x 4") and place the post.



**STEP 4**

Attach post to metal anchor with lag bolts (3/16" x 2")



**STEP 5**

Place the wood boards over the anchors, fixed it with the screws.

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## Stand up Heaters



- Maximum heating power of 5120 BTUs/1500 Watts
- Thermal cut-off and fully-enclosed heating elements prevent unsafe temperatures while the anti-freeze setting turns unit on when room drops below 44 degreesF - helps prevent freezing pipes
- De'Longhi Radiant heater with patented 30% more steel surface design surrounds you with warmth
- Digital controls featuring adjustable thermostat with 3 heat levels, and timer allow you to easily adjust the heater for custom comfort
- Silent operation, ideal for bedrooms and TV rooms
- 24-hour timer allows you to heat rooms for any desired amount of time and select different time periods throughout the day and night
- EcoPlus intelligently selects your ideal power level based on the set temperature and current room temperature
- 72 inch cord, wheels and extra-wide feet allow for easy transport

<b>Design</b>	Tower
<b>Supplemental Heating Area</b>	Greater than 300 sq. ft. (large space)
<b>Maximum BTUs</b>	5120
<b>Number of Heat Settings</b>	3 heat
<b>Thermostat</b>	✓
<b>Remote Control</b>	✗
<b>Oscillation</b>	✗
<b>Timer</b>	✓
<b>Control Type</b>	Electronic
<b>Display Type</b>	Digital
<b>Energy Saving Setting</b>	✓
<b>Anti-Freeze Setting</b>	✓
<b>Overheat Shut-Off</b>	✓

<b>CSA Safety Listing</b>	✗
<b>ETL Safety Listing</b>	✓
<b>Current Rating (Amps)</b>	12.5
<b>Manufacturer Color/Finish</b>	White
<b>Assembled Height (Inches)</b>	26.1
<b>Assembled Depth (Inches)</b>	16.4
<b>Assembled Width (Inches)</b>	10.3
<b>Assembly Required</b>	✗
<b>Color/Finish Family</b>	White
<b>Cord Length (Inches)</b>	72
<b>Warranty</b>	1-year limited
<b>Works with Iris</b>	✗
<b>Maximum Wattage</b>	1500
<b>Portable</b>	✓

FF&E

## Grapevine Arches



Artists will cover the framework with willow branches and LED lighting



- Dimensions: 85.4W x 22.8D x 78.3H in.
- Iron construction in black paint powder-coating
- Beautiful repeating leaf motif
- Wide arch shape creates a semi-circle with 7-foot height clearance
- Whimsical arch for an outdoor wedding
- Secures to the ground with included stakes
- Assembled weight: 33 lbs.

- The framework will be mounted on two wooden bases:

H: 2' W: 2'-6" D: 2'

- The interior of the bases will have a concrete footing inside of them for additional weight and support

- The framwrok will be bolted to the wooden bases (see below photo for reference)



2019-09-06

**1069**

**1069**

*Petition of Quicken Loans Community Fund, request to hold Winter In Detroit event with markets, food and beverage operations and holiday décor at Capitol Park, Cadillac Sq., The Esplanade and Woodward Ave from 10/27/19 to 2/28/20 with setup from 9/23 to 10/23 and tear down from 2/17 to 2/28*

---

**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

- MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION
- PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT
- FIRE DEPARTMENT    BUSINESS LICENSE CENTER
- TRANSPORTATION DEPARTMENT    MUNICIPAL

## MAYOR'S OFFICE COORDINATORS REPORT

67  
18  
2

OVERALL STATUS (please circle):  APPROVED  DENIED  N/A  CANCELED

Petition #: 1071 Event Name: Detroit Free Press - TCF Bank Marathon

Event Date: October 20, 2019

Street Closure: Various

Organization Name: Michigan.com

Street Address: 160 W. Fort Street Detroit, MI 48226

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Walkathon                     | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance | <input checked="" type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race                     | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony  | <input type="checkbox"/> Festival                |
| <input type="checkbox"/> Filming                       | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation   | <input type="checkbox"/> Rally/Demonstration     |
| <input type="checkbox"/> Fireworks                     | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____        |  |
| <input type="checkbox"/> <b>24-Hour Liquor License</b> |  |  |  |

**Petition Communications** (include date/time)

The Detroit Free Press Marathon will celebrate it's 42nd Anniversary in Downtown Detroit and Windsor, Ontario from 6:58am - 2:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with ProStar Professional to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with DMCAre Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

CITY CLERK 2019 SEP 6 PM4:05

SEP 16 2019 - MTNB JA(3,0)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type II Barricades, Fencing & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Stages, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Aushier

Date: 9-6-19

**City of Detroit**  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Friday, September 6, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL PARKING DEPARTMENT

**1071**    *Michigan.com, request to hold Detroit Free Press/TCF Bank Marathon along streets of Detroit, MI and Windsor, Ont. on 10-20-19 from 6:00 am to 2:00 pm with set up to occur between 10-18-19 and 10-20-19 and tear down to be complete on the event date 10-20-19.*



1671  
10/20/19

### City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 50 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

#### Section 1- GENERAL EVENT INFORMATION

**Event Name:** Detroit Free Press/TCF Bank Marathon

**Event Location:** Streets of Detroit, MI & Windsor, ON (Start-Finish Line near 450 W Fort St, Detroit)

Is this going to be an annual event?  Yes  No

#### Section 2- ORGANIZATION/APPLICANT INFORMATION

**Organization Name:** Michigan.com

**Organization Mailing Address:** 160 W Fort St, Detroit, MI 48226

**Business Phone:** 313-222-5038 **Business Website:** www.freepmarathon.com

**Applicant Name:** Barbara Bennage- Executive Race Director

**Business Phone:** 313-222-5038 **Cell Phone:** 313-715-5298 **Email:** bbennage@michigan.com

**Event On-Site Contact Person:**

**Name:** Bill Ewing- Operations Director

**Business Phone:** 313-222-2174 **Cell Phone:** 248-231-6410 **Email:** bill\_ewing@ameritech.net

**Event Elements (check all that apply)**

- Walkathon
- Run Marathon
- Political Event
- Parade
- Charitable Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports Recreation
- Fireworks
- Concert Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other \_\_\_\_\_

**Projected Number of Attendees:** 25,000 participants and 60,000 spectators (estimate)

**Please provide a brief description of your event:**

Celebrating our 42nd anniversary... one of the longest continuously running marathons in the country. A running and walking fitness event through the streets of Detroit, Michigan and Windsor, Ontario. One of the few events in the world to enjoy the privilege of running across an international border... and the only one in North America to do it twice in the same event (United States to Canada, then back to the United States) Events include a full marathon, an international half marathon, a U.S. only half marathon, a 5-person marathon relay and three events on Saturday... a 5-kilometer run, a Competitive 1- and a one mile kids fun run.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : Fri, Oct 18 Time 12:00 pm Complete Set-up Date: Sun, Oct 20 Time: 6:00 am

Event Start Date Sun, Oct 20 Time: 6:58 am Event End Date: Sun, Oct 20 Time 2:00 pm

Begin Tearing Down Date Sun, Oct 20 2:00 pm Complete Tear Down Date Sun, Oct 20 8:00 pm

Event Times (if more than one day, give times for each day):

See attached

### Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle):  
Facility:

Street

Sidewalk

Park

City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire hose
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

### Section 4- ENTERTAINMENT

Describe the entertainment for this year's event: We will use a variety of entertainment, including live bands, performers and disc jockeys. The entertainment will be located out on the course, as well as in our CONQUERED: The Official Afterparty lot. We will have a singer perform both national anthems.

Will a sound system be used?  Yes  No

If yes, what type of sound system? Amplified- with sound board, multiple wireless speakers

### Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No Event registration sold thru a third-party online company  
If yes, please describe:

Will there be on-site ticket sales?  Yes  No Registration at Expo for U.S. only events. See website for prices  
If yes, list price(s):

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate the type of items to be sold: Logo'd merchandise to include shirts, hats, jackets, etc. Food to include packaged and prepared onsite, coffee, soft drinks, beer (sold by a charity), etc...

Will there be food trucks?  Yes  No Two  
If yes, please list how many:

Will there be a charge for parking?  Yes  No We use SpotHero (a third-party company) to arrange our parking locations and prices. Average charge is \$10  
If yes, please describe the amount:

How will you advise attendees of parking options? On our website, and at the Health & Fitness Expo

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: ProStar Professional Service Group (formerly Tricon)

Contact Person: Mike Whittaker, President & CEO

Address: 26606 Southfield Rd

Phone: 734-323-1679

City/State/Zip: Lathrup Village, MI 48076

Number of Private Security Personnel Hired Per Shift: Varies per shift 140 max on duty concurrently

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

### Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound coverage, safety)?

Our events will close certain roads for a period. At the same time, it will bring a festive atmosphere to our community, providing an opportunity to share our neighborhoods with athletes from our region, state, country and around the world.

Have local neighborhood groups/businesses approved your event?

Yes  No

Indicate what steps you have or will take to notify them of the event: We publicize the event throughout the year in the Detroit Free Press, and road closures particularly during the weeks leading up to the event. We communicate directly with businesses, churches, apartment buildings and residents with mailed post cards and maps, by email, phone and in person to make sure the road closures are understood.

### Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event structure:

Describe specific power needs for entertainment and/or music. If generators will be used, describe how many and how they will be fueled:

We will use an amplified sound system with a sound board and multiple wireless speakers in the Start-Finish Area. We use a 100kw, gasoline powered generator to power this equipment and other accessories in the area. We will use quiet 2kw, gasoline powered generators for our course entertainment sites. In 2018, we used 8 generators for this purpose, and expect to use a similar number for this event

Name of vendor providing generators: Contact Person:

We are changing our primary equipment vendor from last year. We are current seeking bids for all our equipment needs. We have hired Phil Talbert of Total Access Events, Inc to help us secure and manage our equipment vendors. Phil's number is 313-478-3722

	2018- How Many?	Size Height
Booth	110 (Health & Fitness Expo- Cobo)	Sizes range from 10'x10' to 30'x20'
Tents (enclosed on 3 sides)	26	Sizes range from 10'x10' to 40'x100'
Canopy (open on all sides)	29	Sizes 10'x10' and 20'x20'
Staging Scaffolding	A start-finish line truss, a photo bridge, 2 pedestrian bridges, 4 temporary stages, ranging from 8'x8' to 16'x12'	
Bleachers	8 portable bleachers, 50-person capacity, 15'x8.5'x4'	

### Section 9 - COMPLETE ALL THAT APPLY

Emergency medical services? DMCare Express

Contact Person: Terrye Nichols, Director of Operations

Address: 1600 E Grand Blvd, Suite #200

Phone: 313-259-5215

City/State/Zip: Detroit, MI 48211

Name of company providing post-a-jobs: Scotty's Potties (Bob's Sanitation)

Contact Person: Lori

Address: P.O. Box 40837

Phone: 734-421-1400

City/State/Zip: Redford, MI 48220

Name of private catering company? Detroit Club (VIP Breakfast)

Contact Person: Alana Stultz, Event Coordinator

Address: 712 Cass Ave

Phone: 313-338-3222

City/State/Zip: Detroit, MI 48226

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Will there be street closures?  Yes  No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

**STREET NAME:** See start-finish area closure maps and street closures list attached. Course road closures list will be developed, provided, published later

CLOSURE DATES \_\_\_\_\_ BEG TIME \_\_\_\_\_ END TIME \_\_\_\_\_

REOPEN DATE \_\_\_\_\_ TIME \_\_\_\_\_

STREET NAME: \_\_\_\_\_

FROM \_\_\_\_\_ TO \_\_\_\_\_

CLOSURE DATES \_\_\_\_\_ BEG TIME \_\_\_\_\_ END TIME \_\_\_\_\_

REOPEN DATE \_\_\_\_\_ TIME \_\_\_\_\_

STREET NAME: \_\_\_\_\_

FROM \_\_\_\_\_ TO \_\_\_\_\_

CLOSURE DATES \_\_\_\_\_ BEG TIME \_\_\_\_\_ END TIME \_\_\_\_\_

REOPEN DATE \_\_\_\_\_ TIME \_\_\_\_\_

STREET NAME: \_\_\_\_\_

FROM \_\_\_\_\_ TO \_\_\_\_\_

CLOSURE DATES \_\_\_\_\_ BEG TIME \_\_\_\_\_ END TIME \_\_\_\_\_

REOPEN DATE \_\_\_\_\_ TIME \_\_\_\_\_

STREET NAME: \_\_\_\_\_

FROM \_\_\_\_\_ TO \_\_\_\_\_

CLOSURE DATES \_\_\_\_\_ BEG TIME \_\_\_\_\_ END TIME \_\_\_\_\_

REOPEN DATE \_\_\_\_\_ TIME \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

Note:

We are attaching last year's certificate of insurance, naming the City of Detroit as additionally insured. We do not negotiate contracts with all outside parties currently. We have a contract with DMCAre Express, and a Medical Plan covering all aspects of medical care, available upon request. We are providing our "Statement of Requirements" that we give to our waste management company (The Professional Group) that outlines our expectations. Similarly, we do not have a porta-john agreement, other than our complete written plan indicating locations and types of the 400+ units in service during our event weekend. That plan is also available upon request. Finally, we provide all our community communications "in house" thru use of direct mail, website, email and social media

**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

*Barbara Bennage*

Signature of Applicant:

Date 06/06/19

Barbara Bennage, Executive Race Director

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: Detroit Free Press/TCF Bank Marathon

