

*Referrals*  
*6-18-19*

**PUBLIC HEALTH  
AND SAFETY  
STANDING  
COMMITTEE**



# MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle):  **APPROVED**  **DENIED**  **N/A**  **CANCELED**

Petition #: 802 Event Name: Detroit Pistons 3 on 3 Tournament

Event Date: July 13, 2019

Street Closure: None

Organization Name: The Detroit Pistons

Street Address: 6 Championship Drive Auburn Hills, MI 48326

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: \_\_\_\_\_
- 24-Hour Liquor License

### Petition Communications (include date/time)

The Detroit Pistons will host a 3 on 3 basketball tournaments and dribble competitions for children in the Little Caesars Arena Plaza from 8:00am - 7:00pm.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Olympia Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with DMCAre Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

# AMENDED

CITY CLERK 2019 JUN 14 PM 1:40

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Bleachers & Staging
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: Bethanie Juden

Date: June 13, 2019

## DEPARTMENTAL REFERENCE COMMUNICATION

Friday, June 14, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

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### AMENDMENT

Herewith, the following referral is a copy of Petition 802

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
TRANSPORTATION DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUILDINGS SAFETY ENGINEERING  
BUSINESS LICENSE CENTER    MUNICIPAL PARKING DEPARTMENT

**802**    *The Detroit Pistons, request to host "Detroit Pistons 3 on 3 Tournament" at the Little Caesars Arena on July 13, 2019 from 8:00am to 7:00 pm.*

**NOTE:**    Attached please find additional documentation for the above mentioned petition.

**PETITIONER IS AMENDING PETITION DUE TO:**

**Removing Street Closure. See attached.**

Please provide the City Council with a report relative to this petition within four (4) weeks. Thanking you in advance.

## DEPARTMENTAL REFERENCE COMMUNICATION

*Friday, June 14, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

### AMENDMENT

Herewith, the following referral is a copy of Petition **802**

---

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1 - GENERAL EVENT INFORMATION

Event Name: Detroit Pistons 3 on 3 Tournament

Event Location: Little Caesars Arena

Is this going to be an annual event?  Yes  No

## Section 2 - ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Detroit Pistons

Organization Mailing Address: 6 Championship Dr Auburn Hills Mi 48324

Business Phone: 248-377-0100

Business Website: pistons.com

Applicant Name: NICK BARTOLONE

Business Phone: 248-377-0741

Cell Phone: 248-860-6585

Email: NBaritone@pistons.com

Event On-Site Contact Person:

Name: Laura Passariello

Business Phone: 248-377-8671

Cell Phone:

Email: LPassariello@pistons.com

Event Elements (check all that apply)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Walkathon             | <input type="checkbox"/> Carnival/Circus              | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race                    | <input type="checkbox"/> Religious Ceremony  |
| <input type="checkbox"/> Political Event       | <input checked="" type="checkbox"/> Festival          | <input type="checkbox"/> Filming             |
| <input type="checkbox"/> Parade                | <input checked="" type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks                    | <input type="checkbox"/> Other: _____        |

Projected Number of Attendees: 3,500

Please provide a brief description of your event:

a 3on3 basketball tournament held on the grounds of LCA. Expecting approx 200 teams / 800 participants and an overall 3,500 attendees. This annual not for profit community event expects to attract the best basketball players in the state and fans interested in a free basketball festival.

AMENDED

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: Thurs 7.11 Time: 3p Complete Set-up Date: Fri 7.12 @ 5p Time:

Event Start Date: Sat 7.13 Time: 8a Event End Date: Sat 7.13 Time: 7p

Begin Tearing Down Date: 7.13 @ 7p Complete Tear Down Date: 7.14 @ 2a

Event Times (If more than one day, give times for each day):

Fri - check in 5p-8p (7.12) Sat - event day 8a-7p (7.13)

### Section 3- LOCATION/SITE INFORMATION

Location of Event: Little Caesars Arena

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following: will follow up once event footprint is finalized

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

### Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

local Detroit artists and DJ's on stage in the Chery Plaza @ LCA

Will a sound system be used?  Yes  No

If yes, what type of sound system? TBO

Describe specific power needs for entertainment and/or music:

