

City of Detroit

CITY COUNCIL



Brenda Jones
President

Mary Sheffield
President Pro Tem

Janeé Ayers
Scott Benson
Raquel Castañeda-López
Gabe Leland
Roy McCalister, Jr.
André L. Spivey
James Tate

Janice M. Winfrey
City Clerk

Committee of the Whole Room • 1340 Coleman A. Young Municipal Center • (313) 224-3443 • Detroit, MI 48226

BUDGET, FINANCE AND AUDIT STANDING COMMITTEE

COUNCIL MEMBER JANEÉ AYERS, CHAIRPERSON
COUNCIL MEMBER ANDRÉ SPIVEY, VICE CHAIRPERSON
COUNCIL PRESIDENT PRO-TEM MARY SHEFFIELD, MEMBER
COUNCIL PRESIDENT BRENDA JONES, (EX-OFFICIO)

Mrs. Millicent G. Winfrey
Asst. City Council Committee Clerk

WEDNESDAY, JUNE 19, 2019

1:00 P.M.

- A. ROLL CALL
- B. CHAIR REMARKS
- C. APPROVAL OF MINUTES
- E. **1:05 P.M. – DISCUSSION - RE:** Submitting report relative to Audit of the Coleman A. Young International Airport (July 1, 2016 ó June 30, 2018) (This report contains our audit purpose, scope, objectives, methodology and conclusions; background, our audit findings and recommendations; and the responses from the Airport Department and the Office of the Chief Financial Officer.) (**Auditor General, Mayor’s Office, Airport Department, Office of Chief Financial Officer (OCFO), Office of Departmental Financial Services (ODFS)**)
- D. PUBLIC COMMENT

UNFINISHED BUSINESS

1. Status of Council President Pro Tem Mary Sheffield submitting memorandum relative to Economic Hardship Exemption in Special Assessment Districts. (**BROUGHT BACK AS DIRECTED ON 6-12-19**)
2. Status of Council Member Scott Benson submitting memorandum relative to Ban on Styrofoam Purchases with City Funds. (**BROUGHT BACK AS DIRECTED ON 6-5-19**)
3. Status of Council Member André L. Spivey submitting memorandum relative to Joint Venture Request. (**BROUGHT BACK AS DIRECTED ON 6-5-19**)

NEW BUSINESS

OFFICE OF CONTRACTING AND PROCUREMENT

Submitting the following **Office of Contracting and Procurement Contracts:**

4. Submitting reso. autho. **Contract No. 6002177** - 100% City Funding ó To Provide Oils and Lubricants for the City. ó Contractor: Lynden Oil Company ó Location: 30692 Tracy Rd., Walbridge, OH 43537 ó Contract Period: Upon City Council Approval through June 30, 2023 ó Total Contract Amount: \$5,250,000.00. **CITYWIDE (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

5. Submitting reso. autho. **Contract No. 6000981** - 100% City Funding ó AMEND1 ó To Provide an Additional Module for TeamMate Software and Training. ó Contractor: Wolters Kluwer Financial Services ó Location: 6815 Saukview Dr., St. Cloud, MN 56303 ó Contract Period: Upon City Council Approval through February 15, 2022 ó Contract Increase: \$47,941.27 ó Total Contract Amount: \$142,641.27. **AUDITOR GENERAL (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

6. Submitting reso. autho. **Contract No. 6000575** - 100% City Funding ó AMEND 3 ó To Provide Tools, Supplies, and Equipment to Maintain, Repair, and Operate Buildings, Grounds, and Facilities. ó Contractor: Grainger ó Location: 100 Grainger Parkway, Lake Forest, IL 60038 ó Contract Period: July 1, 2019 through June 30, 2021 ó Total Contract Amount: \$1,717,548.07. **CITYWIDE (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

7. Submitting reso. autho. **Contract No. 6002068** - 100% City Funding ó To Provide Copiers and Printers with Software, Click Charges, Maintenance, and Support. ó Contractor: Canon Solutions America, Inc. ó Location: One Canon Park, Melville, NY 11747 ó Contract Period: Upon City Council Approval through June 30, 2024 ó Total Contract Amount: \$6,000,000.00. **CITYWIDE (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

8. Submitting reso. autho. **Contract No. 6002171** - 100% City Funding ó To Provide Pest Control Services. ó Contractor: Pronto Pest Management ó Location: 10130 Capital St., Oak Park, MI 48237 ó Contract Period: Upon City Council Approval through June 30, 2024 ó Total Contract Amount: \$1,900,000.00. **CITYWIDE (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