Event

Date: 06/06/19

Event Organizer: Michigan.com

Applicant Signature

*Barbara Bennage*

Date: 06/06/19

Barbara Bennage, Executive Race Director

**2019 Detroit Free Press/TCF Bank Marathon**  
**Course, Traffic Control Road Closures- Draft (as of June 6, 2019)**

Bill Ewing  
 Operations Director  
 06Jun19

Location	Approximate Times	Notes
<b>Saturday, October 19 (Saturday Events- 5K, Competitive 1-Mile and Kids Fun Run)</b>		
Saturday Events road closures, detours and traffic control are under development by Matt Scodellaro, Saturday Events Director, Chris Stilwell, Course Security Director and Officers Mark Carson and Stacie Cybulski, Detroit Police Department- Special Events. We will provide details when available.		
<b>Sunday, October 20 (Sunday Events- Detours and Traffic Control)</b>		
I-75 (northbound) "Bridge to Canada" Exit 47B ramp (Canada bound bridge traffic to follow posted detour to "Rosa Parks Blvd" Exit 49, then return I-75 (southbound) to Exit 47B "Bridge to Canada" ramp)	5:00 AM to 9:00 AM	Closed
W Fort Street, from Clark St to W Grand Blvd	5:00 AM to 8:30 AM	Local Traffic Only
Ambassador Bridge (Controlled Traffic... expect delays)	5:45 AM to 9:00 AM	Restricted
John C Lodge Fwy (southbound), south of I-75 (Includes the following ramps)	4:00 AM to 8:30 AM	Closed
* - I-75 southbound ramp to the Lodge Fwy		
* - I-75 northbound ramp to the Lodge Fwy		
* - John C Lodge Fwy southbound ramp to Bagley St		
* - John C Lodge Fwy southbound ramp to Howard St		
* - John C Lodge Fwy southbound ramp to Joe Louis Parking, W Jefferson Ave		
* - John C Lodge Fwy southbound ramp to E Larned St, Cobo Center	5:00 AM to 2:00 PM	
John C Lodge Fwy (southbound), south of I-75 to Howard St ramp	8:30 AM to 10:45 AM	Local Traffic Only
John C Lodge Fwy (southbound), south of I-75 to W Jefferson Ave (Hart Plaza)	N/A	Reopens at 10:45 AM
John C Lodge Fwy northbound, from Hart Plaza to I-75 (except westbound ramp to W Jefferson Ave)	N/A	Open all day
John C Lodge Fwy northbound at westbound ramp to W Jefferson Ave	5:00 AM to 11:00 AM	Controlled (Official Business)
I-375 Service Dr, from E Lafayette Blvd to E Congress St	6:00 AM to 11:00 AM	Closed
I-375 southbound to "Jefferson St East" Exit Ramp	6:00 AM to 2:30 PM	Closed
I-375 southbound to "Jefferson Ave West" and E Jefferson Ave (westbound)	6:00 AM to 2:30 PM	Local Traffic Only
Congress St, from Griswold St to Rivard St	4:00 AM to 11:00 AM	Closed
Congress St, from Griswold St to Randolph St	4:00 AM to 2:30 PM	Closed
Detroit-Windsor Tunnel	6:45 AM to 10:00 AM	Closed
E Jefferson Ave (eastbound) between Seyburn St and Burns St	N/A	Restricted
E Jefferson Ave (westbound) between McClellan Ave and MI Elliott Ave	6:00 AM to 2:30 PM	Closed
E Jefferson Ave, from MI Elliott Ave to Rivard St	6:00 AM to 2:30 PM	Local Traffic Only
E Jefferson Ave, from Rivard to I-375	6:00 AM to 2:30 PM	Closed
Belle Isle State Park	7:30 AM to 1:30 PM	Controlled/Restricted
- In addition to city streets outlined above, the following is a list of closures/restrictions on Belle Isle during the event (per State of Michigan Department of Natural Resources permit approval) - MacArthur Bridge restricted to one vehicle lane entrance/one vehicle lane exit to and from the park - Riverbank Dr restricted vehicle traffic from MacArthur Bridge to Inselruhe Ave - Inselruhe Ave closed to vehicle traffic from Riverbank Dr to The Strand - The Strand/Sunset Dr closed to vehicle traffic from Inselruhe Ave to Casino Way - Sunset Dr restricted vehicle traffic from Casino Way to MacArthur Bridge - Roads will re-open individually once the last participant has crossed the intersection, and marathon service workers and volunteers have cleaned their area. (at the discretion of Officer Mark Carson & the officers on duty)		
"Controlled"- The Detroit Police Department, Michigan State Police and Windsor Police Service will allow vehicles to cross the course at major intersections when it is safe to do so. Expect extended delays at peak runner times. No vehicles, motorcycles or bicycles are allowed on the course unless on official marathon business.		
"Restricted"- The course is open to runners and vehicles at the same time, in close proximity to one another. Runners are segregated from vehicles by barricades or some other physical barrier. We ask that motorists use extreme caution in these areas for the safety of our participants.		





# **Detroit Free Press/TCF Bank Marathon**

**Friday-Sunday, October 18-20, 2019**

## **Special Events Application**

Submitted June 6, 2019

Bill Ewing  
Operations Director  
06Jun19



June 6, 2019

Bethanie Fisher  
Media Services Department Special Events  
2 Woodward Ave., Suite 333  
Detroit, MI 48226

Dear Ms. Fisher,

We are making plans for the 42nd running of the Detroit Free Press/TCF Bank Marathon, which we will hold on Sunday, October 20, 2019. We will offer a 26.2-mile international marathon through the streets of Detroit and Windsor, a 13.1-mile international half marathon, a U.S. only half marathon and a five-person marathon relay. On Saturday morning, October 19, we will once again feature a 3.1-mile 5K Run, a Competitive 1-Mile Run and a 1-mile Kids Fun Run.

Last year, 25,411 participants registered to participate in these events, and over 20,300 finished. We hope to sell out all events this year, with a cap of roughly 28,600 runners & walkers. Participants must pick up their race packets at a Health & Fitness Expo which we hold at Cobo Center, Hall A, two days prior to the event.

Our Sunday events route remains unchanged from last year, except for a short detour in Corktown due to planned W. Fort St construction. We are proposing a new Saturday events course, relocating from Atwater St (Milliken State Park) to Cadillac Square. See attached "Event Changes Summary" for details of other event changes.

Attached are the City of Detroit Special Events Application and support documents. We have also attached a draft of this year's course maps, turn by turn instructions, Start-Finish Area diagrams, street closure diagrams/requests.

Please let us know if you have any questions or need additional information. Thank you for your support. We're looking forward to working with you once again!

Regards,

A handwritten signature in black ink that reads "Barbara Bennage".

Barbara Bennage  
Executive Race Director  
313-222-5038  
[bbennage@michigan.com](mailto:bbennage@michigan.com)

A handwritten signature in black ink that reads "Bill Ewing".

Bill Ewing  
Operations Director  
313-222-2174  
[bill\\_ewing@ameritech.net](mailto:bill_ewing@ameritech.net)



**Friday-Sunday, October 18-20, 2019**

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- **City of Detroit Special Events Application**
  - Course, Traffic Control Road Closures
  - Schedule of Events
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- **Event Courses**
  - Marathon Course Map & Turn by Turn Instructions
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  - Saturday Events Site Diagram & Road Closures
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  - CONQUERED: The Official Afterparty Cover Letter & Diagram
- **Event Race Day Contact List**

Bill Ewing  
Operations Director  
06Jun19

**City of Detroit Special Events Application**

**Course, Traffic Control, Road Closures**

**Schedule of Events**

**Waste Management "Statement of Requirements"**

**2018 Certificate of Insurance (Sample)**



## **Detroit Free Press/TCF Bank Marathon Schedule of Events**

### **Friday, October 18, 2019**

2:00 pm – 8:00 pm: Health and Fitness Expo, Cobo Center- Hall A

### **Saturday, October 19, 2019**

7:00 am: 5K / Competitive 1-Mile and Kids Fun Run packet pickup / Cadillac Square

9:00 am: Competitive 1-Mile Starts / Randolph St, near Cadillac Square

9:30 am: 5K Starts / Randolph St, near Cadillac Square

9:15 am: Kids Fun Run Starts / Randolph St, near Cadillac Square

10:00 am – 7:00 pm: Health and Fitness Expo, Cobo Center- Hall A

### **Sunday, October 20, 2019**

5:30 am: Gear Check Open / Kahn Lot- W Fort St and 3rd St (northwest corner)  
Participants begin to arrive

6:50 am: Disabilities Division Starts / Fort St west of Cass Ave

7:00 am: Marathon, Half-Marathon and Marathon Relay Starts / Fort St west of  
Cass Ave

8:00 am – 2:00 pm: CONQUERED / W Fort St and 3rd St (northwest corner)

10:30 am: U.S.-Only Half-Marathon Starts / Cadillac Square east of Bates St

Bill Ewing  
Operations Director  
06Jun19

**Detroit Free Press/TCF Bank Marathon**  
Friday, October 18, 2019 through Sunday, October 20, 2019

**Waste Management Statement of Requirements**

**Executive Summary:** The purpose of this document is to outline what we expect in terms of waste management related to the conduct of our events over marathon weekend. It does not include waste management for the health & fitness expo, however. Our focus will be on the start-finish line footprints and the course service areas, including fluid stations. We may have a limited recycling effort as part of our overall waste management objectives, but we understand it will be up to us to collect, segregate and prepare these items for disposal. We will ask our waste management company to assist us in that endeavor.

We expect that our waste management company-

- Will be our partners, with the objective of leaving the area at least as clean as we found it
- Will be the experts in our collection and disposal efforts, and will advise us on the best procedures and processes
- Will staff and supervise the area adequately, especially at peak participant times
- Will secure the equipment and the bulk of the supplies necessary for the job. (We will inventory our existing supplies and share for possible use)
- Will participate in site development discussions to identify trash collection locations, equipment that provide easy access, removal routes
- Will remove trash and recyclables from the area by Sunday, October 15, at 11:59 PM
- Will present a professional appearance and will approach our staff members, participants and spectators in a friendly manner

**Detailed Responsibilities:**

- Prepare a detailed project plan, outlining all tasks and sub-tasks, and a time table to complete each. Monitor and report plan progress at the end of the month. Alert Operations Director if we are not meeting cost goals
- Develop a resource plan to indicate each post or general service area, the type of individual(s) required, the number required, their location, their duty hours and how we will communicate with them
- Develop an equipment and supplies list required for each general service area
- Sweep the start-finish area footprint and the marathon course on the U.S. side (along with the area directors) to make sure no trash is left behind
- Write a post-race report, summarizing activities and concerns

**Additional Opportunity:**

We will ask the Coleman-Wolf Supply Company to provide supplies and to assemble supply boxes that we will deliver to our fluids stations along the route. Coleman-Wolf is already providing us with the bulk of these supplies anyway. There are approximately 25 boxes required. We will provide the supplies list and the pick-up (or delivery) details at a later date. This is a separate business opportunity and is not part of this waste management Statement of Requirements

**Leader Skills Required:**

- Excellent verbal and written communication required
- Ability to look at an actual location and visualize on map or diagram, or vice versa
- Excellent organization and time management
- Flexibility and adaptability to changing situations
- Knowledge of running race operations, or other large scale events, preferred

Bill Ewing.  
Operations Director  
06Jun19



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
10/02/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Northeast, Inc. New York NY Office One Liberty Plaza 165 Broadway, Suite 3201 New York NY 10006 USA	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext.): (866) 283-7122      FAX (A/C. No.): (800) 363-0105	
	<b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Detroit Newspaper Partnership, L.P. DBA Michigan.com 160 W. Fort St. Detroit MI 48226, USA	<b>INSURER(S) AFFORDING COVERAGE</b>	
	INSURER A: Great Divide Insurance Co	NAIC # 25224
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES      CERTIFICATE NUMBER: 570073430343      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADULT INSUR	RUSH W/O	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			CLA750758610	10/15/2018	10/23/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED. EXP (Any one person) Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG. \$1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			CLA750758610	10/15/2018	10/23/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			CUA750758710	10/15/2018	10/23/2018	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Detroit Free Press Marathon.

<b>CERTIFICATE HOLDER</b>  City of Detroit 2 Woodward Avenue Detroit MI 48226 USA	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Northeast, Inc.</i>

Holder Identifier: 570073430343 Certificate No: 570073430343



## Event Changes Summary

**2019 Detroit Free Press/TCF Bank Marathon**  
Friday, October 18, 2019 through Sunday, October 20, 2019

**2019 Event Changes Summary (as of June 6)**

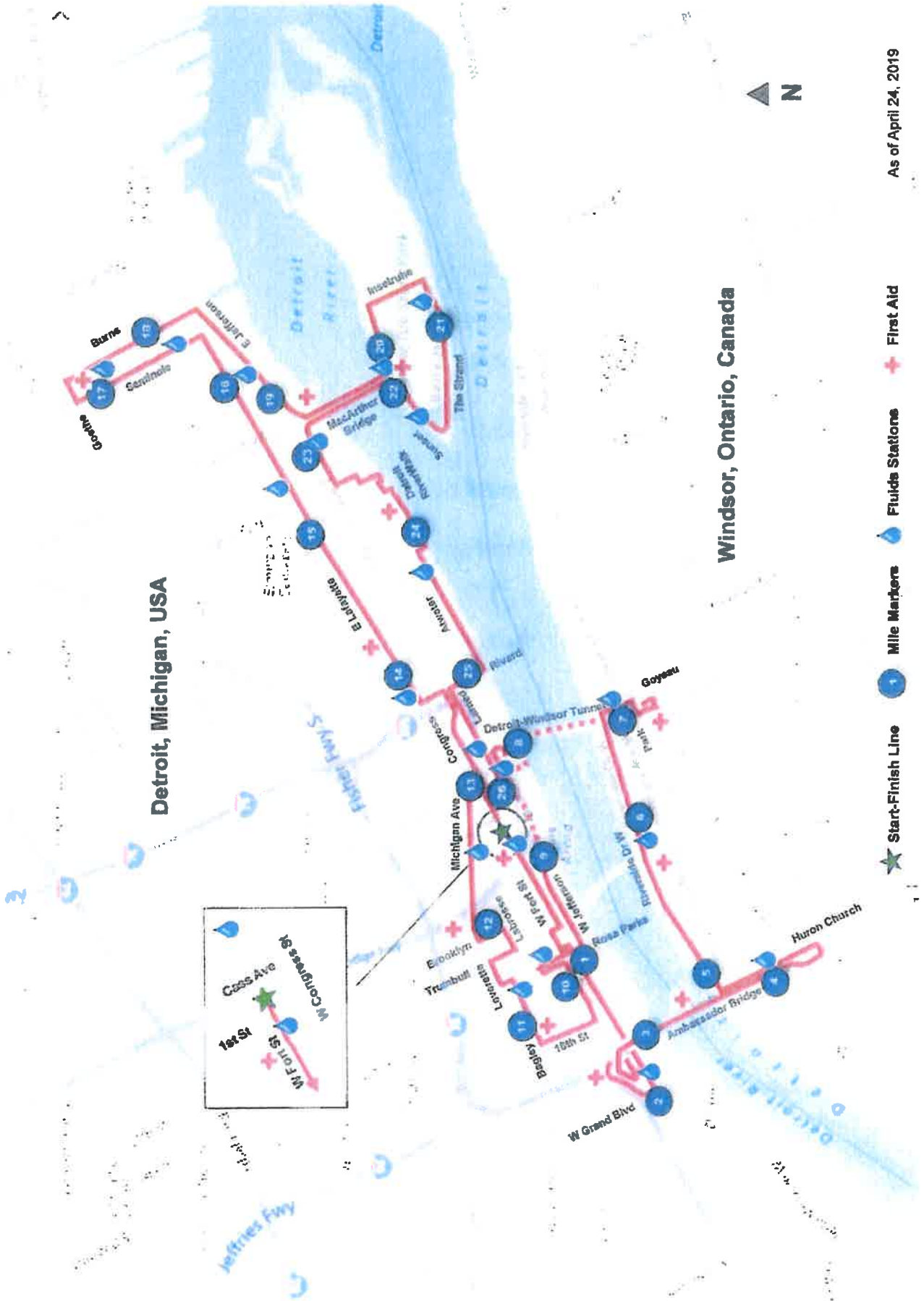
- We have changed our name once again! Our new name is "Detroit Free Press/TCF Bank Marathon" following Chemical Bank's acquisition of TCF Bank last Fall.
- We are moving our Saturday Events (5K Run, Competitive 1-Mile and Kids Fun Run) from the Detroit Riverfront to a start and finish near Cadillac Square. The Kids Fun Run will now run along the Competitive 1-Mile course. We are requesting a Friday set up. We plan to leave a portion of the infrastructure in place for Sunday's U.S. Only Half Marathon start. Site and course are subject to approval.
- We are moving the CONQUERED: The Official Afterparty from the lot on the northwest corner of W Lafayette and 3rd St (Albert Lot) to the lot on the northwest corner of W Fort and 3rd St (Kahn Lot). Our Charity Village will move to the Albert Lot. (Note: Charity Village location is incorrectly shown on the preliminary diagrams submitted with this application. We will correct and distribute later)
- We are starting the Disabilities Division at 6:50 AM (from 6:58 AM previously) for improved participants' safety
- We are moving the Health & Fitness Expo from Hall A to Hall B at Cobo Center. We are offering a new, more participant friendly floorplan.
- We are introducing a Friday night participant "meet and greet" party at the Fort Street Galley for a nominal charge and swag bag.
- Our Sunday Events marathon course remains the same with one notable exception. We will detour around an MDOT construction site on W Fort St, east of Rosa Parks Blvd. We have two possible modifications in Corktown, subject to final distance measurement and approval.
- We did not retain our previous event management/equipment supplier. We have hired Phil Talbert of Total Access Events, Inc to help us secure bids and manage our equipment, structures and permits.
- We did not retain our previous private security company. We have contracted with ProStar Professional Service Group (formerly Tricon Security) to provide This year's security services.