TBO

How many generators will be used? N/A

How will the generators be fueled? N/A



Name of vendor providing generators:

Contact Person: N/A

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales?  Yes  No  
If yes, please describe:

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s):

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate type of items to be sold: TBD - Served inside

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Olympia Security (LLC)

Contact Person: Johnny Jackson

Address: 2645 Woodward Ave

Phone: 313-471-7430

City/State/Zip: Detroit, MI 48201

Number of Private Security Personnel Hired Per Shift: TBD

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

VIA EMAIL AND PRE PROMOTION. WE WILL USE EXISTING STRUCTURES  
AND SURFACE LOTS IN AM GRAND LIA



**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

The event on Saturday will be fully contained on the grounds of

LA Business The aforementioned problem up occurred on Sat July 13th

Have local neighborhood groups/businesses approved your event?

Yes  No

6-30a-9a

Indicate what steps you have or will take to notify them of your event:

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	Yes 730	10x10
Canopy (open on all sides)	Yes 730	10x10
Staging/Scaffolding	Yes 1	
Bleachers	Yes 730	

**Section 9- COMPLETE ALL THAT APPLY**

Emergency medical services? DMCare Express

Contact Person: Jennifer Czuchaj

Address: 1600 East Grand Blvd, Suite 200

City/State/Zip: Detroit, Mi 48211

Name of company providing port-a-johns.

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? Detroit Arena Ventures

Contact Person: Darrell McNeill

Address: 2515 Woodward Ave

Phone: 248-320-1363

City/State/Zip: Detroit, Mi 48201

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

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**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**CLOSURE DATES:** \_\_\_\_\_ **BEG TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_

**REOPEN DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

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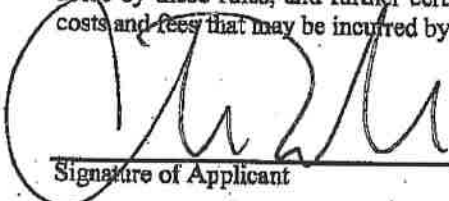
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**AUTHORIZATION & AFFIDAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

Date 4.2.19

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

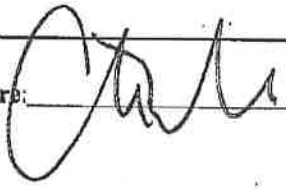
The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: \_\_\_\_\_ Event Date: \_\_\_\_\_

Event Organizer: \_\_\_\_\_

Applicant Signature: 

Date: 4.2.19

Woodward Ave

Public Entry

Large format signage 3m3

Seating 100

Seating 350

Fiba

chairs

Pistons D5

camera platform

light

Seating 350

Court 2

Court 1

NOT AN ENTRANCE

Pizza

ENTRANCE

Sports and Social

Google

Team Store

Fiba check in

Vendor Village (20)

EMS

District Detroit (NOT IN USE)