9. Submitting reso. autho. **Contract No. 6002222** - 100% City Funding ó To Provide Land Acquisition Related Activities in Support of Industrial Economic Development. ó Contractor: Detroit Brownfield Redevelopment Authority ó Location: 500 Griswold, Ste. 2200, Detroit, MI 48226 ó Contract Period: Upon City Council Approval through June 1, 2020 ó Total Contract Amount: \$150,000.00. **OCFO (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

10. Submitting reso. autho. **Contract No. 6002054** - 100% City Funding ó To Provide Detroit Economic Data Analysis Services, and Detroit Specific Economic Forecasting Services. ó Contractor: Regents of the University of Michigan ó Location: 627 Oxford, Ann Arbor, MI 48104 ó Contract Period: Upon City Council Approval through July 9, 2024 ó Total Contract Amount: \$1,201,891.00. **OCFO-BUDGET (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**
11. Submitting reso. autho. **Contract No. 6002165** - 100% City Funding ó To Provide Mailing to the Treasury Department for the Property Tax Billing and Revenue Collections. ó Contractor: Diversified Data Processing and Consulting Inc., DBA DIVDAT ó Location: 10811 Northend Ave., Ferndale, MI 48220 ó Contract Period: Upon City Council Approval through June 30, 2021 ó Total Contract Amount: \$94,640.00. **OCFO-TREASURY (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

LAW DEPARTMENT

12. Submitting report relative to Economic Hardship Exemption in Special Assessment Districts. **(Your Honorable Body, through the Budget, Finance, and Audit Standing Committee, has forwarded a memorandum from the Legislative Policy Division (LPD) dated June 5, 2019, regarding the above-referenced topic with a proposed ordinance attached for Corporation Counsel's review and approval as to form. Taxes and special assessments are distinct under the law. While it is clear that special assessments on the basic of benefits received are not general property taxes, they are collected in the same manner as property taxes. There are no instances of relief from special assessments absent specific statutory exemptions (such as a Business Improvement Zone pursuant to MCL 125.990h). (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

OFFICE OF THE AUDITOR GENERAL

13. Submitting report relative to The Casino Development Fund ó Office of Neighborhood Commercial Revitalization Small Business Detroit Microloan Project. **(This memorandum contains: our audit purpose, scope, objectives, methodology and conclusions, background, and our audit summary.) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**
14. Submitting report relative to The Casino Development Fund ó TechTown Project. **(This memorandum contains: our audit purpose, scope, objectives, methodology and conclusions, background and our audit summary.) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

LEGISLATIVE POLICY DIVISION

15. Submitting report relative to Special Assessment Districts Petitions. **(The Legislative Policy Division was requested to provide a report regarding the concerns raised before City Council on June 4th and 11th alleging the petitions circulated by the designated neighborhood improvement organization (DNIO) for the proposed Special Assessment District (SAD) for University District were defective and not in compliance with the requirements as set forth in the City's SAD ordinance. LPD has**

obtained copies for several of the petitions for review and has determined the validity of the allegations.) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)

CIVIL RIGHTS, INCLUSION AND OPPORTUNITY DEPARTMENT

16. Submitting reso. auth. Request to Amend the FY 2019 to Provide Funds for the Workforce Training Fund Program. **(The Civil Rights, Inclusion and Opportunity (CRIO) Department requests authorization to amend the City of Detroit FY 2019 Budget. This amendment will provide funding that will be used for the Workforce Training Program being administered by the Detroit Employment Solutions Corporation.) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

OFFICE OF THE CHIEF FINANCIAL OFFICER/OFFICE OF BUDGET

17. Submitting reso. auth. Request to Amend the FY 2019 Budget to Cover Various Anticipated Appropriation Deficits **(The Office of the CFO-Office of Budget requests authorization to amend the City of Detroit FY 2019 Budget to eliminate year-end appropriation deficits.) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

DETROIT PUBLIC LIBRARY

18. Submitting reso. auth. To amend the FY 2018-19 Budget for the Detroit Public Library. **(The Detroit Public Library (DPL) is requesting authorization to amend its Fiscal Year 2018-19 Adopted Budget to increase projected revenues and offsetting appropriation by \$536,000. The current budget total appropriation is \$32,372,470.) (REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

MISCELLANEOUS

19. **Council President Brenda Jones** submitting memorandum relative to Procurement Certification Monitoring. **(REFERRED TO THE BUDGET, FINANCE AND AUDIT STANDING COMMITTEE ON 6-19-19)**

E. MEMBER REPORTS