Bill Ewing  
Operations Director  
06Jun19

## Event Courses

- **Marathon Course Map & Turn by Turn Instructions**
- **International Half Marathon Course Map & Turn by Turn Instructions**
- **U.S. Only Half Marathon Course Map & Turn by Turn Instructions**
- **5K Course Map & Turn by Turn Instructions**
- **Competitive 1-Mile Course Map & Turn by Turn Instructions**

**2019 Detroit Free Press/TCF Bank Marathon**  
**Sunday, October 20, 2019- 7:00 AM**  
**Marathon Course Map- DRAFT**



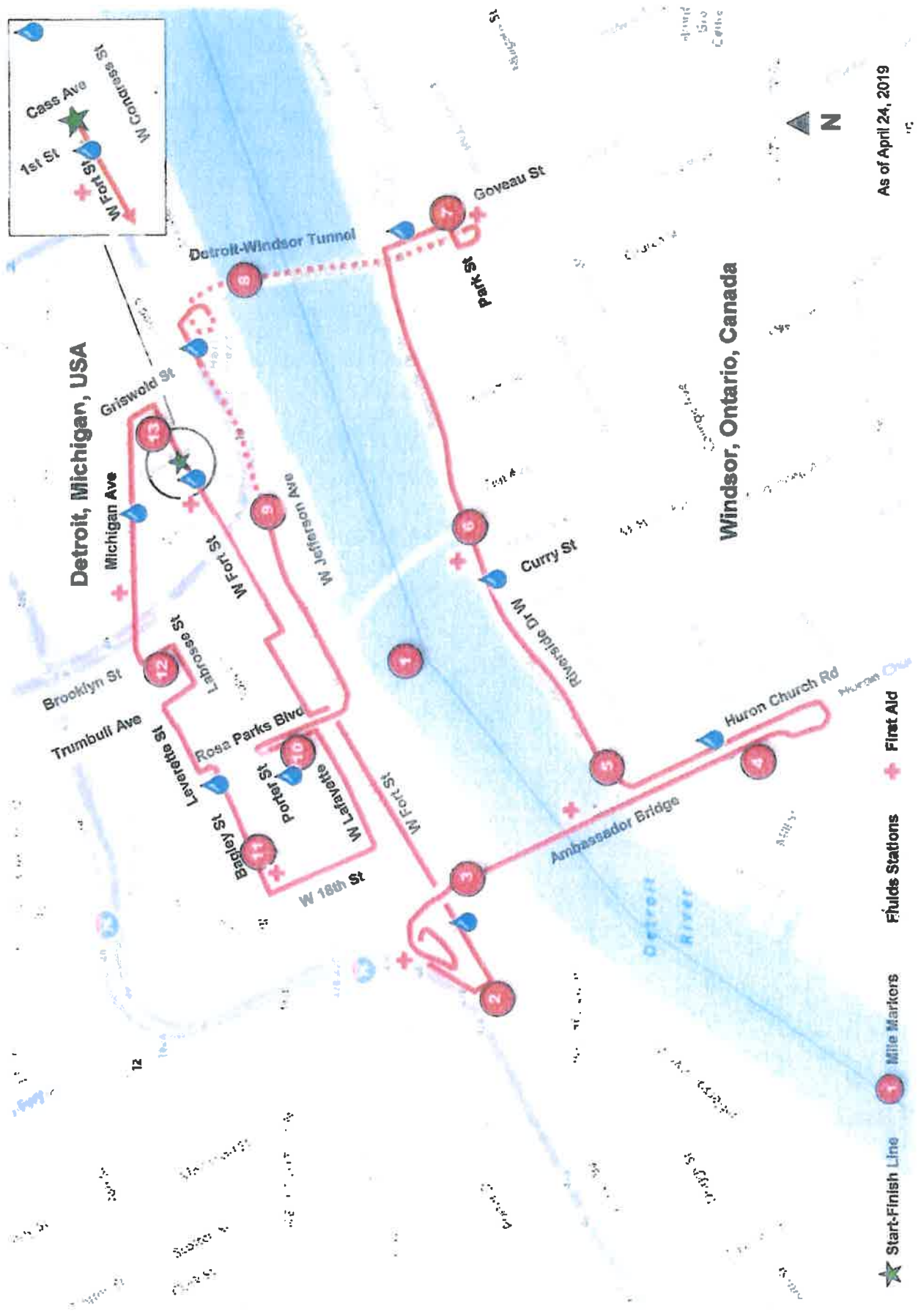
As of April 24, 2019

2019 Detroit Free Press/TCF Bank Marathon Turn by Turn instructions- DRAFT 24Apr19

These are the DRAFT turn by turn instructions for the Detroit Free Press/TCF Bank Marathon, scheduled for SUNDAY, October 20, 2019 at 7:00 AM. The distances shown here are determined from satellite photos using MapMyRun.com, then adjusted. The course is pending approval and is USATF measured and certified.

Turn #	Description	Leg Distance	Elevation (Ft)	Cumulative Distance
Start	W Fort St, west of Cass Ave (at southeast corner of Anchor Bar- Start Line, east to W Griswold St)	0.00	607	0.00
-	Straight on W Fort St to Trumbull Ave	0.80	593	0.80
1	Turn right on Trumbull Ave to W Lafayette Blvd	0.06	597	0.86
2	Turn left on W Lafayette Blvd to Rosa Parks Blvd (Northbound)	0.28	602	0.94
3	Turn left on Rosa Parks Blvd (Northbound) to W Fort St	0.06	593	1.00
4	Turn right on W Fort St to W Grand Blvd	0.98	590	1.98
5	Turn right on W Grand Blvd to the I-75 Service Drive (Northbound)- "Bridge to Canada" Entrance	0.06	591	2.04
6	Turn right at the "Bridge to Canada" Entrance to the bottom of ramp in U.S. plaza	0.60	589	2.64
7	Turn left 180 degrees (counterclockwise) at the bottom of the Ambassador Bridge ramp to Huron Church Rd (Windsor, ON)	1.85	600	4.29
8	Turn left on Huron Church Rd to Riverside Dr W	0.59	590	4.88
9	Turn right on Riverside Dr W to Goyeau St	1.89	595	6.77
10	Turn right on Goyeau St to Park St E	0.23	600	7.00
11	Turn right on Park St E to the Detroit-Windsor Tunnel Exit- Windsor (Runner Entrance)	0.05	601	7.05
12	Turn left at the Detroit-Windsor Tunnel Exit to the end of the Plaza	0.07	601	7.12
12	Turn left 180 degrees (counterclockwise) at Detroit-Windsor Tunnel Plaza, Proceed thru the tunnel to W Jefferson Ave	1.18	596	8.28
14	Turn left on W Jefferson Ave to John C Lodge Fwy exit ramp	0.21	602	8.49
15	Bear right on the John C Lodge Fwy (southbound lanes, against traffic) to W Jefferson Ave entrance ramp	0.33	583	8.82
16	Bear left on W Jefferson Ave to Rosa Parks Blvd/W Jefferson Ave (Extension)	0.81	584	9.63
-	Straight on Rosa Parks Blvd (northbound) to Porter St	0.31	593	9.94
17	Turn left 180 degrees (counterclockwise) on Rosa Parks Blvd (southbound lanes) to W Lafayette Blvd	0.19	595	10.13
18	Turn right on W Lafayette Blvd to 18th St	0.44	594	10.57
19	Turn right on 18th St to Bagley Ave	0.37	595	10.94
20	Turn right on Bagley Ave to Rosa Parks Blvd	0.44	595	11.38
21	Turn left on Rosa Parks Blvd to Leverette St	0.06	598	11.44
22	Turn right on Leverette St to Trumbull Ave	0.23	599	11.67
23	Turn right on Trumbull Ave to Labrosse St	0.12	595	11.79
24	Turn left on Labrosse St to Brooklyn St	0.14	595	11.93
25	Turn left on Brooklyn St to Leverette St/Michigan Ave	0.11	597	12.04
26	Turn right 45 degrees on Michigan Ave to Griswold St	0.78	601	12.82
27M	Turn right on Griswold St to W Congress St	0.14	592	12.96
28	Turn left on W Congress St to Rivard St (Crossing Randolph St)	0.67	595	13.63
29	Turn left on Rivard St to E Lafayette St	0.16	588	13.81
30	Turn right on E Lafayette Blvd (westbound lanes, against traffic) to Seminole St	2.50	595	16.31
31	Turn left on Seminole St to Goethe St	0.81	606	17.22
32	Turn right on Goethe St to Burns St	0.16	602	17.38
33	Turn right on Burns St to E Jefferson Ave	0.96	597	18.36
34	Turn right on E Jefferson Ave to the MacArthur Bridge Exit Ramp	0.73	597	19.09
35	Bear left on the ramp and the MacArthur Bridge (northbound lanes, against traffic) to Picnic Way (at Belle Isle Clock)	0.66	590	19.75
36	Bear left on Picnic Way (becomes Riverbank Dr (westbound lanes, against traffic) to Inselruhe Ave	0.44	578	20.19
37	Turn right on Inselruhe Ave to The Strand	0.40	578	20.59
38	Turn right on The Strand (becomes Sunset Dr) to Picnic Way (at Belle Isle Clock)	1.51	589	22.10
39	Bear left onto MacArthur Bridge (southbound lanes, against traffic) to E Jefferson Ave	0.57	597	22.67
40	Turn left on E Jefferson Ave to Mt Elliott St	0.48	597	23.15
41	Turn left on Mt Elliott St to Wight St	0.15	587	23.30
42	Turn right on Wight St to the Detroit River/Walk Entrance	0.04	587	23.34
43	Bear left onto the Detroit River/Walk to Rivar Place Dr/Joseph Campau Ave	0.72	579	24.06
44	Turn right on Joseph Campau Ave to Atwater St	0.08	579	24.14
45	Turn left on Atwater St to Rivard St	0.84	579	24.98
46	Turn right on Rivard St to E Larned St	0.22	598	25.20
47	Turn left on E Larned St to Griswold St	0.67	595	25.86
48	Turn right on Griswold St to W Fort St	0.13	602	25.99
49	Turn left on W Fort St to west of Cass Ave (at southeast corner of Anchor Bar- Finish Line)	0.23	607	26.22

**2019 Detroit Free Press/TCF Bank Marathon**  
**Sunday, October 20, 2019- 7:00 AM**  
**International Half Marathon Course Map- DRAFT**



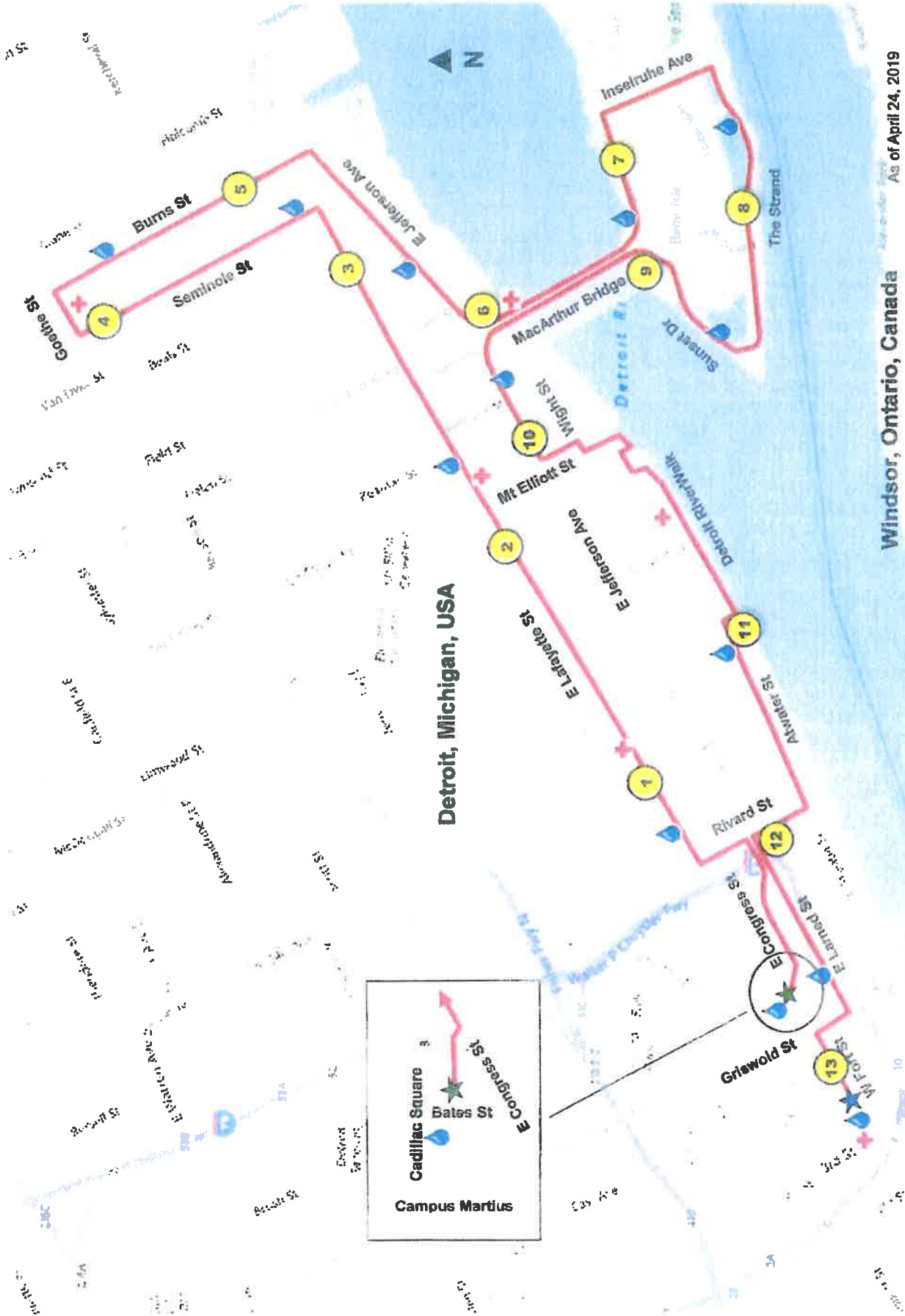
As of April 24, 2019

2019 Detroit Free Press/TCF Bank International Half Marathon Turn by Turn Instructions- DRAFT 24Apr19:

These are the DRAFT turn by turn instructions for the Detroit Free Press/TCF Bank International Half Marathon, scheduled for SUNDAY, October 20, 2019 at 7:00 AM. The distances shown here are determined from satellite photos using MapMyRun.com, then adjusted. The course is pending approval and is USATF measured and certified.