Entrance Mags

Henry West

garage

Vehicle entry

GARAGE

WEST

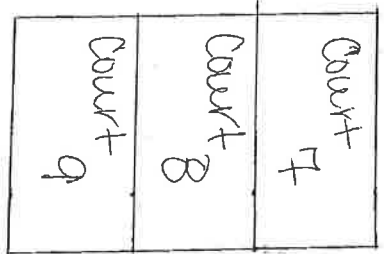
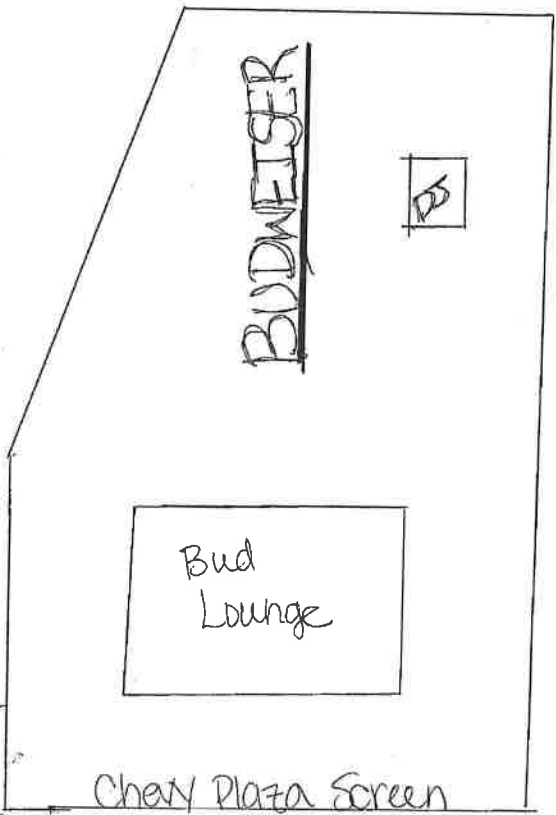
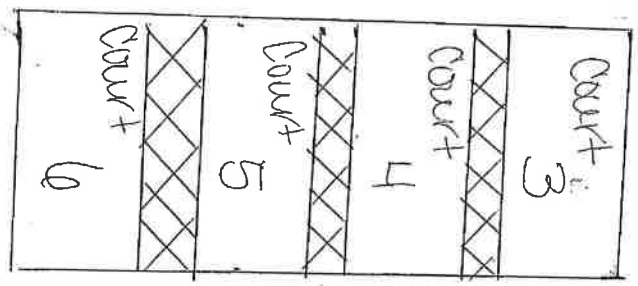
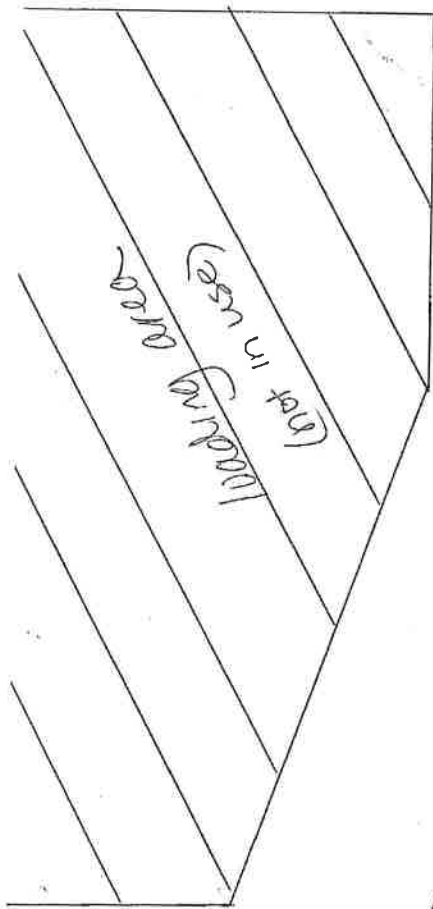
HENRY

SRDRA STREET

Hutchinson Entrance

Little Caesars Arena

Major Entrance



Walk Way  
Keep clear

~~District Detroit (not to use)~~

light

light

light

light

Court 10	Court 11	Court 12
Court 13	Court 14	Court 15
Court 16	Court 17	Court 18

Pistons DJ

light

light

light

light

## DEPARTMENTAL REFERENCE COMMUNICATION

*Tuesday, April 09, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

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The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
TRANSPORTATION DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUILDINGS SAFETY ENGINEERING  
BUSINESS LICENSE CENTER    MUNICIPAL PARKING DEPARTMENT

**802**    *The Detroit Pistons, request to host "Detroit Pistons 3 on 3 Tournament" at the Little Caesars Arena on July 13, 2019 from 8:00am to 7:00 pm with temporary street closures on Woodward from Grandriver to Winder.*



# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Detroit Pistons 3 on 3 Tournament

Event Location: Little Caesars Arena

Is this going to be an annual event?  Yes  No

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Detroit Pistons

Organization Mailing Address: 6 Championship Dr Auburn Hills Mi 48324

Business Phone: 248-377-0100 Business Website: pistons.com

Applicant Name: NICK BARTOLONE

Business Phone: 248-377-0744 Cell Phone: 248-860-6555 Email: NBartolone@pistons.com

Event On-Site Contact Person:

Name: Laura Passariello

Business Phone: 248-377-8671 Cell Phone: \_\_\_\_\_ Email: Lpassariello@pistons.com