Turn #	Description	Leg Distance	Elevation (Ft)	Cumulative Distance
Start	W Fort St, west of Cass Ave (at southeast corner of Anchor Bar- Start Line, east to W Griswold St)	0.00	607	0.00
-	Straight on W Fort St to Trumbull Ave	0.60	593	0.60
1	Turn right on Trumbull Ave to W Lafayette Blvd	0.06	597	0.66
2	Turn left on W Lafayette Blvd to Rosa Parks Blvd (Northbound)	0.28	602	0.94
3	Turn left on Rosa Parks Blvd (Northbound) to W Fort St	0.06	593	1.00
4	Turn right on W Fort St to W Grand Blvd	0.98	590	1.98
5	Turn right on W Grand Blvd to the I-75 Service Drive (Northbound)- "Bridge to Canada" Entrance	0.06	591	2.04
6	Turn right at the "Bridge to Canada" Entrance to the bottom of ramp in U.S. plaza	0.60	589	2.64
7	Turn left 180 degrees (counterclockwise) at the bottom of the Ambassador Bridge ramp to Huron Church Rd (Windsor, ON)	1.65	600	4.29
8	Turn left on Huron Church Rd to Riverside Dr W	0.59	590	4.88
9	Turn right on Riverside Dr W to Goyeau St	1.89	595	6.77
10	Turn right on Goyeau St to Park St E	0.23	600	7.00
11	Turn right on Park St E to the Detroit-Windsor Tunnel Exit- Windsor (Runnet Entrance)	0.05	601	7.05
12	Turn left at the Detroit-Windsor Tunnel Exit to the end of the Plaza	0.07	601	7.12
12	Turn left 180 degrees (counterclockwise) at Detroit-Windsor Tunnel Plaza. Proceed thru the tunnel to W Jefferson Ave	1.16	599	8.28
14	Turn left on W Jefferson Ave to John C Lodge Fwy exit ramp	0.21	602	8.49
15	Bear right on the John C Lodge Fwy (southbound lanes, against traffic) to W Jefferson Ave entrance ramp	0.33	583	8.82
16	Bear left on W Jefferson Ave to Rosa Parks Blvd/W Jefferson Ave (Extension)	0.81	584	9.63
-	Straight on Rosa Parks Blvd (northbound) to Porter St	0.31	593	9.94
17	Turn left 180 degrees (counterclockwise) on Rosa Parks Blvd (southbound lanes) to W Lafayette Blvd	0.19	595	10.13
18	Turn right on W Lafayette Blvd to 18th St	0.44	594	10.57
19	Turn right on 18th St to Bagley Ave	0.37	595	10.94
20	Turn right on Bagley Ave to Rosa Parks Blvd	0.44	595	11.38
21	Turn left on Rosa Parks Blvd to Leverette St	0.06	596	11.44
22	Turn right on Leverette St to Trumbull Ave	0.23	599	11.67
23	Turn right on Trumbull Ave to Labrosse St	0.12	595	11.79
24	Turn left on Labrosse St to Brooklyn St	0.14	595	11.93
25	Turn left on Brooklyn St to Leverette St/Michigan Ave	0.11	597	12.04
26	Turn right 45 degrees on Michigan Ave to Griswold St	0.78	601	12.82
27	Turn right on Griswold St to W Fort St	0.06	603	12.88
28H	Turn left on W Fort St to west of Cass Ave (at southeast corner of Anchor Bar- Finish Line)	0.23	607	13.11

**2019 Detroit Free Press/TCF Bank Marathon**  
**Sunday, October 20, 2019 - 10:30 AM**  
**U.S. Only Half Marathon Course Map- DRAFT**



Windsor, Ontario, Canada AS of April 24, 2019

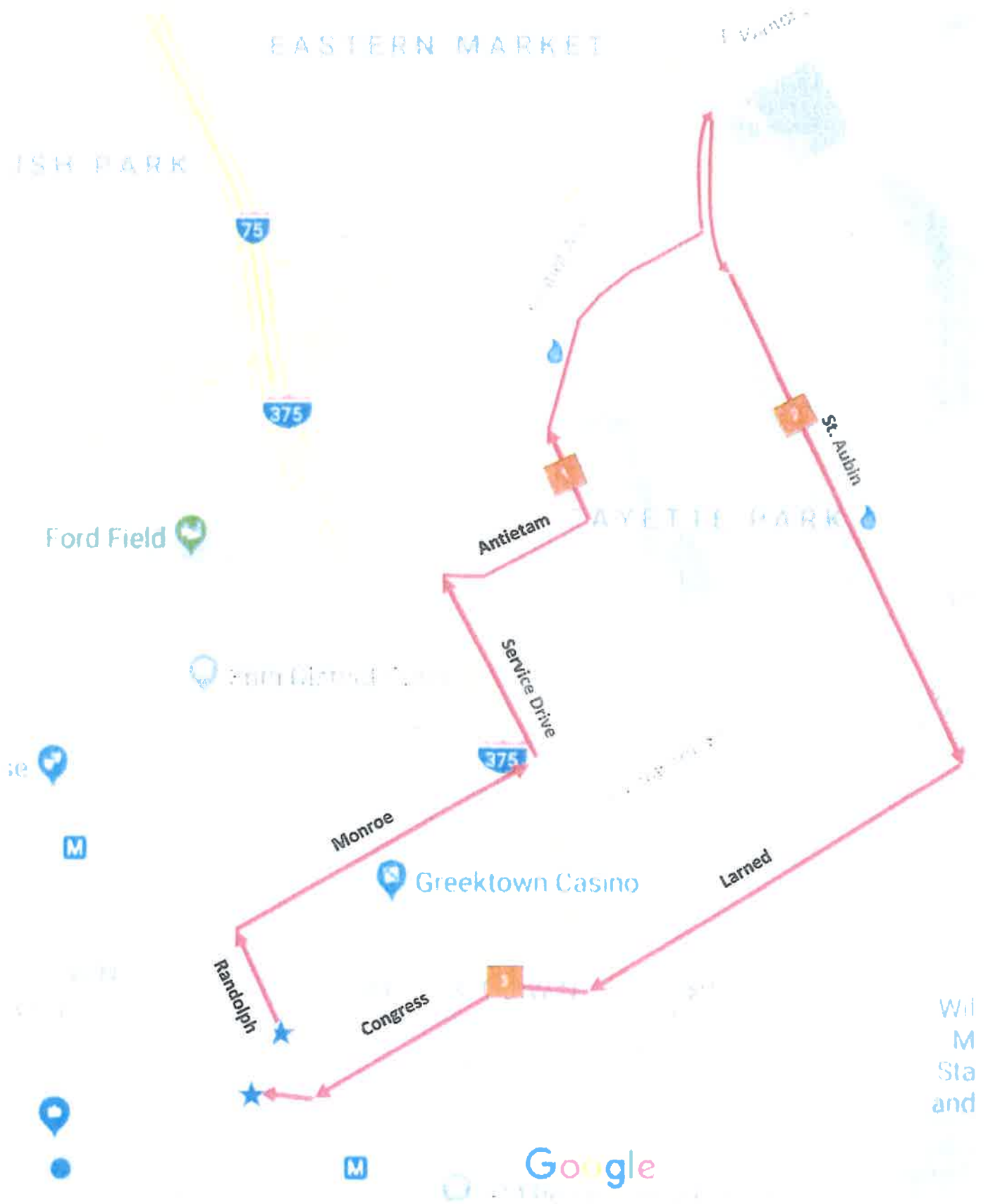


2019 Detroit Free Press/TCF Bank U.S. Only Half Marathon Turn by Turn Instructions- DRAFT 24Apr19

These are the DRAFT turn by turn instructions for the Detroit Free Press/TCF Bank U.S. Only Half Marathon, scheduled for SUNDAY, October 29, 2019 at 10:30 AM. The distances shown here are determined from satellite photos using MapMyRun.com, then adjusted. The course is pending approval and is USATF measured and certified.

Turn #	Description	Leg Distance	Elevation (Ft)	Cumulative Distance
Start	Cadillac Square (eastbound lanes), near Bates St (Start Line)	0.00	596	0.00
-	Straight on Cadillac Square (eastbound lanes) to Randolph St / E Congress St	0.05	596	0.05
	Turn left 45 degrees on E Congress St (one way, against traffic) to Rivard St	0.47	596	0.52
	Turn left on Rivard St to E Lafayette St	0.18	598	0.70
	Turn right on E Lafayette Blvd (westbound lanes, against traffic) to Seminole St	2.49	595	3.19
	Turn left on Seminole St to Goethe St	0.92	606	4.11
	Turn right on Goethe St to Burns St	0.16	602	4.27
	Turn right on Burns St to E Jefferson Ave	0.98	597	5.25
	Turn right on E Jefferson Ave to the MacArthur Bridge Exit Ramp	0.72	567	5.97
	Bear left on the ramp and the MacArthur Bridge (northbound lanes, against traffic) to Picnic Way (at Belle Isle clock)	0.66	560	6.63
	Bear left on Picnic Way (becomes Riverbank Dr (westbound lanes, against traffic) to Inselruhe Ave	0.44	578	7.07
	Turn right on Inselruhe Ave to The Strand	0.40	578	7.47
	Turn right on The Strand (becomes Sunset Dr) to Picnic Way (at Belle Isle Clock)	1.52	569	8.99
	Bear left onto MacArthur Bridge (southbound lane, against traffic) to E Jefferson Ave	0.56	597	9.55
	Turn left on E Jefferson Ave to Mt Elliott St	0.48	597	10.03
	Turn left on Mt Elliott St to Wight St	0.15	587	10.18
	Turn right on Wight St to the Detroit RiverWalk Entrance	0.04	587	10.22
	Bear left onto the Detroit RiverWalk to Rivar Place Dr/Joseph Campau Ave	0.72	579	10.94
	Turn right on Joseph Campau Ave to Atwater St	0.08	579	11.02
	Turn left on Atwater St to Rivard St	0.85	579	11.87
	Turn right on Rivard St to E Lamed St	0.22	596	12.09
	Turn left on E Lamed St to Griswold St	0.66	595	12.75
	Turn right on Griswold St to W Fort St	0.13	602	12.88
	Turn left on W Fort St to west of Cass Ave (at southeast corner of Anchor Bar- Finish Line)	0.23	607	13.11

**Detroit Free Press/TCF Bank Marathon – 5K Race**  
Saturday, October 19, 2019- 9:30 AM



## 2019 Detroit Free Press/Chemical Bank Marathon 5K Turn by Turn Instructions- DRAFT 31May19

These are the DRAFT turn by turn instructions for the Detroit Free Press/Chemical Bank Marathon 5K Run, scheduled for SATURDAY, October 29, 2019 at 9:30 AM. The distances shown here are determined from satellite photos using MapMyRun.com, then adjusted. The course is approved and is USATF measured and certified.

Turn #	Sign #	Description	Leg Distance	Elevation (Ft)	Cumulative Distance
Start		Randolph Street, North of Fort Street	0.00	643	0.00
-		Straight on Randolph St to Monroe St	0.12	616	0.12
1		Turn right on Monroe St to Chrysler Dr	0.40	589	0.52
2		Turn left on Chrysler Dr to Antietam Ave	0.24	598	0.76
3		Turn right on Antietam Ave to St. Aubin St	0.58	626	1.34
4		Turn left on St. Aubin to Turnaround	0.19	632	1.53
5		Continue on St. Aubin to Lamed St.	0.22	623	1.75
6		Turn left on Lamed St to Congress St	1.15	601	2.90
7		Continue on Congress to Randolph	0.20	640	3.10
8		Slight right on Randolph to Cadillac Square	0.00	625	3.10
9		Turn left on Cadillac Square to Finish	0.01	625	3.11
Finish		Randolph Street, Adjacent to Checker Bar			

Matt Scodelaro  
Assistant Race Director  
31May19

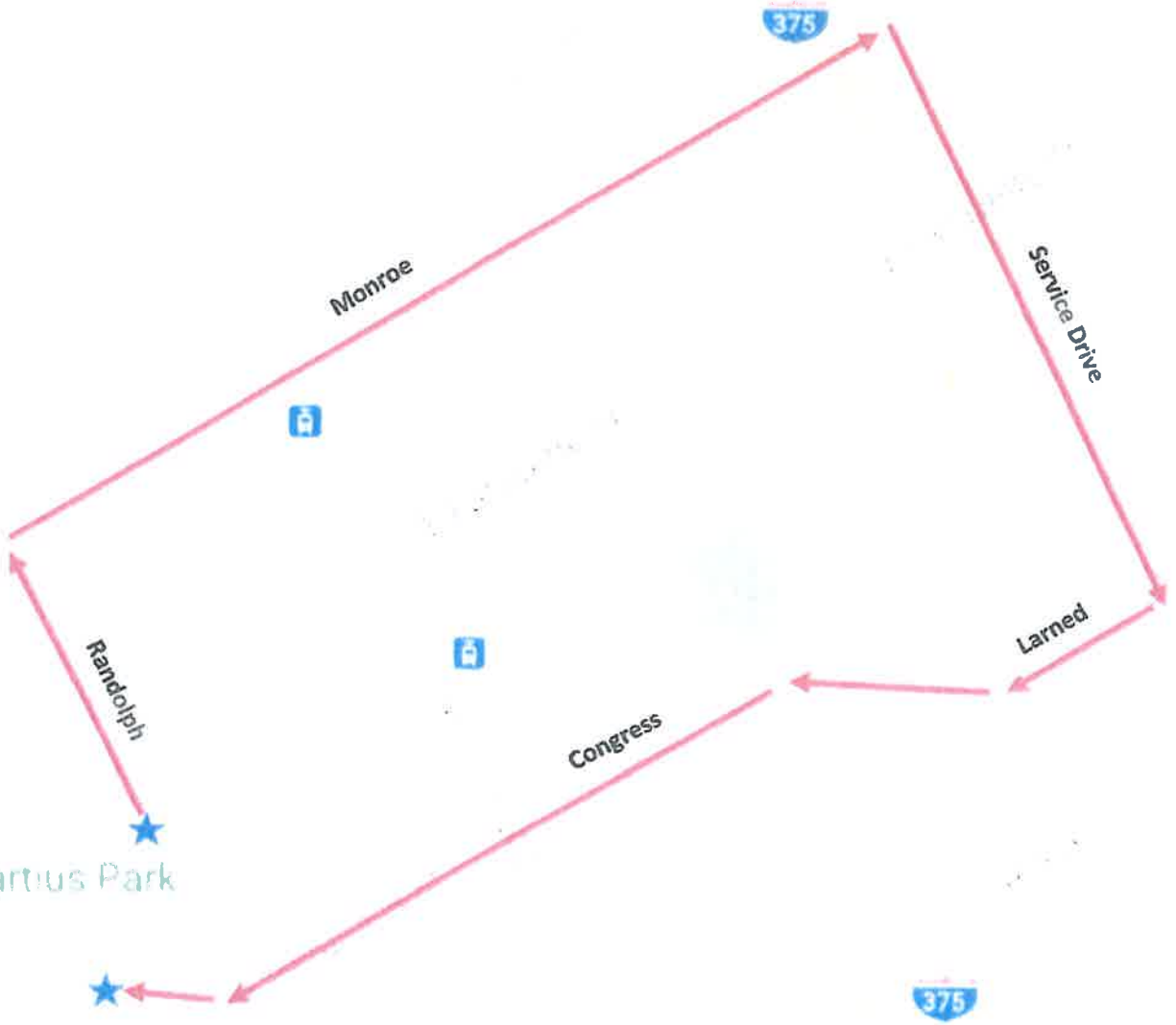
**Detroit Free Press/TCF Bank Marathon – 1-Mile Race**  
Saturday, October 19, 2019- 9:00 AM

Frank Murphy  
Hall of Justice

reet  
:r



Campus Martius Park



2019 Detroit Free Press/Chemical Bank Marathon 1-Mile Turn by Turn Instructions- DRAFT 31May19

These are the DRAFT turn by turn instructions for the Detroit Free Press/Chemical Bank Marathon 5K Run, scheduled for SATURDAY, October 19, 2019 at 9:00 AM. The distances shown here are determined from satellite photos using MapMyRun.com, then adjusted. The course is approved and is USATF measured and certified.

Turn #	Sign #	Description	Leg Distance	Elevation (Ft)	Cumulative Distance
Start		Randolph Street, North of Fort Street	0.00	643	0.00
-		Straight on Randolph St to Monroe St	0.12	616	0.12
1		Turn right on Monroe St to Southbound Chrysler Dr	0.34	599	0.46
2		Turn right on Southbound Chrysler Service Dr. to Congress St	0.24	598	0.70
3		Turn right on Congress St to Randolph St	0.30	626	1.00
4		Turn right on Randolph St to Cadillac Square	0.00	632	1.00
5		Turn left on Cadillac Square to Finish	0.00	623	1.00
Finish		Randolph Street, Adjacent to Checker Bar			

Mark Scodellaro  
Assistant Race Director  
31May19

## **Saturday Events Start-Finish Area**

- **Start-Finish Area Site Diagram**
- **Road Closures List**

## **Sunday Events Start-Finish Area**

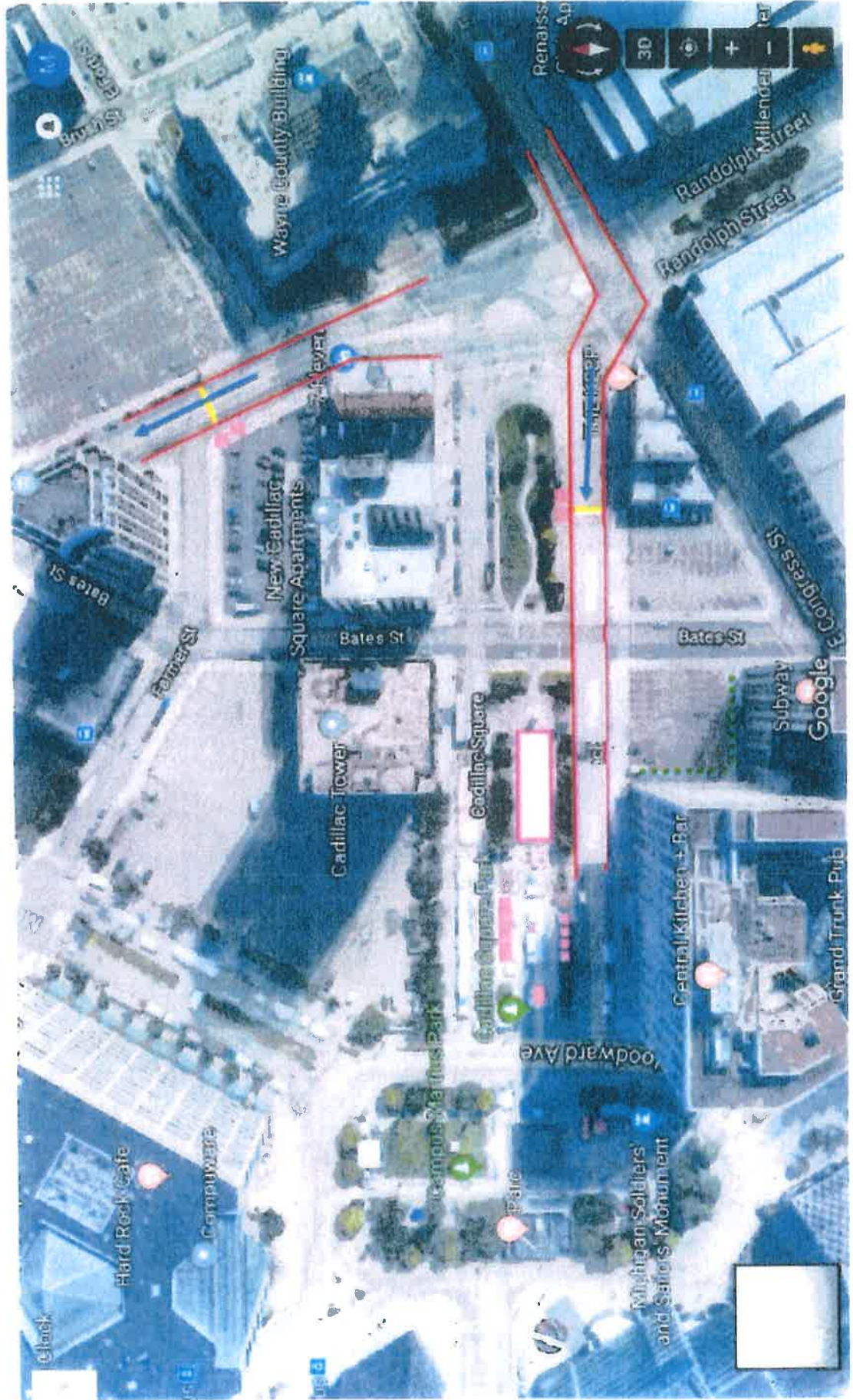
- **Start-Finish Area Site Diagram**
- **Start-Finish Area Road Closures Maps**
- **Start-Finish Area Road Closures List**
- **CONQUERED: The Official Afterparty  
Cover Letter**
- **CONQUERED: The Official Afterparty & Charity  
Village Site Diagrams**

# Detroit Free Press/TCF Bank Marathon

5K Run & 1-Mile Site Plan DRAFT

Event: Saturday, October 19, 2019

Setup – Teardown: Friday, October 18 – Sunday, October 20



**Detroit Free Press/TCF Bank Marathon**  
Friday, October 18, 2019 through Sunday, October 20, 2019

**Road Closures (as of June 6, 2019)**

**Saturday Events Start-Finish Line Area**

**Road Closures: Friday, October 18- 2:00 PM to Sunday, October 20- 1:00 PM**

- Cadillac Square Dr eastbound, from Woodward Ave to Randolph St

Note: Bates St remains open to cross traffic until Saturday, 7 AM.

Cadillac Square remains closed until Sunday, 1 PM for the U.S. Half Marathon start

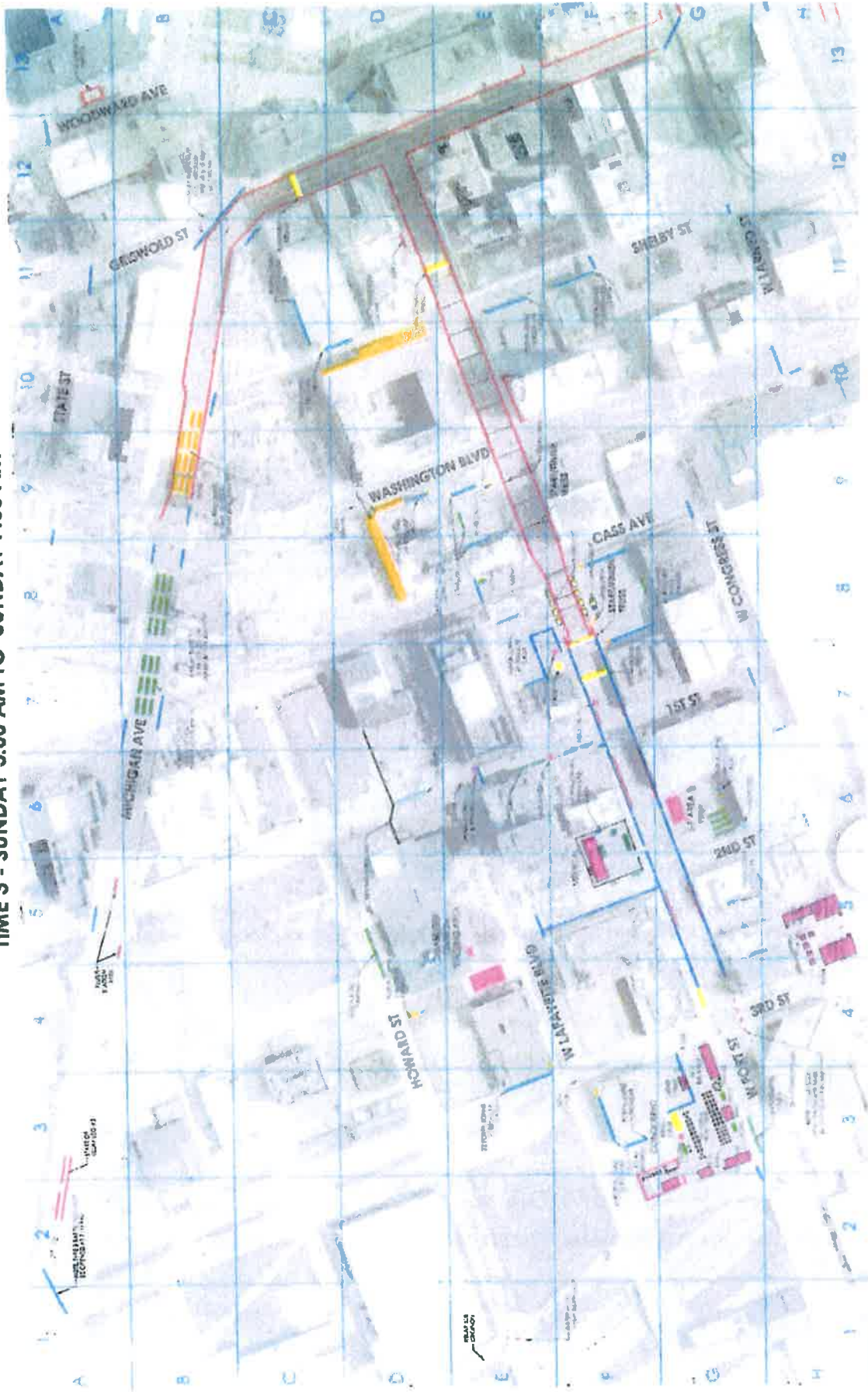
**Road Closures Saturday, October 18- 7:00 AM to 12:00 PM**

- Randolph St, from E Congress St to E Fort St
- Cadillac Square westbound, from Woodward Ave to Randolph St
- Bates St, from E Congress St to Farmer St

Matt Scodellaro  
Asst Race Director  
06Jun19



**DETROIT FREE PRESS/TCF BANK MARATHON  
START/FINISH AREA SITE PLAN - OCTOBER 20, 2019  
TIME 3 - SUNDAY 3:00 AM TO SUNDAY 7:30 AM**



**Detroit Free Press/TCF Bank Marathon**  
Friday, October 18, 2019 through Sunday, October 20, 2019

**Road Closures (as of June 6, 2019)**

**Sunday Events Start-Finish Line Area**

**Road Closures Friday, October 18- 7:00 PM to Saturday, October 19- 7:30 AM**

- W Fort St, from east side of W 1st St to the west side of Cass Ave
- W Fort St, from east side of Shelby St to east side of Griswold St
- Griswold St, from south side of W Lafayette Blvd to south side of W Fort St

**Road Closures Saturday, October 19- 7:30 AM to Sunday, October 20- 3 AM**

- W Fort St, from east side of W 3rd St to the west side of Griswold St.
- W 2nd St, between W Lafayette Blvd and W Congress St
- W 1st St, between W Lafayette Blvd and W Congress St
- Cass Ave, from just north of Fort/Cass People Mover Station to W Congress St.  
(Access open to Anchor Bar parking lot)
- Washington Blvd and Shelby St remain open to cross-traffic

**Road Closures Sunday, October 20- 3 AM to 3 PM**

- W Fort St, from east side of W 3rd St to Campus Martius (Woodward Ave)
- W Lafayette Blvd, from the east side of W 3rd St to Griswold St/Michigan Ave
- W Congress St, from Washington Blvd to Griswold St
- W 3rd St, from south side of W Lafayette Blvd to the north side of W Fort St
- W 2nd St, from south side of W Lafayette Blvd to north side of W Congress St
- W 1st St, from barricade north of W Lafayette St to north side of W Congress St
- Cass Ave, from Michigan Ave to north side of W Congress St
- Washington Blvd, from Michigan Ave to north side of W Congress St
- Shelby St, from Michigan Ave to north side of W Congress St
- Griswold St, from Michigan Ave to north side of W Congress St
- Michigan Ave, from east side of W 1st St to east side of Shelby St (mid-block)  
(4:00 am to 7:15 am- for Relay Bus staging)
- The following streets are closed from 3 AM to 8:30 AM for the start of the race
  - Washington Blvd from W Larned St to W Congress St
  - W Congress St to from Washington Blvd to 3rd St
  - 3rd St from W Congress St to W Fort St

Note: Michigan Ave (except as noted), Griswold St from W Congress St to W Larned St; W Congress and W Larned Streets east of Griswold St are part of the course barricade plan, available upon request

**Road Closures Sunday, October 20- 3 PM to 8 PM**

- W Fort St, from east side of 3rd Street to the west side of Griswold St  
  
(Keep all cross streets closed. We will open sections of W. Fort Street when we have removed all equipment and cleaned the streets, and when it is safe to do so.)