Event Elements (check all that apply)

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Walkathon  | <input type="checkbox"/> Carnival/Circus              | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon          | <input type="checkbox"/> Bike Race                    | <input type="checkbox"/> Religious Ceremony  |
| <input type="checkbox"/> Political Event       | <input checked="" type="checkbox"/> Festival          | <input type="checkbox"/> Filming             |
| <input checked="" type="checkbox"/> Parade     | <input checked="" type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks                    | <input type="checkbox"/> Other: _____        |

Projected Number of Attendees: 3,900

Please provide a brief description of your event:

a 3on3 basketball tournament held on the grounds of LCA. Expecting over 200 teams / 800 participants and an overall 3,900 attendees. This annual not for profit community event expects to attract the best basketball players in the state and fans interested in a free basketball festival.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: Thurs 7.11 Time: 3p Complete Set-up Date: Fri 7.12 @ 5p Time:

Event Start Date: Sat 7.13 Time: 8a Event End Date: Sat 7.13 Time: 7p

Begin Tearing Down Date: 7.13 @ 7p Complete Tear Down Date: 7.14 @ 2a

Event Times (If more than one day, give times for each day):

Fri - check in 5p-8p (7.12) Sat - event day 8a-7p (7.13)

Section 3- LOCATION/SITE INFORMATION

Location of Event: Little Caesars Arena

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

Will follow up once court footprint is finalized

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

local Detroit artists and DJ's on stage in the Chery Plaza @ LCA

Will a sound system be used?  Yes  No

If yes, what type of sound system? TBO

Describe specific power needs for entertainment and/or music:

TBO

How many generators will be used? N/A

How will the generators be fueled? N/A

Name of vendor providing generators:

Contact Person: N/A

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

**Section 5- SALES INFORMATION**

Will there be advanced ticket sales?  Yes  No  
If yes, please describe: \_\_\_\_\_

Will there be on-site ticket sales?  Yes  No  
If yes, list price(s): \_\_\_\_\_

Will there be vending or sales?  Yes  No  
If yes, check all that apply:

Food  Merchandise  Non-Alcoholic Beverages  Alcoholic Beverages

Indicate type of items to be sold: TBD

**Section 6- PUBLIC SAFETY & PARKING INFORMATION**

Name of Private Security Company: Olympia Security (LCA)

Contact Person: Johnny Jackson

Address: 2645 Woodward Ave Phone: 313-471-7430

City/State/Zip: Detroit, MI 48201

Number of Private Security Personnel Hired Per Shift: TBD

Are the private security personnel (check all that apply):

Licensed  Armed  Bonded

How will you advise attendees of parking options?

VIA EMAIL AND PRE PROMOTION. WE WILL USE EXISTING STRUCTURES  
AND SURFACE LOTS IN AND AROUND LCA

**Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION**

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

The event on Saturday will be fully contained on the grounds of

LA BESIDES THE AFOREMENTIONED DRIVE UP ASSIGNED ON SAT JULY 13th

Have local neighborhood groups/businesses approved your event?

Yes

No

6:30a-9a

Indicate what steps you have or will take to notify them of your event:

**Section 8- EVENT SET-UP**

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	Yes 130	10x10
Canopy (open on all sides)	Yes 130	10x10
Staging/Scaffolding	Yes 1	
Bleachers	Yes 130	

**Section 9- COMPLETE ALL THAT APPLY**

Emergency medical services? DMCare Express

Contact Person: Jennifer Czuchaj

Address: 1600 East Grand Blvd, Suite 200

City/State/Zip: Detroit, Mi 48211

Name of company providing port-a-johns.