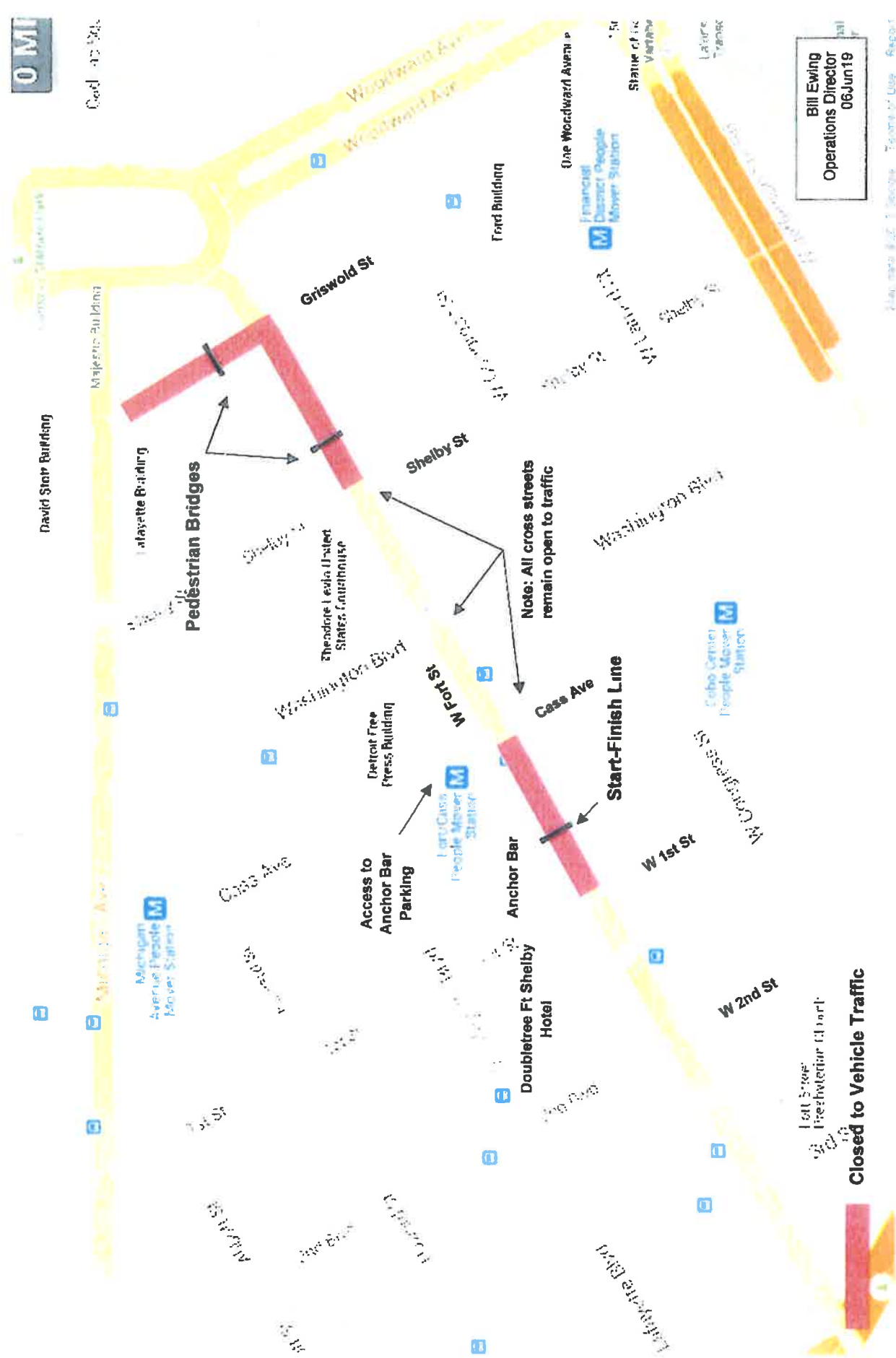
**Relay Buses**

**Road Closures Sunday, October 20- 4 AM to 7:15 AM**

- Michigan Ave, from east side of W 1st St to east side of Shelby St (mid-block)
- Streets will re-open individually once the last participant has crossed the intersection and marathon service workers and volunteers have cleaned their area.  
(at the discretion of Officer Mark Carson & the officers on duty)

Bill Ewing  
Operations Director  
06Jun19

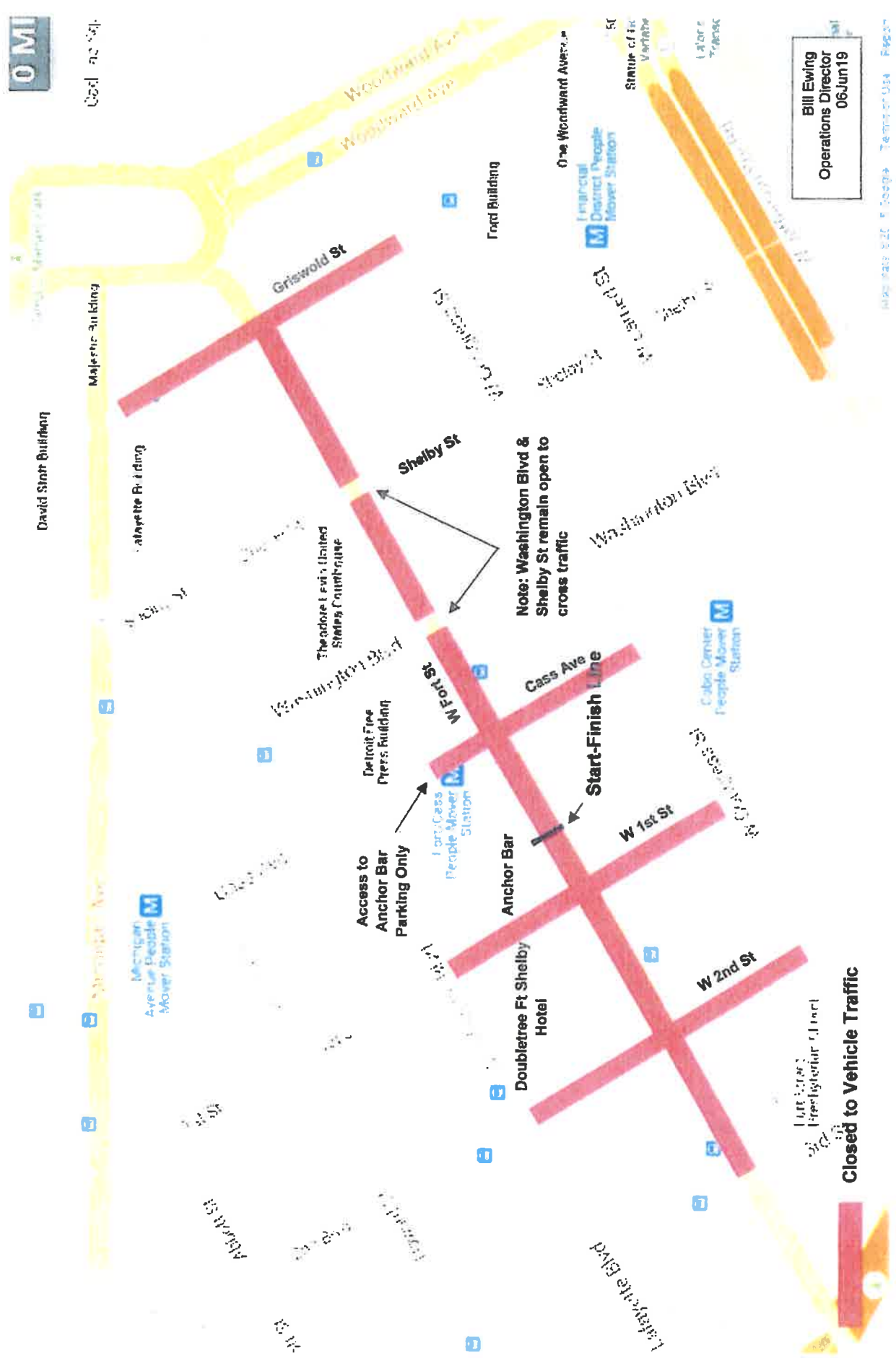
**2019 Detroit Free Press/TCF Bank Marathon**  
**Start/Finish Area Barricade Plan (as of June 9, 2019)**  
**Friday, October 18, 2019- 6:00 PM to Saturday, October 19, 2019- 7:30 AM**



Bill Ewing  
 Operations Director  
 06Jun19

**Closed to Vehicle Traffic**

**2019 Detroit Free Press/TCF Bank Marathon**  
**Start/Finish Area Barricade Plan (as of June 6, 2019)**  
**Saturday, October 19, 2019- 7:30 AM to Sunday, October 20, 2019- 3 AM**



**Bill Ewing**  
**Operations Director**  
**06Jun19**

**Closed to Vehicle Traffic**

Note: Washington Blvd & Shelby St remain open to cross traffic

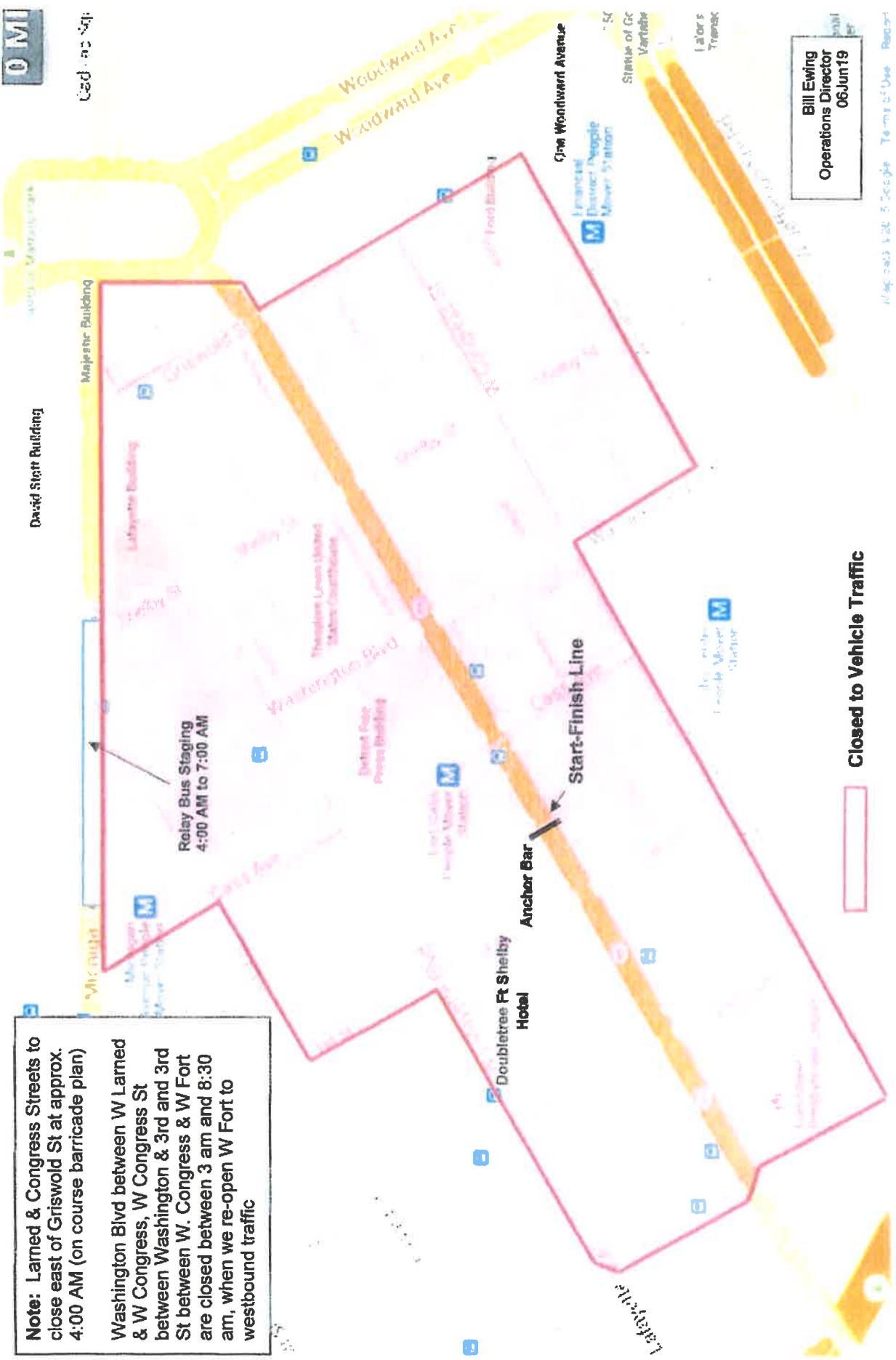
Access to Anchor Bar Parking Only

Start-Finish Line

**2019 Detroit Free Press/TCF Bank Marathon**  
**Start/Finish Area Barricade Plan (as of June 6, 2019)**  
**Sunday, October 20, 2019-3 AM to 3 PM**

**Note:** Larned & Congress Streets to close east of Griswold St at approx. 4:00 AM (on course barricade plan)

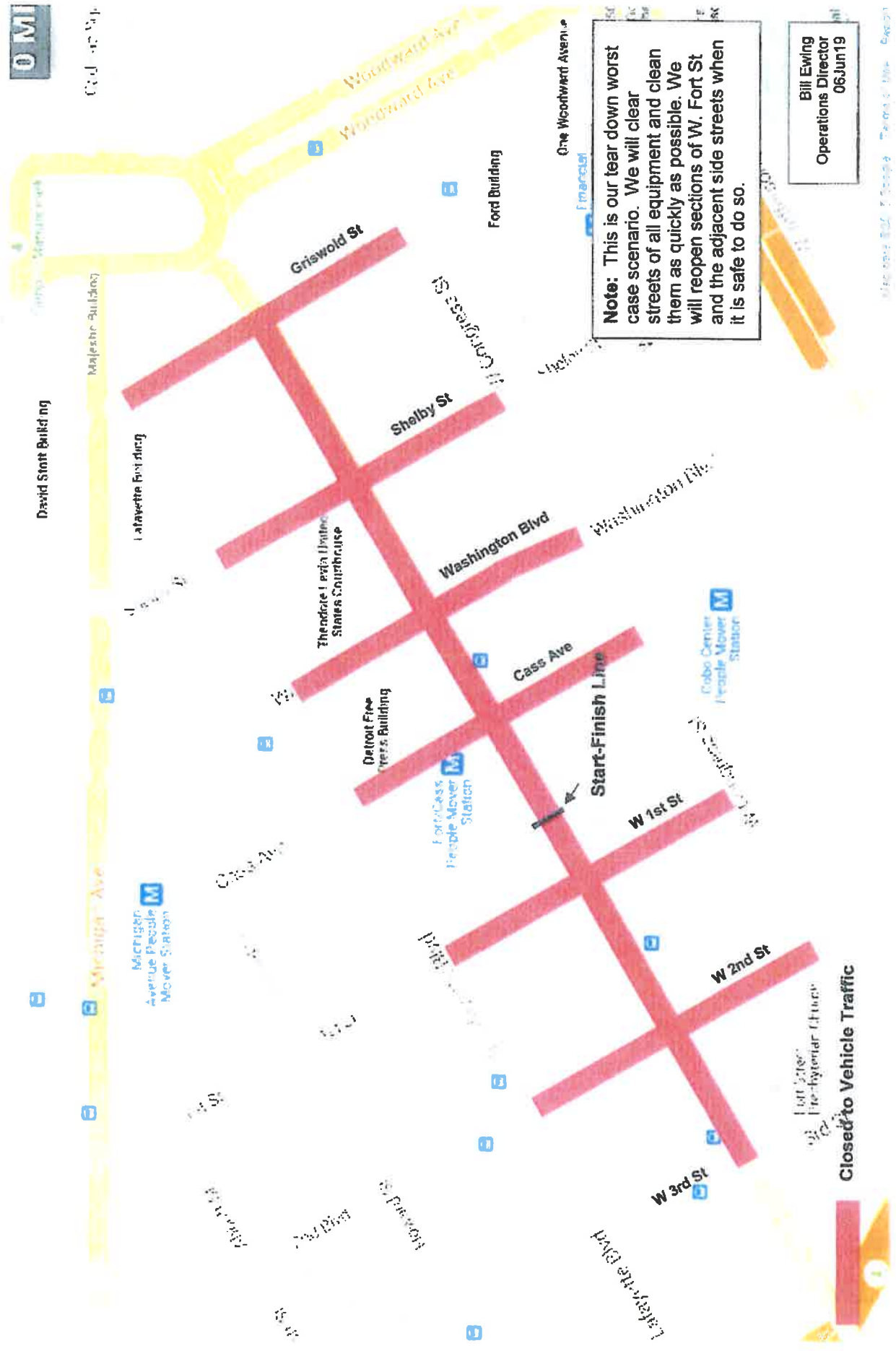
Washington Blvd between W Larned & W Congress, W Congress St between Washington & 3rd and 3rd St between W Congress & W Fort are closed between 3 am and 8:30 am, when we re-open W Fort to westbound traffic



**Bill Ewing**  
**Operations Director**  
**06 Jun 19**

**Closed to Vehicle Traffic**

**2018 Detroit Free Press/TCF Bank Marathon**  
**Start/Finish Area Barricade Plan (as of June 6, 2019)**  
**Sunday, October 20, 2019- 3 PM to 8 PM**



**Note:** This is our tear down worst case scenario. We will clear streets of all equipment and clean them as quickly as possible. We will reopen sections of W. Fort St and the adjacent side streets when it is safe to do so.

**Bill Ewing**  
 Operations Director  
 06 Jun 19

**Closed to Vehicle Traffic**



May 29, 2019

Bethanie Fisher  
Media Services Department Special Events  
2 Woodward Ave., Suite 333  
Detroit, MI 48226

Dear Ms. Fisher,

Please find below a synopsis of CONQUERED: The Official Afterparty and CHARITY VILLAGE, an event running concurrently with the Detroit Free Press / TCF Bank Marathon on Sunday, October 20, 2019, between the hours of 8 a.m. and 2 p.m.

Event location: For CONQUERED: Bedrock's Kahn Lot at the northwest corner of Fort Street and 3<sup>rd</sup> St. and for CHARITY VILLAGE: Bedrock's Albert parking lot, on the northwest corner of W Lafayette Blvd and 3<sup>rd</sup> St. Both are fenced lots, with an entrance and exits as marked on the site diagram.

Whether participants run, walk or roll – crossing the Finish Line and conquering the Detroit Free Press / TCF Bank Marathon is a true accomplishment that should be celebrated. In its tenth year, CONQUERED: The Official Afterparty & CHARITY VILLAGE will be the place where over 10,000 event finishers, families and volunteers will converge and celebrate.

A local live band will provide the music and vendors will have food and beer available for purchase. Admission is free and all are welcome.

We look forward to working with the proper city departments to ensure all areas of this marathon event are covered correctly and that all of our participants and spectators benefit again this year from this celebration.

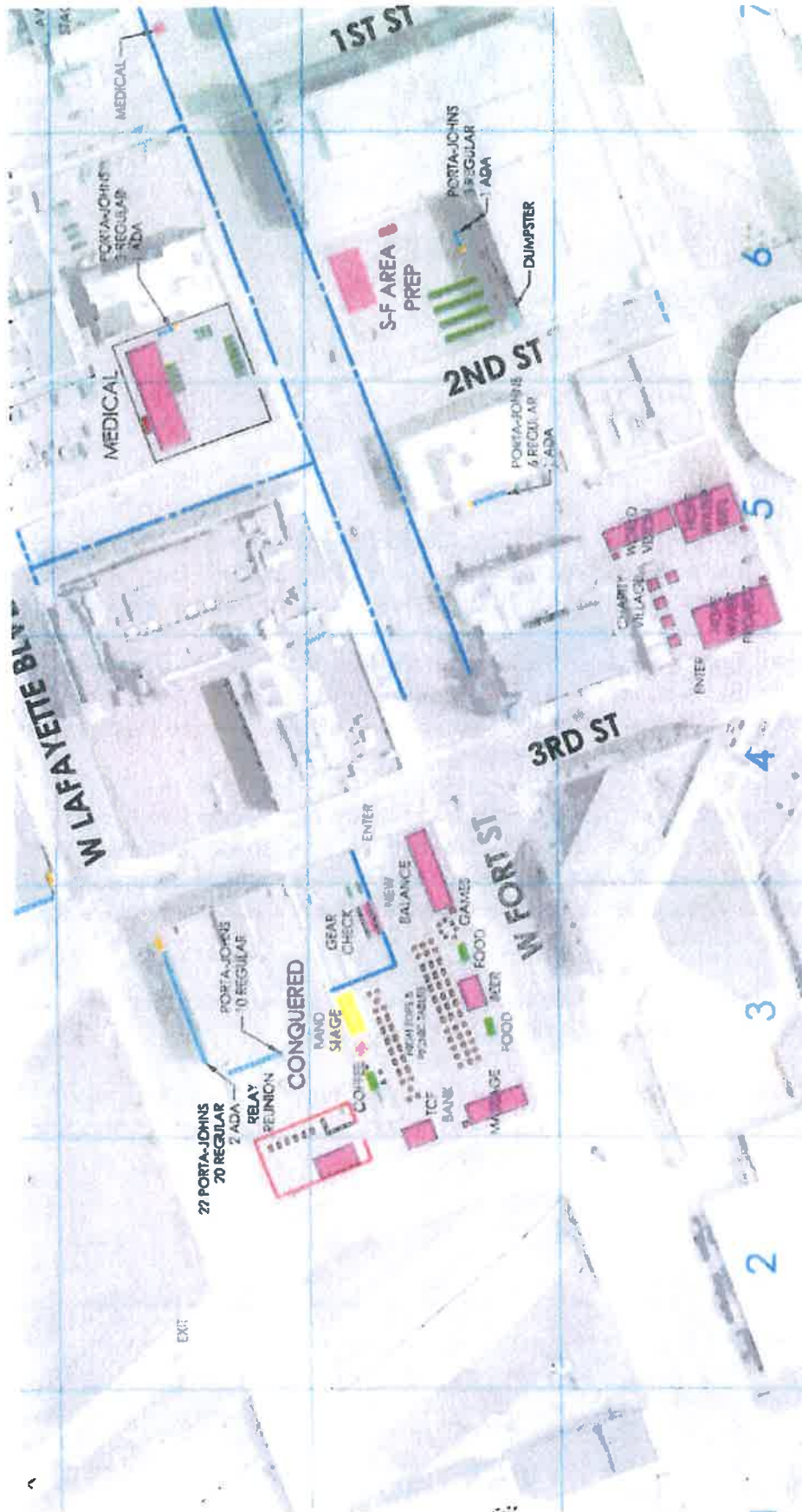
Regards,

A handwritten signature in black ink that reads "Barbara Bennage". The signature is written in a cursive, flowing style.

Barbara Bennage

Executive Race Director  
Detroit Free Press / TCF Bank Marathon  
313-222-5038  
[bbennage@michigan.com](mailto:bbennage@michigan.com)

**DETROIT FREE PRESS/TCF BANK MARATHON  
OCTOBER 20, 2019**





## Event Race Day Contact List

**2019 Detroit Free Press/TCF Bank Marathon**  
**Sunday, October 20, 2019**

Sunday Events Race Day Contact List (as of June 6, 2019)

<b>Barbara Bennage- Executive Race Director</b>	<b>313-715-5298</b>
<b>Matt Scodellaro- Assistant Race Director, Saturday Events Director</b>	<b>248-633-4673</b>
<b>Bill Ewing- Operations Director</b>	<b>248-231-6410</b>
<b>Erin Brennan, MD - Medical Director</b>	<b>734-891-4135</b>
<b>Chris Stilwell- Course Security Director</b>	<b>313-213-9086</b>
<b>Katie Lakin- Course Set-Up Director</b>	<b>313-737-0969</b>
<b>Mari Anzicek- Start-Finish Area Director, Waste Management Manager</b>	<b>248-770-1497</b>
<b>Mike Whittaker- ProStar Professional Service Group Security Director</b>	<b>810-691-4071</b>
<b>Kim Branch- ComSource Michigan, Inc Communications Director</b>	<b>734-777-3794</b>
<b>Lauren Johnson- Marathon Relay Director</b>	<b>248-953-8705</b>
<b>Adrian Berkeley- Windsor Operations Manager</b>	<b>519-816-8045</b>
<b>Event Operations Center (EOC) -</b>	<b>TBD</b>
<b>Event MedCom- Medical Communications</b>	<b>248-388-9073</b>
<b>F/Lt Jen Johnson- Michigan State Police</b>	<b>517-243-2113</b>
<b>Officer Mark Carson- Detroit Police Department</b>	<b>TBD</b>
<b>Sergeant Gary Williams- Windsor Police Service</b>	<b>519-982-3155</b>
<b>Randy Spader- Ambassador Bridge</b>	<b>313-363-2871</b>
<b>Robert Howell- Detroit-Windsor Tunnel</b>	<b>519-977-3838</b>

Bill Ewing  
Operations Director  
06Jun19



## **Health & Fitness Expo**

**Friday, October 18, 2019**

**2:00 PM – 8:00 PM**

**Saturday, October 19, 2019**

**10:00 AM – 7:00 PM**

## **5K, Competitive 1-Mile & Kids Fun Run**

**Saturday, October 19, 2019**

**9:00 AM – 11:30 AM**

## **Marathon, Marathon Relay, International & U.S. Only Half Marathons**

**Sunday, October 20, 2019**

**6:50 AM – 2:00 PM**

Presented to Special Events Management Team

July 17, 2019

Bill Ewing  
Operations Director  
313-222-2174  
bill\_ewing@ameritech.net

## Event Facts

- 42nd annual event
- Begins with the Health & Fitness Expo at Cobo Center on Friday
- 26.2 mile road race through streets of Detroit and Windsor
- Also features an international half marathon, a U.S. only half marathon with a later start and a 5 person marathon relay on Sunday
- 5 kilometer run/walk, Competitive 1-Mile and a kids run on Saturday
- Expecting 26,000+ participants (slight increase < 5%) and approximately 60,000 spectators
- Participants represent 50 states & DC, 6 Canadian provinces and residents of 18 countries (other than the U.S. and Canada) (Michigan- 72.7% Ontario- 9.5% All Others- 17.8%)

Bill Ewing  
Operations Director  
313-222-2174  
bill\_ewing@ameritech.net

## Changes from Last Year

- New name... we are now “Detroit Free Press/TCF Bank Marathon”
- ProStar Professional Service Group (formerly Tricon) replaces North American International Auto Show Security Services as our private security partner
- We are replacing Production Management One as our events management company. We are securing multiple providers managed by Total Access Events, Inc
- We will start the Disabilities Division competition at 6:50 AM, eight minutes earlier
- We will detour around an MDOT construction site on W Fort St east of Rosa Parks Blvd. We will make a distance adjustment in Corktown, between miles 11 and 12 (see attached map)
- We will install six foot high chain link fence along both sides of the start-finish line area for better crowd control
- We are moving “Conquered”, the post-race party to the Kahn lot on the northwest corner of W Fort St and Third St

Bill Ewing Operations Director 313-222-2174 bill_ewing@ameritech.net
---

## **This Year's Objectives**

- Provide a safe, fair and successful event for participants, spectators, workers and residents... showcasing the cities of Detroit and Windsor, with a minimum impact on the community
- Improve downtown security, traffic flow in the early morning
- Improve course security
  - Barricades
  - Minimize number of vehicles on the course
  - Allow vehicles on official business to move around freely
- Improve crowd control and spectator flow
- Improve participant flow through the finish line chute after the race
- Better control the tail end of the race
- Improve communication with area residents and businesses regarding our impact on their weekend routines

Bill Ewing Operations Director 313-222-2174 bill_ewing@ameritech.net
---

## **Community Relations Plan**

- Mail letters and emails to churches, businesses, apartments on or near the course
- Conduct one-on-one meetings with business associations and business owners within and on the course
- Mail postcards to residents and businesses
- Hand deliver flyers to businesses, apartment complexes
- Announce road closures and parking on [freep.com](http://freep.com) and [freemarathon.com](http://freemarathon.com) websites
- Place No parking signs along the course one week before the race
- Place No parking messages on cars parked along the course the Sunday morning a week before the race
- Deliver newspapers/fliers to 1,200 affected residents in SW Detroit and Indian Village days before the Marathon

Kevin Heard  
Community Relations Director  
313-223-4530  
[kheard@michigan.com](mailto:kheard@michigan.com)

## City of Detroit Requests

- Tow vehicles from “no parking” zones in a timely manner
- Review our barricade and security plans, and suggest changes
- Ride the course with us in advance. Help us present the best course possible (Fill potholes, cut vacant lots, pick up leaves, litter, etc.)
- Help us educate police officers on the ground regarding event basics and vehicles and personnel authorized to be on the course (Credentials!)
- Help us get citizens to church and to work when it is safe to do so
- Keep us posted on construction projects in start-finish area and along the course and potential impact to us
- Start People Mover operation at 5 AM on Sunday morning
- Post “Road Closures” list on Detroit Dashboard

Bill Ewing Operations Director 313-222-2174 bill_ewing@ameritech.net
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**2019 Detroit Free Press/TCF Bank Marathon**  
Friday, October 18, 2019 through Sunday, October 20, 2019

2019 Event Changes Summary (as of July 17)

- We have changed our name once again! Our new name is "Detroit Free Press/TCF Bank Marathon" following Chemical Bank's acquisition of TCF Bank last Fall.
- We are moving CONQUERED: The Official Afterparty from the lot on the northwest corner of W Lafayette and 3rd St (Albert Lot) to the lot on the northwest corner of W Fort & 3rd St (Kahn Lot). Our Charity Village will move to the Albert Lot
- We are extending the six-foot, chain link fencing for the entire length of the start line, for improved participant and crowd control
- We will not install the pedestrian bridges over Griswold & W Fort Streets as in the previous two years due to cost and timing concerns
- We are starting the Disabilities Division at 6:50 AM (from 6:58 AM previously) for improved participants' safety
- We are moving the Health & Fitness Expo from Hall B to Hall A at Cobo Center. We are offering a new, more participant friendly floorplan
- We are introducing a Friday night participant "meet and greet" party at the Fort Street Galley for a nominal charge and swag bag.
- Our Sunday Events marathon course remains the same with one notable exception. We will detour around an MDOT construction site on W Fort St, east of Rosa Parks Blvd. We will make a related distance adjustment between mile 11 & mile 12 in Corktown.
- We did not retain our previous event management/equipment supplier. We have hired Phil Talbert of Total Access Events, Inc to help us secure bids and manage our equipment, structures and permits.
- We did not retain our previous private security company. We have contracted with ProStar Professional Service Group (formerly Tricon Security) to provide This year's security services.
- We are studying a change to the course on the east side, using E Larned St instead of E Lafayette St, between Rivard and Mt Elliott. This is a request of the City's Traffic Engineering department. We promise a decision in two weeks.