Contact Person:

Address: Phone:

City/State/Zip:

Name of private catering company? Detroit Arena Ventures

Contact Person: Darrell McNeil

Address: 2515 Woodward Ave Phone: 248-320-1363

City/State/Zip: Detroit, Mi 48201

**SPECIAL USE REQUESTS**

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: WOODWARD (SOUTH DIRECTION ONLY)  
FROM: NINE STORE LOCATION TO: Winder St.  
BETWEEN STATE + GRAND AVE  
CLOSURE DATES: 7.13 BEG TIME: 6:30a END TIME: 9:00a  
REOPEN DATE: 7.13 TIME: 9:01a

STREET NAME: \_\_\_\_\_  
FROM: \_\_\_\_\_ TO: \_\_\_\_\_  
CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_  
REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: \_\_\_\_\_  
FROM: \_\_\_\_\_ TO: \_\_\_\_\_  
CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_  
REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: \_\_\_\_\_  
FROM: \_\_\_\_\_ TO: \_\_\_\_\_  
CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_  
REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STREET NAME: \_\_\_\_\_  
FROM: \_\_\_\_\_ TO: \_\_\_\_\_  
CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_  
REOPEN DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

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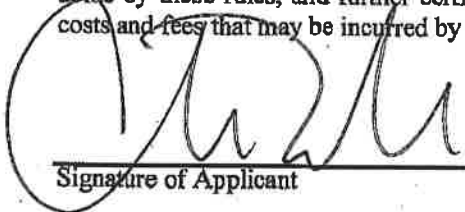
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**AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



Signature of Applicant

Date

4.2.19

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

**HOLD HARMLESS AND INDEMNIFICATION**

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: \_\_\_\_\_ Event Date: \_\_\_\_\_

Event Organizer: \_\_\_\_\_

Applicant Signature:  \_\_\_\_\_ Date: 4.2.19



19

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034826      100% City Funding – To Provide Emergency Residential Demolition at 5666 Wesson, and 8854 Stoepel. – Contractor: Leadhead Construction – Location: 1660 Midland, Detroit, MI 48238 – Contract Date: Upon City Council Approval through June 24, 2020 – Total Contract Amount: \$47,140.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     BENSON                    

**RESOLVED**, that Contract No. 3034826 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

80

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034880      100% City Funding – To Provide Emergency Residential Demolition at 14203 E. Canfield. – Contractor: RDC Construction Services – Location: 26400 W. Eight Mile, Southfield, MI 48033 – Contract Date: Upon City Council Approval through June 24, 2020 – Total Contract Amount: \$19,500.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3034880 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

81

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034917      100% City Funding – To Provide Emergency Residential Demolition at 8022, 8028, and 8040 Sarena. – Contractor: Leadhead Construction – Location: 1660 Midland, Detroit, MI 48238 – Contract Date: Upon City Council Approval through June 24, 2020 – Total Contract Amount: \$56,810.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           BENSON          

**RESOLVED**, that Contract No. 3034917 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

82

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034925      100% City Funding – To Provide Emergency Residential Demolition at 469, and 475 W. State Fair. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Date: Upon City Council Approval through June 24, 2020 – Total Contract Amount: \$36,400.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3034925 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

83

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034927      100% City Funding – To Provide Emergency Residential Demolition at 20472 Keating. – Contractor: DMC Consultants, Inc. – Location: 13500 Foley, Detroit, MI 48227 – Contract Date: Upon City Council Approval through June 24, 2020 – Total Contract Amount: \$21,915.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 3034927 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

84

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034960      100% City Funding – To Provide Emergency Residential Demolition at 8247 Greenview. – Contractor: Leadhead Construction– Location: 1660 Midland, Detroit, MI 48238 – Contract Date: Upon City Council Approval through June 24, 2020 – Total Contract Amount: \$20,250.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 3034960 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

85

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000640      100% Federal Funding – AMEND 1– To Provide Domestic Violence Counseling and Shelter Services for Encourage to Arrest Program Participants. – Contractor: YWCA of Metropolitan Detroit – Location: 985 E. Jefferson, Ste. 101, Detroit, MI 48207 – Contract Period: Upon City Council Approval through September 30, 2019 – Total Contract Amount: \$98,183.00. **POLICE** *(This Contract is for an extension of Time Only. Original Expiration 9/30/18.)*

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 6000640 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.