Bill Ewing Operations Director 17Jul19
--

# 2019 Detroit Free Press/TCF Bank Marathon

Saturday, October 19, 2019- 9:00 AM  
Competitive 1-Mile- DRAFT



As of July 17, 2019

**2019 Detroit Free Press/TCF Bank Marathon**  
 Saturday, October 19, 2019- 9:30 AM  
 5K Course Map- DRAFT



**2019 Detroit Free Press/TCF Bank Marathon**  
Saturday, October 19, 2019- 10:30 AM (tentative)  
Kids Fun Run Course Map (Approximately 0.85 Miles)- DRAFT



# 2019 Detroit Free Press/TCF Bank Marathon

Operations Map DRAFT – Course Section #1 (West Side, Mexican Town, Corktown) – Base (7.36 Miles)



Bill Ewing  
Operations Director  
08 Jul 19

# 2019 Detroit Free Press/TCF Bank Marathon

## Operations Map PROPOSED- Course Section #4 (E Lafayette St, Detroit RiverWalk) – Base 5.25 Miles



Bill Ewing  
Operations Director  
16Jul19

2019-09-06

**1071**

**1071** *Petition of Michigan.com, request to hold Detroit Free Press/TCF Bank Marathon along streets of Detroit, MI and Windsor, Ont. on 10-20-19 from 6:00 am to 2:00 pm with set up to occur between 10-18-19 and 10-20-19 and tear down to be complete on the event date 10-20-19.*

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**REFERRED TO THE FOLLOWING DEPARTMENT(S)**

MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE  
DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
TRANSPORTATION DEPARTMENT    MUNICIPAL

67

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

16  
20  
3

September 3, 2017

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

2832588      100% City Funding –AMEND 12 – To Provide an Extension of Time and Increase in Funds for Rent and Renovations to the Police Department for Detroit Public Safety Headquarters Building. – Contractor: Detroit Building Authority – Location: 1301 Third Avenue, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2020 – Contract Increase Amount: \$2,500,000.00 – Total Contract Amount: \$75,511,667.00 **POLICE** (*This Amendment is for an Extension of Time and Additional Funds. Original Contract Expiration, June 30, 2019*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 2832588 referred to in the foregoing communication dated September 3, 2017, be hereby and is approved.

SEP 16 2019 – MTNB JA (Bo)



OFFICE OF CONTRACTING  
AND PROCUREMENT

17  
2  
4

September 3, 2017

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3036310 100% City Funding – To Provide Guest Rooms, Meals and Meeting Rooms for Police Department Testing and Assessments. – Contractor: Motor City Casino Hotel – Location: 2901 Grand River Avenue, Detroit, MI 48201 – Contract Period: September 16, 2019 through September 20, 2019 – Total Contract Amount: \$69,099.32 **POLICE (One Time Purchase Only)**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3036310 referred to in the foregoing communication dated September 3, 2017, be hereby and is approved.

SEP 16 2019 - MTNB RM (R.O)

OFFICE OF CONTRACTING  
AND PROCUREMENT

~~10~~  
22  
5

September 3, 2017

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3036521 100% 2018 UTGO Bond Funding – To Provide 800MHZ Trunked Voice Radio Communication Services for Rackham Golf Course. – Contractor: Motorola Solutions, Inc. – Location: 1301 East Algonquin Road, Schaumburg, IL 60196 – Contract Period: Upon City Council Approval through August 31, 2020 – Total Contract Amount: \$1,296,536.00  
**POLICE (This Contract is a Piggy Back off the State of Michigan MIDEAL Cooperative #071B2200101)**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3036521 referred to in the foregoing communication dated September 3, 2017, be hereby and is approved.

SEP 16 2019 – MTNB RM (2.0)

USE



30  
6

September 6, 2019

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be considered at the Formal Session for  
September 10, 2019

Please be advised that the Contract listed was submitted on September 3, 2019 for the City Council  
Agenda for September 10, 2019 has been amended as follows:

1. The **Department** was Submitted Incorrectly by the Buyer for this Contract. Please see the  
correction(s) below:

**Submitted as: Page 1**

**GENERAL SERVICES**

6002123 100% City Funding – To Provide Inventory Tracking, On-Site Storage and  
Handling of Assets for DFD and GSD. – Contractor: Vitec LLC – Location: 2801  
Clark St., Detroit, MI 48210 – Contract Period: Upon City Council Approval  
through September 1, 2024 – Total Contract Amount: \$3,000,000.00.

**Should read as: Page 1**

**FIRE**

6002123 100% City Funding – To Provide Inventory Tracking, On-Site Storage and  
Handling of Assets for DFD and GSD. – Contractor: Vitec LLC – Location: 2801  
Clark St., Detroit, MI 48210 – Contract Period: Upon City Council Approval  
through September 1, 2024 – Total Contract Amount: \$3,000,000.00.

SEP 16 2019

Respectfully Submitted,

Boysie Jackson  
Chief Procurement Officer  
BJ/CD

9-16-19 - MTNB SA(3,0)

4

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

September 3, 2017

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002123      100% City Funding – To Provide Inventory Tracking, On-Site Storage and Handling of Assets for DFD and GSD. – Contractor: Vitec LLC – Location: 2801 Clark St., Detroit, MI 48210 – Contract Period: Upon City Council Approval through September 1, 2024 – Total Contract Amount: \$3,000,000.00 ~~GENERAL SERVICES~~ FIRE

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD BENSON

**RESOLVED**, that Contract No. 6002123 referred to in the foregoing communication dated September 3, 2017, be hereby and is approved.

9-10-19 - Referred from the Formal Session of 9-10-19 to the Public Health and Safety Committee on 9-17-19.



CITY OF DETROIT  
DEPARTMENT OF PUBLIC WORKS  
CITY ENGINEERING DIVISION

34

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVE. SUITE 601  
DETROIT, MICHIGAN 48226  
PHONE: (313) 224-3949 • TTY: 711  
FAX: (313) 224-3471  
WWW.DETROITMI.GOV

7 48 16

April 29, 2019

Honorable City Council:

**RE: Petition No. 193 — Paradise Valley Partners, request to vacate an alley in the block bounded by Beaubien, Custer, St Antoine, and Horton.**

Petition No. 193 — Paradise Valley Partners on behalf of Paradise Valley Investment Group requesting the vacation and conversion to easement of the east-west public alley, 20 feet wide, in the block of Horton Avenue, 60 feet wide, Custer Avenue 60 feet wide, Beaubien Street, 60 feet wide, and St. Antoine Street, 50 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made as part of a new development; and closure of the alley will help facilitate customer parking and access.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW, and City Engineering - DPW.

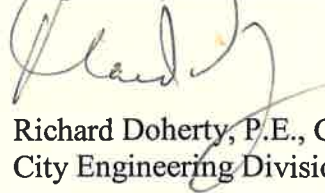
Detroit Water and Sewerage Department (DWSD) has no objection to the conversion to easement. The specific DWSD provisions for easements are included in the resolution.

DTE Energy reports having services in the area. A provision to maintain access to DTE facilities is a part of the resolution.

All other involved City Departments, and privately owned utility companies have reported no objections to the conversion of the public right-of-way into a private easement for public utilities. Provisions protecting utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

  
Richard Doherty, P.E., City Engineer  
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW  
Mayor's Office – City Council Liaison

ENTERED MAY 20 2019 - BB in 2 weeks - RM (20)  
SEP 16 2019 - MTF RM (3-0)  
MTNB

BY COUNCIL MEMBER \_\_\_\_\_

**RESOLVED**, that all of the east-west public alley, 20 feet wide, in the block of Horton Avenue, 60 feet wide, Custer Avenue 60 feet wide, Beaubien Street, 60 feet wide, and St. Antoine Street, 50 feet wide. Further described as:

Land in the City of Detroit, Wayne County, Michigan being the east-west alley lying northerly of and adjoining the northerly line of Lots 123 through 137, both inclusive, also lying southerly of and adjoining the southerly line of Lots 14 through 28, both inclusive "Hibbard Baker's Subdivision of Lot No. 2 of the Subdivision of ¼ Section 57, 10,000 Acre Tract, Hamtramck Township (Now Detroit), Wayne County, Michigan" as recorded in Liber 7, Page 90 of Plats, Wayne County Records.

Be and the same is hereby vacated as a public right-of-way and converted into a private easement for public utilities of the full width of the right-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said right-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public alley herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public right-of-way in the City of Detroit, with the right to ingress and egress at any time to and over said easement for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated alley herein above described shall be forever accessible to the maintenance and inspection forces of the utility companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,

Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences or gates), shall be built or placed upon said easement, nor change of surface grade made, without prior approval of the City Engineering Division – DPW,

Fourth, that if the owners of any lots abutting on said vacated alley shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners shall pay all costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, that if any utility located in said property shall break or be damaged as a result of any action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns shall be liable for all costs incidental to the repair of such broken or damaged utility; and

Provided, that the property owners maintain DTE Energy full access to their facilities at all times including bucket truck access to the existing poles, and further

Provided, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

Provided, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

Provided, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide post over its water mains at reasonable intervals and at points deflection; and be it further

Provided, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department; and be it further

Provided, that if any time in the future, the owners of any lots abutting on said vacated alley shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners shall pay all costs incident to such removal and/or relocation. It is further provided that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any action on the part of the owner, or assigns, then in such event, the owner or assigns shall be liable for all costs incident to the repair of such broken or damaged sewers and water mains, and shall also be liable for all claims for damages resulting from his action; and be it further

Provided, that if it becomes necessary to remove the paved alley returns at the entrances (into St. Antoine Street and/or Beaubien Street) such removal and construction of new curb and sidewalk shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

Provided, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 193  
 PARADISE VALLEY PARTNERS  
 1442 BRUSH ST. SUITE 400  
 DETROIT, MICHIGAN 48226  
 C/O CHRIS JACKSON  
 PHONE NO. 313 727-2148



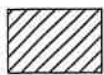
BEAUBIEN ST. 60 FT. WD.

CLUSTER AVE. 60 FT. WD.

ST. ANTOINE ST. 50 FT. WD.

29	30	=	=	30	30	"	"	30	30	"	"	"	"	30
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HORTON AVE. 60 FT. WD.



- CONVERSION TO EASEMENT

(FOR OFFICE USE ONLY)

CARTO 31 A

B						<b>CONVERSION TO EASEMENT</b> <b>THE EAST/WEST PUBLIC ALLEY, 20 FT. WD.</b> <b>IN THE BLOCK BOUND BY</b> <b>CLUSTER, HORTON AVE., ST. ANTOINE</b> <b>AND BEAUBIEN ST.</b>	<b>CITY OF DETROIT</b> <b>CITY ENGINEERING DEPARTMENT</b> <b>SURVEY BUREAU</b>	
A					<b>JOB NO. 01-01</b>			
DESCRIPTION		DRWN	CHKD	APPD	DATE			<b>DRWG. NO. X 193</b>
DRAWN BY		CHECKED		APPROVED				
DATE								



**City of Detroit**  
**OFFICE OF THE CITY CLERK**

Janice M. Winfrey  
City Clerk

Vivian A. Hudson  
Deputy City Clerk

**DEPARTMENTAL REFERENCE COMMUNICATION**

*Monday, February 26, 2018*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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PLANNING AND DEVELOPMENT DEPARTMENT    DPW - CITY ENGINEERING DIVISION

**193**    *Paradise Valley Partners, request to vacate an alley in the block bounded by Beaubien, Custer, St. Antoine and Horton.*

**PARADISE VALLEY PARTNERS  
1442 BRUSH SUITE 400  
DETROIT, MI 48226**

*cjackson@jacksoncgrp.com*

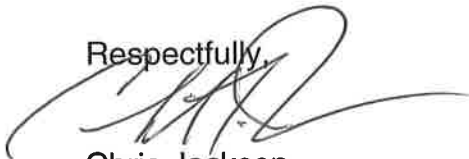
February 23, 2018

Honorable Detroit City Council  
C/O Detroit City Clerk  
Coleman A. Young Municipal Center  
2 Woodward Ave., Ste. 200  
Detroit, MI 48226

**RE: Requesting the City of Detroit to investigate the permanent closure of a public alley in the block bounded by Beaubien, Custer, St. Antoine and Horton.**

On behalf of Paradise Valley Investment Group at 560 Custer, we respectfully request your honorable City Council authorize the closure of public alley in the block bounded by Beaubien, Custer, St. Antoine and Horton. Due to the fact that we control our property on both sides of the alley and for the benefit of completion of our development project, it is in the best interest that the alley be closed in order to facilitate the necessary parking and customer access for the new development. In order to provide a secure, safe area for citizens and patrons it is necessary to have the permamnet closure. The alley is not currently in for use and is essentially overgrown and only used to house the various utilities. We do not desire to relocate any utilities nor shut off access to the alley for the remaining residential and business interests at the Western end. Essentially, we are requesting the closure of the Eastern end to facilitate our development goals. Our intention is to continue access for the existing stakeholders.

Respectfully,



Chris Jackson  
Paradise Valley Partners, Land Use Consultant

*(313) 727-2148*

Attachment

2018-02-26

**193**

**193** *Petition of Paradise Valley Partners,  
request to vacate an alley in the block  
bounded by Beaubien, Custer, St.  
Antoine and Horton.*

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REFERRED TO THE FOLLOWING DEPARTMENT(S)

PLANNING AND DEVELOPMENT DEPARTMENT DPW -  
CITY ENGINEERING DIVISION