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**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000642      100% Federal Funding – AMEND 1– To Provide Translation Services and Other Services for Victims of Domestic Violence for DOJ/DPD Encourage to Arrest Grant Funded Services. – Contractor: Community Health & Social Services – Location: 5635 W. Fort, Detroit, MI 48209 – Contract Period: Upon City Council Approval through September 30, 2019 – Total Contract Amount: \$68,367.94. **POLICE** *(This Contract is for an extension of Time Only. Original Expiration 9/30/18.)*

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     BENSON                    

**RESOLVED**, that Contract No. 6000642 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

OFFICE OF CONTRACTING  
AND PROCUREMENT

SM

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002204 REVENUE – To Provide Project Specific Agreement for PLD Utility Relocations for the Gordie Howe International Bridge. – Contractor: Michigan Department of Transportation – Location: 6510 Telegraph Rd., Taylor, MI 48180 – Contract Period: Upon City Council Approval through December 31, 2029 – Total Revenue Amount: \$578,679.16. **PUBLIC LIGHTING**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER           BENSON          

**RESOLVED**, that Contract No. 6002204 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

88

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002160      100% City Funding – To Provide Consulting Services for a Transportation Master Plan. – Contractor: WSP Michigan, Inc. – Location: 500 Griswold, Ste. 2600, Detroit, MI 48226 – Contract Period: Upon City Council Approval through June 30, 2021 – Total Contract Amount: \$1,290,980.00.  
**PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6002204 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

89

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002087      100% State Funding – To Provide Specialized Transportation Services for Senior Citizens, and Disabled Residents. – Contractor: People’s Community Services of Metropolitan Detroit – Location: 420 S. Leigh St., Detroit, MI 48209 – Contract Period: Upon City Council Approval through September 30, 2019 – Total Contract Amount: \$94,476.00.  
**DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **BENSON**          

**RESOLVED**, that Contract No. 6002087 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.

(90)

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

June 14, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002181      100% City Funding – To Provide Parts, and Cleaning Services for Plant Maintenance and Vehicles Operated by DDOT. – Contractor: Vesco Oil Corp. – Location: 16055 W. 12 Mile Rd., Southfield, MI 48076 – Contract Period: Upon City Council Approval through June 25, 2023 – Total Contract Amount: \$140,000.00.      **DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**                     **BENSON**                    

**RESOLVED**, that Contract No. 6002181 referred to in the foregoing communication dated June 14, 2019, be hereby and is approved.


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**RAQUEL CASTAÑEDA-LÓPEZ**  
COUNCIL MEMBER  
DISTRICT 6

**MEMORANDUM**

**TO:** Saskia Thompson, Executive Director of Detroit Land Bank Authority

**THRU:** Council President Brenda Jones

**FROM:** Council Member Raquel Castañeda-López 

**DATE:** May 31, 2019

**SUBJECT:** Stop Order Demos - Maintenance Request on Private Property

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Our office is requesting maintenance on a private property, 1216/1218 Waterman that was scheduled for a HHF Demo. Currently there is a stop work order on this property. The residents are now experiencing high grass levels and an increase in rodents from this property. Our office is requesting maintenance of this property from the Detroit Land Bank Authority until a new demo contractor is determined.

If you have any questions, please contact our office at 313-224-2450. Thank you.

CITY CLERK 2019 JUN 13 AM 10:48

CC: Honorable City Council  
Louise Jones, City Clerk's Office  
Stephanie Washington, City Council Legislative Liaison



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# City of Detroit

CITY COUNCIL

**MARY SHEFFIELD**  
COUNCIL PRESIDENT PRO TEM MARY SHEFFIELD  
DISTRICT 5

## MEMORANDUM

**TO:** Ron Brundidge, Director  
Department of Public Works

**THRU:** Council Member Scott Benson, Chair, Public Health & Safety

**FROM:** Council President Pro Tem Mary Sheffield **MS**

**DATE:** June 13, 2019

**RE:** Missing sidewalk located at/ near 3746 Fischer Street

Our office has received numerous inquiries regarding a missing sidewalk located at or near 3746 Fischer Street. According to residents, the sidewalk has been missing for over a year.

This communication is to request a sidewalk replacement.

Attachments: <sup>1</sup>

Should you have any questions, please contact my office.

CC: Honorable Colleagues  
CC: Honorable City Clerk, Janice Winfrey

Appendix 1

